HORDEN PARISH COUNCIL
Minutes of Meeting held 1st October 2026

Present: Councillor F Leadbitter (Chairman)
Councillors C Armstrong, D Bellingham, C Cain, E Laing, T Usher, J Ward and G Wetherell.

Staff: Mr C Jackson (Clerk to the Council) and Miss B Howarth (Assistant Clerk)

HPC 26/27/106 **Apologies for Absence**
RESOLVED: That apologies be **APPROVED** for Councillor T Baldasera, W Morrow, D Tait, F Winrow and L Williams.

HPC 26/27/107 **Declarations of Interest**
RESOLVED: No declarations were made.

HPC 26/27/108 **Minutes of the Horden Parish Council Meeting held 3rd September 2026**
RESOLVED: The minutes were confirmed as a true and accurate record and signed by the Chairman.

HPC 26/27/109 **Minutes of the Horden Parish Council Meeting held 17th September 2026.**
RESOLVED: The minutes were confirmed as a true and accurate record and signed by the Chairman.

HPC 25/26/110 **Public Participation**
No members of the public were present.

HPC 26/27/111 **Register of Delegated Decisions**
RESOLVED: Council **NOTE** there are no additional decisions to approve.

HPC 26/27/112 **Damage and Incident Report**
RESOLVED: Council **NOTE** the report.

HPC 26/27/113 **Cemetery Burial and Income Report 24th August to 20th September 2026**
RESOLVED: Council **NOTE** the report.

HPC 26/27/114 **Cash Withdrawals and Debit Card Transactions**
RESOLVED: Council **APPROVE** debit card transaction totalling £390.00.

HPC 26/27/115 **Bank Transfer(s)**
The Clerk requested that £330,000.00 be transferred from the Current account to the CCLA account. **RESOLVED:** Council **ENDORSE** the transfer of funds from the current bank account to the CCLA account.

HPC 26/27/116 **Invoices for endorsement for Payment**
RESOLVED: Council **ENDORSE** payment of the attached schedule of invoices for August plus the additional schedule totalling £38,143.91. Councillors F Leadbitter and C Cain to authorise.

HPC 26/27/117 **Audit 25/26**
RESOLVED: Council **APPROVE** the receipt of a clear Audit.

HPC 26/27/118 **Members/Officers Allowances**
No Members/Officers Allowances to report.

HPC 26/27/119 **2026/7 NJC Pay Award**
RESOLVED: Council **APPROVE** the NJC pay award of 3.3%.

HPC 26/27/120 **Remembrance Sunday Wreath Laying**
RESOLVED: Council **APPROVE** the order of the wreath laying.

HPC 26/27/121 **Notice Board Request from Cllr R Bagnall**
RESOLVED: Council APPROVE the request.

HPC 26/27/122 **BMX/Pump Track Request from Cllr C Robson**
RESOLVED: Council **NOTE** the request as a worthwhile proposal; however, it was agreed that the initiative should be led by residents with support from Council if required.

HPC 26/27/123 **Horden Comrades Defib Request**
RESOLVED: Council **APPROVE** for a defib to be fitted on Sunderland Road changing rooms on the left side of the building.

HPC 26/27/124 **Durham County Council Consultation**
RESOLVED: Council **AGREE** no response required.

HPC 26/27/125 **Durham County Councillor Update**
RESOLVED: Council **RECEIVE** the information.

5/11/26

Meeting concluded at 6:42pm.

Horden Parish Council Invoices for Payment September 2026

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Almond Windows Limited	10.09.26	Supply & Fit Door Lock and Adjust Door - Cemetery Toilet	£70.00	BACS
Amazon	18.09.26	Toilet Rolls, Paper cups, Paper Towels, Floor Cleaner & Plasters - SWC	£133.58	BACS
Banner Group Limited	23.09.26	Blue Roll & Toilet Roll	£59.56	BACS
Owen Bennett Building Services	03.09.26	Supply and Replace Extractor Fan and Socket - Sunderland Road Bungalow	£200.00	BACS
Culligan (UK) Limited	15.09.26	Water Cooler Rental & Service - September 2026	£31.32	D/D
DJ Plumbing & Heating	22.07.26	Bathroom Repairs - Sunderland Road	£638.09	BACS
East Durham College	14.09.26	Period 12 Charge - LB	£22.00	BACS
Flotek Group (was Microshade Business Consultants Ltd)	01.09.26 RCVD 16.09.26	Hosted Application Service - Rialtas - September 2026	£215.76	BACS
Pat Lavery Tyre & Exhaust Centre Limited	06.08.26	Puncture Repair Ride On - Cemetery	£20.00	BACS
Octopus Energy	03.09.26	Cemetery Lodge Gas & Electricity 05/08/2026 - 02/09/2026	£25.21	D/D
Octopus Energy	03.09.26	Welfare House Gas & Electricity 05/08/2026 - 02/09/2026	£26.22	D/D
PHS Group (was Citron Hygiene UK Limited)	03.09.26	Annual Duty of Care 01/10/2026 - 30/09/2027	£9.42	BACS
Scottish Power	03.09.26	SWC Electricity 04/08/2026 - 03/09/2026	£433.67	D/D
Scottish Power	30.08.26	Sunderland Road Pavilion Electricity 01/08/2026 - 30/08/2026	£96.72	D/D
Scottish Power	03.09.26	Memorial Park Electricity 04/08/2026 - 03/09/2026	£30.91	D/D
Scottish Power	03.09.26	Cemetery Electricity 04/08/2026 - 03/09/2026	£46.42	D/D
Scottish Power	09.09.26	SWC Gas 06/08/2026 - 09/09/2026	£201.84	D/D
Screwfix	04.09.26	Rigger Boots - CL	£34.97	BACS
Screwfix	11.09.26	2 x 2 Stroke Engine Oil & Strimmer Line	£73.97	BACS
Select Telecom Limited	31.08.26 RCVD 11.09.26	Admin Phone Lines/Calls/Internet - September 2026	£115.97	D/D
Treasured Memories Limited	11.09.26	Memorial Plaque - M & A W	£208.50	BACS
Stephen Twitty - Twittys Locksmiths	09.09.26	Supply 2 Keyed Alike Shutter Bolts	£25.00	BACS
Vodafone	20.09.26	Mobile Phones	£52.75	D/D
Wex	07.09.26	Equipment Fuel - Cemetery	£49.49	D/D
Wex	14.09.26	Equipment Fuel - Cemetery	£107.48	D/D
Wex	21.09.26	Equipment Fuel - Cemetery	£75.39	D/D
Wex	27.09.26	Vehicle Trackers	£14.40	D/D
OTHER PAYMENTS				
Co-op Bank	03.09.26	Wages Week 22	£5,582.98	BACS
Co-op Bank	10.09.26	Wages Week 23	£5,603.89	BACS
Co-op Bank	17.09.26	Wages Week 24	£5,536.33	BACS
Co-op Bank	24.09.26	Wages Week 25	£5,542.56	BACS
Durham County Council	29.09.26	Superannuation Weeks 23 - 26	£5,791.47	BACS
HMRC	29.09.26	PAYE Weeks 23 - 26	£6,849.72	BACS
Wave	11.09.26	Cemetery Water 11/06/2026 - 10/09/2026 (£77.00 pcm)	£218.32	D/D
		Horden Parish Council SEPTEMBER 2026 TOTAL	**£38,143.91**	