

HORDEN PARISH COUNCIL
Minutes of Meeting held 5 March 2026

- Present:** Councillor F Leadbitter (Chairman)
 Councillors C Armstrong, T Baldersera, D Bellingham, C Cain, P Laing, W Morrow, T Usher, J Ward,
 G Wetherell, L Williams and F Winrow.
- Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk)
- HPC25/26/217** **Apologies for Absence.**
RESOLVED: Apologies be **APPROVED** for Councillor R Bagnall, C Robson and D Tait.
- HPC25/26/218** **Declarations of Interest.**
 No declarations of interest were made.
- HPC25/26/219** **Minutes of the Horden Parish Council Meeting held 5 February 2026.**
RESOLVED: The minutes were confirmed as a true and accurate record and signed by the
 Chairman.
- HPC25/26/220** **Public Participation.**
 No members of the Public were present
- HPC25/26/221** **Register of Delegated Decisions.**
 There were no delegated decisions to report.
- HPC25/26/222** **Damage and Incident Report.**
RESOLVED: Council **NOTE** the report.
- HPC25/26/223** **Cemetery Burial and Income Report 26/01/2026 - 22/02/2026.**
RESOLVED: Council **NOTE** the report.
- HPC25/26/224** **Outdoor Team Manager Report**
RESOLVED: Council **NOTE** the report.
- HPC25/26/225** **Finance Report.**
RESOLVED: Council **RECEIVE** the information.
- HPC25/26/226** **County Councillor Report.**
RESOLVED: Council **NOTE** the report.
- HPC25/26/227** **Cash Withdrawals and Debit Card Transactions to February 2026.**
RESOLVED: Council **APPROVE** the debit card transactions totalling £13.38
- HPC25/26/228** **Bank Transfers.**
 The Clerk stated that £50,000 was transferred from the CCLA account to the Current account and that
 an additional £30,000 may be required in the following month.
RESOLVED: Council **ENDORSE** the transfer from the CCLA account to the Current account.
- HPC25/26/229** **Invoices for endorsement for payment.**
RESOLVED: Council **ENDORSE** payment of the attached schedule of invoices plus additional
 schedule totalling £43,254.11 Councillors F Leadbitter and W Morrow to authorise.
- HPC25/26/230** **Members/Officers Allowances.**
RESOLVED: Council **APPROVE** the Officer allowance of £208.80 with an additional travel expense
 to Gosforth.
- HPC25/26/231** **2025/26 Review of Effective Internal Controls**
RESOLVED: Council **APPROVE** the 2025/26 Review of the Effectiveness Internal Controls.

 5/3/26

Risk Management Review.

HPC25/26/232

a) Strategic.**RESOLVED:** Council **APPROVE** the Strategic Risk Management Review.

HPC25/26/233

b) Financial.**RESOLVED:** Council **APPROVE** the Financial Risk Management Review.

HPC25/26/234

Ensemble '84.**RESOLVED:** Council **AGREE** to decline the request and **ADVISE** the Clerk to respond.

HPC25/26/235

CDALC AGM**RESOLVED:** Council **ADVISE** the delegates to approve the changes to the constitution.**National Association of Councillors.**

HPC25/26/236

a) NAC Conference.**RESOLVED:** Council **AGREE** not to send a representative.

HPC25/26/237

b) NAC Meetings 2026**RESOLVED:** Council **RECEIVE** the information.

Meeting concluded at 6:40pm

 24/26

Horden Parish Council Invoices for Payment February 2026

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	20.02.2026	Cleaning Supplies - SWC	£245.89	BACS
Amazon	23.02.2026	Z Fold Hand Towels - SWC	£36.94	BACS
Co-operative Bank	02.03.2026	BACS/FD Online Fees - February 2026	£70.44	D/D
Corona Energy	04.03.2026	Sunderland Road Pavilion Electricity 01/02/26 - 28/02/26	£204.33	D/D
Culligan (UK) Limited	15.02.2026	Water Cooler Rental & Service - February 2026	£34.20	D/D
DAC Beachcroft	27.02.2026	VAT element of Professional Fee (insurance claim)	£1,770.10	BACS
Document Solutions UK Ltd	27.02.2026	Photocopying Fees February 2026	£42.00	D/D
Durham County Council	19.02.2026	Additional Council Tax Fee - Cemetery Lodge	£302.64	D/D
DWP Joinery Services	25.02.2026	Vermin Control	£50.00	BACS
E-on Next	03.03.2026	Gas SWC 02/02/2026 - 01/03/2026	£1,059.23	D/D
E-on Next	03.03.2026	Electricity Cemetery 01/02/2026 - 28/02/2026	£43.11	D/D
ITC Service Limited	28.02.2026	Unifi Security & Office 365 Officers & Domain/Hosting/Estate Management & 365 Backup - March 2026	£448.56	D/D
Magnum Cleaning Services (Adam Bell)	20.02.2026	Window Cleaning - SWC	£45.00	BACS
Microshade Business Consultants Ltd	01.02.2026	Hosted Application Service - Rialtas - February 2026	£215.76	BACS
MKM B S (Peterlee) Limited	04.02.2026	Sand and Gravel	£334.93	BACS
Octopus Energy	18.02.2026	Welfare House Gas & Electricity 22/01/2026 - 17/02/2026	£36.06	D/D
Octopus Energy	18.02.2026	Cemetery Lodge Gas & Electricity 02/02/26 - 17/02/26	£38.28	D/D
Scottish Power	03.03.2026	SWC Electricity 05/02/2026 - 03/03/2026	£618.78	D/D
Select Telecom Limited	31.01.2026	Admin Phone Lines/Calls/Internet - February 2026	£161.26	D/D
SLCC Enterprises Limited	20.02.2026	ILCA - BH	£168.00	BACS
SLCC Enterprises Limited	20.02.2026	First Time Managers - BH	£210.60	BACS
SLCC Enterprises Limited	20.02.2026	Reginal Training Seminar - CJ	£162.00	BACS
SLCC Enterprises Limited	20.02.2026	Reginal Training Seminar - SS	£66.00	BACS
SLCC Enterprises Limited	20.02.2026	Membership Fee - SS	£406.00	BACS
TJ's Heating & Home Improvements	15.02.2026	Supply & Fit Fuse Boxes to Two Heaters & Restore Connection to Two Sockets	£240.00	BACS
Vodafone	20.02.2026	Mobile Phones	£43.60	D/D
VP Plc	10.02.2026	Shoring	£961.08	BACS
Wex	16.02.2026	Vehicle Fuel - Iveco Pick Up	£29.58	D/D
Wex	23.02.2026	Equipment Fuel	£83.86	D/D
Wex	22.02.2026	Vehicle Trackers	£14.40	D/D
OTHER PAYMENTS				
Co-op Bank	05.02.2026	Wages Week 44	£5,321.80	BACS
Co-op Bank	12.02.2026	Wages Week 45	£5,321.60	BACS
Co-op Bank	19.02.2026	Wages Week 46	£5,320.81	BACS
Co-op Bank	26.02.2026	Wages Week 47	£5,311.60	BACS
Durham County Council	02.03.2026	Superannuation Weeks 45 - 48	£6,750.32	BACS
HMRC	02.03.2026	PAYE Weeks 45 - 48	£6,811.53	BACS
Durham County Council	02.03.2026	Attachment Weeks 45 - 48	£273.82	BACS
Horden Parish Council FEBRUARY 2026 TOTAL			£43,254.11	

