

Horden Parish Council

Horden Social Welfare Centre
Seventh Street
Horden, County Durham
SR8 4LX
Tel: 0191 518 0823

30 January 2026

Dear Member

You are summoned to attend the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 1 February 2026 at 6:00pm.

HORDEN PARISH COUNCIL ORDER OF BUSINESS **Meeting to be held 5 February 2026**

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to receive declarations of interest from Members on items of the agenda in accordance with the Localism Act 2011 and the Council's Code of Conduct.
3. **Minutes of the Horden Parish Council Meeting held 15 January 2026 (enclosed)** – to consider for approval.
4. **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Parish Council on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
5. **Register of Delegated Decisions** – to note there are no additional decisions to approve.
6. **Damage and Incident Report (enclosed)** – to consider the report.
7. **Cemetery Burial and Income Report 25/12/25 – 25/01/26 (enclosed)** – to receive the information.
8. **County Councillor Update** – to receive the information.
9. **Parish Council Financial:**
 - a) **Bank Balances (enclosed)** – to receive balances at 31/12/25.
 - b) **Finance Report (enclosed)** – to consider Income, Expenditure and Variance Report to 31/12/2025.
 - c) **Cash Withdrawals and Debit Card Transactions January 2026 (enclosed)** – no cash withdrawals and debit card transactions to report.
 - d) **Petty Cash report to 31st December 2025 (enclosed)** – to approve report.
 - e) **Bank Transfer(s)** – to approve transfer(s).
10. **Invoices for endorsement for payment (enclosed)** – to approve for payment.
11. **Members/Officers Allowances** – to consider any claims for approval.
12. **Energy Renewal Contracts** – to consider for approval.
13. **Training Opportunities:**
 - a) **County Training Partnership** – to consider training opportunities.
 - b) **SLCC Regional Training Seminar** – to consider for attendance.
14. **Horden Mine Water Steering Group** – to appoint a representative.
15. **DCC Consultation - Peterlee Strategic Place Plan** – to consider a response.
16. **Lord Lieutenant Book** – to consider a contribution



Samantha Shippen
Clerk to the Council
30 January 2026

To: All Members of Horden Parish Council/cc Public Notice

HORDEN PARISH COUNCIL
Minutes of Meeting held 15 January 2026

- Present:** Councillor F Leadbitter (Chairman)
 Councillors C Armstrong, R Bagnall, T Baldersera, D Bellingham, C Cain, P Laing, W Morrow,
 C Robson, D Tait, T Usher, J Ward, and F Winrow.
- Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk)
- HPC25/26/180** **Apologies for Absence.**
RESOLVED: Apologies be **APPROVED** for Councillor G Wetherell and L Williams.
- HPC25/26/181** **Declarations of Interest.**
 No declarations of interest were made.
- HPC25/26/182** **Minutes of the Horden Parish Council Meeting held 4 December 2025.**
RESOLVED: The minutes were confirmed as a true and accurate record and signed by the
 Chairman.
- HPC25/26/183** **Public Participation.**
 No members of the Public were present
- HPC25/26/184** **Register of Delegated Decisions.**
 There were no delegated decisions to report.
- HPC25/26/185** **Damage and Incident Report.**
RESOLVED: Council **NOTE** the reports.
- HPC25/26/186** **Cemetery Burial and Income Report 24/11/25 -24/12/25.**
RESOLVED: Council **NOTE** the report.
- HPC25/26/187** **Outdoor Team Manager Report.**
RESOLVED: Council **NOTE** the report.
- HPC25/26/188** **Cash Withdrawals and Debit Card Transactions to December 2025.**
RESOLVED: Council **APPROVE** the debit card transactions totalling £260.99
- HPC25/26/189** **Bank Transfers.**
 The Clerk requested £50,000 be transferred from the CCLA account to the current account, of which
 £5,000 to be transferred to Horden Recreation Ground.
RESOLVED: Council **ENDORSE** transfer of funds from CCLA bank account to the current account.
- HPC25/26/190** **Invoices for endorsement for payment.**
RESOLVED: Council **ENDORSE** payment of the attached schedule of invoices plus additional
 schedule totalling £54,500.09. Councillors F Leadbitter and W Morrow to authorise.
- HPC25/26/191** **Members/Officers Allowances.**
 There were no allowances claimed.
- 2026/27 Budget and Precept**
- HPC25/26/192** **a) 2026/27 Fees**
RESOLVED: Council **APPROVE** the report and **AGREE** to the fees with revision to CISWO fee to a
 33% discount which equates to a £44.00 charge and a 50% discount to Patchwork Quilters which
 equates to a £22.00 charge.
- HPC25/26/193** **b) 2026/27 Budget.**
RESOLVED: Council **APPROVE:**
1. The net budget requirement for 2025/26 is £766,927 made up of an estimated gross expenditure
 of £926,332 and income of £149,405 excluding precept and reserves contribution.
 2. That the General Reserve Policy be amended to show a reduction from 4 months to 3 months of
 net expenditure, which equates to a £43,197 reduction.
 3. That a reserves contribution of £43,197 be allocated to reduce the impact of the increased budget.

4. That a precept of £733,730 be raised of 2026/27 which represents a 4.03% increase in precept from 2025/26.
5. Acknowledge that due to the reduction in tax base the increase in Band D is £15.96 per year and to Band A is £10.64 per year which represents a 4.03% increase in tax bands.

HPC25/26/194 **Numbered Streets Planning application update.**
RESOLVED: Council **NOTE** the report.

HPC25/26/195 **Play areas.**
RESOLVED: Council **ADVISE** the Clerk to proceed with the tender proposal and the prioritisation of works.

HPC25/26/196 **CDALC Royal Garden Party.**
RESOLVED: Council **AGREE** to nominate Councillor W Morrow to apply for the Royal Garden Party place.

Meeting concluded at 7:40pm

Horden Parish Council Invoices for Payment December 2025

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	12.01.2026	Cleaning Supplies - SWC	£90.23	BACS
Banner Group Limited	04.12.2025	Toilet Roll, Hand Towels and Toilet Cleaner	£91.22	BACS
Banner Group Limited	09.12.2025	2nd Class Stamps, Copier Paper, Spine Labels and 1-12 Index	£135.85	BACS
Cleveland Containers Ltd	14.11.2025	Container for Allotments	£4,404.00	BACS
Co-operative Bank	02.01.2026	BACS/FD Online Fees - December 2025	£76.06	D/D
Corona Energy	02.12.2025	Sunderland Rd Pavilion Electricity Nov 25	£150.67	D/D
Corona Energy	03.12.2025	Memorial Park Electricity 01/11/25 - 30/11/25	£34.15	D/D
Corona Energy	06.01.2026	Sunderland Rd Pav Electricity Dec 25	£167.70	D/D
Corona Energy	06.01.2026	Memorial Park Electricity 01/12/25 - 31/12/25	£32.81	D/D
Creative Youth Opportunities	08.12.2025	Lantern Parade	£500.00	BACS
Culligan (UK) Limited	10.12.2025	Water Cooler Rental & Service - December 2025	£31.80	D/D
Document Solutions UK Ltd	30.12.2025	Photocopying Fees December 2025	£42.00	D/D
E-on Next	05.01.2026	Gas SWC 01/12/2025-04/01/2026	£1,135.91	D/D
E-on Next	05.01.2026	Electricity Cemetery 03/12/2025-31/12/2025	£35.45	D/D
Forvis Mazars	31.12.2025	External Audit	£2,016.00	BACS
Horn's Garden Centre	12.01.2026	2 x Shovels	£51.98	BACS
ITC Service Limited	31.12.2025	Unifi Security & Office 365 Officers & Domain/Hosting/Backup - January	£448.56	D/D
J & M Electrics	14.11.2025	Supply & Fit 2 LED Outside Lights - SWC	£405.00	BACS
Microshade Ltd	01.12.2025	Hosted Application Service - December 25	£144.00	BACS
Octopus Energy Limited	29.12.2025	Cemetery Lodge Electricity 27/11/25-28/12/25	£22.25	BACS
Octopus Energy Limited	30.12.2025	Cemetery Lodge Gas 25/11/2025-28/12/2025	£29.63	BACS
Octopus Energy Limited	29.12.2025	Welfare House Gas & Electricity 26/11/25 - 28/12/25	£41.97	BACS
Peterlee Town Council	08.12.2025	Tree Surveys - Cemetery, Memorial Park & Sunderland Road	£1,828.80	BACS
Geo Robinson & Son	30.11.2025	Builders Line, Wood Paint & Vermin Traps	£21.44	BACS
Scottish Power	05.12.2025	SWC Electricity 04/11/2025 - 04/12/2025	£887.32	D/D
Scottish Power	07.01.2026	SWC Electricity 05/12/2025 - 07/01/2026	£720.86	D/D
Select Telecom Limited	30.11.2025	Admin Phone Lines/Calls/Internet - December 25	£120.77	D/D
Select Telecom Limited	31.12.2025	Admin Phone Lines/Calls/Internet - January 2026	£117.13	D/D
Siemens Financial Serv Ltd	15.12.2025	Photocopier Lease 14/01/2026-13/04/2026	£178.56	D/D
Treasured Memories Limited	12.12.2025	Memorial Plaque - WC	£156.18	BACS
Vodafone	20.12.2025	Mobiles - December	£45.70	D/D
Wex	08.12.2025	Iveco Pick-up Fuel	£39.53	D/D
Wex	15.12.2025	Equipment Fuel - Cemetery	£113.67	D/D
Wex	28.12.2025	Vehicle Trackers	£14.40	D/D
OTHER PAYMENTS				
Co-op Bank	04.12.2025	Wages Week 35	£4,998.68	BACS
Co-op Bank	11.12.2025	Wages Week 36	£5,102.55	BACS
Co-op Bank	18.12.2025	Wages Week 37	£5,200.88	BACS
Co-op Bank	23.12.2025	Wages Week 38	£5,240.96	BACS
Co-op Bank	31.12.2025	Wages Week 39	£5,320.92	BACS
Durham County Council	06.01.2026	Superannuation Weeks 36 - 39	£6,610.46	BACS
HMRC	06.01.2026	PAYE Weeks 36 - 39	£6,627.03	BACS
Durham County Council	06.01.2026	Attachment Weeks 36 - 39	273.82	BACS
Wave	11.12.2025	Cemetery Water 11/09/25-10/12/25 (£82.00pcm)	£432.77	D/D
Wave	13.01.2026	SWC Water 13/10/25 - 12/01/26 (£120.00 pcm)	£360.42	D/D
		Horden Parish Council DECEMBER 2025 TOTAL	£54,500.09	

HORDEN PARISH COUNCIL

DAMAGE/INCIDENT REPORT FORM

Date and time of Damage/Incident: 16 th JAN 2026
Location: Sunderland Rd Whippet track / bankside
Damage Found (please give as much detail as possible)
Motorbikes / electric bikes - Riding up bankside
and wheel spinning onto Whippet track - ripping
up grass over an area of approx
6 metres x 4 metres.
incident NO. 16-1-26-112

Completed by: Ridgway Date: 16-1-26

Police Notified: YES / NO Officer dealing:

Time Police notified: 10 - 10 AM

Remedial Action Taken:

phoned police - notified street workers.

OFFICE USE:

Has available CCTV been checked: YES / NO

Is this an Insurance Claim: YES / NO

If yes, have photographs, quotations and details been passed to the Deputy Clerk/RFO:

Is this a disposal of an Asset: YES/NO

If yes, has a disposal form been completed and handed to the Deputy Clerk/RFO:

Completed by: C. Jackson Date: 16/01/26

Date received by Parish Council Office: 16/01/26

Thorpe Road Cemetery Report 25th December 2025 to 25th January 2026

INTERMENT (inc. Ashes)			
PLOT	DETAIL	RESIDENT	FEE
N100	FULL BURIAL	NO	£1,205.00
S25	FULL BURIAL	YES	£340.00
		TOTAL	£1,545.00

PURCHASE OF PLOT - EXCLUSIVE RIGHT			
PLOT	DETAIL		FEE
M160	TRANSFER VIA WILL	YES	£34.00
S21	TRANSFER VIA ASSIGNMENT	YES	£34.00
S25	NEW PURCHASE	YES	£340.00
		TOTAL	£408.00

SUPPLY OF IMMOVABLE MEMORIAL			
PLOT	DETAIL	RESIDENT	FEE
		TOTAL	£0.00

SUPPLY OF MEMORIAL PLAQUE			FEE
		TOTAL	£0.00

MISCELLANEOUS			FEE
		TOTAL	£0.00
		TOTAL INCOME	£1,953.00

Horden Parish Council 09

29 Jan 2026

County Councillor Report

1. Full Council

Full Council on 28 Jan 26 was geared toward initiatives in bringing industry back to Co Durham. Although it is acknowledged that Net Zero policies have been in place through successive Governments for a number of years, it is increasing energy costs and alternative measures should now be sought so that the residents of Co Durham, especially the most vulnerable, can have access to cheaper energy. There was also a unanimous decision to save Shotley Bridge Hospital as many facilities have been reduced, and this is having a detrimental effect to healthcare in the community.

2. Local Matters

The fencing repair and clean up has now been completed at the Horden Crossroads Allotments. This was a mammoth task as it was found that asbestos had been dumped in that area and this was removed safely by DCC Clean and Green Team. Funding through Horden Together provided the saplings that have been planted along the edge and once these have matured it will provide greater coverage to the plot fence lines. The Peterlee Strategic Place Plan has begun and meetings with DCC Officers have taken place. The boundary for this initiative is different from the H&DH Ward boundary but includes much of Horden North, Grants Houses and is being stretched to include Peterlee Town Ctr. The sale of the Town Ctr by Praxis was not discussed as this had not been announced at that time. The consultation will still go ahead and every effort is being made to make sure that residents have access to a shopping Ctr.

The first Jnr Parkrun was a great success, and it was really encouraging to see so many of our young people there to enjoy the event. Many Parish Councillors were in attendance and provided encouragement to the children through to the finish line.

3. Issues from Residents

Many more complaints regarding the ongoing 'blight' to our streets that are the ski-mask wearing motorcyclists or quadbike riders. There are new initiatives being looked into by our Neighbourhood Police Teams and meetings to get these off the ground will take place early Feb. Car parking continues to be an issue and there continues to be instances where bin lorries are unable to get through the streets due to inconsiderate parking. Please continue to report these through parkingservices@durham.gov.uk and make note of the FS Case number as if you do not get a resolution in a reasonable timescale it can be pursued further.

4. Council Matters

Horden is once again being thrust into the limelight regarding the Masterplan and a judicial review of the planning process has been launched by independent solicitors. From a project perspective, advice will be sought from Development Management on how any action may affect the project delivery timescales and as soon as this is understood further information will be provided.

(Electronically Signed)

Cllr Dawn Bellingham
Horden and Dene House

HORDEN PARISH COUNCIL Current Year 2025/26

Bank - Cash and Investment Reconciliation as at 31 December 2025

Confirmed Bank & Investment Balances

Bank Statement Balances

31/12/2025	Current Account	47,340.70	
31/12/2025	Public Sector Reserve Account	285.44	
31/12/2025	CCLA PUB. SECTOR	1,206,671.26	
31/12/2025	BUSINESS SAVERS ACCOUNT	1,618.46	
			1,255,915.86

Other Cash & Bank Balances

34.43

1,255,950.29

Receipts not on Bank Statement

0.00

Closing Balance

1,255,950.29

All Cash & Bank Accounts

1	CURRENT BANK ACCOUNT	47,340.70
2	90 DAY DEPOSIT A/C	285.44
4	CCLA PUB. SECTOR	1,206,671.26
5	BUSINESS SAVERS ACCOUNT	1,618.46
	Other Cash & Bank Balances	34.43
	Total Cash & Bank Balances	1,255,950.29

HORDEN PARISH COUNCIL FINANCE REPORT

This report details accounts as at 31 December – accounts on a straight line we should be around 75%. Under Financial Regulation 4.8 reports are made of material variances of £200 or 15%.

EXPENDITURE

Account	Page	£ Spend/ £ Budget	Explanation	Comment	Re/ported to Council
1125 – AD – Insurance	1	11,110/11,414	Annual fee paid		04/09/25
1137 – Plant and Equipment	1	187/220	Office Furniture Chair/Monitor purchased		04/09/25
1261 – AL Major Scheme	1	3670/0	New Container purchased		05/02/26
1304 – Cem Council Tax	2	5,099/5,660	Paid over 10 months		04/09/25
1311 – Cem Rates	2	1,880/1,756	Paid over 10 months		04/09/25
1320 – Cem Misc	2	2,235/20	Insurance claim	To be claimed back	04/09/25
1336 – Cem Buildings	2	552/500	Insurance claim	To be claimed back	04/09/25
1337 – Cem Plant and Equip	2	632/500	New Strimmer purchased		04/09/25
1343 – Cem Vehicle Maint	2	3,432/700	Vehicle repairs and new tyre		04/09/25
1345 – Cem Vehicle Tax/Ins	2	565/680	Car Tax annual cost		06/11/25
1346 – Cem Horticulture	2	1,322/1,250	Plant purchases		04/09/25
1349 – Cem Plaques	2	720/500	Will balance with income		04/09/25
1359 – Cem Professional Fee	2	1,534/655	Annual fees and Tree Survey		04/09/25
1363 – Cem Loan Repayment	2	26,072/26,072	Annual payment		04/09/25
1413 – Park Rents	2	410/410	Annual payment		04/09/25
1420 – Pk Misc	3	375/20	Insurance claim	To be claimed back	06/11/25
1436 – Pk Buildings	3	2,804/2000	Insurance claim	To be claimed back	06/11/25
1446 – Pk Horticulture	3	2,063/1,625	Summer Bedding and Xmas Tree		05/02/26
1604 – SWC Council Tax	3	3,399/3,775	Paid over 10 months		04/09/25
1611 – SWC Rates	3	6,624/7,728	Paid over 10 months		04/09/25
1647 – SWC Health & Safety	3	372/300	Additional cost for defib pads		04/09/25
1710 – GP Room Fees	4	566/630	Increased use of rooms		04/09/25
1720 – GP Misc	4	155/50	Union Flags		05/02/26
1726 – Members Participation	4	5,719/6,864	Claimed for year		06/11/25
1733 – GP Activities & Events	4	14,443/15,312	Fees paid upfront for summer activities		04/09/25
1758 – GP Election	4	9,812/2,000	Local Elections		05/02/26
11350 – Flower & Veg Show	5	1,439/500	Fee costs to balance with income	Contribution from 150 Anniversary	06/11/25

INCOME

Account	Page	£ Receipt/ £ Budget	Explanation	Comment	Reported to Council
1189 - Admin Misc	1	770/780	Additional photocopying charges received		04/09/25
1196 - Bank Interest	1	40,377/36,000	Preferential rates received		04/09/25
1383 - Cem Mem Plaques	1	583/600	Will balance out with expenditure		04/09/25
1384 - Cem Fees	1	53,261/54,590	Will balance with expenditure		04/09/25
1483 - Pk - Ground Fee	2	1,718/1,718	Annual fee paid		06/11/25
1682 - SWC Lettings	3	33,893/41,383	DDS invoiced for year		04/09/25
1799 - GP Poppy Wreaths	4	323/285	To be balanced out in expenditure		06/11/25
11377 - Flower & Veg Show	5	600/285	To be balanced with expenditure		06/11/25

19/01/2026

HORDEN PARISH COUNCIL Current Year 2025/26

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Detailed Income & Expenditure by Budget Heading 31/12/2025

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 ADMINISTRATION							
1176 PRECEPTS RECEIVED	678,166	678,166	0			100.0%	
1189 INCOME-ADMIN MISC	770	780	10			98.7%	
1196 INCOME-BANK INTEREST	40,377	36,000	(4,377)			112.2%	
1198 LCTSS GRANT	87,544	87,544	0			100.0%	
ADMINISTRATION :- Income	806,857	802,490	(4,367)			100.5%	0
1101 AD-WAGES	82,070	130,377	48,307	48,307		62.9%	
1102 AD-EMPLOYERS NI	9,943	18,807	8,864	8,864		52.9%	
1103 AD-EMPLOYERS PENSION	16,004	24,641	8,637	8,637		64.9%	
1110 AD-ROOM FEES	1,350	1,890	540	540		71.4%	
1121 AD-TELEPHONE/FAX	1,011	1,400	389	389		72.2%	
1122 AD-POSTAGE	174	300	126	126		58.0%	
1123 AD-STATIONERY	375	390	15	15		96.0%	
1125 AD-INSURANCE	11,110	11,414	304	304		97.3%	
1126 AD-PHOTOCOPIER	983	1,300	317	317		75.7%	
1137 AD-PLANT & EQUIPMENT	187	220	33	33		85.1%	
1151 AD-BANK CHARGES	686	1,090	404	404		63.0%	
1152 AD-IT FEES	5,133	7,060	1,927	1,927		72.7%	
1159 AD-PROFESSIONAL FEES	180	5,000	4,820	4,820		3.6%	
ADMINISTRATION :- Indirect Expenditure	129,207	203,889	74,682	0	74,682	63.4%	0
Net Income over Expenditure	677,650	598,601	(79,049)				
102 ALLOTMENTS							
1281 INCOME-ALLOT RENT	2,560	2,523	(37)			101.5%	
ALLOTMENTS :- Income	2,560	2,523	(37)			101.5%	0
1213 AL-RENTS	1,435	1,506	71		71	95.3%	
1220 AL-MISCELLANEOUS	42	43	1		1	97.2%	
1261 AL-MAJOR SCHEMES	3,670	0	(3,670)		(3,670)	0.0%	
ALLOTMENTS :- Indirect Expenditure	5,147	1,549	(3,598)	0	(3,598)	332.3%	0
Net Income over Expenditure	(2,587)	974	3,561				
103 CEMETERIES							
1383 INCOME-CEM MEMORIAL PLAQUES	583	600	17			97.2%	
1384 INCOME-CEMETERY FEES	53,261	54,590	1,329			97.6%	
1387 INCOME-CEM INS CLAIM	3,219	0	(3,219)			0.0%	
1390 INCOME-MEMORIAL BENCHES	0	500	500			0.0%	
CEMETERIES :- Income	57,063	55,690	(1,373)			102.5%	0

Continued over page

Detailed Income & Expenditure by Budget Heading 31/12/2025

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1301 CEM-WAGES	20,004	81,842	61,838		61,838	24.4%	
1302 CEM-EMPLOYERS NI	2,409	10,026	7,617		7,617	24.0%	
1303 CEM-EMPLOYERS PENS	3,901	15,468	11,567		11,567	25.2%	
1304 CEM-COUNCIL TAX	5,099	5,660	561		561	90.1%	
1307 CEM-CLOTHING	169	375	206		206	45.2%	
1311 CEM-RATES	1,880	1,756	(124)		(124)	107.1%	
1312 CEM-WATER	649	1,500	851		851	43.3%	
1314 CEM-ELECTRICITY	524	1,200	676		676	43.7%	
1316 CEM-CLEANING	41	100	59		59	40.5%	
1320 CEM-MISCELLANEOUS	2,235	20	(2,215)		(2,215)	11172.6	
1321 CEM-TELEPHONE/FAX	126	353	227		227	35.7%	
1336 CEM-BUILDINGS	552	500	(52)		(52)	110.5%	
1337 CEM-PLANT & EQUIP	632	500	(132)		(132)	126.5%	
1338 CEM-TOOLS	119	200	81		81	59.5%	
1339 CEM-EQUIP REPAIRS	985	3,605	2,620		2,620	27.3%	
1340 CEM-GROUNDS MAINTNCE	138	3,000	2,862		2,862	4.6%	
1342 CEM-EQUIPMENT FUEL	1,050	3,000	1,950		1,950	35.0%	
1343 CEM-VEHICLE MAINTNCE	3,432	700	(2,732)		(2,732)	490.2%	
1344 CEM-VEHICLE FUEL	175	515	340		340	34.0%	
1345 CEM-VEHICLE TAX/INS	565	680	115		115	83.1%	
1346 CEM-HORTICULTURE	1,322	1,250	(72)		(72)	105.7%	
1347 CEM-HEALTH & SAFETY	64	100	36		36	64.0%	
1349 CEM - PLAQUES	720	500	(220)		(220)	144.0%	
1359 CEM-PROFESSIONAL FEE	1,534	655	(879)		(879)	234.2%	
1362 CEM-TRADE WASTE	1,538	2,082	544		544	73.9%	
1363 CEM- LOAN REPAYMENT	26,072	26,072	(0)		(0)	100.0%	
1364 CEM-MEMORIAL BENCHES	0	500	500		500	0.0%	
CEMETERIES :- Indirect Expenditure	75,935	162,159	86,224	0	86,224	46.8%	0
Net Income over Expenditure	(18,872)	(106,469)	(87,597)				
104 PARKS							
1483 INCOME-PK GROUND FEE	1,718	1,718	0			100.0%	
1486 INCOME-PK SLAND RD BUNG RENT	2,880	3,881	1,001			74.2%	
1489 INCOME-PK MISC	30	0	(30)			0.0%	
PARKS :- Income	4,628	5,599	971			82.7%	0
1401 PK-WAGES	154,636	163,686	9,050		9,050	94.5%	
1402 PK-EMPLOYERS NI	16,601	19,303	2,702		2,702	86.0%	
1403 PK-EMPLOYERS PENSION	30,318	30,937	619		619	98.0%	
1405 PK-LOCKING	1,320	0	(1,320)		(1,320)	0.0%	

Detailed Income & Expenditure by Budget Heading 31/12/2025

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1407 PK-CLOTHING	113	400	287		287	28.2%	
1411 PK-RATES	674	865	192		192	77.9%	
1413 PK-RENTS	410	410	0		0	100.0%	
1414 PK-ELECTRICITY	1,334	2,835	1,501		1,501	47.1%	
1416 PK-CLEANING	97	100	3		3	96.7%	
1420 PK-MISCELLANEOUS	375	20	(355)		(355)	1875.0%	
1421 PK-TELEPHONE/FAX	197	350	153		153	56.4%	
1436 PK-BUILDINGS	2,804	2,000	(804)		(804)	140.2%	
1437 PK-PLANT & EQUIPMENT	87	500	413		413	17.3%	
1438 PK-TOOLS	0	100	100		100	0.0%	
1439 PK-EQUIP REPAIRS	116	1,550	1,434		1,434	7.5%	
1440 PK-GROUNDS MAINT	287	2,000	1,713		1,713	14.4%	
1442 PK-EQUIPMENT FUEL	0	567	567		567	0.0%	
1446 PK-HORTICULTURE	2,063	1,625	(438)		(438)	126.9%	
1447 PK-HEALTH & SAFETY	24	250	226		226	9.6%	
1448 PK-PLAY EQUIPMENT	0	100,000	100,000		100,000	0.0%	
1459 PK-PROFESSIONAL FEES	816	3,000	2,184		2,184	27.2%	
PARKS :- Indirect Expenditure	212,270	330,498	118,228	0	118,228	64.2%	0
Net Income over Expenditure	(207,642)	(324,899)	(117,257)				
106 S.W.C.							
1682 INCOME-SWC LETTINGS	33,893	41,383	7,490			81.9%	
1688 INCOME-SWC CATERING	33	0	(33)			0.0%	
S.W.C. :- Income	33,926	41,383	7,457			82.0%	0
1601 SWC-WAGES	24,170	36,275	12,105		12,105	66.6%	
1602 SWC-EMPLOYERS NI	2,456	3,337	881		881	73.6%	
1603 SWC EMPLOYERS PENSION	3,821	6,856	3,035		3,035	55.7%	
1604 SWC-COUNCIL TAX	3,399	3,775	376		376	90.0%	
1607 SWC-CLOTHING	0	60	60		60	0.0%	
1611 SWC-RATES	6,624	7,728	1,104		1,104	85.7%	
1612 SWC-WATER	1,062	2,000	938		938	53.1%	
1614 SWC-ELECTRICITY	3,743	8,400	4,657		4,657	44.6%	
1615 SWC-GAS	3,052	7,875	4,823		4,823	38.8%	
1616 SWC-CLEANING	776	1,100	324		324	70.5%	
1636 SWC-BUILDINGS	4,399	11,742	7,343		7,343	37.5%	
1637 SWC-PLANT & EQUIP	292	350	58		58	83.6%	
1638 SWC-TOOLS	0	50	50		50	0.0%	
1639 SWC-EQUIP REPAIRS	0	200	200		200	0.0%	
1647 SWC-HEALTH & SAFETY	372	300	(72)		(72)	123.9%	

Detailed Income & Expenditure by Budget Heading 31/12/2025

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1649 SWC-CATERING	5	75	70		70	6.1%	
1659 SWC-PROFESSIONAL FEE	0	1,000	1,000		1,000	0.0%	
1663 SWC-TRADE WASTE	977	1,635	658		658	59.7%	
S.W.C. :- Indirect Expenditure	55,146	92,758	37,612	0	37,612	59.5%	0
Net Income over Expenditure	(21,220)	(51,375)	(30,155)				
107 GENERAL PURPOSES							
1778 INCOME-GP EVENTS	92	0	(92)			0.0%	
1790 INCOME-GP DOG BAGS	1,028	1,600	572			64.2%	
1799 INCOME-POPPY WREATHS	323	285	(38)			113.2%	
GENERAL PURPOSES :- Income	1,442	1,885	443			76.5%	0
1710 GP-ROOM FEES	566	630	64		64	89.8%	
1719 GP-CHAIR'S ALLOWANCE	1,325	3,216	1,891		1,891	41.2%	
1720 GP-MISCELLANEOUS	155	50	(105)		(105)	310.9%	
1724 GP-SUBSCRIPTIONS	2,081	3,810	1,729		1,729	54.6%	
1725 GP- MEMBERS TRAVEL & SUBS	0	120	120		120	0.0%	
1726 GP-MEMBERS PARTICIPATION ALLOW	5,719	6,864	1,145		1,145	83.3%	
1727 GP-OFFICER TRAVEL & SUBS	2	600	598		598	0.3%	
1729 GP-CONF/TRAINING	1,370	7,000	5,630		5,630	19.6%	
1732 GP-PUBLICITY	0	450	450		450	0.0%	
1733 GP-ACTIVITIES & EVENTS	14,443	15,312	869		869	94.3%	
1757 GP-AUDIT	0	5,450	5,450		5,450	0.0%	
1758 GP-ELECTION	9,812	2,000	(7,812)		(7,812)	490.6%	
1759 GP-PROFESSIONAL FEES	2,440	3,397	957		957	71.8%	
1760 GP-DOG BAGS	1,600	1,600	0		0	100.0%	
1761 GP-POPPY WREATHS	323	245	(78)		(78)	131.6%	
1762 GP-FUNDED PROJECTS	192	0	(192)		(192)	0.0%	
1966 GP- EXTERNAL GRANT PROJECTS	3,151	0	(3,151)		(3,151)	0.0%	
GENERAL PURPOSES :- Indirect Expenditure	43,178	50,744	7,566	0	7,566	85.1%	0
Net Income over Expenditure	(41,736)	(48,859)	(7,123)				
108 GRANTS							
1863 OTHER GRANTS	6,998	22,500	15,502		15,502	31.1%	
1864 WELFARE PARK GRANTS	15,849	80,503	64,654		64,654	19.7%	15,849
GRANTS :- Indirect Expenditure	22,848	103,003	80,155	0	80,155	22.2%	15,849
Net Expenditure	(22,848)	(103,003)	(80,155)				
6000 plus Transfer from EMR	15,849	0	(15,849)				
Movement to/(from) Gen Reserve	(6,998)	(103,003)	(96,005)				

Detailed Income & Expenditure by Budget Heading 31/12/2025

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
109 CAPITAL PURCHASES							
1963 CP-CAPITAL PURCHASES	0	55,590	55,590		55,590	0.0%	
1964 MAJOR SCHEMES	0	5,000	5,000		5,000	0.0%	
CAPITAL PURCHASES :- Indirect Expenditure	<u>0</u>	<u>60,590</u>	<u>60,590</u>	<u>0</u>	<u>60,590</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(60,590)</u>	<u>(60,590)</u>				
110 BAR							
11045 BAR LICENCES	180	180	0		0	100.0%	
BAR :- Indirect Expenditure	<u>180</u>	<u>180</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100.0%</u>	<u>0</u>
Net Expenditure	<u>(180)</u>	<u>(180)</u>	<u>0</u>				
113 FLOWER & VEGETABLE SHOW							
11377 INCOME-FLOWER&VEG DONATIONS	946	285	(661)			331.8%	
FLOWER & VEGETABLE SHOW :- Income	<u>946</u>	<u>285</u>	<u>(661)</u>			<u>331.8%</u>	<u>0</u>
11350 EXPEND. FLOWER&VEG SHOW	1,025	850	(175)		(175)	120.6%	
FLOWER & VEGETABLE SHOW :- Indirect Expenditure	<u>1,025</u>	<u>850</u>	<u>(175)</u>	<u>0</u>	<u>(175)</u>	<u>120.6%</u>	<u>0</u>
Net Income over Expenditure	<u>(79)</u>	<u>(565)</u>	<u>(486)</u>				
Grand Totals:- Income	907,420	909,855	2,435			99.7%	
Expenditure	544,935	1,006,220	461,285	0	461,285	54.2%	
Net Income over Expenditure	<u>362,485</u>	<u>(96,365)</u>	<u>(458,850)</u>				
plus Transfer from EMR	15,849	0	(15,849)				
Movement to/(from) Gen Reserve	<u>378,334</u>	<u>(96,365)</u>	<u>(474,699)</u>				

Petty Cash Transactions:

16/10/25 – Batteries - £4.50

22/10/25 – Lock and Chain - £4.35

31/10/25 – Milk - £0.79

TOTAL October Spend - £9.64

No petty cash spend for November or December

Horden Parish Council Invoices for Payment January 2026

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
County Durham & Cleveland County Training Partnership (CDALC)	12.01.2026	Introduction to Planning Training - CJ & TU	£40.00	BACS
Culligan (UK) Limited	15.01.2026	Water Cooler Rental & Service - January 26	£34.20	D/D
Horden Recreation Ground	21.01.2026	Recharge Pick Up Fuel	£39.48	TRF
Microshade Business Consultants Ltd	01.01.2026	Hosted Application Service - Rialtas – Jan 2026	£215.76	BACS
Octopus Energy	22.01.2026	Welfare House Gas & Electricity 29/12/25 - 21/01/26	£47.43	
Octopus Energy	22.01.2026	Cemetery Lodge Gas & Electricity 30/12/25 - 21/01/26	£27.39	
Stephen Ragg	07.01.2026	Internal Audit 2025/2026	£3,850.00	BACS
Thinford Nurseries Ltd	28.01.2026	Winter Bedding	£759.60	BACS
Vodafone	20.01.2026	Mobiles - January 2026	£43.60	D/D
Wex	25.01.2026	Vehicle Trackers	£14.40	D/D
OTHER PAYMENTS				
Co-op Bank	08.01.2026	Wages Week 40	£5,422.90	BACS
Co-op Bank	15.01.2026	Wages Week 41	£5,321.61	BACS
Co-op Bank	22.01.2026	Wages Week 42	£5,320.58	BACS
Co-op Bank	29.01.2026	Wages Week 43	£5,308.69	BACS
		Horden Parish Council JANUARY 2026 TOTAL	£26,445.64	

HORDEN PARISH COUNCIL

Energy Renewal

1. Background

1.1 The energy renewal for many of our venues will take place at the end of February, without changing tariffs the suppliers will automatically put us on their general tariffs which are significantly higher than we currently pay.

2. Update

- 2.1 Officers had requested quotes from three brokers for a period of 24 months.
- 2.2 Officers have looked at three quotes and compared them, there is an additional complexity of having numerous venues with each venue being offered different tariffs.
- 2.3 The information below summarises the costs proposed from each supplier:

		SWC Electricity	SWC Gas	Sites Sunderland Road Sports Pavilion	Cemetery	Memorial Park
Supplier 1	Standing Charge per day (pence)	83.78	30.82	70.08	70.08	70.08
	Price Per KWH (pence)	24.24	5.389	22.56	20.76	20.86
Supplier2	Standing Charge per day (pence)	243.96	475	150.88	142.01	91.89
	Price Per KWH (pence)	22.971	4.96	22.987	22.987	22.987
Supplier 3	Standing Charge per day (pence)	268.562	475.605	175.48	166.661	116.492
	Price Per KWH (pence)	22.013	4.693	22.036	22.068	22.067

2.4 Based on the information provided the most cost effective is Supplier 1

3. Recommendation

It is recommended that the Council approve contract with Supplier 1 for 24 months.

Colin Jackson
Deputy Clerk
January 2026

Training

[The County Durham and Cleveland Training Partnership](#) delivers training to member and non-member councils throughout County Durham and Cleveland. This page includes our training programme which is continually updated

Bookings close 48 hours before each course starts (unless otherwise stated) and invoices will be raised after each event. For further details about any of our courses please contact cdalc@durham.gov.uk.

Here is the training we currently have available for parish and town councils in County Durham and Cleveland

Effective Parish Management: Assets, Resources and Services

Weds 18th Feb 2026 6-8pm on Zoom

£20

[For more information and how to book on Effective Parish Management](#)

Being a Good Employer

Weds 25th Feb 2026 – Employment Law Basics

Weds 11th March 2026 – Recruitment and Day-to-Day Management

Weds 25th Mar 2026 – Managing Conflict and Difficult Situations

at 6-7.30pm on Zoom

£20 per course or £50 for the package of 3 sessions

[For more information and how to book on Being a Good Employer](#)

Data protection training for parish and town councillors

Tues 3rd March 2026 6pm – 7.30pm on Zoom

£20

[For more information and how to book on Data protection for parish and town councillors](#)

County Durham and Cleveland CiLCA mentoring (ongoing)

[For more information about CiLCA and to book on CiLCA mentoring](#)

Please note that online CiLCA mentoring is ongoing and delivered over the course of an academic year (Sep to June) and is free to clerks from County Durham and Cleveland County Association

member councils. It entails an introductory session plus 5 other webinars for each of the CiLCA units. It is possible to join mid-year and continue till you have attended all the units.

Finance and VAT – Via Parkinson Partnership

A whole range of courses are available to County Association member councils and can be booked directly at [Parkinson Partnership courses for parish and town councils](#). Cost £35 and will be invoiced after the event by the County Durham Association of Local Councils.

Currently available courses:

January, 2026			
20	Tue	10am GMT	Introduction to VAT (Free)
22	Thu	10am GMT	VAT Partial Exemption
27	Tue	10am GMT	New Clerks' Finance (plus a second course FREE after you attend)
28	Wed	10am GMT	Internal Controls
29	Thu	10am GMT	Procurement
		6:30pm GMT	Finance for Councillors
February			
10	Tue	10am GMT	Finance for Councillors
18	Wed	10am GMT	The Role of Internal Audit
24	Tue	10am GMT	Procurement
26	Thu	10am GMT	Introduction to VAT (Free)
March			
3	Tue	10am GMT	New Clerks' Finance (plus a second course FREE after you attend)
4	Wed	10am GMT	Internal Controls
24	Tue	10am GMT	Introduction to VAT (Free)
April			
14	Tue	10am BST	VAT Partial Exemption
16	Thu	10am BST	Introduction to VAT (Free)
23	Thu	10am BST	Procurement
July			
2	Thu	10am BST	VAT Partial Exemption

[Further information and to book on Parkinson Partnership courses for parish and town councils](#)

Communications and Engagement – via Breakthrough Communications

More courses are available to County Association member councils (clerks, officers and councillors) covering all aspects of council communications, community engagement and GDPR/FOI compliance. Here is the [current schedule of Breakthrough Communications courses](#) which also includes booking information. Course costs are £35. Invoice after the event.

Example courses include:

The range of courses currently includes:

- Communicating with your Community
- How councils can engage effectively with young people in their communities
- How councils can recruit a more diverse pool of local councillors
- Get the most from local and regional media
- Crisis communications for local councils
- Dealing with difficult people and conversations in our local councils
- Councillors: Chairing council and public meetings effectively
- Data Protection
- Freedom of Information for local councils

[Click here for the current schedule of Breakthrough Communications courses](#)

Cancellations for training should be emailed to cdalc@durham.gov.uk, and like registrations they will normally close 48 hours before each course (unless specified otherwise in the course information). After this time all live bookings will be charged (where there is a fee payable) whether the person attends or not, but non attendees will be sent the presentation. Councils will be invoiced after each event.

Online training will be delivered using Zoom or Microsoft Teams and the link will be emailed to participants no later than 24 hours before the event.





Regional Training Seminars 2026

Devolution, governance, and growth: tools for the next era of local councils

Dear Sam

SLCC's Regional Training Seminars are back! Book your place now at one of four events taking place in 2026.

The training seminars will feature a series of expert-led sessions, covering topics that may include audit and Annual Governance and Accountability Return (AGAR), Assertion 10 evidence, devolution and community engagement, remote meetings, asset transfer, and banking hubs. These sessions will equip local council officers with the knowledge, tools, and insight needed to help shape the future of local councils.



Explore speakers and topics by looking at the agenda for your local seminar either via our [website](#) or through the [SLCC Event App](#).

Dates and venues are as follows:

- **North:** Holiday Inn Newcastle Gosforth Park, 11 March 2026
- **West Midlands:** Albrighton Hall Hotel and Spa, 14 May 2026
- **South West:** Taunton Cricket Club, 3 June 2026
- **East Midlands:** Mercure Hotel Northampton, 4 November 2026

Members: £85 + VAT

Non-Members: £135 + VAT

[Find out more here](#)

We look forward to welcoming you!

Kind regards,

Helen Quick

Head of Education and Events

TIME	SESSION
08:40 09:25	Arrival and Registration
09:25 09:35	Welcome to Your Regional Training Seminar
09:35 10:20	Exciting Session Coming Soon!
10:20 10:40	Cash Access UK – Access to Cash and Banking Hubs Jordan Reece, Cash Access UK
10:40 11:00	Refreshments
11:00 11:45	Exciting Session Coming Soon!
11:45 12:20	Navigating Change: Proper Practices, the AGAR, and What's Next Claire Reed, Project manager, National Association of Local Councils (NALC)
12:20 12:45	Making AGAR Digital Lance Allan FSLCC, User Acceptance & Training – Project Manager, SAAA
12:45 13:30	Lunch and Networking
13:30 14:20	Assertion 10 Compliance: Getting It Right, Fixing What Went Wrong Mark Tomkins, Founder & Creative Director, Aubergine
14:20 15:10	Exciting Session Coming Soon!
15:10 16:00	Multi Location Meetings – a Perspective From Wales Ed Humphreys, Clerk to Newtown and Llanllwchaiarn Town Council
16:00	Conclusion of the Day With Your Facilitator

Peterlee Strategic Place Plan

Help shape Peterlee town centre's future

We are starting work in Peterlee with our partner Urban Foresight to find out your views and ideas about how you would like to see the town develop over the next 10 years.

We want this plan to be developed with our communities, so its important that you tell us what you would like to see for the future.

We want to hear from the people who live and work in Peterlee to help shape the future of your town. We want to understand your thoughts on its **strengths and opportunities**, what can be improved and what we'd all like Peterlee to be in the future.

There are no existing ideas in mind, this vision will be directly shaped by the people of Peterlee from the very beginning.

Over the next eight weeks, we will be talking to people in the streets, at transport hubs, bus stops, shopping centres, organising drop-in meetings, listening to children and young people in schools, visiting community meetings and local organisations to find out your thoughts on the town's strengths, opportunities, and challenges, and your hopes for its future.

About Peterlee

Peterlee was established as a New Town in the late 1940s to provide modern housing and improved living conditions for miners from surrounding villages. Positioned on a plateau near Castle Eden Dene, the town is well connected to neighbouring communities including Horden, Shotton Colliery, Easington and Castle Eden.

The town was designed with a clearly defined retail and commercial centre, complemented by residential neighbourhoods and dedicated industrial zones. Its planned origins have created an open, landscaped environment supported by a strong network of public and community services, offering significant advantages for both residents and businesses.

Peterlee boasts a robust and diverse industrial base, anchored by several major estates: North West Industrial Estate, South West Industrial Estate, Seaview Estate, and Bracken Hill Business Park. These sites host a wide range of manufacturing and engineering operations alongside traditional industries and support services. Collectively, they position Peterlee as the third-largest industrial market in County Durham, benefiting from established infrastructure, a skilled workforce, and excellent connectivity via the A19, providing strong transport links across the wider Northeast region.

In addition to its economic strengths, Peterlee enjoys proximity to Castle Eden Dene and the Durham Coast, areas that have seen significant environmental improvements and are now popular visitor destinations. These natural assets reinforce Peterlee's role as the service centre it was originally intended to be.

Your Views

We will use the information gathered from you alongside what we know about the town to develop a draft vision.

We will then come back and ask you again what you think about the vision and start to draw up plans to help us get there.



The boundary map shows the Peterlee town centre boundary. The area is bounded by Surtees Road, Bede Way and St Cuthbert’s Way. The north west edge of the boundary takes in the Essington Way Retail Park and extends to the public service buildings at St Aidans Way.

It also includes some of the areas linked to the town centre and which will have an influence on the Vision for the town including industrial estates, East Durham College, Peterlee Community Hospital, Horden Railway Station, Durham Heritage Coast, Apollo Pavilion and the Castle Eden Dean Nature Reserve.

We want to know if you think we have missed any important areas which should be included in the map.

Complete our survey to enter into a free prize draw for a **£100 One4All gift card**. You will see the terms and conditions and privacy notice at the end of the survey.

Below shows what will happen during the project at each stage, how you can take part in the online surveys and other ways to have your say. The dates for future stages are provision and may change as the project progresses.

For more information visit [Strategic Place Plans](#) and [Peterlee Strategic Place Plan](#).

Agenda Item 16

This is Your Life book – Sue Snowdon Closing date 13th Feb 2026

As a show of thanks we are creating a 'This is Your Life' book to present to her and we would like to include messages, photos and anecdotes from our parish councils. There is also scope for video tributes to be included.

As a starter, I'd suggest that a written message from your council's mayor/chair would be suitable and, if you have any, photos of local events attended by the Lord Lieutenant. Please ensure photos are referenced with a date and name of event.

Contributions for the 'This is Your Life' book are being compiled by Stanley Town Council's Chief Officer, margiestewart-piercy@stanley-tc.gov.uk, with the help of her team (a big thank you). Please send any material through to her by 13th Feb 2026.

Just a note about being mindful of the size of emails being sent. I'd include no more than a handful of photos and even better, a link to a website/social media of the photo/s or use a transfer platform like [Wetransfer](#). This will not just help reduce bigger emails being rejected by servers but easier for managing the material when received.