

HORDEN PARISH COUNCIL
Minutes of Meeting held 2 April 2026

Present: Councillor F Leadbitter (Chairman)
 Councillors C Armstrong, D Bellingham, C Cain, P Laing, W Morrow, T Usher, J Ward, G Wetherell,
 C Robson and F Winrow.

Staff: Mr C Jackson (Clerk to the Council) and Miss B Howarth (Assistant Clerk)

Other: Two members of the public were present.

HPC25/26/238 **Apologies for Absence.**
RESOLVED: Apologies be **APPROVED** for Councillor R Bagnall, T Baldersera and D Tait.

HPC25/26/239 **Declarations of Interest.**
 Councillor C Robson and T Usher declared an interest in agenda item 16.

HPC25/26/240 **Minutes of the Horden Parish Council Meeting held 5 March 2026.**
RESOLVED: The minutes were confirmed as a true and accurate record and signed by the
 Chairman.

Meeting adjourned at 6:03pm.

Meeting reconvened 6:35pm.

HPC25/26/241 **Public Participation.**
 No members of the public spoke on any item.

HPC25/26/242 **Register of Delegated Decisions.**
 Council **NOTE** here were no delegated decisions to report.

HPC25/26/243 **Damage and Incident Report.**
RESOLVED: Council **NOTE** the report.

HPC25/26/244 **Cemetery Burial and Income Report 23/02/2026 - 22/03/2026.**
RESOLVED: Council **NOTE** the report.

HPC25/26/245 **County Councillor Report.**
RESOLVED: Council **NOTE** the report.

HPC25/26/246 **Cash Withdrawals and Debit Card Transactions to March 2026.**
RESOLVED: Council **NOTE** there are no transactions.

HPC25/26/247 **Bank Transfers.**
 The Clerk requested £50,000 to be transferred from the CCLA account to the Current account.
RESOLVED: Council **APPROVED** the transfer of £50,000 from the CCLA account to the Current
 account.

HPC25/26/248 **Invoices for endorsement for payment.**
RESOLVED: Council **ENDORSE** payment of the attached schedule of invoices plus additional
 schedule totalling £72,210.94 Councillors F Leadbitter and W Morrow to authorise.

HPC25/26/249 **Members/Officers Allowances.**
 There were no allowances claimed.

HPC25/26/250 **Date of Annual Meeting of Electors**
RESOLVED: Council **APPROVED** the date of Annual Meeting of Electors as 28th May 2026.

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HPC25/26/251 **DCC Consultation on the Discount Market Sale Supplementary Planning Document**
RESOLVED: Council **AGREED** not to respond.

Councillor C Robson and T Usher left the meeting at 6:48pm.

HPC25/26/252 **Horden Community Events Association**
RESOLVED: Council **AGREED** that the group can put posters in the park but not in the Notice Boards. Council requested that the Group show Insurance and Risk assessments.

Councillor C Robson and T Usher rejoined the meeting at 7:06pm.

HPC25/26/253 **Victory Church Correspondence**
RESOLVED: Council **NOTE** the request and **ADVISED** the Clerk to respond.

HPC25/26/254 **Friends of North East War Memorial Request**
RESOLVED: Council **AGREED** a £50 donation.

Meeting concluded at 7:10pm.

Horden Parish Council Invoices for Payment March 2026

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
A1 Trophies & Engraving	17.03.2026	In Memory' Brass Plaque	£204.00	BACS
Amazon Business	31.03.2026	Dyslexia Overlays - Army Cadet Force Donation	£48.61	BACS
Banner Group Limited	19.03.2026	50 x 2nd Class Stamps	£43.50	BACS
CISWO	10.03.2026	Sunderland Road Annual Rent 25/03/2026 - 24/03/2027	£409.94	BACS
CJ's Executive Travel Limited	10.03.2026	A is for Amy Bus Hire 07/03/2026	£140.00	BACS
Corona Energy	13.03.2026	Memorial Park Electricity 01/02/2026 - 28/02/2026	£30.56	D/D
Creative Youth Opportunities	10.03.2026	A is for Amy Staff Costs	£337.50	BACS
Culligan (UK) Limited	15.03.2026	Water Cooler Rental & Service - March 2026	£34.20	D/D
Document Solutions UK Ltd	31.03.2026	Photocopying Fees March 2026	£42.00	D/D
Durham County Council	04.03.2026	Cemetery Council Tax 01/04/2026 - 31/03/2027 (£251.40 1st month £252.00 monthly x 9)	£2,519.40	D/D
Durham County Council	04.03.2026	SWC Council Tax 01/04/2026 - 31/03/2027 (£771.26 1st month £773.00 monthly x 9)	£7,728.26	D/D
Durham County Council	04.03.2026	Sunderland Road Pavillion Council Tax 01/04/2026 - 31/03/2027 (£74.93 1st month £79.00 monthly x 9)	£785.93	D/D
Durham County Council	09.03.2026	Cemetery Council Tax 01/04/2026 - 31/03/2027 (£870.87 1st month £874.00 monthly x 9)	£8,736.87	D/D
Durham County Council	09.03.2026	Welfare House Council Tax 01/04/2026 - 31/03/2027 (£391.04 1st month £388.00 monthly x 9)	£3,883.04	D/D
Durham County Council	27.03.2026	Management Referral Appointment - JH	£218.50	BACS
Durham County Council	23.03.2026	Callout - No Heating - SWC	£638.70	BACS
Durham County Council	30.03.2026	Repairs During Lift Service - Alarm Not Sounding When Mains Fail	£86.71	BACS
East Durham College	09.03.2026	Wood Chipper Course - RH	£125.00	BACS
Eon Next	18.03.2026	Electricity Cemetery 22/02/2026-28/02/2026	£8.88	D/D
Harbour Support Services	10.03.2026	A is for Amy Costs	£75.00	BACS
Horden Heritage Centre	31.03.2026	Buffet Food	£294.00	BACS
Hydraulic Technical Services (North East) Ltd	10.03.2026	Fittings for Grave Shoreing	£36.00	BACS
ITC Service Limited	31.03.2026	Unifi Security & Office 365 Officers & Domain/Hosting/Estate Management & 365 Backup - April 2026	£448.56	D/D
Microshade Business Consultants Ltd	01.03.2026	Hosted Application Service - Rialtas - March 2026	£215.76	BACS
Zoe Murtaugh	27.03.2026	Project Fee - A is for Amy	£75.00	BACS
Octopus Energy	12.03.2026	Welfare House Gas & Electricity 18/02/2026 - 11/03/2026	£30.61	D/D
Octopus Energy	12.03.2026	CREDIT Welfare House Gas & Electricity	-£1.00	CREDIT
Octopus Energy	12.03.2026	Cemetery Lodge Gas & Electricity 18/02/2026 - 11/03/2026	£22.60	D/D
PHS Group (was Citron Hygiene UK Limited)	31.03.2026	Sanitary Disposal SWC Annual Fee 01/04/2026 to 31/03/2027	£110.21	BACS
Scottish Power	08.03.2026	Cemetery Electricity 01/03/2026-02/03/2026	£2.34	D/D

Scottish Power	12.03.2026	Memorial Park Electricity 01/03/2026 - 02/03/2026	£1.69	D/D
Select Telecom Limited	28.02.2026	Admin Phone Lines/Calls/Internet - March 2026	£138.86	D/D
Siemens Financial Services Limited	15.03.2026	Photocopier Lease 14/04/2026-13/07/2026	£178.56	D/D
Vodafone	20.03.2026	Mobile Phones	£46.90	D/D
Wex	09.03.2026	Equipment Fuel - Cemetery	£57.71	D/D
Wex	29.03.2026	Vehicle Trackers	£14.40	D/D
OTHER PAYMENTS				
Co-op Bank	05.03.2026	Wages Week 48	£5,310.72	BACS
Co-op Bank	12.03.2026	Wages Week 49	£5,311.10	BACS
Co-op Bank	19.03.2026	Wages Week 50	£5,514.30	BACS
Co-op Bank	26.03.2026	Wages Week 51	£10,889.60	BACS
Durham County Council	30.03.2026	Superannuation Weeks 49 - 52	£6,581.55	BACS
HMRC	30.03.2026	PAYE Weeks 49 - 52	£9,705.78	BACS
Durham County Council	30.03.2026	Attachment Weeks 49 - 52	£963.91	BACS
Wave	11.03.2026	Cemetery Water 11/12/2025 - 10/03/2026 (£121.00 pcm)	£165.18	D/D
Hordeu Parish Council MARCH 2026 TOTAL			£72,210.94	

WML
7/5/26