

Horden Social Welfare Centre  
Seventh Street  
Horden  
County Durham  
SR8 4LX  
Tel: 0191 518 0823

27 February 2026

Dear Member

You are hereby summoned to attend the Meeting of Horden Parish Council (meeting in their capacity as the Trustee of Horden Recreation Ground) to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 5<sup>th</sup> March 2026 immediately following the Meeting of Horden Parish Council for the purposes of transacting the following business:

**HORDEN RECREATION GROUND**  
**ORDER OF BUSINESS**  
**Meeting to be held on 5<sup>th</sup> March 2026**

- 1 **Apologies for Absence** – to consider for approval.
- 2 **Declarations of Interest in items on the agenda.**
- 3 **Minutes of the Meeting held 5<sup>th</sup> February 2026 (enclosed)** – to consider for approval.
- 4 **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Committee on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
- 5 **Register of Delegated Decisions (enclosed)** – to note decisions since the last report.
- 6 **Damage and Incident Report** – to consider the report.
- 7 **Outdoor Team Manager Report** – to consider the report.
- 8 **Invoices for endorsement for payment (enclosed)** – to approve payment.
- 9 **Football Ground – Covered Standing area** – to receive notice of completion.
- 10 **Exclusion of Press and Public. In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the personal and confidential nature of the business to be transacted.**
- 11 **Confidential Leases and Licences** – to consider the report.



**Samantha Shippen**  
Clerk to the Council  
27<sup>th</sup> February 2026

To: The Trustee of Horden Recreation Ground/cc Public Notice

**HORDEN RECREATION GROUND COMMITTEE**  
**Minutes of Meeting held 5 February 2026**

- Present:** Councillor F Winrow (Chairman)  
Councillors C Armstrong, T Baldersera, D Bellingham, P Laing, F Leadbitter, W Morrow, D Tait, T Usher and J Ward, G Wetherell and L Williams.
- Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk)
- HRG25/26/098** **Apologies for Absence.**  
**RESOLVED:** Apologies be **APPROVED** for Councillor R Bagnall, C Cain and C Robson.
- HRG25/26/099** **Declarations of Interest.**  
**RESOLVED:** No declarations of interest were made.
- HRG25/26/100** **Minutes and Meeting held 15<sup>th</sup> January 2026.**  
**RESOLVED:** The minutes were confirmed as a true and accurate record and signed by the Chairman.
- HRG25/26/101** **Public Participation.**  
No members of the Public were present.
- HRG25/26/102** **Register of Delegated Decisions.**  
**RESOLVED:** Trustee **NOTED** no decisions since the last meeting.
- HRG25/26/103** **Damage and Incident Report.**  
Trustee **NOTED** no reports to consider.
- HRG25/26/104** **Hornden Recreation Ground Financial.**  
**Bank Balance as at 31/12/2025.**  
**RESOLVED:** Trustee **NOTED** the Balance of £7,223.40.
- HRG25/26/105** **Finance Report.**  
**RESOLVED:** Trustee **NOTE** the report.
- HRG25/26/106** **Invoices for endorsement for payment.**  
**RESOLVED:** Trustee **APPROVE** payment of the schedule of invoices totalling £3,571.51.
- HRG25/26/107** **Energy Renewal**  
**RESOLVED:** Trustee **APPROVE** the contract with Supplier 1, which is Charities Buying Group using the energy supplier Scottish Power to all facilities except for the Football Grandstand using energy supplier Valda.
- HRG25/26/108** **Exclusion of Press and Public. In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the personal and confidential nature of the business to be transacted.**
- HRG25/26/109** **Confidential Lease and Licences.**  
**RESOLVED:** Trustee **APPROVE** a five-year licence for Creative Youth Opportunities and **ADVISE** the Clerk to pursue full payment of the Licence fee from HCWFC.

*Meeting concluded at 7:30pm*

**Hornden Recreation Ground Invoices for Payment - January 2026**

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Messrs P Hutchinson & Sons	02.02.2026	Green Waste Disposals	£390.00	BACS
MKM B S (Peterlee) Limited	19.01.2026	Bulk Bag Plastering Sand	£59.94	BACS
Geo Robinson & Son	31.01.2026	Tap, Trowel, Cutting Discs, Copper Pipe, Pipe Lagging, Wall Plate Elbow	£24.52	BACS
Screwfix	02.02.2026	Chainsaw Oil, Latex Gloves & Rigger Boots - CL	£73.70	BACS
SSE	13.01.2026	Works Building Electricity 03/12/2025 - 05/01/2026 (recharged £74.12 to Heritage Tearooms)	£171.09	D/D
SSE	26.01.2026	No2 Floodlights 01/12/2025 - 31/12/2025	£36.53	D/D
SSE	29.01.2026	Cricket Pavilion Electricity 05/11/2025 - 31/12/2025	£25.99	D/D
The Print Factory	11.11.2025 RCVD 27.01.2026	Council Logo Circular Sign	£326.40	BACS
Thinford Nurseries Ltd	28.01.2026	Winter Bedding	£2,035.20	BACS
Veolia	31.01.2026	Trade Waste - January 2026	£273.79	D/D
Wex	19.01.2026	Pick Up Vehicle Fuel (incorrect card used - fully recharged to HPC)	£39.48	D/D
Wex	02.02.2026	Equipment Fuel & Monthly Card Fee	£114.87	D/D
		<b>Hornden Recreation Ground JANUARY 2026 TOTAL</b>	<b>£3,571.51</b>	

## Horde Recreation Ground Committee - Register of delegated decisions

In accordance with the Openness of Local Government Regulations 2014 s7

### 2025/26

<u>Date</u>	<u>Details</u>	<u>Alternative options (if any)</u>	<u>Details of consultees (if any)</u>	<u>Reported to Trustee</u>
09/06/2025	HCWFC requested to defer payment for the ladies football team and arrange a payment plan.	none	none	03/07/2025
18/07/2025	DCC Library Outreach Family scavenger hunt in Welfare Park approved subject to acknowledgement of support	none	none	04/09/2025
17/11/2025	HCWFC requested to arrange a payment plan for ground fees for both mens & ladies team. Approved with condition of all payments being made by 31st March 2026.	None	None	04/12/2005
06/02/2026	Heritage Centre & Tearooms opening from 8 April 2026	None	None	05/03/2026
19/02/2026	CYO Travel project details received and acknowledged	to not go ahead	All councillors emailed with details 16/2/26	05/03/2026

# HORDEN PARISH COUNCIL

## DAMAGE/INCIDENT REPORT FORM

Date and time of Damage/Incident: 24-2-26 Approx 1-30pm to 2pm
Location: Welfare Park
Damage Found (please give as much detail as possible)
Youth approx 15 years of age on a Sumner style electric bike - skidding on grass etc - back end forks along bottom drive several times entered Junior play Area - had a blue helmet on approached him he flew up main drive and exited at Bk house.
phoned police but told cannot give incident no. and to report when he is next in park.

Completed by: R Hopkith Date: 24-2-26

Police Notified:  YES / NO Officer dealing:

CRN: VCN-5438-26-1111-04

Time Police notified: 4-30pm

Remedial Action Taken:

Notified park staff to be vigilant

**OFFICE USE:**

Has available CCTV been checked:  YES / NO

Is this an Insurance Claim: YES /  NO

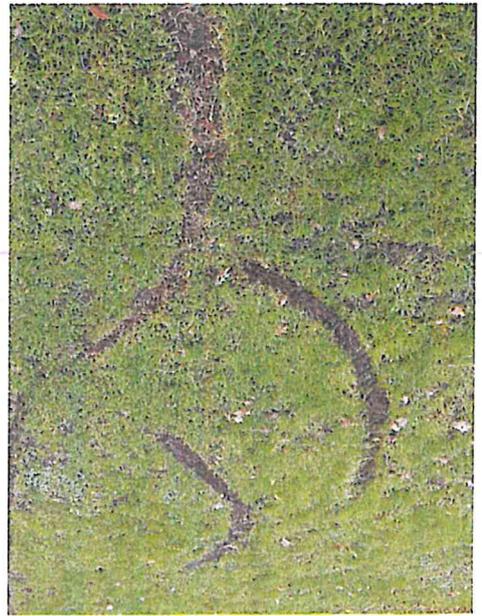
If yes, have photographs, quotations and details been passed to the Deputy Clerk/RFO:

Is this a disposal of an Asset: YES /  NO

If yes, has a disposal form been completed and handed to the Deputy Clerk/RFO:

Completed by: C. Jackson Date: 25/02/26

Date received by Parish Council Office: 25/02/26



**Horden Recreation Ground  
Outdoor Team Manager Report**

**1. Background**

This monthly report is to provide the Trustee with a program of works which were carried out in the Welfare Park, over the period of Thursday 6<sup>th</sup> February 2026 to 26<sup>th</sup> February 2026

**2. Recreation Ground**

I must state that this has been one of the wettest winters, that I have ever known. This has caused lots of problems. Added to the fact that it is still very mild, which allows the grassed areas still growing.

**2.1 Football Field Main Pitch**

- Over the last month the pitch has been at field capacity with water lying on the surface. Therefore there has been a few games cancelled.
- After games divots have been replaced
- Lightly rolled with the Rawsomes Mastiff post games and divot repair In some areas where it is too wet, we have lightly sanded to allow the machinery to travel over this.
- Marking the lines out prior to games
- Between games the pitch is aeriated in the goal mouths to displace lying water.

**2.2 Bowling Greens**

- Both greens have been aeriated twice.
- Liquid iron applied to help control moss
- We are currently edging off the creeping grass on the bank sides next to the footpaths surrounding both greens

**2.3 Cricket Field**

- The out-field has been growing steady and has been cut twice this month.
- Aeriated the out-field with the sliter, which is pulled by the tracker.
- The cricket square has had liquid iron applied to help irradiate any moss and to harden the grass, in adverse weather.
- Aeriated the cricket, wickets with the groundsman machine.
- Surrounding areas are being cut and strimmed when required.

**2.4 Training pitch**

- Pitch is marked out every week before the practices

**2.5 Park Shrub Bed and other grassed areas.**

- We have just finished hard pruning for the year.
- We still have a bit of light pruning planned in spring.
- All of the amenity grass areas have been cut and strimmed.

**3. Recommendation**

The Council is recommended to note this report.

John Peace  
Outdoor Team Manager  
February 2026

**Horde Recreation Ground Invoices for Payment - February 2026**

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
MKM B S (Peterlee) Ltd	03.02.2026	6 x bag & 1 x Dumpy Bag Sand	£88.50	BACS
R n B Roofing	22.01.2026 RCVD 25.02.2026	Remove Loose Bricks From Chimney - Tearooms	£50.00	BACS
Select Telecom Ltd	31.01.2026	Fibre Broadband - February 2026	£62.04	D/D
SSE	07.02.2026	Welfare Ground Electricity 01/01/2026-31/01/2026 (Fully recharged to HCWFC)	£540.06	D/D
SSE	13.02.2026	Welfare Park Electricity 01/01/26 - 04/01/26	£12.68	D/D
SSE	16.02.2026	No2 Floodlights 03/11/2025 - 31/01/2026	£37.66	D/D
SSE	16.02.2026	Cricket Pavilion Electricity 05/11/25 - 04/01/26	£19.99	D/D
Steadfast Security Systems	10.02.2026	Annual CCTV Service	£840.00	BACS
Wex	23.02.2026	Equipment Fuel	£103.37	D/D
Wicksteed Leisure Ltd	09.02.2026	CREDIT Swing Chains	-£350.40	CREDIT
Wicksteed Leisure Ltd	12.02.2026	Swing Chains	£576.00	BACS
<b>OTHER PAYMENTS</b>				
Wave	13.02.2026	Welfare Park Water 13/11/2025 - 12/02/2026 (£652.00 per month Direct Debit)	£423.32	D/D
		<b>Horde Recreation Ground FEBRUARY 2026 TOTAL</b>	<b>£2,403.22</b>	