

Horden Social Welfare Centre
Seventh Street
Horden
County Durham
SR8 4LX
Tel: 0191 518 0823

30 January 2026

Dear Member

You are hereby summoned to attend the Meeting of Horden Parish Council (meeting in their capacity as the Trustee of Horden Recreation Ground) to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 5th February 2026 immediately following the Meeting of Horden Parish Council for the purposes of transacting the following business:

HORDEN RECREATION GROUND
ORDER OF BUSINESS
Meeting to be held on 5th February 2026

- 1 **Apologies for Absence** – to consider for approval.
- 2 **Declarations of Interest in items on the agenda.**
- 3 **Minutes of the Meeting held 15th January 2026 (enclosed)** – to consider for approval.
- 4 **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. *Members of the Public are invited to address the Committee on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.*
- 5 **Register of Delegated Decisions (enclosed)** – to note no decisions since the last report.
- 6 **Damage and Incident Report** – to consider the report.
- 7 **Horden Recreation Ground Financial:**
 - a) **Bank Balance as at 31/12/2025** – to note the information.
 - b) **Finance Report (enclosed)** – to consider Income, Expenditure and Variance Reports to 31/12/2025.
 - c) **Invoices for endorsement for payment (enclosed)** – to approve payment.
- 8 **Energy Renewal** – to consider the report.
- 9 **Exclusion of Press and Public.** In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the personal and confidential nature of the business to be transacted.
- 10 **Confidential Leases and Licences** – to consider the report.



Samantha Shippen
Clerk to the Council
30th January 2026

To: The Trustee of Horden Recreation Ground/cc Public Notice

HORDEN RECREATION GROUND COMMITTEE
Minutes of Meeting held 15 January 2026

Present: Councillor F Winrow (Chairman)
 Councillors C Armstrong, R Bagnall, T Baldersera, D Bellingham, C Cain, P Laing, F Leadbitter,
 W Morrow, C Robson, D Tait, T Usher and J Ward.

Staff: Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk)

HRG25/26/087 **Apologies for Absence.**

RESOLVED: Apologies be **APPROVED** for Councillor G Wetherell and L Williams.

HRG25/26/088 **Declarations of Interest.**

RESOLVED: Councillor C Cain declared an interest in Item 10 as Chairman of Horden Community Welfare Football Club.

HRG25/26/089 **Minutes and Meeting held 4th December 2025.**

RESOLVED: The minutes were confirmed as a true and accurate record and signed by the Chairman.

HRG25/26/090 **Public Participation.**

No members of the Public were present.

HRG25/26/091 **Register of Delegated Decisions.**

RESOLVED: Trustee **NOTED** no decisions since the last meeting.

HRG25/26/092 **Damage and Incident Report.**

Trustee **NOTED** no reports to consider.

HRG25/26/093 **Outdoor Team Manager Report.**

Trustee **NOTED** the report.

HRG25/26/094 **South Terrace Wall Update.**

RESOLVED: Trustee **NOTE** the conclusion of contract and **ADVISE** the Clerk to query the side gate with the contractor.

HRG25/26/095 **Invoices for endorsement for payment.**

RESOLVED: Trustee **APPROVE** payment of the schedule of invoices totalling £10,789.74.

Councillor C Cain left the meeting at 6:08pm

HRG25/26/096 **2026/27 Budget Setting and Grant Request.**

a) 2026/27 Fees.

RESOLVED: Trustee **NOTE** the report and **APPROVE** the 2026/27 fees as presented.

HRG25/26/097 **b) 2026/27 Budget.**

RESOLVED: Trustee **APPROVE** the 2026/27 budget of £69,382 expenditure, £21,734 income and grant request of £47,648

Meeting concluded at 6:10pm

Horden Recreation Ground Invoices for Payment - December 2025

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Durham County Council	03.12.2025	Repair Wessex RMX180 Roller End Caps/Bearings	£640.71	BACS 07.01.26
Evans Halshaw	20.11.2025	MOT, Service & Repair Coil Springs	£755.17	BACS 24.11.25
P Hutchinson & Sons	02.01.2026	2 x Green Waste Disposal	£60.00	BACS
MKM B S (Peterlee) Ltd	13.01.2026	10 x Bags Plastering Sand	£39.60	BACS
Select Telecom Limited	30.11.2025	Fibre Broadband - December	£47.40	D/D
Select Telecom Limited	31.12.2025	Fibre Broadband - January 2026	£47.40	D/D
Sports Ground Development Ltd	19.12.2025	Covered Standing Deposit	£5,760.00	BACS 08.01.26
SSE	08.12.2025	Welfare Ground Electricity 01/11/2025-30/11/2025 (Fully recharged to HCWFC)	£588.34	D/D
SSE	07.01.2026	Welfare Ground Electricity 01/12/2025-31/12/2025 (Fully recharged to HCWFC)	£446.33	D/D
SSE	13.12.2025	No2 Floodlights 03/11/2025 - 30/11/2025	£27.89	D/D
SSE	13.12.2025	Welfare Park Electricity 03/11/25 - 30/11/25	£78.26	D/D
SSE	13.01.2026	Welfare Park Electricity 01/12/2025 - 31/12/2025	£97.84	D/D
SSE	13.12.2025	Cricket Pavilion Electricity 05/11/2025 - 30/11/2025	£21.86	D/D
SSE	13.12.2025	Works Building Electricity 03/11/2025 - 02/12/2025 (recharged £66.74 to Heritage Tearooms)	£192.37	D/D
Steadfast Security Systems Limited	23.12.2025	Supply & Fit Camera Replacement - Heritage Tearooms	£256.42	BACS
Veolia	30.11.2025	Trade Waste - November 2025	£249.98	D/D
Veolia	31.12.2025	Trade Waste - December 2025	£312.48	D/D
Wex	08.12.2025	Equipment Fuel	£103.34	D/D
Wex	05.01.2026	Equipment Fuel and Monthly Card Fee	£116.52	D/D
OTHER PAYMENTS				
Wave	19.12.2025	Cricket Pavilion Water 13/09/25 -12/12/25 (£120.00 pcm)	£19.02	D/D
Wave	13.01.2026	Water - Horden Heritage Centre 13/10/2025-12/01/2026 (full recharge to Heritage Tearooms)	£115.58	D/D
Wave	13.01.2026	Water - Football Grandstand 21/10/2025-12/01/2026 (£173.05 recharged to Bigfoot & £641.87 to HCWFC)	£813.23	D/D
		Horden Recreation Ground DECEMBER 2025 TOTAL	£10,789.74	

HORDEN PARISH COUNCIL

DAMAGE/INCIDENT REPORT FORM

Date and time of Damage/Incident: 21-1-26 1-00pm Approx.
Location: Heritage Centre Welford Park
Damage Found (please give as much detail as possible)
Tiles lying on floor - brick fell from chimney
stack in gutter - on chertedown other loose bricks
on chimney stack -

Completed by: R. Newport Date: 21-1-26

Police Notified: YES / NO Officer dealing:

Time Police notified:

Remedial Action Taken:

locked heritage gate - barriers off area - notified C. Jackson
seek permission for Rofer to remove loose bricks

OFFICE USE:

Has available CCTV been checked: YES / NO

Is this an Insurance Claim: YES / NO

If yes, have photographs, quotations and details been passed to the Deputy Clerk/RFO:

Is this a disposal of an Asset: YES / NO

If yes, has a disposal form been completed and handed to the Deputy Clerk/RFO:

Completed by: C. Jackson Date: 21/01/26

Date received by Parish Council Office: 21/01/26

Date: 15/01/2026

Horden Recreation Charity Current Year

Page 1

Time: 13:57

**Bank Reconciliation Statement as at 31/12/2025
for Cashbook 1 - Current Bank A/c**

User: CJ

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HORDEN RECREATION GROUND	31/12/2025	199	7,893.17
			<u>7,893.17</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
12/08/2025 100567	SHORELINE FIRE	168.00	
04/12/2025 100589	BANNER GROUP	128.22	
04/12/2025 100594	GEO ROBINSON	133.55	
04/12/2025 100595	SHORELINE FIRE	240.00	
			<u>669.77</u>
			7,223.40
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			7,223.40
Balance per Cash Book is :-			7,223.40
Difference is :-			0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

HORDEN RECREATION GROUND FINANCE REPORT

This report details accounts as at 31 December 2025 – accounts on a straight line we should be around 75%.

EXPENDITURE

Account	Page	£ Spend/ £ Budget	Explanation	Comment	Reported to Trustee
4070 – Professional Fees	1	14,821/8,000	South Terrace Wall		05/02/26
4120 – Water	1	5,013/4,200	Water re-charge, increased usage over summer		04/09/25
4160 – Insurance	1	4,264/4,264	Fully recharged		06/11/25
4180 – Clothing	1	596/475	Clothing required by staff	To be recharged to Parks	04/09/25
4220 – Play Equipment	1	818/2,600	ROSPA Inspections and purchase of swings		05/02/26
4300 – Vehicle Maintenance	1	1,618/1,000	John Deere and Kubota maintenance		04/09/25
4310 – Horticulture	1	3,629/4,000	Summer and Winter bedding purchased		05/02/26
4350 – Major Schemes	1	195,653/5,000	South Terrace Wall		04/09/25

INCOME

Account	Page	£ Receipt/ £ Budget	Explanation	Comment	Reported to Trustee
1130 – Cricket Social Club Rent	1	736/798	Annual rent received		04/09/25
1150 – Ambulance House Rent	1	442/441	Annual rent received		04/09/25
1160 – Bowls Ground Income	1	882/882	Annual rent received		04/09/25
1170 – Cricket Ground Income	1	2,086/2,190	Rent received		06/10/25
1180 – Welfare Ground Grant	1	331/4,637	Low usage of pitches		06/10/25
1190 – Other Ground Fees	1	3,740/3,500	Increased usage of Pitch		04/09/25
1220 – Water Recharge	1	1,635/1,650	Meter readings taken regularly and recharged appropriately		04/09/25
1270 – Income Wayleaves	1	103/111	First payment received		04/09/25
1400 – Parish Council Grant	1	255,849/80,503	South Terrace Wall Capital build		06/10/25

15/01/2026

Horden Recreation Charity Current Year

Page 1

14:00

Detailed Receipts & Payments by Budget Heading 31/12/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100 Income						
1120 BIG FOOT STUDIO RENT	276	552	276			49.9%
1130 Cricket Social Club Rent	736	798	62			92.2%
1150 Income-Ambulance House Rent	442	441	(1)			100.2%
1160 Bowls Ground Income	882	882	0			100.0%
1170 Cricket Ground Income	2,086	2,190	104			95.3%
1180 Welfare Ground Income	331	4,637	4,306			7.1%
1190 Other Ground Fees	3,740	3,500	(240)			106.9%
1210 Electricity Recharge	4,421	5,900	1,479			74.9%
1220 Water Recharge	1,635	1,650	15			99.1%
1270 Income-Wayleaves	103	111	8			92.4%
1300 Miscellaneous	11	0	(11)			0.0%
1400 Income-Parish Council Grant	255,849	80,503	(175,346)			317.8%
Income :- Receipts	270,511	101,164	(169,347)			267.4%
Net Receipts	270,511	101,164	(169,347)			
200 Expenditure						
4070 Professional Fees	14,821	8,000	(6,821)		(6,821)	185.3%
4120 Water	5,013	4,200	(813)		(813)	119.4%
4130 Electricity	7,187	11,025	3,838		3,838	65.2%
4150 Telephone/Fax	356	500	145		145	71.1%
4160 Insurance	4,264	4,264	0		0	100.0%
4170 Cleaning	107	320	213		213	33.4%
4180 Clothing	596	475	(121)		(121)	125.5%
4200 Buildings	4,257	30,000	25,743		25,743	14.2%
4210 Plant and Equipment	818	2,600	1,782		1,782	31.5%
4220 Play Equipment	851	1,030	179		179	82.6%
4230 Trade Waste	2,133	3,150	1,017		1,017	67.7%
4250 Tools	72	300	228		228	23.9%
4260 Equipment Repairs	1,262	4,500	3,238		3,238	28.0%
4270 Grounds Maintenance	6,667	11,000	4,333		4,333	60.6%
4290 Equipment Fuel	1,942	3,800	1,858		1,858	51.1%
4300 Vehicle Maintenance	1,618	1,000	(618)		(618)	161.8%
4310 Horticulture	3,629	4,000	371		371	90.7%
4320 Health and Safety	330	1,000	670		670	33.0%
4330 CAPITAL PURCHASE	0	5,000	5,000		5,000	0.0%
4350 Major Schemes Expenditure	195,653	5,000	(190,653)		(190,653)	3913.1%
Expenditure :- Indirect Payments	251,576	101,164	(150,412)	0	(150,412)	248.7%
Net Payments	(251,576)	(101,164)	150,412			

Continued over page

Detailed Receipts & Payments by Budget Heading 31/12/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
999 VAT Data						
115 VAT on Receipts	18,174	0	(18,174)			0.0%
VAT Data :- Receipts	<u>18,174</u>	<u>0</u>	<u>(18,174)</u>			
515 VAT on Payments	42,179	0	(42,179)		(42,179)	0.0%
VAT Data :- Indirect Payments	<u>42,179</u>	<u>0</u>	<u>(42,179)</u>	<u>0</u>	<u>(42,179)</u>	
Net Receipts over Payments	<u>(24,004)</u>	<u>0</u>	<u>24,004</u>			
Grand Totals:- Receipts	288,685	101,164	(187,521)			285.4%
Payments	293,755	101,164	(192,591)	0	(192,591)	290.4%
Net Receipts over Payments	<u>(5,069)</u>	<u>0</u>	<u>5,069</u>			
Movement to/(from) Gen Reserve	<u>(5,069)</u>	<u>0</u>	<u>5,069</u>			

Horden Recreation Ground Invoices for Payment - January 2026

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
MKM B S Limited	19.01.2026	Bulk Bag Plastering Sand	£59.94	BACS
SSE	13.01.2026	Works Building Electricity 03/12/25 - 05/01/26 (recharged £74.12 to Heritage Tearooms)	£171.09	D/D
SSE	26.01.2026	No2 Floodlights 01/12/2025 - 31/12/2025	£36.53	D/D
Thinford Nurseries Ltd	28.01.2026	Winter Bedding	£2,035.20	BACS
Wex	19.01.2026	Pick Up Vehicle Fuel (incorrect card used - fully recharged to HPC)	£39.48	D/D
		Horden Recreation Ground JANUARY 2026 TOTAL	£2,342.24	

HORDEN RECREATION GROUND

Energy Renewal

1. Background

- 1.1 The energy renewal for many of our venues will take place at the end of February, without changing tariffs the suppliers will automatically put us on their general tariffs which are significantly higher than we currently pay.

2. Update

- 2.1 Officers had requested quotes from three brokers for a period of 24 months.
- 2.2 Officers have looked at three quotes and compared them; there is an additional complexity of having numerous venues with each venue being offered different tariffs.
- 2.3 The information below summarises the costs proposed from each supplier:

Site		Cricket Sports Pavilion	Welfare Park	Staff Building	Football Grandstand Day	Football Grandstand Night	No2 Floodlights
Supplier 1	Standing Charge per day (pence)	70.08	70.08	70.08	717.00		70.08
	Price Per KWH (pence)	22.06	23.06	24.06	23.44	17.00	21.36
Supplier 2	Standing Charge per day (pence)	115.24	115.24	165.35	1040.00		115.24
	Price Per KWH (pence)	22.987	22.987	22.987	26.92	16.94	22.987
Supplier 3	Standing Charge per day (pence)	116.492	116.492	166.607	1046.641		116.492
	Price Per KWH (pence)	22.067	22.067	22.067	25.935	17.018	22.067

- 2.4 Based on the information provided the most cost effective is Supplier 1.

3. Recommendation

It is recommended that the Trustee approve contract with Supplier 1 for 24 months.

Colin Jackson
Deputy Clerk
January 2026