

Horden Social Welfare Centre
Seventh Street
Horden
County Durham
SR8 4LX
Tel: 0191 518 0823

27 March 2026

Dear Member

You are hereby summoned to attend the Meeting of Horden Parish Council (meeting in their capacity as the Trustee of Horden Recreation Ground) to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 2nd April 2026 immediately following the Meeting of Horden Parish Council for the purposes of transacting the following business:

HORDEN RECREATION GROUND
ORDER OF BUSINESS
Meeting to be held on 5th March 2026

- 1 **Apologies for Absence** – to consider for approval.
- 2 **Declarations of Interest in items on the agenda.**
- 3 **Minutes of the Meeting held 5th March 2026 (enclosed)** – to consider for approval.
- 4 **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Committee on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
- 5 **Register of Delegated Decisions (enclosed)** – to note decision since the last report.
- 6 **Damage and Incident Report** – to consider the report.
- 7 **Invoices for endorsement for payment (enclosed)** – to approve payment.
- 8 **Horden Community Events Association** – to consider request.
- 9 **Horden Bowls Club request** – to consider report.
- 10 **Exclusion of Press and Public. In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the personal and confidential nature of the business to be transacted.**
- 11 **Confidential Leases and Licences**
 - a) **Horden Heritage Tea Rooms** – to consider the report.
 - b) **HCWFC** – to consider the report.



Samantha Shippen
Clerk to the Council
27th March 2026

To: The Trustee of Horden Recreation Ground/cc Public Notice

HORDEN RECREATION GROUND COMMITTEE
Minutes of Meeting held 5 March 2026

- Present:** Councillor F Winrow (Chairman)
Councillors C Armstrong, T Baldersera, C Cain, P Laing, F Leadbitter, W Morrow, T Usher, J Ward, G Wetherell and L Williams.
- Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk)
- HRG25/26/110 Apologies for Absence.**
RESOLVED: Apologies be **APPROVED** for Councillor R Bagnall, D Bellingham, C Robson and D Tait.
- HRG25/26/111 Declarations of Interest.**
RESOLVED: Councillor C Cain declared an interest in items 9 and 11.
- HRG25/26/112 Minutes and Meeting held 5th February 2026.**
RESOLVED: The minutes were confirmed as a true and accurate record and signed by the Chairman.
- HRG25/26/113 Public Participation.**
No members of the Public were present.
- HRG25/26/114 Register of Delegated Decisions.**
RESOLVED: Trustee **NOTED** the decisions since the last meeting.
- HRG25/26/115 Damage and Incident Report.**
RESOLVED: Trustee **NOTED** no reports to consider.
- HRG25/26/116 Outdoor Team Manager Report.**
RESOLVED: Trustee **NOTED** the report.
- HRG25/26/117 Invoices for endorsement for payment.**
RESOLVED: Trustee **APPROVE** payment of the schedule of invoices totalling £17,679.81.
- HRG25/26/118 Football Ground – Covered Standing area.**
RESOLVED: Trustee **RECEIVE** the notice of completion.
- HRG25/26/119 Exclusion of Press and Public. In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the personal and confidential nature of the business to be transacted.**
- HRG25/26/120 Confidential Lease and Licences.**
RESOLVED: Trustee reinforce the decision made in February 2026.

Meeting concluded at 7:02pm

Horden Recreation Ground Invoices for Payment - February 2026

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Horn's Garden Centre	28.02.2026	Cherry Tree, Shrubs, Stake & Tie and 2 x Spades	£139.55	BACS
Messrs P Hutchinson & Sons	02.03.2026	Green Waste Disposals	£48.00	BACS
MKM B S (Peterlee) Ltd	03.02.2026	6 x bag & 1 x Dumpy Bag Sand	£88.50	BACS
Origin Amenity Solutions	03.03.2026	Coldstart Fertilizer	£298.80	BACS
Rickerby Limited	28.02.2026	Stihl Blade Set & 3 x Dennis Blades	£421.68	BACS
R n B Roofing	22.01.2026 RCVD 25.02.2026	Remove Loose Bricks From Chimney - Tearooms	£50.00	BACS
Select Telecom Limited	31.01.2026	Fibre Broadband - February 2026	£62.04	D/D
Sports Ground Development Limited	24.02.2026	Covered Standing Balance	£13,440.00	BACS
SSE	07.02.2026	Welfare Ground Electricity 01/01/26-31/01/26 (Fully recharged to HCWFC)	£540.06	D/D
SSE	13.02.2026	Welfare Park Electricity 01/01/26 - 04/01/26	£12.68	D/D
SSE	16.02.2026	No2 Floodlights 03/11/25 - 31/01/26	£37.66	D/D
SSE	16.02.2026	Cricket Pavilion Electricity 05/11/25 - 04/01/26	£19.99	D/D
SSE	02.03.2026	Welfare Park Electricity 05/01/26 - 28/02/26	£145.19	D/D
SSE	02.03.2026	Cricket Pavilion Electricity 05/01/26 - 28/02/26	£29.33	D/D
SSE	02.03.2026	No2 Floodlights 01/02/2026 - 28/02/2026	£34.33	D/D
SSE	02.03.2026	Works Building Electricity 05/01/2026 - 28/02/2026 (recharged £115.58 to Heritage Tearooms)	£497.57	D/D
SSE	02.03.2026	No2 Floodlights 03/11/2025 - 31/01/2026	-£37.66	CREDIT
SSE	02.03.2026	Cricket Pavilion Electricity 05/11/2025 - 04/01/2026	-£19.99	CREDIT
Steadfast Security Systems	10.02.2026	Annual CCTV Service	£840.00	BACS
Veolia	28.02.2026	Trade Waste - February 2026	£273.79	D/D
Wex	23.02.2026	Equipment Fuel	£103.37	D/D
Wex	02.03.2026	Monthly Card Fee	£6.00	D/D
Wicksteed Leisure Limited	09.02.2026	CREDIT Swing Chains	-£350.40	CREDIT
Wicksteed Leisure Limited	12.02.2026	Swing Chains	£576.00	BACS
OTHER PAYMENTS				
Wave	13.02.2026	Welfare Park Water 13/11/2025 - 12/02/2026 (£652.00 per month Direct Debit)	£423.32	D/D
		Horden Recreation Ground FEBRUARY 2026 TOTAL	£17,679.81	

Horden Recreation Ground Committee - Register of delegated decisions

In accordance with the Openness of Local Government Regulations 2014 s7 <https://www.legislation.gov.uk/ukxi/2014/2095/regulation/7/made> , a record of certain decisions taken by officers of the Council under delegated authority

2025/26

<u>Date</u>	<u>Details</u>	<u>Alternative options (if any)</u>	<u>Details of consultees (if any)</u>	<u>Reported to Trustee</u>
09/06/2025	HCWFC requested to defer payment for the ladies football team and arrange a payment plan.	none	none	03/07/2025
18/07/2025	DCC Library Outreach Family scavenger hunt in Welfare Park approved subject to acknowledgement of support	none	none	04/09/2025
17/11/2025	HCWFC requested to arrange a payment plan for ground fees for both mens & ladies team. Approved with condition of all payments being made by 31st March 2026.	None	None	04/12/2005
06/02/2026	Heritage Centre & Tearooms opening from 8 April 2026	None	None	05/03/2026
19/02/2026	CYO Travel project details received and acknowledged	to not go ahead	All councillors emailed with details 16/2/26	05/03/2026
19/03/2026	Horden Cricket Club access for "Get Set Weekend" 28 & 29 March	none	none	02/04/2026

HORDEN PARISH COUNCIL

DAMAGE/INCIDENT REPORT FORM

Date and time of Damage/Incident: 5.3.26	* 17.47
Location: Welfare	
Damage Found (please give as much detail as possible)(incident) *	
locking up gates near C/O House, boy approx 12 yrs. old was locking when I asked if he was alright as noticed he had a bloodied nose, he said another boy punched him in the nose over a fence - he pointed down towards Publica statue (other boy no longer there), asked if he was okay but he wanted to get home, explained to ask parents to ring hall in morning. Rang K.R as he was locking bottom drive, he asked group of boys if they were in a fight but they denied it. Tigne was found near S. a side.	

Completed by: ATT. Rankin Date: 6.3.26

Police Notified: YES/NO NO Officer dealing:

Time Police notified:

Remedial Action Taken:

OFFICE USE:

Has available CCTV been checked: YES/NO NO Not any cameras in the area.

Is this an Insurance Claim: YES/NO NO

If yes, have photographs, quotations and details been passed to the Deputy Clerk/RFO:

Is this a disposal of an Asset: YES/NO NO

If yes, has a disposal form been completed and handed to the Deputy Clerk/RFO:

Completed by: S. Simpson Date: 6/3/26

Date received by Parish Council Office:

Horden Recreation Ground Invoices for Payment - March 2026

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Durham County Council	12.03.2026	Building Control Inspection Fees - Covered Stand	£312.00	BACS
Geo Robinson & Son	28.02.2026	Switches, Cable, Screwdriver, Thinners, Extension, Bolts, Tyre Weld, Mop & Bucket	£58.28	BACS
Scottish Power	08.03.2026	No2 Floodlights 01/03/2026 - 02/03/2026	£1.47	D/D
Scottish Power	17.03.2026	Staff Building 01/03/2026 - 02/03/2026	£1.47	D/D
Scottish Power	16.03.2026	Welfare Park Electricity 01/03/2026 - 02/03/2026	£1.71	D/D
Scottish Power	19.03.2026	Cricket Pavilion Electricity 01/03/2026 - 02/03/2026	£1.47	D/D
Screwfix	16.03.2026	2 x Forestry Helmets	£57.98	BACS
Select Telecom Limited	28.02.2026	Fibre Broadband - March 2026	£62.04	D/D
SSE	10.03.2026	CREDIT - Welfare Park Electricity 05/01/2026 - 28/02/2026	-£145.19	CREDIT
SSE	09.03.2026	Welfare Ground Electricity 01/02/2026-28/02/2026 (Fully recharged to HCWFC)	£608.21	D/D
SSE	14.03.2026	Welfare Park Electricity 05/01/2026 - 27/02/2026	£145.95	D/D
SSE	16.03.2026	Welfare Park Electricity 28/02/2026 - 28/02/2026	£38.10	D/D
Turfcare Specialists Limited	24.03.2026	Grass Seed and Gallup	£793.60	BACS
Wex	09.03.2026	Equipment Fuel	£110.27	D/D
OTHER PAYMENTS				
Wave	13.03.2026	Cricket Pavilion Water 13/12/2025 -12/03/2026 (£120.00 pcm)	£86.55	D/D
		Horden Recreation Ground MARCH 2026 TOTAL	£2,133.91	

Dear Clerk,

I hope you are well.

I am writing to request that an item be placed on the agenda for the next Parish Council meeting.

The item relates to our upcoming Easter scavenger hunt. We would like to ask the council for permission to place an answer or clue in each of the local parks as part of the activity.

This would help us create an engaging and community-focused event for local families over the Easter period.

Please let me know if you require any further information. I will also be attending the meeting and will be able to answer any questions on the night

Kind regards,

Cheryl Bell

Horden Community Events Association

HORDEN RECREATION GROUND

Hornden Bowls Club

1. Background.

1.1 The Chair of the Bowls Club has requested improvements to the facilities.

2. Request

2.1 The Bowls Club have requested purchasing and installing a hand dryer. The Club is prepared to install the dryer themselves. However, the Trustee would need to take responsibility for future upkeep.

2.2 The Bowls Club have also requested re-painting the floor in the toilet area of the building. The Club is prepared to purchase and paint the floor themselves.

3. Recommendation

Trustee is recommended to approve the request.

Colin Jackson

Deputy Clerk

March 2026