

Horden Social Welfare Centre
Seventh Street
Horden
County Durham
SR8 4LX
Tel: 0191 518 0823

9 January 2026

Dear Member

You are hereby summoned to attend the Meeting of Horden Parish Council (meeting in their capacity as the Trustee of Horden Recreation Ground) to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 15th January 2026 at 6:00pm for the purposes of transacting the following business:

HORDEN RECREATION GROUND
ORDER OF BUSINESS
Meeting to be held on 15th January 2026

- 1 **Apologies for Absence** – to consider for approval.
- 2 **Declarations of Interest in items on the agenda.**
- 3 **Minutes of the Meeting held 4th December 2025 (enclosed)** – to consider for approval.
- 4 **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Committee on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
- 5 **Register of Delegated Decisions (enclosed)** – to note decisions since the last report.
- 6 **Damage and Incident Report** – no reports to consider.
- 7 **Outdoor Team Manager Report** – to consider the report.
- 8 **South Terrace Wall Update** – to note the conclusion of the contract.
- 9 **Invoices for endorsement for payment (enclosed)** – to approve payment.
- 10 **2025/26 Budget Setting and Grant request.**
 - a) **2025/26 Fees** – to consider for approval.
 - b) **2025/26 Budget** – to consider draft budget and grant request to Council



Samantha Shippen
Clerk to the Council
9th January 2026

To: The Trustee of Horden Recreation Ground/cc Public Notice

HORDEN RECREATION GROUND COMMITTEE
Minutes of Meeting held 4 December 2025

- Present:** Councillor F Winrow (Chairman)
 Councillors C Armstrong, T Baldersera, D Bellingham, C Cain, P Laing, F Leadbitter, W Morrow, D Tait, T Usher, J Ward and G Wetherell.
- Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk)
- HRG25/26/076** **Apologies for Absence.**
RESOLVED: Apologies were conveyed to Officers for Councillor L Williams but not brought to the meeting.
- HRG25/26/077** **Declarations of Interest.**
RESOLVED: No declarations of interest were made.
- HRG25/26/078** **Minutes and Meeting held 6th November 2025.**
RESOLVED: The minutes were confirmed as a true and accurate record and signed by the Chairman.
- HRG25/26/079** **Public Participation.**
 No members of the Public were present.
- HRG25/26/080** **Register of Delegated Decisions.**
RESOLVED: Trustee **NOTED** the decision since the last meeting.
- HRG25/26/081** **Damage and Incident Report.**
 Trustee **NOTED** the report.
- HRG25/26/082** **South Terrace Wall Update.**
RESOLVED: Trustee **NOTE** the report.
- HRG25/26/083** **Invoices for endorsement for payment.**
RESOLVED: Trustee **APPROVE** payment of the schedule of invoices totalling £54,249.06.
- HRG25/26/084** **Budget 2026-27.**
RESOLVED: Trustee **NOTE** the draft budget and will **ADVISE** Officers to any suggestions before the next Trustee meeting.
- HRG25/26/085** **Exclusion of Press and Public. In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the personal and confidential nature of the business to be transacted.**
- HRG25/26/086** **Confidential Leases and Licences.**
RESOLVED: Trustee to **ADVISE** the Clerk to source a contracted-out lease with Big Foot Studio CIC for 1 year.

Meeting concluded at 8:20pm

Horden Recreation Ground Invoices for Payment -November 2025

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Banner Group Limited	25.11.2025	Cleaning Supplies	£128.22	100589
FBS North East Ltd	30.11.25	South Terrace Wall works	£45,616.80	BACS
Horden Heritage Centre & Vintage Tearoom	26.11.2025	Repay Overpayment	£159.38	100590
Horden Parish Council	25.11.2025	Recharge Vehicle Tax SC19 EBM	£345.00	TRF 25.11.25
MKM B.S (Peterlee) Ltd	05.11.2025	10 x Sand & Gravel	£39.00	PART 100591
MKM B.S (Peterlee) Ltd	12.11.2025	Bricks - Raised Bed	£132.00	PART 100591
Origin Amenity Solutions	17.11.2025	Marker Paint, Nozzles & Soluble Iron	£868.80	100592
Pat Lavery Ltd	28.11.2025	Renew N/S Rear Brake Pipe - Kangoo	£60.00	100593
Geo Robinson & Son	31.10.2025	Light Tubes, Paint, Brushes, Cutting Discs, Hooks & Chain	£133.55	100594
Select Telecom Limited	31.10.2025	Fibre Broadband - November	£47.40	D/D
Shoreline Fire Compliance Limited	26.11.2025	Bi-Annual Service Fire Alarm System/Emergency Lights - Grandstand	£120.00	PART 100595
Shoreline Fire Compliance Limited	26.11.2025	Bi-Annual Service Fire Alarm System &Emergency Lights - Tearoom	£120.00	PART 100595
SSE	07.11.2025	Welfare Ground Electricity 01/10/2025-31/10/2025 (Fully recharged to HCWFC)	£436.88	D/D
SSE	11.11.2025	No2 Floodlights 01/10/2025 - 02/11/2025	£144.99	D/D
SSE	11.11.2025	Welfare Park Electricity 01/08/2025 - 02/11/2025	£269.70	D/D
SSE	28.11.2025	Cricket Pavilion Electricity 01/10/2025 - 04/11/2025	£34.01	D/D
SSE	28.11.2025	Works Building Electricity 01/10/2025 - 02/11/2025 (recharged £122.50 to Heritage Tearooms)	£248.43	D/D
Wex	10.11.2025	Equipment Fuel	£109.38	D/D
Wex	01.12.2025	Monthly Card Fee	£6.00	D/D
OTHER PAYMENTS				
Wave	13.08.2025	Welfare Park Water 13/05/2025 - 12/08/2025 (£129.00 per month Direct Debit)	£850.74	D/D
Wave	13.11.2025	Welfare Park Water 13/08/2025 - 12/11/2025 (£129.00 per month Direct Debit)	£2,707.45	D/D
Wave	13.10.2025	Water - Football Grandstand 13/07/2025-12/10/2025 (£180.43 recharged to Bigfoot & £819.85 to HCWFC)	£912.29	D/D
Wave	22.10.2025	Water - Football Grandstand 13/10/2025-20/10/2025 (Recharges to Bigfoot & HCWFC included in 13/07/25-12/10/25 invoice)	£759.04	D/D
		Horden Recreation Ground NOVEMBER 2025 TOTAL	£54,249.06	

Horden Recreation Ground Outdoor Team Manager Report

1. Background

This monthly report is to provide the council with a program of works which were carried out in the Welfare Park, over the period of Thursday 4th December 2025 to 8th January 2026

2. Welfare Park Update

2.1 Football Field Main Pitch

- Cut and rolled every week
- If the soil is saturated (heavy) the pitch needs to be rolled with the lightest of equipment, which is the Ransomes Mastiff, which will flatten the surface without causing any problems from compaction.
- After games we have a regular program of walking the fields and replacing divots before rolling.
- To aid drainage we have aeriated the pitch on several occasions.
- Pitches have been marked out before games.
- Surrounding areas are cut and strimmed when needed and weed killer applied around the paths.

2.2 Bowling Greens

- Bowling greens have been cut 3 times over the last month.
- Moss control has been applied to both greens and Weed killer applied to all paved areas.
- All debris removed from the gutters surrounding the greens.
- Bank surrounding the greens cut, strimmed and kept tidy.
- The shrubs around the bowling greens have been extensively cut hard back.

2.3 Cricket Field

- The outfield still regularly being cut, with the triple cylinder machine (Toro).
- The cricket square has been cut several times.
- Fertiliser to maintain strong growth and harden off for frosty weather
- Weed killer applied around boundary fence and other areas around the cricket field and Moss control applied

2.4 Training pitch

- Cut as required.
- Lines marked out every week.
- There continues accumulation of litter along the hedge, therefore we are picking litter in this area.
- Surrounding areas are cut, and strimmed and weed killer applied where needed.

2.5 Park Shrub Bed and other grassed areas:

- 2,000 daffodils have been planted along the main paths, spanning from bottom gate to the top gate
- The wooded, elevated display bed, which is used for bedding plants, has been replaced with a brick one, using the bricks from the boundary wall from the main football pitch.
- All winter bedding has been planted.
- We are currently pruning the trees and shrubs and all grassed areas cut and strimmed when required.

2.6. Play areas in the Welfare Park

- Inspected every week.
- There are a few low risk repairs which need to be carried out, which will be part of the regular programme of maintaining.

3. Recommendation.

The Council is recommended to note this report.

John Peace
Outdoor Team Manager
January 2026

Horden Recreation Ground Invoices for Payment -December 2025

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Durham County Council	03.12.2025	Repair Wessex RMX180 Roller End Caps/Bearings	£640.71	BACS 07.01.26
Evans Halshaw	20.11.2025	MOT, Service & Repair Coil Springs	£755.17	BACS 24.11.25
P Hutchinson & Sons	02.01.2026	2 x Green Waste Disposal	£60.00	BACS
Select Telecom Limited	30.11.2025	Fibre Broadband - December	£47.40	D/D
Sports Ground Development Limited	19.12.2025	Covered Standing Deposit	£5,760.00	BACS
SSE	08.12.2025	Welfare Ground Electricity 01/11/2025-30/11/2025 (Fully recharged to HCWFC)	£588.34	D/D
SSE	07.01.2026	Welfare Ground Electricity 01/12/2025-31/12/2025 (Fully recharged to HCWFC)	£446.33	D/D
SSE	13.12.2025	No2 Floodlights 03/11/2025 - 30/11/2025	£27.89	D/D
SSE	13.12.2025	Welfare Park Electricity 03/11/2025 - 30/11/2025	£78.26	D/D
SSE	13.12.2025	Cricket Pavilion Electricity 05/11/2025 - 30/11/2025	£21.86	D/D
SSE	13.12.2025	Works Building Electricity 03/11/2025 - 02/12/2025 (recharged £66.74 to Heritage Tearooms)	£192.37	D/D
Steadfast Security Systems Limited	23.12.2025	Supply & Fit Camera Replacement - Heritage Tearooms	£256.42	BACS
Veolia	30.11.2025	Trade Waste - November 2025	£249.98	D/D
Veolia	31.12.2025	Trade Waste - December 2025	£312.48	D/D
Wex	08.12.2025	Equipment Fuel	£103.34	D/D
Wex	05.01.2026	Equipment Fuel and Monthly Card Fee	£116.52	D/D
OTHER PAYMENTS				
Wave	19.12.2025	Cricket Pavilion Water 13/09/25 - 12/12/25 (£120.00 pcm)	£19.02	D/D
		Horden Recreation Ground DECEMBER 2025 TOTAL	£9,676.09	

**Horden Recreation Ground
Fees**

1. Background.

Each year the Horden Recreation Gound reviews fees for services, that allows us generate income and budget appropriately for the next financial year.

2. Fees Review.

At the budget review meeting it was agreed to apply 3.8% on fees this has been applied and a sensible adjustment made to round figures up or down accordingly.

3. Recommendation.

Council to approve the fees.

**Colin Jackson
Deputy Clerk
January 2026**

HORDEN RECREATION GROUND 2025/26 Fees: DRAFT

Annual Fee (unless otherwise stated)	2025/26	2026/27	Notes
Horden Recreation Ground:			
Fees are EXCLUSIVE of VAT		3.80%	
Big Foot Studios Annual Rent	£551	£1,105.00	
Cricket Social Club Annual Rent	£736	£830.00	
Heritage Centre/Café Annual Rent	£442	£460.00	
Bowls Season (One Season) greens, facilities electricity and water (no facility to recharge)	£882	£915.00	
Cricket Season (One Season) pitch and facilities only, electricity and water recharged additional.	£2,086	£2,275.00	Lease renewal due 2025
Football Welfare Ground (One Season) pitch and facilities only, electricity recharged additional.	£4,637	£4,815.00	plus inclusion of Ladies Team
Football Welfare Ground (one-off hire NO floodlights)	£165	£170.00	includes utilities
Football Welfare Ground (one-off hire with floodlights)	£276	£285.00	includes utilities
Football Training Pitch per HOUR - pitch only.	£33	£35.00	also MUGA
Football Training Pitch with Floodlights (per HOUR)	£66	£72.00	also MUGA

HORDEN RECREATION GROUND

Budget 2026/27 and Grant Request to Horden Parish Council

1. Background

- 1.1 Officers have reviewed the budget line by line and predicted outcome in 2025/26 prior to budget preparation for 2026/26.
- 1.2 Expenditure has been decreased mainly due to major schemes & buildings with an increase in income.
- 1.3 The grant from the Council is predicted lower as a result.
- 1.4 The draft budget for 2026/27 requires a grant request of £47,648.

2. Recommendation

Trustee is recommended to approve the budget for 2026/27 of £69,382 expenditure, £21,734 of income other than the HPC grant and request a grant allocation from Horden Parish Council of £47,648.

**Samantha Shippen,
Clerk to the Council
Horden Parish Council
January 2026**

WELFARE PARK- EXPENDITURE												
CODE	DETAILS	2018/19 ACTUAL	2019/20 ACTUAL	2020/21 ACTUAL	2021/22 ACTUAL	2022/23 ACTUAL	2023/24 ACTUAL	2024/25 ACTUAL	2025/26 BUDGET	2025/26 - 6 Months	2025/26 Outturn	2026/27 BUDGET
4070	Professional Fees	£2,216	£1,192	£3,150	£1,559	£4,470	£7,730	£1,351	£8,000	£1,007	£19,460	£426
4100	Council Tax	£1,861	£1,958	£2,027	£2,085	£41	£0	£0	£0	£0	£0	£0
4110	Non-Domestic Rates	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4120	Water	£3,481	£3,469	£1,565	£1,479	£1,778	£3,749	£4,053	£4,200	£2,653	£5,500	£4,300
4130	Electricity	£3,818	£5,598	£3,324	£5,143	£9,615	£9,576	£9,207	£11,025	£4,526	£10,500	£11,000
4150	Telephone/Internet	£552	£562	£363	£396	£396	£451	£474	£500	£237	£474	£488
4160	Insurance	£1,500	£313			£0	£0	£4,065	£4,264	£4,264	£4,264	£4,413
4170	Cleaning	£213	£271	£139	£195	£187	£197	£294	£320	£0	£200	£300
4180	Clothing	£263	£226	£90	£207	£364	£418	£312	£475	£596	£475	£475
4200	Buildings	£5,161	£9,355	£1,345	£17,755	£4,898	£3,479	£1,447	£30,000	£3,844	£30,000	£6,000
4210	Plant & Equipment	£170	£14,674	£231	£371	£2,436	£1,157	£580	£2,600	£478	£2,600	£2,600
4220	Play Equipment	£0	£143	£1,904	£0	£202	£1,771	£58	£1,030	£0	£1,030	£1,030
4230	Trade Waste	£1,013	£1,754	£1,610	£1,619	£2,279	£3,169	£3,050	£3,150	£1,406	£3,150	£3,250
4250	Tools	£302	£25	£118	£133	£275	£128	£0	£300	£72	£300	£300
4260	Equipment Repairs	£2,380	£1,431	£1,616	£222	£2,599	£1,493	£4,006	£4,500	£615	£4,500	£4,500
4270	Grounds Maintenance	£8,270	£8,948	£6,936	£4,896	£7,221	£11,778	£9,628	£11,000	£5,250	£11,000	£10,000
4290	Equipment Fuel	£2,498	£2,163	£2,472	£2,192	£3,356	£3,154	£2,902	£3,800	£1,491	£3,300	£3,800
4300	Vehicle Maintenance	£166	£323	£1,584	£1,024	£3,700	£500	£525	£1,000	£646	£1,000	£1,500
4310	Horticulture	£3,572	£3,534	£3,543	£3,360	£3,428	£3,335	£1,595	£4,000	£1,696	£4,000	£4,000
4320	Health & Safety	£725	£553	£905	£663	£900	£829	£194	£1,000	£330	£750	£1,000
4330	Capital Purchases	£0	£0	£0	£0	£0	£9,766	£6,795	£5,000	£0	£5,000	£10,000
4350	Major Schemes	£0	£0	£0	£0	£115,474	£44,106	£3,413	£5,000	£89,884	£199,885	£0
4650	Funded Capital Projects						£0	£0	£0	0	16,500	£0
4500	Miscellaneous	£0	£20	£0	£0	£0	£0	£0	£0	£0		
	TOTAL	£38,288	£56,512	£32,922	£43,299	£163,619	£106,786	£53,949	£101,164	£118,995	£323,888	£69,382
WELFARE - INCOME												
CODE	DETAILS	2018/19 ACTUAL	2019/20 ACTUAL	2020/21 ACTUAL	2021/22 ACTUAL	2022/23 ACTUAL	2023/24 ACTUAL	2024/25 ACTUAL	2025/26 BUDGET	2025/26 - 6 Months	2025/26 Outturn	2026/27 BUDGET
1120	Big Foot Studio Rent			£0	£0	£1	£500	£525	£552	£138	£552	£1,104
1130	Cricket Social Club Rent	£600	£660	£660	£667	£667	£667	£701	£798	£736	£798	£830
1150	Heritage Centre/Tearoom Rent	£1	£2	£1	£0	£1	£400	£421	£441	£442	£442	£460
1160	Bowls Ground Fees	£450	£550	£291	£583	£612	£800	£840	£882	£882	£882	£915
1170	Cricket Ground Fees	£1,913	£1,488	£284	£1,802	£1,892	£1,987	£1,987	£2,190	£2,086	£2,190	£2,275
1180	Football Ground Fees	£3,500	£3,560	£1,290	£1,908	£4,585	£4,595	£4,416	£4,637	£331	£4,637	£4,815
1190	Other Ground Fees	£650	£791	£201	£1,518	£3,680	£4,392	£2,968	£3,500	£3,376	£3,700	£3,700
1210	Electricity Recharge	£1,453	£2,401	£463	£1,907	£6,085	£5,852	£6,000	£5,900	£1,684	£5,620	£5,830
1220	Water Recharge	£467	£596	£127	£331	£1,075	£3,285	£1,963	£1,650	£1,144	£1,650	£1,690
1270	Wayleaves	£108	£108	£110	£111	£111	£103	£106	£111	£103	£115	£115
1280	Events Income				£0	£375	£0	£0	£0	£11	£11	£0
1300	Misc.		£1		£535	£175	£227	£65	£0	£0	£0	£0
1400	Parish Council Grant	£33,135	£12,000	£101,558	£68,790	£60,855	£50,000	£0	£80,503	£125,849	£289,741	£47,648
1401	Asset Sale Income							£1,645	£0	£0	£0	£0
1402	Income-Grant Donation				£313	£28,501	£9,920	£0	£0	£0	£13,550	£0
	TOTAL	£42,277	£22,157	£104,985	£78,465	£108,615	£82,728	£21,637	£101,164	£136,782	£323,888	£69,382
	NET EXPENDITURE	-£3,989	£34,355	-£72,063	-£35,166	£55,004	£24,058	£32,312	£0	-£17,787	£0	£0

Income other than HPC Grant

9,142

10,157

3,427

9,675

47,760

32,728

20,661

34,147

21,734