

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 2 October 2025**

**Present:** Councillor F Leadbitter (Chairman)  
 Councillors C Armstrong, R Bagnall, T Baldersera, D Bellingham, C Cain, E Laing, W Morrow, C Robson,  
 D Tait, T Usher J Ward and G Wetherell.

**Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk)

**HPC** **Apologies for Absence.**  
**25/26/119** **RESOLVED:** That apologies be **APPROVED** for Councillor F Winrow.

**HPC** **Declarations of Interest.**  
**25/26/120** **RESOLVED:** Councillor R Bagnall and C Robson declared an interest in item 12.

**HPC** **Minutes of the Horden Parish Council Meeting held 4 September 2025.**  
**25/26/121** **RESOLVED:** The minutes be confirmed as a true record and signed by the Chairman.

**HPC** **Public Participation.**  
**25/26/122** No members of the Public were present.

**HPC** **Minutes of the Personnel Meeting.**  
**25/26/123** **RESOLVED:** Council **RECEIVE** the minutes of the Personnel meetings held on 13<sup>th</sup> June, 16<sup>th</sup> June, 11<sup>th</sup> July, and 22<sup>nd</sup> August 2025.

**HPC** **Notes of the Events Management Working Group.**  
**25/26/124** **RESOLVED:** Council **ADVISE** Officers to purchase the silhouettes, if within budget, and circulate possible dates for a special meeting of Council to discuss a proposal for events.

**HPC** **Register of Delegated Decisions.**  
**25/26/125** There were no delegated decisions to report.

**HPC** **Damage and Incident Report.**  
**25/26/126** **RESOLVED:** Council **NOTE** the report.

**HPC** **Cemetery Burial and Income Report 24/8/25-21/9/25.**  
**25/26/127** **RESOLVED:** Council **RECIEVE** the information.

**HPC** **County Councillor Update.**  
**25/26/128** **RESOLVED:** Council **NOTE** the report.

**HPC** **Cash Withdrawals and Debit Card Transaction to 30 September 2025.**  
**25/26/129** **RESOLVED:** Council **APPROVE** the report and **ENDORSE** the withdrawal of £100,000 from the CCLA account to the Co-op account of which £50,000 will be transferred to the Horden Recreation Ground account.

*Councillors R Bagnall and C Robson left the meeting at 6:50pm*

**HPC** **Invoices for endorsement for payment.**  
**25/26/130** **RESOLVED:** To **ENDORSE** payment of the attached schedule of invoices plus the additional schedule totalling £46,324.63. Councillors F Leadbitter and W Morrow to authorise.

*Councillors R Bagnall and C Robson entered the meeting at 6:52pm*

**HPC** **Members/Officers Allowances.**  
**25/26/131** There were no allowances claims made.

**HPC** **SWC Water Heating Unit**  
**25/26/132** **RESOLVED:** Council **ADVISE** the Clerk to source a specialist to write a specification and go to tender for a new heating system.

 6/11/25

**Durham County Council Consultations:**

HPC  
25/26/133

a) Budget Proposals for 2026/27 and Medium-Term Financial Plan 2026/27-2029/30.

RESOLVED: Council **AGREED** no response required.

HPC  
25/26/134

b) Exceptions to the Empty and Unfurnished and Second Homes Council Tax Premium.

RESOLVED: Council **AGREED** no response required.

Meeting concluded at 7:05pm

 6/11/25

**Horden Parish Council Invoices for Payment September 2025**

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	22/09/2025	Urinal descaler	£43.99	BACS
Banner	22/09/2025	Cleaning Products (blue roll, toilet cleaner, gloves)	£53.91	BACS
Banner	23/09/2025	Jumbo Toilet rolls	£43.97	BACS
Banner	23/09/2025	50 2nd Class stamps	£43.50	BACS
Co-op Bank	01/09/2025	BACS/FD Online Fees July 25	£84.82	D/D
Co-op Bank	01/09/2025	BACS/FD Online Fees August 25	£61.00	D/D
Corona	04/09/2025	Memorial Park Electricity August 2025	£26.03	D/D
Corona	04/09/2025	Sun Road Electricity August 2025	£119.18	D/D
Culligan	15/09/2025	Water Cooler Rental August 25	£31.80	D/D
Document Solutions	30/09/2025	Printing and Copying for September 2025	£42.00	D/D
Geo Robinson & Son	31/08/2025	Watering Cans	£29.70	BACS
Horden Colliery Heritage Centre and Tea Rooms	23/08/2025	Afternoon Teas	£81.00	BACS
ITC	30/09/2025	IT Managed Services October 25	£448.56	D/D
Kraftwerx	17/09/2025	Memorial Park fence repair	£2,580.00	BACS
Lloyd Ltd	29/09/2025	Repairs to Cemetery Tractor	£3,222.00	BACS
Magnum Cleaning Services	10/09/2025	SWC Window Cleaning	£45.00	BACS
Microshade	01/09/2025	Hosted Application Service - September 25	£144.00	BACS
MKM BS (Peterlee) Ltd	24/09/2025	Cisterniser Electronic Valve Flush Sensor	£318.72	BACS
Octopus Energy	22/09/2025	Cem Lodge Energy 22/08-21/09/25	£33.45	BACS
Octopus Energy	25/09/2025	Welfare House Gas & Electricity 23/08/25-24/09/25	£32.87	BACS
RNB Roofing	19/09/2025	Memorial Park reflash roof with autolead	£375.00	BACS
Scottish Power	11/09/2025	SWC Electricity for 08/08-11/09/25	£500.48	D/D
Select Telecom	31/08/2025	Admin Phone Lines/Calls/Internet - August 25	£118.51	D/D
Shoreline Fire Compliance Ltd	08/09/2025	Call out fee for PSU fault	£80.00	BACS
Siemens	14/09/2025	Photocopier lease charge	£178.56	D/D
SLCC	12/09/2025	National Conference fee	£703.20	BACS
TJ's Heating and Home Improvements	14/09/2025	Kitchen Waste unit and outside Aluminium panels repair	£225.00	BACS
TJ's Heating and Home Improvements	14/09/2025	Men's Upstairs Toilet repair	£245.00	BACS
TJ's Heating Home Improvements	28/09/2025	SWC Upstairs Men's Urinal Toilet Repairs	£125.00	BACS
Treasured Memories	05/09/2025	Memorial Plaque	£104.82	BACS
Treasured Memories	19/09/2025	Memorial Plaque	£200.94	BACS
Wave	11/09/2025	Cemetery Lodge Water charges	£96.25	D/D
Wex	29/09/2025	Equipment Fuel	£81.83	D/D
Wex	31/08/2025	Vehicle Trackers	£14.40	D/D
<b>OTHER PAYMENTS</b>				
Co-op Bank	11/09/2025	Wages Week 23	£5,721.48	BACS
Co-op Bank	18/09/2025	Wages Week 24	£5,705.30	BACS
Co-op Bank	25/09/2025	Wages Week 25	£5,310.23	BACS
Co-op Bank	02/10/2025	Wages Week 26	£5,310.03	BACS
Durham County Council	02/10/2025	Superannuation Weeks 23-26	£6,882.91	BACS
HMRC	02/10/2025	PAYE Weeks 23-26	£6,860.19	BACS
		<b>Horden Parish Council SEPTEMBER 2025 TOTAL</b>	<b>£46,324.63</b>	

