Horden Parish Council Trustee of: Horden Recreation Ground

Horden Social Welfare Centre
Seventh Street
Horden
County Durham
SR8 4LX
Tel: 0191 518 0823

30th October 2026

Dear Member

You are hereby summoned to attend the Meeting of Horden Parish Council (meeting in their capacity as the Trustee of Horden Recreation Ground) to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 5th November 2026 immediately following the Meeting of Horden Parish Council for the purposes of transacting the following business:

HORDEN RECREATION GROUND
ORDER OF BUSINESS
Meeting to be held 5th November 2026

1 **Apologies for Absence** – to consider for approval.
2 **Declarations of interest in items on the agenda.**
3 **Minutes of the Meeting held 1st October (enclosed)** – to consider for approval.
4 **Public Participation –** to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Committee on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
5 **Register of Delegated Decisions (enclosed)** – to note there are no additional decisions.
6 **Damage and Incident Reports (Enclosed)** – no reports to consider.
7 **Horden Recreation Ground Financial:**
   a) **Bank Balance as at 30/09/2026 –** to note the information.
   b) **Finance Report (enclosed) –** to consider Income, Expenditure and Variance Reports to 30/09/2026.
   c) **Invoices for endorsement for payment (enclosed) –** to approve payment.
8 **South Terrace Update –** to receive a verbal update.
9 **Churches Together Carol Service -** to consider request.

C Jackson

Colin Jackson
Clerk to the Council
30th October 2026

To: The Trustee of Horden Recreation Ground/cc Public Notice

Agenda item 3

HORDEN RECREATION GROUND
Minutes of Meeting held 1st October 2026

Present: Councillor F Leadbitter (Chairman)
Councillors C Armstrong, D Bellingham, C Cain, E Laing, T Usher, J Ward and G Wetherell

Staff: Mr C Jackson (Clerk to the Council) and Miss B Howarth (Assistant Clerk)

HRG 26/27/044 **Apologies for Absence**
RESOLVED: That apologies be **APPROVED** for Cllr T Baldasera, W Morrow, D Tait, F Winrow and L Williams.

HRG 26/27/045 **Declarations of Interest**
No declarations were made.

HRG 26/27/046 **Minutes of the Meeting held 3rd September 2026**
RESOLVED: The minutes were confirmed as a true and accurate record and signed by the chairman.

HRG 26/27/047 **Public Participation**
No members of the public were present.

HRG 26/27/048 **Register of Delegated Decisions**
RESOLVED: Trustee **NOTE** there are no additional decisions to approve.

HRG 26/27/049 **Damage and Incident Reports**
RESOLVED: Trustee **NOTE** the report.

HRG 26/27/050 **Invoices for endorsement for payment.**
RESOLVED: Trustee **APPROVE** payment of the schedule of invoices totalling £3,637.10.

HRG 26/27/051 **South Terrace Wall Update**
RESOLVED: Trustee **RECEIVE** the report.

HRG 26/27/052 **HCWFC Request**
RESOLVED: Trustee **RECEIVE** the information**.**

The Meeting concluded at 6:53pm.

Horden Recreation Ground Invoices for Payment - September 2026

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Banner Group Limited	23.09.26	Cleaning Materials	£249.64	BACS
Dci Gas Installations Limited	25.09.26	Suppply & Install Kitchen Wall Vent - Tearooms	£210.00	BACS
Fleet (Line Markers) Limited	23.09.26	Fort Paint & Nozzles	£772.94	BACS
Scottish Power	31.08.26	No2 Floodlights 01/08/2026 - 30/08/2026	£22.46	D/D
Scottish Power	03.09.26	Staff Building 04/08/2026 - 03/09/2026	£143.90	D/D
Scottish Power	03.09.26	Welfare Park Electricity 04/08/26 - 03/09/26	£83.64	D/D
Scottish Power	03.09.26	Cricket Pavilion Electricity 04/08/2026 - 03/09/2026 (fully recharged to Cricket Team)	£51.71	D/D
Select Telecom Ltd	31.08.26 RCVD 11.09.26	Fibre Broadband - September 2026	£41.99	D/D
Shoreline Fire Compliance Limited	22.09.26	Instal Cover and Fix Tamper - Tearooms	£216.00	BACS
Smartest Energy	03.09.26	Welfare Ground Electricity 01/08/2026-31/08/2026 (Fully recharged to HCWFC)	£345.62	D/D
Thinford Nurseries Limited	28.09.26	Summer Bedding Balance	£621.00	BACS
Stephen Twitty – Twitty's Locksmiths	09.09.26	Supply 2 Keyed Alike Shutter Bullets	£25.00	BACS
Wex	14.09.26	Equipment Fuel	£100.38	D/D
Wex	14.09.26	Equipment Fuel	£143.91	D/D
Wex	21.09.26	Equipment Fuel	£147.05	D/D
Wex	28.09.26	Equipment Fuel	£149.03	D/D
OTHER PAYMENTS				
Wave	13.09.26	Cricket Pavilion Water 13/06/2026 - 12/09/2026 (£55.00 pcm) (£109.11 recharged to Cricket Team)	£312.83	D/D
		Horden Recreation Ground SEPTEMBER 2026 TOTAL	**£3,637.10**	

Horden Recreation Charity Current Year

Bank - Cash and Investment Reconciliation as at 30 September 2026

Confirmed Bank & Investment Balances

Bank Statement Balances

30/09/2026	HORDEN RECREATION GROUND	5,987.41	
			5,987.41

Receipts not on Bank Statement

		0.00
Closing Balance		**5,987.41**

All Cash & Bank Accounts

1	Current Bank A/c	5,987.41
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	**5,987.41**

Horden Recreation Charity Current Year

Detailed Receipts & Payments by Budget Heading 30/09/2026

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100	Income						
1120	BIG FOOT STUDIO RENT	1,243	1,104	(139)			112.6%
1130	Cricket Social Club Rent	498	830	332			60.0%
1150	Income-Ambulance House Rent	102	460	358			22.2%
1160	Bowls Ground Income	915	915	0			100.0%
1170	Cricket Ground Income	2,275	2,275	0			100.0%
1180	Welfare Ground Income	2,748	4,815	2,068			57.1%
1190	Other Ground Fees	4,445	3,700	(745)			120.1%
1210	Electricity Recharge	2,042	5,830	3,788			35.0%
1220	Water Recharge	2,522	1,690	(832)			149.2%
1270	Income-Wayleaves	105	115	10			91.3%
1300	Miscellaneous	392	0	(392)			0.0%
1400	Income-Parish Council Grant	10,982	47,648	36,666			23.0%
	Income :- Receipts	**28,267**	**69,382**	**41,115**			**40.7%**
	Net Receipts	**28,267**	**69,382**	**41,115**			
200	Expenditure						
4070	Professional Fees	930	426	(504)		(504)	218.3%
4120	Water	6,452	4,300	(2,152)		(2,152)	150.0%
4130	Electricity	3,546	11,000	7,454		7,454	32.2%
4150	Telephone/Fax	272	488	216		216	55.8%
4160	Insurance	0	4,413	4,413		4,413	0.0%
4170	Cleaning	125	300	175		175	41.6%
4180	Clothing	302	475	173		173	63.5%
4200	Buildings	4,143	6,000	1,857		1,857	69.1%
4210	Plant and Equipment	0	2,600	2,600		2,600	0.0%
4220	Play Equipment	0	1,030	1,030		1,030	0.0%
4230	Trade Waste	1,719	3,250	1,531		1,531	52.9%
4250	Tools	70	300	230		230	23.2%
4260	Equipment Repairs	2,259	4,500	2,241		2,241	50.2%
4270	Grounds Maintenance	4,457	10,000	5,543		5,543	44.6%
4290	Equipment Fuel	1,878	3,800	1,922		1,922	49.4%
4300	Vehicle Maintenance	0	1,500	1,500		1,500	0.0%
4310	Horticulture	1,369	4,000	2,631		2,631	34.2%
4320	Health and Safety	481	1,000	519		519	48.1%
4330	CAPITAL PURCHASE	0	10,000	10,000		10,000	0.0%
4350	Major Schemes Expenditure	9,722	0	(9,722)		(9,722)	0.0%
	Expenditure :- Indirect Payments	**37,725**	**69,382**	**31,657**	**0**	**31,657**	**54.4%**
	Net Payments	**(37,725)**	**(69,382)**	**(31,657)**			

Continued over page

Horden Recreation Charity Current Year

Detailed Receipts & Payments by Budget Heading 30/09/2026

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
999	VAT Data						
115	VAT on Receipts	6,974	0	(6,974)			0.0%
	VAT Data :- Receipts	**6,974**	**0**	**(6,974)**			
515	VAT on Payments	4,664	0	(4,664)		(4,664)	0.0%
	VAT Data :- Indirect Payments	**4,664**	**0**	**(4,664)**	**0**	**(4,664)**	
	Net Receipts over Payments	**2,311**	**0**	**(2,311)**			
	Grand Totals:- Receipts	**35,242**	**69,382**	**34,140**			**50.8%**
	Payments	**42,389**	**69,382**	**26,994**	**0**	**26,994**	**61.1%**
	Net Receipts over Payments	**(7,147)**	**0**	**7,147**			
	Movement to/(from) Gen Reserve	**(7,147)**	**0**	**7,147**			

HORDEN RECREATION GROUND FINANCE REPORT

This report details accounts as at 30 September 2026 – accounts on a straight line we should be around 50%.

EXPENDITURE

Account	Page	£ Spend/ £ Budget	Explanation	Comment	Reported to Trustee
4070- Professional Fees	1	920/426	Will balance with recode		03/09/2026
4120- Water	1	6,452/4,300	Will balance with Water re-charge		03/09/2026
4150- Telephone	1	272/488	Renegotiate contract, should decrease		03/09/2026
4180- Clothing	1	302/475	Clothing required by staff		03/09/2026
4200- Buildings	1	4143/6,000	Building repair and maintenance		03/09/2026
4230-Trade Waste	1	1,719/3,250	Green waste collection		03/09/2026
4290- Equipment Fuel	1	1,325/3,800	Increased cost due to summer maintenance		03/09/2026
4320- Health and Safety	1	481/1000	Fire alarm service		03/09/2026

INCOME

Account	Page	£ Receipt/ £ Budget	Explanation	Comment	Reported to Trustee
1120- Big Foot Rent	1	1,243/1,104	Annual Rent received		03/09/2026
1130- Cricket Social Club Rent	1	332/830	Annual Rent received		03/09/2026
1160- Bowls Ground Income	1	915/915	Annual Rent received		03/09/2026
1170- Cricket Ground Income	1	2,275/2,275	Annual Rent received		03/09/2026
1180-Welfare Ground Income	1	2,748/4,815	Rent received		03/09/2026
1190- Other Ground Fees	1	3,675/3,700	Increased usage of pitch		03/09/2026
1220- Water Recharge	1	2,522/1,690	Meter readings taken regularly & recharged appropriately		03/09/2026
1270- Income Wayleaves	1	105/115	First Payment received		03/09/2026

Horden Recreation Ground Invoices for Payment - October 2026

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Durham County Council	06.10.26	Fit Supplied Blade & Grind Cylinder Dennis FT51048 and John Deere Battery	£265.22	BACS
Horn's Garden Centre	30.09.26	Chicken Manure & Fish Blood & Bone	£52.96	BACS
Messrs P Hutchinson & Sons	01.10.26	Green Waste Disposal	£24.00	BACS
Origin Amenity Solutions	18.09.26	70/30 Pro-Spread Topdressing (Invoiced in Error)	£129.00	BACS
Origin Amenity Solutions	09.1.26	CREDIT 70/30 Pro-Spread Topdressing	-£180.60	BACS
Scottish Power	07.10.26	Staff Building 04/09/2026 - 07/10/2026 (£133.85 recharged to Feeding Abilities)	£236.87	D/D
Scottish Power	02.10.26	No2 Floodlights 31/08/2026 - 01/10/2026	£26.35	D/D
Scottish Power	07.10.26	No2 Floodlights 02/10/2026 - 07/10/2026	£4.71	D/D
Scottish Power	07.10.26	Welfare Park Electricity 04/09/2026 - 07/10/2026	£86.28	D/D
Scottish Power	07.10.26	Cricket Pavilion Electricity 04/09/2026 - 07/10/2026 (£43.86 recharged to Cricket Team)	£43.86	D/D
Screwfix Direct Limited	15.10.26	Safety Boots - MB	£34.99	BACS
Select Telecom Ltd	30.09.26 RCVD 13.10.26	Fibre Broadband - October 2026	£41.99	D/D
Shoreline Fire Compliance Limited	08.10.26	Call Out Call Point Fire Pane	£108.00	BACS
Smartest Energy	05.10.26	Welfare Ground Electricity 01/09/2026-30/09/2026 (Fully recharged to HCWFC)	£386.49	D/D
TJ's Heating & Home Improvements	30.10.26	Repair Grandstand Taps/Traps/Drain	£460.00	BACS
Veolia	30.09.26	Trade Waste - September 2026	£278.02	D/D
Wex	05.10.26	Monthly Card Fee	£6.00	D/D
Wex	12.10.26	Equipment Fuel	£148.70	D/D
Wex	26.10.26	Equipment Fuel	£146.32	D/D
OTHER PAYMENTS				
Wave	13.10.26	Water - Horden Heritage Centre 13/07/2026-12/10/2026 (£187.40 recharged to Feeding Abilities)	£247.37	D/D
Wave	13.10.26	Water - Football Grandstand 13/07/2026-12/10/2026 (£406.28 recharged to Bigfoot & £179.19 to HCWFC)	£1,312.59	D/D
		Horden Recreation Ground OCTOBER 2026 TOTAL	**£3,859.12**	

Agenda Item 9

From: Gemma Rowe
Sent: Wednesday, October 07, 2026 16:33
To: Clerk - Horden Parish Council
Subject: Fw: Churches Together Carol Service-HCC Dates

Hi Colin

Churches Together do an annual Carol Service at the Horden Care Homes and were wondering if there was scope to use the Bandstand for a Service on Sunday 20 December around 12:15pm? Nothing needed just perhaps the use of electricity-PA system…??

Thanks!