

HORDEN PARISH COUNCIL
Minutes of Meeting held 6 November 2025

Present: Councillor F Leadbitter (Chairman)
 Councillors R Bagnall T Baldersera, D Bellingham, C Cain, W Morrow, C Robson, D Tait, T Usher,
 J Ward, G Wetherell, L Williams and F Winrow.

Staff: Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk)

HPC25/26/139 **Apologies for Absence.**
RESOLVED: That apologies be **APPROVED** for Councillor C Armstrong.

HPC25/26/140 **Declarations of Interest.**
 No declarations of interest were made.

HPC25/26/141 **Minutes of the Horden Parish Council Meeting held 2 October 2025.**
RESOLVED: The minutes were confirmed as a true and accurate record and signed by the Chairman.

HPC25/26/142 **Minutes of the Horden Parish Council Meeting held 23 October 2025.**
RESOLVED: The minutes were confirmed as a true and accurate record and signed by the Chairman.

HPC25/26/143 **Public Participation.**
 No members of the Public were present

HPC25/26/144 **Register of Delegated Decisions.**
 There were no delegated decisions to report.

HPC25/26/145 **Damage and Incident Report.**
 There were no damage and Incident reports to consider.

HPC25/26/146 **Cemetery Burial and Income Report 22/9/25 -26/10/25.**
RESOLVED: Council **NOTE** the report.

HPC25/26/147 **Outdoor Team Manager Report.**
RESOLVED: Council **NOTE** the report.

HPC25/26/148 **County Councillor Update.**
RESOLVED: Council **NOTE** the report.

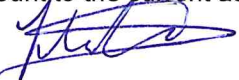
HPC25/26/149 **Parish Council Financial**
a) Bank Balances
RESOLVED: Council **APPROVE** the Bank Balances and Balance Sheet to 30/09/25 of £1,137,158.05

HPC25/26/150 **b) Finance Report 30/09/25**
RESOLVED: Council **APPROVE** the Income, Expenditure and Variances Report.

HPC25/26/151 **c) Cash Withdrawals and Debit Card Transactions to October 2025.**
RESOLVED: Council **APPROVE** the debit card transactions totalling £1,808.80

HPC25/26/152 **d) Petty Cash Report to 30th September 2025.**
RESOLVED: Council **APPROVE** the petty cash transactions totalling £88.42

HPC25/26/153 **e) Bank Transfers**
 The Clerk requested £70,000 be transferred from the CCLA account to the current account, of which £30,000 to be transferred to Horden Recreation Ground for the South Terrace Wall.
RESOLVED: Council **ENDORSE** transfer of funds from CCLA bank account to the current account.

 4/11/25

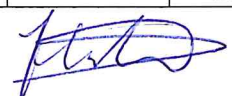
- HPC25/26/154** **Invoices for endorsement for payment.**
RESOLVED: Council **ENDORSE** payment of the attached schedule of invoices plus additional schedule totalling £55,087.91
- HPC25/26/155** **Members/Officers Allowances.**
 There were no allowances claim made.
- HPC/25/26/156** **Audit 2024/25**
RESOLVED: Council **APPROVE** the receipt of a clear Audit and **NOTE** that there is no requirement for an action plan.
- HPC25/26/157** **Special Motion to rescind minute HPC/25/26/138.**
 A Special motion in accordance with Standing Order 7a was considered in respect of minute HPC25/26/138. A recorded vote was requested under Standing Order 35.
 Councillor R Bagnall - Against
 Councillor T Baldersera – For
 Councillor D Bellingham – Against
 Councillor C Cain – For
 Councillor F Leadbitter
 Councillor W Morrow – For
 Councillor C Robson – Against
 Councillor Tait – For
 Councillor T Usher – Against
 Councillor J Ward – For
 Councillor G Wetherell – For
 Councillor F Winrow - For
RESOLVED: Council **AGREED** to rescind the minute and **APPROVE** the Lantern parade, allow CYO to put poppies on the fence at the Remembrance day event and for the Chairman to purchase 100 selection boxes for the Christmas lighting event at the Social Welfare Centre where Santa will be in attendance.
- HPC25/26/158** **Budget 2026/27.**
RESOLVED: Council **AGREED** to have an informal budget meeting on 20th November 2025.
- HPC25/26/159** **Civility and Respect Councillors Statement of Assurance.**
RESOLVED: Council **APPROVE** the Statement of Assurance with individual Councillors to sign. The Clerk was requested to provide clen copies at the next meeting.
- HPC25/26/160** **CDALC Executive Proposal.**
RESOLVED: Council **APPROVE** Councillor W Morrow to be put forward for the Executive Committee and **NOTE** the report.
- HPC25/26/161** **NAC Conference and AGM Meeting Invitation.**
RESOLVED: Council **AGREED** not to attend.

Meeting concluded at 7:00pm


 4/12/25

Horden Parish Council Invoices for Payment October 2025

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	07.10.2025	3 x County Durham Flags	£34.93	BACS
Amazon	29.10.2025	Compostable Bags, 90l Recycling Bags, Washing Up Liquid & Blue Roll	£54.19	BACS
Apollo Doors Limited	15.10.2025	Replace Left Shutter Guide - SWC	£216.00	BACS
Banner Group Limited	13.10.2025	4 x Wall Planners, AA & AAA Batteries	£22.31	BACS
Banner	28.10.2025	Toilet Rolls - SWC	£20.58	BACS
Banner	29.10.2025	Refuse Sacks - SWC	£18.91	BACS
Banner	30.10.2025	Bleach - SWC	£12.40	BACS
C N 24hour Locksmith	04.11.2025	Supply & Replace Door Closer - SWC	£175.00	BACS
Co-operative Bank	01.10.2025	BACS/FD Online Fees September 2025	£64.84	D/D
Co-operative Bank	03.11.2025	BACS/FD Online Fees - October	£75.80	D/D
Corona Energy	03.10.2025	Memorial Park Electricity 01/09/2025 - 30/09/2025	£27.12	D/D
Corona Energy	03.10.2025	Sunderland Road Pavilion Electricity 01/09/25 - 30/09/25	£128.03	D/D
Corona Energy	31.10.2025	Memorial Park Electricity CREDIT 01/09/2025 - 30/09/2025	-£27.12	CREDIT
Corona Energy	31.10.2025	Memorial Park Electricity Recalculation 01/09/2025 - 30/09/2025	£31.96	D/D
Corona Energy	05.11.2025	Memorial Park Electricity 01/10/2025 - 31/10/2025	£37.23	D/D
Corona Energy	04.11.2025	Sunderland Road Pavilion Electricity 01/10/2025 - 31/10/2025	£149.03	D/D
Creative Youth Opportunities	04.11.2025	Halloween Event	£1,020.00	BACS
Culligan (UK) Limited	16.10.2025	Water Cooler Rental & Service - October 2025	£31.80	D/D
David Ogilvie	06.11.25	Cemetery Benches	£3,781.20	BACS
Document Solutions UK Ltd	31.10.2025	Photocopying Fees September 2025	£42.00	D/D
Durham County Council	16.10.2025	Change Main Back Up Battery Lift - SWC	£39.71	BACS
Durham County Council	23.10.2025	Recharge Cost Parish Election	£9,811.60	BACS
E-on Next	01.10.2025	Electricity Cemetery 01/09/2025 - 30/09/2025	£29.31	D/D
Eon Next	01.10.2025	Gas SWC 01/09/2025 - 30/09/2025	£235.02	D/D
Eon Next	03.11.2025	Gas SWC 01/10/2025-02/11/2025	£621.46	D/D
Eon Next	03.11.2025	Electricity Cemetery 01/10/2025-31/10/2025	£29.82	D/D
Harbro Electrical Ltd	22.09.2025 RCVD 05.11.2025	LED Light Fitting - Sunderland Road Bungalow	£24.00	BACS
ITC Service Limited	31.10.2025	Unifi Security & Office 365 Officers & Domain/Hosting/Estate Management & 365 Backup - November	£448.56	D/D
Microshade Business Consultants Ltd	01.10.2025	Hosted Application Service - Rialtas - October 2025	£144.00	BACS
Octopus Energy Ltd	23.10.2025	Cemetery Lodge Gas & Electricity 21/09/2025 - 21/10/2025	£37.61	BACS
Octopus Energy Ltd	26.10.2025	Welfare House Gas & Electricity 22/09/2025 - 22/10/2025	£35.24	BACS
Popples Tales	29.10.2025	Halloween Storytelling	£150.00	BACS
Scottish Power	16.10.2025	SWC Electricity 12/09/2025 - 02/10/2025	£321.18	D/D
Scottish Power	03.11.2025	SWC Electricity 03/10/2025 - 03/11/2025	£99.68	D/D
Select Telecom Ltd	30.09.2025	Admin Phone Lines/Calls/Internet - October 2025	£117.91	D/D

 4/12/25

Thinford Nurseries Limited	08.10.2025	Summer Bedding	£1,252.80	BACS
TJ's Heating & Home Improvements	26.10.2025	Cisterniser & Unblock Urinal Feed Upstairs Mens Toilets - SWC	£110.00	BACS
Treasured Memories Ltd	24.10.2025	Memorial Plaque - CM	£200.94	BACS
Vodafone	20.08.2025	Mobile Phones - August	£43.60	D/D
Vodafone	20.09.2025	Mobile Phones - September	£43.60	D/D
Vodafone	20.10.2025	Mobiles - October	£43.60	D/D
Wex	28.09.2025	Vehicle Trackers	£14.40	D/D
Wex	06.10.2025	Vehicle Fuel	£63.62	D/D
Wex	26.10.2025	Vehicle Trackers	£14.40	D/D
OTHER PAYMENTS				
Co-op Bank	09.10.2025	Wages Week 27	£5,310.43	BACS
Co-op Bank	16.10.2025	Wages Week 28	£5,391.47	BACS
Co-op Bank	23.10.2025	Wages Week 29	£5,390.47	BACS
Co-op Bank	30.10.2025	Wages Week 30	£5,391.16	BACS
Durham County Council	03.11.2025	Superannuation Weeks 27 - 30	£6,719.53	BACS
HMRC	03.11.2025	PAYE Weeks 27 - 30	£6,737.68	BACS
Wave	13.10.2025	SWC Water 13/07/2025 - 12/10/2025 (£120.00 pcm)	£298.90	D/D
		Horden Parish Council OCTOBER 2025 TOTAL	£55,087.91	

 14/12/25