

Horden Social Welfare Centre  
Seventh Street  
Horden  
County Durham  
SR8 4LX  
Tel: 0191 518 0823


26 June 2026

Dear Member

You are hereby summoned to attend the Meeting of Horden Parish Council (meeting in their capacity as the Trustee of Horden Recreation Ground) to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 2<sup>nd</sup> July 2026 immediately following the Meeting of Horden Parish Council for the purposes of transacting the following business:

**HORDEN RECREATION GROUND**  
**ORDER OF BUSINESS**  
**Meeting to be held 2 July 2026**

- 1 **Apologies for Absence** – to consider for approval.
- 2 **Declarations of Interest in items on the agenda.**
- 3 **Minutes of the Meeting held 4<sup>th</sup> June 2026 (enclosed)** – to consider for approval.
- 4 **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Committee on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
- 5 **Register of Delegated Decisions (enclosed)** - to note no report to consider.
- 6 **Invoices for endorsement for payment (enclosed)** – to approve payment.
- 7 **North East GSD Field Hire Request** – to consider request.
- 8 **Exclusion of Press and Public. In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the personal and confidential nature of the business to be transacted.**
- 9 **Confidential: Leases and Licences** – to receive a verbal update.

  
Colin Jackson  
Clerk to the Council  
26 June 2026

To: The Trustee of Horden Recreation Ground/cc Public Notice

**HORDEN RECREATION GROUND**  
**Minutes of Meeting held 4 June 2026**

- Present:** Councillor F Leadbitter (Chairman)  
Councillors T Baldasera, C Cain, E Laing, C Robson, T Usher, J Ward, G Wetherell,  
F Winrow, R Bagnall, D Bellingham and W Morrow.
- Staff:** Mr C Jackson (Clerk to the Council) and Miss B Howarth (Assistant Clerk)
- HRG 26/27/014** **Apologies for Absence**  
**RESOLVED:** That apologies be **ACCEPTED** for Councillor C Armstrong and D Tait.
- HRG 26/27/015** **Declarations of Interest**  
No declarations of interest were made.
- HRG 26/27/016** **Minutes of the Meeting held 7<sup>th</sup> May 2026**  
**RESOLVED:** The minutes were confirmed as a true and accurate record and signed by the chairman.
- HRG 26/27/017** **Public Participation**  
No members of the Public were present.
- HRG 26/27/018** **Register of Delegated Decisions**  
**RESOLVED:** Trustee **NOTE** there are no additional decisions to approve.
- HRG 26/27/019** **Trustee Report 2025/26.**  
**a) Internal Audit Report**  
**RESOLVED:** Trustee **APPROVE** the report.
- HRG 26/27/020** **Accounting Statement**  
**b) RESOLVED:** Trustee **APPROVE** the report.
- HRG 26/27/021** **Trustee Report**  
**c) RESOLVED:** Trustee **APPROVE** the report and signed by the Chairman.
- HRG 26/27/022** **Invoices for endorsement for payment.**  
**RESOLVED:** Trustee **APPROVE** payment of the schedule of invoices totalling £4,016.29.
- HRG 26/27/2023** **Horden Heritage Centre and Vintage Tea Room Update**  
**RESOLVED:** Trustees instruct the Clerk to issue an Expression of Interest for the opportunity to operate the tearoom.

*The Meeting concluded at 6:54pm*

### Hornden Recreation Ground Invoices for Payment - May 2026

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Almond Windows Limited	21.05.26	Supply & Fit New Lock Workshop Door	£50.00	BACS
Durham County Council	14.05.26	Building Compliance Charges & Management Fee - Heritage Tearooms Lift 2026/202	£204.00	BACS
Hutton Fire Protection Limited	28.05.26	Various Works Tearooms, Works Building, Bowls Pavilion and Grandstand	£318.00	BACS
Origin Amenity Solutions	02.06.26	Superline, Seaquest & Microflow	£1,030.80	BACS
Playsafety Limited (RoSPA)	03.06.26	Annual Playground Inspections	£256.80	BACS
Geo Robinson & Son	30.04.26	Gloves, Batteries, WD40, Ear Defenders, Spade, Puncture Repair Kit, Tape Measure, Duct Tape, Hose Connector	£95.83	BACS
Scottish Power	03.05.26	No2 Floodlights 02/04/2026 - 01/05/2026	£24.74	D/D
Scottish Power	06.05.26	No2 Floodlights 02/05/2026 - 06/05/2026	£4.13	D/D
Scottish Power	06.05.26	Welfare Park Electricity 02/04/2026 - 06/05/2026	£83.08	D/D
Scottish Power	07.05.26	Cricket Pavilion Electricity 02/04/2026 - 06/05/2026 (fully recharged to Cricket Team)	£59.52	D/D
Select Telecom Ltd	30.04.26 RCVD 12.05.26	Fibre Broadband - May 2026	£67.38	D/D
Shoreline Fire Compliance Limited	02.06.26	Service Intruder Alarm - Tearoom	£72.00	BACS
Shoreline Fire Compliance Limited	02.06.26	Bi-Annual Service of Fire Alarm & Emergency Lighting - Tearoom	£120.00	BACS
Shoreline Fire Compliance Limited	02.06.26	Bi-Annual Service of Fire Alarm & Emergency Lighting - Grandstand	£120.00	BACS
Veolia	31.05.26	Trade Waste - May 2026	£276.38	D/D
Wex	11.05.26	Equipment Fuel	£133.90	D/D
Wex	18.05.26	Equipment Fuel	£133.88	D/D
Wex	01.06.26	Equipment Feul and Monthly Card Fee	£282.59	D/D
<b>OTHER PAYMENTS</b>				
Wave	13.05.26	Welfare Park Water 13/02/2026 - 12/05/2026 (£652.00 per month Direct Debit)	£683.26	D/D
<b>Hornden Recreation Ground MAY 2026 TOTAL</b>			<b>£4,016.29</b>	

**Horden Recreation Ground Invoices for Payment - June 2026**

<b>SUPPLIER</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>Pay Ref:</b>
Apollo Doors Limited	17.06.26	Call Out & Supply and Replace Roller Shutter Lock (fully recharged to HCWFC)	£469.94	BACS
Beaumont Brown Architects	07.01.26 RCVD 15.06.26	Retention - South Terrace Wall	£5,684.81	BACS
Durham County Council	17.06.26	Replacement Drive Belts - Spiker	£37.10	BACS
Geo Robinson & Son	31.05.26 RCVD 15.06.26	5 x Keys Cut, Concrete Screws, Oil, WD40, 3 x Smoke Alarms	£36.90	BACS
Scottish Power	04.06.26	Staff Building 07/05/2026 - 04/06/2026 (£91.76 recharged to Heritage Tearooms)	£189.88	D/D
Scottish Power	04.06.26	No2 Floodlights 07/05/2026 - 04/06/2026	£24.14	D/D
Scottish Power	04.06.26	Welfare Park Electricity 07/05/2026 - 04/06/2026	£71.24	D/D
Scottish Power	04.06.26	Cricket Pavilion Electricity 07/05/2026 - 04/06/2026 (fully recharged to Cricket Team)	£46.32	D/D
Select Telecom Ltd	31.05.26	Fibre Broadband - June 2026	£41.99	D/D
Smartest Energy	03.06.26	Welfare Ground Electricity 01/05/2026-31/05/2026 (Fully recharged to HCWFC)	£212.55	D/D
Wex	08.06.26	Equipment Fuel	£134.55	D/D
Wex	15.06.26	Equipment Fuel	£136.86	D/D
<b>OTHER PAYMENTS</b>				
Wave	15.06.26	Cricket Pavilion Water 13/03/2026 - 12/06/2026 (£120.00 pcm)	£155.77	D/D
		<b>Horden Recreation Ground JUNE 2026 TOTAL</b>	<b>£7,242.05</b>	

**To:** Admin - Horden Parish Council <[admin@horden-pc.gov.uk](mailto:admin@horden-pc.gov.uk)>

**Subject:** Field hire

Dear Sir/Madam,  
I hope you are well.

I am writing on behalf of the North East GSD Regional Group, a newly formed German Shepherd Dog show club based in the local area. We are currently looking for a suitable venue to host our first annual dog show on 5 September, and I wondered if there may be an area within the Welfare Park or surrounding grounds that could be available for hire.

We are seeking a flat grassed area, ideally similar to a football field, with access to nearby toilet facilities. The event would run from approximately 9:00 am until 4:00 pm.

As this will be our club's first official show, it is an exciting milestone for us. We hope it will become a successful annual event that brings together German Shepherd enthusiasts, exhibitors, families, and visitors from across the region, generating positive use of local facilities and supporting the local community.

The setup required is very modest, consisting of:  
One show ring

Exhibitors and spectators with folding chairs

A small number of gazebos for shelter

There will be no loud music, vehicles on the field, or activities likely to cause disruption. We are extremely respectful of any venue we use and take pride in leaving grounds exactly as we find them. All litter and waste will be removed, and the site will be thoroughly checked before we leave. We are also fully insured, and health and safety is a priority for our club. Our budget for venue hire is approximately £200–£300, although we would be happy to discuss this if a suitable venue is available.

For reassurance, our sister organisation, the North Eastern German Shepherd Dog Club, regularly holds successful events on Murton Cricket Field. Unfortunately, that venue is already booked on our required date. I also run a show training club on the bowling green at Murton on Sundays and would be happy for you to contact representatives there regarding our professionalism, organisation, and the care we take of the facilities we use.

We would be incredibly grateful if our request could be considered and, if necessary, put forward to the relevant committee. Establishing a good relationship with a local venue is something we value greatly, and if accepted, we would hope to return year after year. Thank you very much for your time and consideration. I appreciate any assistance or guidance you can offer and look forward to hearing from you.

Kind regards,

Maxine Cowan  
Chairman  
North East GSD Regional Group