

HORDEN PARISH COUNCIL
Minutes of Meeting held 3 September 2026

- Present:** Councillor W Morrow (Chairman)
 Councillors T Baldesera, C Cain, E Laing, C Robson, T Usher, J Ward, G Wetherell,
 L Williams, F Winrow, F Leadbitter, Councillor D Tait, C Armstrong and R Bagnall.
- Staff:** Mr C Jackson (Clerk to the Council) and Miss B Howarth (Assistant Clerk)
- HPC 26/27/079** **Apologies for Absence**
RESOLVED: That apologies be **APPROVED** for Councillor D Bellingham.
- HPC 26/27/080** **Declarations of Interest**
RESOLVED: No declarations were made.
- HPC 26/27/081** **Minutes of the Horden Parish Council Meeting held 2nd July 2026**
RESOLVED: The minutes were confirmed as a true and accurate record and signed by the Chairman.
- HPC 26/27/082** **Minutes of the Horden Parish Council Meeting held 13th August 2026**
RESOLVED: The minutes were confirmed as a true and accurate record and signed by the Chairman.
- HPC 25/26/083** **Public Participation**
 One person of the public was present but did not speak.
- HPC 26/27/084** **Pride in Place Peterlee East**
 Lynsey Garraghan from Durham County Council provided a presentation regarding the pride in place initiative. **RESOLVED:** Council **RECEIVE** the information.
- Meeting adjourned at 6:22pm.*
Meeting Reconvened at 6:27pm.
- HPC 26/27/085** **Register of Delegated Decisions**
RESOLVED: Council **NOTE** there are no additional decisions to approve.
- HPC 26/27/086** **Damage and Incident Report**
RESOLVED: Council **NOTE** the report.
- HPC 26/27/087** **Cemetery Burial and Income Report 22 June to 23 August 2026**
RESOLVED: Council **NOTE** the report.
- HPC 26/27/088** **County Councillor Update**
RESOLVED: Council **NOTE** the report.
- HPC 26/27/089** **Parish Council Financial:**
 a) **Bank Balances (Balance Sheet).**
RESOLVED: Council **APPROVE** the Bank Balances to 30/06/2026 of £1,329,577.29.
- HPC 26/27/090** b) **Finance Report to 30/06/2024**
RESOLVED: Council **APPROVE** the Income, Expenditure and Variances Report.
- HPC 26/27/091** c) **Cash Withdrawals and Debit Card Transactions to July 2026**
RESOLVED: Council **APPROVE** the cash withdrawals and debit card transactions amount of £1,438.
- HPC 26/27/092** d) **Petty Cash**
RESOLVED: Council **APPROVE** the report.

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HPC
26/27/093 **e) Bank Transfer(s)**
RESOLVED: The Clerk advised that a transfer of £50,000 from CCLA to the current account was made in August and an additional £50,000 will be required this month. **RESOLVED:** The Council **ENDORSE** the transfer of funds.

HPC
26/27/094 **Invoices for endorsement for Payment**
RESOLVED: Council **ENDORSE** payment of the attached schedule of invoices for July plus the additional schedule totalling £61,688.79. Councillors W Morrow and F Leadbitter authorised the payments.
Council **ENDORSE** payment of the attached schedule of invoices for August plus the additional schedule totalling £49,916.31. Councillors W Morrow and F Leadbitter to authorise.

HPC
26/27/095 **Mileage Rates**
RESOLVED: Council **APPROVE** the millage allowance of 55p per mile.

HPC
26/27/096 **Members/Officers Allowances**
No Members/Officers Allowances to report.

HPC
26/27/097 **Remembrance Sunday Wreath**
RESOLVED: Council **APPROVE** purchasing two Type B wreaths and two spares.

HPC
26/27/098 **Boiler Update**
RESOLVED: Council **NOTE** the report and **ADVISE** the Clerk to arrange a meeting to consider tenders.

HPC
26/27/099 **Andy Mans Club**
RESOLVED: Council **RECEIVE** the information.

HPC
26/27/100 **Easington U15's Request**
RESOLVED: Council **AGREE** that the team will receive a refund for the field hire, less the cost of the one hour training session already taken.

HPC
26/27/101 **Horden Residents Charter Consultation**
RESOLVED: Council **AGREE** no response required.

Meeting concluded at 6:55pm.

Horden Parish Council Invoices for Payment July 2026

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	01.07.26	Toilet Rolls - SWC	£26.48	BACS
Amazon	02.07.26	Blue Roll - SWC	£16.49	BACS
Amazon	07.07.26	Hand Towels - SWC	£33.70	BACS
Amazon	23.07.26	Cleaning Materials & Paper Cups - SWC	£135.21	BACS
Corona Energy	17.07.26	Sunderland Road Pavilion Electricity 01/06/2026 - 30/06/2026	£141.83	D/D
Culligan (UK) Limited	15.07.26	Water Cooler Rental & Service - July 2026	£28.62	D/D
Durham County Council	17.07.26	Emergency Attendance 04/06/2026 Sump Pump Leaking	£63.06	BACS
Durham County Council	28.07.26	Grass Cutting Cotsford Park 2026/2027	£321.54	BACS
East Durham College	06.07.26	Employer Contribution - LB	£175.00	BACS
JR Production	06.07.26	Mascot Hire Teddy Bears Picnic, Balloon Twisting, Magic Show 19/08	£365.00	BACS

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Microshade Business Consultants Ltd	01.07.26	Hosted Application Service - Rialtas - July 2026	£215.76	BACS
Octopus Energy	14.07.26	Welfare House Gas & Electricity 15/06/2026 - 13/07/2026	£25.72	D/D
Octopus Energy	15.07.26	Cemetery Lodge Gas & Electricity 15/06/2026 - 14/07/2026	£24.99	D/D
Regal Print Limited	22.07.26	Purchase Order Books x 5	£125.40	BACS
L J Robertson - Popple's Tales	07.07.26	2 x Storytelling sessions - Teddy Bears Picnic	£150.00	BACS
Scottish Power	01.07.26	SWC Electricity 09/06/2026 - 01/07/2026	£383.66	D/D
Scottish Power	01.07.26	SWC Gas 11/06/2026 - 01/07/2026	£54.40	D/D
Scottish Power	01.07.26	Cemetery Electricity 05/06/2026 - 01/07/2026	£39.50	D/D
Scottish Power	01.07.26	Memorial Park Electricity 05/06/2026 - 01/07/2026	£38.69	D/D
Scottish Power	16.07.26	Cemetery Electricity 05/06/2026 - 01/07/2026 - recalculated	£0.10	D/D
Scottish Power	16.07.26	Memorial Park Electricity 05/06/2026 - 01/07/2026 - recalculated	£0.10	D/D
Scottish Power	23.07.26	SWC Electricity 09/06/2026 - 01/07/2026 - recalculated	£0.59	D/D
Screwfix	16.07.26	Strimmer Line - Cemetery	£35.99	BACS
Select Telecom Limited	30.06.26 RCVD 10.07.26	Admin Phone Lines/Calls/Internet - July 2026	£275.76	D/D
Shoreline Fire Compliance Limited	07.07.26	Replace 1 x Florescent & 1 x LED Bulkheads - Sunderland Road	£54.00	BACS
Smith Of Derby	01.07.26	Service Memorial Clock & Replacement Battery	£487.20	BACS
Vodafone	20.07.26	Mobile Phones	£49.00	D/D
Wex	28.06.26	Vehicle Trackers	£14.40	D/D
Wex	20.07.26	Equipment Fuel - Cemetery	£123.64	D/D
Wex	27.07.26	Vehicle Fuel - Iveco Pickup	£49.45	D/D
Wex	26.07.26	Vehicle Trackers	£14.40	D/D
Zurich Municipal	19.05.26	Annual Insurance	£16,063.88	313566
OTHER PAYMENTS				
Co-op Bank	02.07.26	Wages Week 13	£5,583.18	BACS
Co-op Bank	09.07.26	Wages Week 14	£5,582.96	BACS
Co-op Bank	16.07.26	Wages Week 15	£5,582.78	BACS
Co-op Bank	23.07.26	Wages Week 16	£6,307.32	BACS
Co-op Bank	30.07.26	Wages Week 17	£5,582.58	BACS
Durham County Council	27.07.26	Superannuation Weeks 14 - 17	£6,004.05	BACS
HMRC	27.07.26	PAYE Weeks 14 - 17	£7,082.76	BACS
Wave	13.07.26	SWC Water 13/04/2026 - 12/07/2026 (£120.00 pcm)	£429.60	D/D
		Horden Parish Council JULY 2026 TOTAL	£61,688.79	

Horden Parish Council Invoices for Payment August 2026

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	16.08.26	Cleaning Materials - SWC	£89.68	BACS
Amazon	21.08.26	Toilet Seat - SWC	£28.99	BACS
Amazon	24.08.26	Blue Roll - SWC	£13.99	BACS

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Amazon	26.08.26	Portable Jump Starter	£34.95	BACS
Apogee Corporation Limited	07.07.26	Photocopier Rental 07/07/2026 - 06/10/2026	£254.04	D/D
Co-operative Bank	03.08.26	BACS/FD Online Fees - July 2026	£79.26	D/D
Co-operative Bank	01.09.26	BACS/FD Online Fees - August 2026	£67.92	D/D
County Durham and Cleveland County Training Partnership	05.08.26	Management of Memorials Inspections Workshop - CL KB & BH	£450.00	BACS
Culligan (UK) Limited	15.08.26	Water Cooler Rental & Service - August 2026	£28.80	D/D
Durham County Council	09.07.26 RCVD 13.08.26	Service John Deere Tractor & Kubota Ride on Mower	£789.82	BACS
Flotek Group (was Microshade Business Consultants Ltd)	01.08.26	Hosted Application Service - Rialtas - August 2026	£215.76	BACS
ITC Service Limited	31.07.26	Unifi Security & Office 365 Officers & Domain/Hosting/Estate Management & 365 Backup - August 2026	£489.40	D/D
ITC Service Limited	01.09.26	Unifi Security & Office 365 Officers & Domain/Hosting/Estate Management & 365 Backup - September 2026	£489.40	D/D
JH Partners Consulting Engineers Limited	31.07.26	Survey, Specification & Tender Package - SWC Boilers	£3,960.00	BACS
JH Partners Consulting Engineers Limited	27.08.26	Detailed Mechanical Design, Specification & Tender Package - SWC Boilers	£720.00	BACS
Magnum Cleaning Services (Adam Bell)	26.08.26	Window Cleaning - SWC	£45.00	BACS
Maxwells DIY	01.08.26	Paint, Filler, Caulk, Varnish and Brushes - SWC	£91.00	BACS
Moorepay Limited	31.07.26	Weekly Payroll Fees 06/07/20256 - 19/07/2026	£65.50	D/D
Moorepay Limited	28.08.26	Weekly Payroll Fees 27/07/20256 - 23/08/2026	£52.40	D/D
Octopus Energy	05.08.26	Cemetery Lodge Gas & Electricity 15/07/2026 - 04/08/2026	£20.71	D/D
Octopus Energy	05.08.26	Welfare House Gas & Electricity 14/07/2026 - 04/08/2026	£21.46	D/D
Origin Amenity Solutions	13.08.26	Grass Seed	£120.00	BACS
Geo Robinson & Son	31.07.26 RCVD 09.08.26	Key Cut, Paint, Wheelbarrow	£144.65	BACS
Salus NE Limited	03.08.26	Event Medical Cover - Teddy Bear's Picnic	£158.40	BACS
Scottish Power	02.08.26	Sunderland Road Pavilion Electricity 01/07/2026 - 31/07/2026	£94.12	D/D
Scottish Power	03.08.26	SWC Electricity 02/07/2026 - 03/08/2026	£456.06	D/D
Scottish Power	03.08.26	Cemetery Electricity 02/07/2026 - 03/08/2026	£42.75	D/D
Scottish Power	03.08.26	Memorial Park Electricity 02/07/2026 - 03/08/2026	£37.68	D/D
Scottish Power	05.08.26	SWC Gas 02/07/2026 - 05/08/2026	£11.41	D/D
Select Telecom Limited	31.07.26 RCVD 12.08.26	Admin Phone Lines/Calls/Internet - August 2026	£124.52	D/D
Sam Shippen	05.08.26	Consultant Work 3/6, 2/7 & 6/7	£538.35	BACS
Thinford Nurseries Limited	31.08.26	Summer Bedding	£1,333.20	BACS

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TJ's Heating & Home Improvements	01.08.26	Supply & Fit Door Closer - SWC Kitchen	£185.00	BACS
TJ's Heating & Home Improvements	15.08.26	Cisterniser - SWC Men's Toilets	£390.00	BACS
Treasured Memories Limited	07.08.26	Memorial Plaque - ES	£208.50	BACS
Vodafone	20.08.26	Mobile Phones	£49.75	D/D
Wex	30.08.26	Vehicle Trackers	£14.40	D/D
Wex	31.08.26	Equipment Fuel - Cemetery	£136.90	D/D
OTHER PAYMENTS				
Co-op Bank	06.08.26	Wages Week 18	£5,582.98	BACS
Co-op Bank	13.08.26	Wages Week 19	£5,582.98	BACS
Co-op Bank	20.08.26	Wages Week 20	£5,582.98	BACS
Co-op Bank	27.08.26	Wages Week 21	£5,582.96	BACS
Durham County Council	01.09.26	Superannuation Weeks 18 - 22	£7,218.19	BACS
HMRC	01.09.26	PAYE Weeks 18 - 22	£8,312.45	BACS
		Horden Parish Council AUGUST 2026 TOTAL	£49,916.31	



