

HORDEN PARISH COUNCIL
Minutes of Meeting held 5 February 2026

- Present:** Councillor F Leadbitter (Chairman)
 Councillors C Armstrong, T Baldersera, D Bellingham, P Laing, W Morrow, D Tait, T Usher, J Ward,
 G Wetherell, L Williams and F Winrow.
- Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk)
- HPC25/26/197** **Apologies for Absence.**
RESOLVED: Apologies be **APPROVED** for Councillor R Bagnall, C Cain and C Robson.
- HPC25/26/198** **Declarations of Interest.**
 No declarations of interest were made.
- HPC25/26/199** **Minutes of the Horden Parish Council Meeting held 15 January 2026.**
RESOLVED: The minutes were confirmed as a true and accurate record and signed by the
 Chairman.
- HPC25/26/200** **Public Participation.**
 No members of the Public were present
- HPC25/26/201** **Register of Delegated Decisions.**
 There were no delegated decisions to report.
- HPC25/26/202** **Damage and Incident Report.**
RESOLVED: Council **NOTE** the report.
- HPC25/26/203** **Cemetery Burial and Income Report 25/12/25 – 25/01/26.**
RESOLVED: Council **NOTE** the report.
- HPC25/26/204** **Parish Council Financial**
a) Bank Balances.
RESOLVED: Council **RECEIVE** the information.
- HPC25/26/205** **b) Finance Report.**
RESOLVED: Council **RECEIVE** the information.
- HPC25/26/206** **Cash Withdrawals and Debit Card Transactions to January 2026.**
 There were no cash withdrawals and debit card transactions to report.
- HPC25/26/207** **Petty Cash report to 31st December 2025.**
RESOLVED: Council **APPROVE** the report.
- HPC25/26/208** **Bank Transfers.**
 No bank transfers were requested.
- HPC25/26/209** **Invoices for endorsement for payment.**
RESOLVED: Council **ENDORSE** payment of the attached schedule of invoices plus additional
 schedule totalling £47,274.70 Councillors F Leadbitter and W Morrow to authorise.
- HPC25/26/210** **Members/Officers Allowances.**
 There were no allowances claimed.
- HPC25/26/211** **Energy Renewal Contracts**
RESOLVED: Council **APPROVE** contract with supplier 1, which is Charities Buying Group using
 Scottish Power.

[Handwritten Signature] 5/2/26

- HPC25/26/212** Training Opportunities.
County Training Partnership.
RESOLVED: Council to **ADVISE** the Clerk if they would like to attend any courses.
- HPC25/26/213** SLCC Regional Training Seminar.
RESOLVED: Council to **ADVISE** the Clerk if they would like to attend any courses.
- HPC25/26/214** Horden Mine Water Steering Group
RESOLVED: Council **AGREE** to appoint Councillor J Ward as Parish representative.
- HPC25/26/215** DCC Consultation – Peterlee Strategic Place Plan.
RESOLVED: Council **ADVISE** the Clerk to write to Chief Executive of Durham County Council for greater involvement in the consultation.
- HPC25/26/216** Lord Lieutenant Book.
RESOLVED: Council **ADVISE** the Clerk to provide a written message of gratitude.

Meeting concluded at 6:45pm

 5/3/20

Horden Parish Council Invoices for Payment January 2026

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Co-operative Bank	02.02.2026	BACS/FD Online Fees - January 2026	£74.08	D/D
Corona Energy	04.02.2026	Memorial Park Electricity 01/01/26 - 31/01/26	£26.76	D/D
Corona Energy	04.02.2026	Sunderland Road Pavilion Electricity 01/01/26 - 31/01/26	£199.28	D/D
County Durham & Cleveland County Training Partnership	12.01.2026	Introduction to Planning Training - CJ & TU	£40.00	BACS
Culligan (UK) Limited	15.01.2026	Water Cooler Rental & Service - January 2026	£34.20	D/D
Document Solutions UK Ltd	30.01.2026	Photocopying Fees January 2026	£42.00	D/D
E-on Next	03.02.2026	Gas SWC 05/01/2026-01/02/2026	£1,178.22	D/D
E-on Next	03.02.2026	Electricity Cemetery 01/01/2026-31/01/2026	£44.78	D/D
Horden Recreation Ground	21.01.2026	Recharge Pick Up Fuel	£39.48	TRF 29.01.26
ITC Service Limited	31.01.2026	Unifi Security & Office 365 Officers & Domain/Hosting/Estate Management & 365 Backup - February	£448.56	D/D
Microshade Business Consultants Ltd	01.01.2026	Hosted Application Service - Rialtas - January 26	£215.76	BACS
MKM B S (Peterlee) Ltd	27.01.2026	2xPly Boards & 12xFencing Boards-Cemetery	£110.12	BACS
Octopus Energy	22.01.2026	Welfare House Gas & Electricity 29/12/25 - 21/01/26	£47.43	D/D
Octopus Energy	22.01.2026	Cemetery Lodge Gas & Electricity 30/12/25 - 21/01/26	£27.39	D/D
Octopus Energy	02.02.2026	Cemetery Lodge Gas 22/01/2026 - 01/02/2026	£37.05	D/D
Stephen Ragg	07.01.2026	Internal Audit 2025/2026	£3,850.00	BACS
Geo Robinson & Son	31.01.2026	Spirit Level, Electricians Tape, Paint, Duct Tape, Tie Wraps, Nuts & Bolts	£39.53	BACS
WM Scott & Sons (Sculptors) Limited	02.02.2026	50% Memorial Stone for Teddy Bear Memorial	£485.00	BACS
Scottish Power	04.02.2026	SWC Electricity 08/01/2026 - 04/02/2026	£797.59	D/D
Thinford Nurseries Ltd	28.01.2026	Winter Bedding	£759.60	BACS
Vodafone	20.01.2026	Mobiles - January 2026	£43.60	D/D
Wex	25.01.2026	Vehicle Trackers	£14.40	D/D
OTHER PAYMENTS				
Co-op Bank	08.01.2026	Wages Week 40	£5,422.90	BACS
Co-op Bank	15.01.2026	Wages Week 41	£5,321.61	BACS
Co-op Bank	22.01.2026	Wages Week 42	£5,320.58	BACS
Co-op Bank	29.01.2026	Wages Week 43	£5,308.69	BACS
Durham County Council	02.02.2026	Superannuation Weeks 40 - 44	£8,470.74	BACS
HMRC	02.02.2026	PAYE Weeks 40 - 44	£8,533.06	BACS
Durham County Council	02.02.2026	Attachment Weeks 40 - 44	£342.29	BACS
Horden Parish Council JANUARY 2026 TOTAL			£47,274.70	

Handwritten signature 5/3/26