

Horden Parish Council

Horden Social Welfare Centre
Seventh Street
Horden, County Durham
SR8 4LX
Tel: 0191 518 0823

7 August 2026

Dear Member

You are summoned to attend the Horden Parish Council Special Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 13 August 2026 at 6pm.

HORDEN PARISH COUNCIL ORDER OF BUSINESS **Special Meeting to be held 13 August 2026**

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to receive declarations of interest from Members on items of the agenda in accordance with the Localism Act 2011 and the Council's Code of Conduct.
3. **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Parish Council on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
4. **Exclusion of Press and Public.** In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to **RESOLVE** to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the personal and confidential nature of the business to be transacted.
5. **Appointment of Stuart Wardle to provide additional support to the council through banked hours** - to approve appointment.
6. **GDPR** – to note potential breach of GDPR.
7. **Confidential: Grievance Complaint**
 - a) **Appointment of new Committee** – to consider the appointment, terms of reference, election of Members and the Chairmen & Vice-Chairmen for any new committee.
 - b) **Agree to commence investigation** – to approve investigation.
 - c) **Confirm the engagement of NEREO** – to approve appointment.
 - d) **Delegation of signing of terms by Assistant Clerk/Chair** – to approve delegation of Assistant Clerk and Chair.



Councillor William Morrow
Chairman
7 August 2026

To: All Members of Horden Parish Council/cc Public Notice

TERMS OF REFERENCE

INVESTIGATIONS COMMITTEE

Number of Councillors: The total number of Councillors appointed to the Committee shall be set at 5 with no substitutes.

Quorum: not less than 3

Notice requirement: 1 Week

Public participation: no

Officers: Clerk and/or Assistant Clerk

Terms of Reference

The Committee will:

- i. Consider reports from officers and agreed external organisations as appropriate, incorporating among other issues, financial, procedural and best practice matters.
- ii. Make recommendations to Council.
- iii. Disband at the end of the investigation.

Delegation(s) – NONE – This Committee cannot make decisions.

Summary

The Committee has no decision-making responsibility but makes recommendations in a timely manner to Council. All decision-making responsibility rests with Council.