

Horden Social Welfare Centre
Seventh Street
Horden
County Durham
SR8 4LX
Tel: 0191 518 0823

27th August 2026

Dear Member

You are hereby summoned to attend the Meeting of Horden Parish Council (meeting in their capacity as the Trustee of Horden Recreation Ground) to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 3rd September 2026 immediately following the Meeting of Horden Parish Council for the purposes of transacting the following business:

HORDEN RECREATION GROUND
ORDER OF BUSINESS
Meeting to be held 3 September 2026

- 1 **Apologies for Absence** – to consider for approval.
- 2 **Declarations of interest in items on the agenda.**
- 3 **Minutes of the Meeting held 2nd July (enclosed)** – to consider for approval.
- 4 **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Committee on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
- 5 **Register of Delegated Decisions (enclosed)** – to note decision.
- 6 **Damage and Incident Reports (Enclosed)** - to consider report.
- 7 **Horden Recreation Ground Financial:**
 - a) **Bank Balance as at 30/06/2026** – to note the information.
 - b) **Finance Report (enclosed)** – to consider Income, Expenditure and Variance Reports to 30/06/2026.
 - c) **Invoices for endorsement for payment (enclosed)** – to approve payment.
- 8 **HCWFC Request** – to consider request.

C Jackson

Colin Jackson
Clerk to the Council
27th August 2026

To: The Trustee of Horden Recreation Ground/cc Public Notice

HORDEN RECREATION GROUND
Minutes of Meeting held 2 July 2026

- Present:** Councillor F Leadbitter (Chairman)
 Councillors C Armstrong, R Bagnall, T Baldasera, D Bellingham, C Cain, E Laing, C Robson, J Ward, G Wetherell, F Winrow and W Morrow, L Williams and D Tait.
- Staff:** Mr C Jackson (Clerk to the Council) and Miss B Howarth (Assistant Clerk)
- HRG 26/27/024** **Apologies for Absence**
 No apologies were received.
- HRG 26/27/025** **Declarations of Interest**
 No declarations of interest were made.
- HRG 26/27/026** **Minutes of the Meeting held 4th June 2026**
RESOLVED: The minutes were confirmed as a true and accurate record and signed by the chairman.
- HRG 26/27/027** **Public Participation**
 No members of the Public were present.
- HRG 26/27/028** **Register of Delegated Decisions**
RESOLVED: Trustee **NOTE** there are no additional decisions to approve.
- HRG 26/27/029** **Invoices for endorsement for payment.**
RESOLVED: Trustee **APPROVE** payment of the schedule of invoices totaling £7403.13.
- HRG 26/27/030** **North East GSD Field Hire Request**
RESOLVED: Trustee **ADVISE** Clerk to negotiate the price of hire.
- HRG 26/27/031** **Exclusion of Press and Public. In accordance with Section 1 (2) of the Public Bodies (Admission to Meeting) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the personal and confidential nature of the business to be transacted.**
- HRG 26/27/032** **Leases and Licenses**
a) Horden Vintage Tea Room
RESOLVED: Trustees **APPROVE** a license for 6-month trial period.
- HRG 26/27/033** **b) Bigfoot Studio**
RESOLVED: Trustees **ADVISE** the Clerk to set up a meeting at the Bigfoot Studio.

The Meeting concluded at 6:30pm

Horden Recreation Ground Invoices for Payment - June 2026

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Apollo Doors Limited	17.06.26	Call Out & Supply and Replace Roller Shutter Lock (fully recharged to HCWFC)	£469.94	BACS
Beaumont Brown Architects	07.01.26 RCVD 15.06.26	Retention - South Terrace Wall	£5,684.81	100596
Durham County Council	17.06.26	Replacement Drive Belts - Spiker	£37.10	BACS
Messrs P Hutchinson & Sons	01.07.26	Green Waste Disposal	£30.00	BACS
Geo Robinson & Son	31.05.26 RCVD 15.06.26	5 x Keys Cut, Concrete Screws, Oil, WD40, 3 x Smoke Alarms	£36.90	BACS
Scottish Power	04.06.26	Staff Building 07/05/2026 - 04/06/2026 (£91.76 recharged to Heritage Tearooms)	£189.88	D/D
Scottish Power	04.06.26	No2 Floodlights 07/05/2026 - 04/06/2026	£24.14	D/D
Scottish Power	04.06.26	Welfare Park Electricity 07/05/2026 - 04/06/2026	£71.24	D/D
Scottish Power	04.06.26	Cricket Pavilion Electricity 07/05/2026 - 04/06/2026 (fully recharged to Cricket Team)	£46.32	D/D
Select Telecom Ltd	31.05.26	Fibre Broadband - June 2026	£41.99	D/D
Smartest Energy	03.06.26	Welfare Ground Electricity 01/05/2026-31/05/2026 (Fully recharged to HCWFC)	£212.55	D/D
Wex	08.06.26	Equipment Fuel	£134.55	D/D
Wex	15.06.26	Equipment Fuel	£136.86	D/D
Wex	29.06.26	Equipment Fuel	£131.08	D/D
OTHER PAYMENTS				
Wave	15.06.26	Cricket Pavilion Water 13/03/2026 - 12/06/2026 (£120.00 pcm)	£155.77	D/D
		Horden Recreation Ground JUNE 2026 TOTAL	£7,403.13	

Horden Recreation Ground Committee - Register of delegated decisions

In accordance with the Openness of Local Government Regulations 2014 s7

<https://www.legislation.gov.uk/uksi/2014/2095/regulation/7/made> , a record of certain decisions taken by officers of the Council under delegated authority

2026/27

<u>Date</u>	<u>Details</u>	<u>Alternative options (if any)</u>	<u>Details of consultees (if any)</u>	<u>Reported to Trustee</u>
17/07/2026	Horden Community Events- use of Tea room 19/07/26&22/07/2026	none	none	03/09/2026

HORDEN PARISH COUNCIL

DAMAGE/INCIDENT REPORT FORM

Date and time of Damage/Incident:	21-7-26 2:30pm Approx
Location:	Flower sculpture flower bed bottom drive Welfare Park
Damage Found (please give as much detail as possible)	
Councillor Jackie Lingo noticed a young lad trampling flowers approached him and received abuse - staff turned up the lad had left - whilst assessing damage and tidying Area the local "ethan Radstock" lad turned up with him and made him participate in tidying Area and apologise for what he did Approx 60 plants damaged and needed replacing	

Completed by: [Signature] Date: 21-7-26

Police Notified: ☒ YES / ☐ NO Officer dealing: inc NO - DHM 22072026 - 0579

Time Police notified: 8-15 AM 22-7-26

Remedial Action Taken: Remove damaged plants - Put in new plants - tidy Area.

Report to police = _____

OFFICE USE:

Has available CCTV been checked: YES / ☒ NO

Is this an Insurance Claim: YES / ☒ NO

If yes, have photographs, quotations and details been passed to the Deputy Clerk/RFO:

Is this a disposal of an Asset: YES / ☒ NO

If yes, has a disposal form been completed and handed to the Deputy Clerk/RFO:

Completed by: BROOKE HOWARD Date: 22-07-26

Date received by Parish Council Office: 22-07-26

Horden Recreation Charity Current Year

Bank - Cash and Investment Reconciliation as at 30 June 2026

Confirmed Bank & Investment BalancesBank Statement Balances

30/06/2026	HORDEN RECREATION GROUND	13,759.90	
			13,759.90

Receipts not on Bank Statement

		0.00
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Closing Balance

		13,759.90
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All Cash & Bank Accounts

1	Current Bank A/c	11,235.81
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	11,235.81

HORDEN RECREATION GROUND FINANCE REPORT

This report details accounts as at 30 June 2026 – accounts on a straight line we should be around 25%.

EXPENDITURE

Account	Page	£ Spend/ £ Budget	Explanation	Comment	Reported to Trustee
4070- Professional Fees	1	920/426			03/09/2026
4120- Water	1	5,938/4,300			03/09/2026
4150- Telephone	1	202/488			03/09/2026
4180- Clothing	1	186/475	Clothing required by staff		03/09/2026
4200- Buildings	1	1,857/6,000			03/09/2026
4230-Trade Waste	1	1,001/3,250			03/09/2026
4290- Equipment Fuel	1	1,325/3,800			03/09/2026
4320- Health and Safety	1	481/1000			03/09/2026

INCOME

Account	Page	£ Receipt/ £ Budget	Explanation	Comment	Reported to Trustee
1120- Big Foot Rent	1	1,243/1,104	Annual Rent received		03/09/2026
1130- Cricket Social Club Rent	1	332/830	Annual Rent received		03/09/2026
1160- Bowls Ground Income	1	915/915	Annual Rent received		03/09/2026
1170- Cricket Ground Income	1	2,275/2,275			03/09/2026
1180-Welfare Ground Income	1	2,748/4,815			03/09/2026
1190- Other Ground Fees	1	3,675/3,700	Increased usage of pitch		03/09/2026
1220- Water Recharge	1	2,522/1,690	Meter readings taken regularly & recharged appropriately		03/09/2026
1270- Income Wayleaves	1	105/115	First Payment received		03/09/2026

Agenda Item 7bi

27/08/2026

Horden Recreation Charity Current Year

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12:53 Detailed Receipts & Payments by Budget Heading 30/06/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100 Income						
1120 BIG FOOT STUDIO RENT	1,243	1,104	(139)			112.6%
1130 Cricket Social Club Rent	332	830	498			40.0%
1150 Income-Ambulance House Rent	102	460	358			22.2%
1160 Bowls Ground Income	915	915	0			100.0%
1170 Cricket Ground Income	2,275	2,275	0			100.0%
1180 Welfare Ground Income	2,748	4,815	2,068			57.1%
1190 Other Ground Fees	3,675	3,700	25			99.3%
1210 Electricity Recharge	1,297	5,830	4,533			22.3%
1220 Water Recharge	2,522	1,690	(832)			149.2%
1270 Income-Wayleaves	105	115	10			91.3%
1300 Miscellaneous	392	0	(392)			0.0%
1400 Income-Parish Council Grant	0	47,648	47,648			0.0%
Income :- Receipts	15,605	69,382	53,777			22.5%
Net Receipts	15,605	69,382	53,777			
200 Expenditure						
4070 Professional Fees	920	426	(494)		(494)	216.0%
4120 Water	5,938	4,300	(1,638)		(1,638)	138.1%
4130 Electricity	2,270	11,000	8,730		8,730	20.6%
4150 Telephone/Fax	202	488	286		286	41.4%
4160 Insurance	0	4,413	4,413		4,413	0.0%
4170 Cleaning	125	300	175		175	41.6%
4180 Clothing	186	475	289		289	39.1%
4200 Buildings	1,857	6,000	4,143		4,143	30.9%
4210 Plant and Equipment	0	2,600	2,600		2,600	0.0%
4220 Play Equipment	0	1,030	1,030		1,030	0.0%
4230 Trade Waste	1,001	3,250	2,249		2,249	30.8%
4250 Tools	16	300	284		284	5.2%
4260 Equipment Repairs	137	4,500	4,363		4,363	3.0%
4270 Grounds Maintenance	2,702	10,000	7,298		7,298	27.0%
4290 Equipment Fuel	1,325	3,800	2,475		2,475	34.9%
4300 Vehicle Maintenance	0	1,500	1,500		1,500	0.0%
4310 Horticulture	0	4,000	4,000		4,000	0.0%
4320 Health and Safety	481	1,000	519		519	48.1%
4330 CAPITAL PURCHASE	0	10,000	10,000		10,000	0.0%
4350 Major Schemes Expenditure	4,737	0	(4,737)		(4,737)	0.0%
Expenditure :- Indirect Payments	21,897	69,382	47,485	0	47,485	31.6%
Net Payments	(21,897)	(69,382)	(47,485)			

Continued over page

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>999 VAT Data</u>						
115 VAT on Receipts	6,937	0	(6,937)			0.0%
VAT Data :- Receipts	<u>6,937</u>	<u>0</u>	<u>(6,937)</u>			
515 VAT on Payments	2,482	0	(2,482)		(2,482)	0.0%
VAT Data :- Indirect Payments	<u>2,482</u>	<u>0</u>	<u>(2,482)</u>	<u>0</u>	<u>(2,482)</u>	
Net Receipts over Payments	<u>4,455</u>	<u>0</u>	<u>(4,455)</u>			
Grand Totals:- Receipts	22,542	69,382	46,840			32.5%
Payments	24,379	69,382	45,003	0	45,003	35.1%
Net Receipts over Payments	<u>(1,837)</u>	<u>0</u>	<u>1,837</u>			
Movement to/(from) Gen Reserve	<u>(1,837)</u>	<u>0</u>	<u>1,837</u>			

Horden Recreation Ground Invoices for Payment - July 2026

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Debyshire Aggregates Limited	08.06.26 RCVD 08.07.26	Rubber Binder & 4 x Black EDPDM	£321.05	BACS
Durham County Council	17.07.26	John Deere Repairs Mulch Deck & Blades	£781.66	BACS
Origin Amenity Solutions	27.07.26	Wetting Agent Tablets	£138.00	BACS
Scottish Power	01.07.26	Staff Building 05/06/2026 - 01/07/2026	£146.77	D/D
Scottish Power	01.07.26	No2 Floodlights 05/06/2026 - 01/07/2026	£22.18	D/D
Scottish Power	01.07.26	Welfare Park Electricity 05/06/2026 - 01/07/2026	£70.00	D/D
Scottish Power	01.07.26	Cricket Pavilion Electricity 05/06/2026 - 01/07/2026 (fully recharged to Cricket Team)	£48.35	D/D
Scottish Power	16.07.26	Staff Building 05/06/2026 - 01/07/2026 - recalculation	£0.24	D/D
Scottish Power	16.07.26	No2 Floodlights 05/06/2026 - 01/07/2026 - recalculation	£0.09	D/D
Scottish Power	16.07.26	Welfare Park Electricity 05/06/2026 - 01/07/2026 - recalculation	£0.10	D/D
Scottish Power	16.07.26	Cricket Pavilion Electricity 05/06/2026 - 01/07/2026- recalculation	£0.10	D/D
Screwfix	02.07.26	Tape Measure	£29.99	BACS
Screwfix	03.07.26	Rigger Boots - RH & AR & Safety Trainers - KB	£121.95	BACS
Screwfix	16.07.26	Strimmer Line	£35.99	BACS
Select Telecom Ltd	30.06.26 RCVD 10.07.26	Fibre Broadband - July 2026	£41.99	D/D
Shoreline Fire Compliance Ltd	07.07.26	Replace 7 x Fluorescent & 7 x LED Bulkheads - Tearooms	£378.00	BACS
Shorts Turf Machinery	21.07.26	Service and Repair Torro	£1,306.36	BACS
Smartest Energy	03.07.26	Welfare Ground Electricity 01/06/2026-30/06/2026 (Fully recharged to HCWFC)	£223.68	D/D
TJ's Heating & Home Improvements	16.07.26	Annual Boiler Service - Tearooms	£80.00	BACS
Veolia	30.06.26	Trade Waste - June 2026	£275.33	D/D
Wex	06.07.26	Equipment Fuel & Monthly Card Fee	£103.19	D/D
Wex	20.07.26	Equipment Fuel	£126.89	D/D
OTHER PAYMENTS				
Wave	13.07.26	Water - Football Grandstand 13/04/2026-12/07/2026 (£291.76 recharged to Bigfoot & £133.69 to HCWFC)	£1,122.64	D/D
Wave	13.07.26	Water - Horden Heritage Centre 13/04/2026-12/07/2026 (£172.79 recharged to Heritage Tearooms)	£221.05	D/D
		Horden Recreation Ground JULY 2026 TOTAL	£5,595.60	

Horden Recreation Ground Invoices for Payment - August 2026

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Durham County Council	14.08.26	Diagnose Fault & Repair Dennis FT510 Cricket Machine	£197.26	BACS
FBS North East Limited	31.07.26	Final Application - South Terrace Wall	£5,981.64	BACS
Messrs P Hutchinson & Sons	01.08.26	4 x Green Waste Disposal	£114.00	BACS
Origin Amenity Solutions	13.08.26	Kaloam, R9 Grass Seed, 12-20 & 9-5-5 Fertiliser	£1,501.44	BACS
Origin Amenity Solutions	21.08.26	70/30 Top Dressing	£1,238.40	BACS
R n B Roofing	10.07.26	Repair Tearoom Roof and Chimney	£1,650.00	BACS
Geo Robinson & Son	31.07.26 RCVD 09.08.26	Keys Cut, Tie Wraps, Wheelbarrow & Snap Connectors	£98.05	BACS
Scottish Power	02.08.26	No2 Floodlights 02/07/2026 - 31/07/2026	26.79	D/D
Scottish Power	03.08.26	Staff Building 02/07/2026 - 03/08/2026	£151.47	D/D
Scottish Power	03.08.26	Welfare Park Electricity 02/07/2026 - 03/08/2026	£83.09	D/D
Scottish Power	03.08.26	Cricket Pavilion Electricity 02/07/2026 - 03/08/2026	£55.71	D/D
Scottish Power	09.08.26	No2 Floodlights 07/05/2026 - 04/06/2026 - recalculation	£23.91	D/D
Scottish Power	09.08.26	No2 Floodlights 05/06/2026 - 31/07/2026 - recalculation	£49.28	D/D
Select Telecom Ltd	31.07.26 RCVD 12.08.26	Fibre Broadband - August 2026	£41.99	D/D
Smartest Energy	04.08.26	Welfare Ground Electricity 01/07/2026-31/07/2026 (£360.19 recharged to HCWFC)	£375.76	D/D
Veolia	31.07.26	Trade Waste - July 2026	£344.76	D/D
Wex	03.08.26	Monthly Card Fee	£6.00	D/D
Wex	10.08.26	Equipment Fuel	£137.98	D/D
OTHER PAYMENTS				
Wave	13.08.26	Welfare Park Water 13/05/2026 - 12/08/2026 (£404.00 per month Direct Debit)	£2,835.85	D/D
		Horden Recreation Ground AUGUST 2026 TOTAL	£14,913.38	

Subject: Re: Water Recharge Invoice 13/04/2026 - 12/07/2026

Morning Brooke,

Thank you for your reply.

I spoke with our committee last night and they've asked if we have any option available to us to appeal the decision made by the clerk in this matter?

Can it be put in front of the councillors for them to review and vote on at a HRG monthly meeting?

Our reasoning being that our licence agreement clearly states that we only reimburse the owner utilities for a ten month period not twelve months.

I agree our licence also states we must return the keys and due to not doing this we have agreed to pay for any utilities usage in the two month period.

We received no correspondence from the offices asking us to return the keys like we have in previous years.

If the decision has been made purely on us still having the keys then we should have received some correspondence advising us we would be liable to pay the daily standing charge until the keys had been returned.

Our season finished in mid April and our pre season friendlies never started until July so there was no reason for us to be in the building in May and June apart for the odd occasion we required access for kit/equipment or our monthly committee meeting.

We feel as a club it is unfair to be charged £6.25 per day over the course of May and June for a building that isn't ours, we rarely accessed and have agreed to pay any usage for on the odd occasion we did access it.

We have not been sent invoices requesting payment for utilities in these two months in any of our previous nine seasons at the ground.

I look forward to hearing from you.

Regards
Ryan