

HORDEN PARISH COUNCIL
Minutes of Meeting held 4 December 2025

- Present:** Councillor F Leadbitter (Chairman)
Councillors C Armstrong, T Baldersera, D Bellingham, C Cain, P Laing, W Morrow, D Tait, T Usher, J Ward, G Wetherell, and F Winrow.
- Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk)
- HPC25/26/162** **Apologies for Absence.**
RESOLVED: Apologies were conveyed to Officers for Councillor L Williams but not brought to the meeting.
- HPC25/26/163** **Declarations of Interest.**
No declarations of interest were made.
- HPC25/26/164** **Minutes of the Horden Parish Council Meeting held 6 November 2025.**
RESOLVED: The minutes were confirmed as a true and accurate record and signed by the Chairman.
- HPC25/26/165** **Public Participation.**
No members of the Public were present
- HPC25/26/166** **Register of Delegated Decisions.**
There were no delegated decisions to report.
- HPC25/26/167** **Damage and Incident Report.**
There were no damage and incident reports to consider.
- HPC25/26/168** **Cemetery Burial and Income Report 23/10/25 -23/11/25.**
RESOLVED: Council **NOTE** the report.
- HPC25/26/169** **Cash Withdrawals and Debit Card Transactions to November 2025.**
RESOLVED: Council **APPROVE** the debit card transactions totalling £837.02
- HPC25/26/170** **Bank Transfers.**
The Clerk requested £100,000 be transferred from the CCLA account to the current account, of which £46,000 to be transferred to Horden Recreation Ground for the South Terrace Wall.
RESOLVED: Council **ENDORSE** transfer of funds from CCLA bank account to the current account.
- HPC25/26/171** **Invoices for endorsement for payment.**
RESOLVED: Council **ENDORSE** payment of the attached schedule of invoices plus additional schedule totalling £50,728.94. Councillors F Leadbitter and W Morrow to authorise.
- HPC25/26/172** **Members/Officers Allowances.**
There were no allowances claimed.
- HPC/25/26/173** **Photocopier Renewal**
RESOLVED: Council **APPROVE** Supplier 1 for photocopier lease which is Apogee Ltd
- HPC25/26/174** **Creative Youth Opportunities Picture.**
RESOLVED: Council **AGREED** to have the picture installed in the reception area and a letter of thanks be sent to Creative Youth Opportunities.
- HPC25/26/175** **Social Welfare Centre:**
- a) **Lift**
RESOLVED: Council **APPROVE** the cost of £970.88 for the lift repair.
- b) **Boiler Specification.**
RESOLVED: Council **AGREE** to delegate to the Clerk for the specification of a new boiler to a maximum of £5,000.00

Handwritten signature and date: 15/1/26

HPC25/26/176 Durham County Council Consultations:**a) The future of open spaces in County Durham**

RESOLVED: Council **ADVISE** the Clerk to respond to the consultation and individual Councillors to respond if they choose to do so.

b) Household Waste Recycling Centres.

RESOLVED: Council **ADVISE** the Clerk to respond to the consultation requesting additional opening times.

c) Budget Proposals for 2026/27 and Medium-Term Financial Plan 2026/7 -2029/30.

RESOLVED: Council **ADVISE** the Clerk to respond with objections to the removal of the LCTRS.

HPC25/26/177 Budget 2026/27

RESOLVED: Council **NOTE** the draft budget and will **ADVISE** Officers to any suggestions before the next Council meeting.

HPC25/26/178 Exclusion of Press and Public. In accordance with Section 1 (2) of the Public Bodies

(Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the personal and confidential nature of the business to be transacted.

HPC25/26/179 Confidential Land Legal Update.

RESOLVED: Council **NOTE** the position with Cemetery Lodge and engage a surveyor in 2026/27 and **ADVISE** the Clerk to respond to Durham County Council/Capita with regards to Third Street Allotments.

Meeting concluded at 7:45pm

 11/1/26

Hornden Parish Council Invoices for Payment November 2025

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Banner Group Limited	11.11.2025	Floor Cleaner - SWC	£11.74	BACS
Banner Group Limited	14.11.2025	Army Cadet Force Donation - Various Items	£359.20	BACS
Banner Group Limited	17.11.2025	Shorthand Notepads - Army Cadet Force Donation	£83.23	BACS
Banner Group Limited	18.11.2025	Black Whiteboard Markers - Army Cadet Force Donation	£4.86	BACS
Banner Group Limited	25.11.2025	Cleaning Supplies - Cemetery/Memorial Park/Sunderland Road	£97.20	BACS
Coast Road Karaoke & Disco	09.11.2025	PA Hire - Remembrance Sunday	£100.00	BACS
Coast Road Karaoke & Disco	03.12.2025	PA Hire - Tree Lighting	£100.00	BACS
Co-operative Bank	01.12.2025	BACS/FD Online Fees - November 2025	£78.62	D/D
Culligan (UK) Limited	12.11.2025	Water Cooler Rental & Service - November 25	£31.80	D/D
J J Dell & Co	13.11.2025	Annual Rent Station Road Allotment Site 2024	£1,435.00	BACS
Document Solutions UK Ltd	28.11.2025	Photocopying Fees November 2025	£42.00	D/D
E-on Next	01.12.2025	Gas SWC 03/11/2025-30/11/2025	£887.62	D/D
E-on Next	03.12.2025	Electricity Cemetery 01/11/2025-02/12/2025	£41.45	D/D
ITC Service Limited	30.11.2025	Unifi Security & Office 365 Officers & Domain/Hosting/Estate Management & 365 Backup - December	£448.56	D/D
JRB Enterprise Limited	11.11.2025	Dog Bags	£1,920.00	BACS
Microshade Business Consultants Ltd	01.11.2025	Hosted Application Service - Rialtas - November 2025	£144.00	BACS
MKM B S (Peterlee) Ltd	02.12.2025	Sand & Gravel Mix and Cement - Cemetery	£128.89	BACS
Mortons Law Limited	04.11.2025	Legal Services - Cemetery Lodge	£668.00	BACS
Octopus Energy Limited	25.11.2025	Cemetery Lodge Gas & Electricity 23/10/25 - 24/11/25	£44.16	BACS
Octopus Energy Limited	25.11.2025	CREDIT Cemetery Lodge Gas & Electricity 23/10/25 - 24/11/25	-£44.16	CREDIT
Octopus Energy Limited	27.11.2025	Cemetery Lodge Gas 25/11/25-26/10/25	£34.98	BACS
Octopus Energy Limited	26.11.2025	Welfare House Gas & Electricity 26/10/25 - 25/11/25	£34.04	BACS
Roadsafe Traffic Management (NE) Limited	12.11.2025	Road Closure - Remembrance Parade	£2,700.00	BACS
Geo Robinson & Son	31.10.2025 RCVD 12.11.2025	Locks & Tape Measures	£73.18	BACS
Royal British Legion - The Poppy Appeal	15.10.2025 RCVD 24.11.2025	Poppy Wreaths	£386.51	313565
Salus NE Limited	25.11.2025	First Aid Cover - Remembrance Sunday	£154.80	BACS
Salus NE Limited	25.11.2025	First Aid Cover - Tree Lighting	£154.80	BACS
Screwfix Direct Limited	25.11.2025	Boots - RH & Boots - MB	£54.96	BACS
Select Telecom Limited	31.10.2025	Admin Phone Lines/Calls/Internet - November 2025	£127.88	D/D
Shoreline Fire Compliance Limited	26.11.2025	Bi-Annual Service Fire Alarm System/Emergency Lighting - SWC	£120.00	BACS
Shoreline Fire Compliance Limited	26.11.2025	Bi-Annual Service Fire Alarm System/Emergency Lighting - Sunderland Road Pavilion	£120.00	BACS



Shoreline Fire Compliance Limited	26.11.2025	Bi-Annual Service Fire Alarm System/Emergency Lighting - Memorial Park	£120.00	BACS
Smith of Derby Limited	06.11.2025	Supply and Replace Motor - Memorial Clock	£210.00	BACS
TJ's Heating & Home Improvements	05.11.2025	Servicing Sunderland Road Bungalow Combi Boiler	£70.00	BACS
Turfcare Specialists Limited	28.11.2025	Christmas Tree	£1,500.00	BACS
Uniform Supplies Limited	10.11.2025	2 x Trousers & 2 x Beanie Hats	£64.56	BACS
Vodafone	20.11.2025	Mobiles - November	£44.30	D/D
Wex	27.10.2025	Equipment Fuel - Cemetery	£105.34	D/D
Wex	30.11.2025	Vehicle Trackers	£14.40	D/D
OTHER PAYMENTS				
Co-op Bank	06.11.2025	Wages Week 31	£5,391.27	BACS
Co-op Bank	13.11.2025	Wages Week 32	£5,500.01	BACS
Co-op Bank	20.11.2025	Wages Week 33	£5,390.45	BACS
Co-op Bank	27.11.2025	Wages Week 34	£4,998.50	BACS
Durham County Council	01.12.2025	Superannuation Weeks 31 - 35	£8,262.18	BACS
HMRC	01.12.2025	PAYE Weeks 31 - 35	£8,289.38	BACS
Durham County Council	01.12.2025	Attachment Weeks 34 - 35	136.91	BACS
		Horden Parish Council NOVEMBER 2025 TOTAL	£50,728.94	

Mutt 15/12/26