

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 4 September 2025**

**Present:** Councillor F Leadbitter (Chairman)  
 Councillors C Armstrong, R Bagnall, T Baldersera, C Cain, E Laing, W Morrow, C Robson, D Tait, T Usher and J Ward.

**Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk)

**Other:** 6 Members of the Public were present.

**HPC** **Apologies for Absence.**

**25/26/085** **RESOLVED:** That apologies be **APPROVED** for Councillor D Bellingham, G Wetherell, L Williams and F Winrow.

**HPC** **Declarations of Interest.**

**25/26/086** **RESOLVED:** Councillor F Leadbitter declared an interest in item 17.

**HPC** **Minutes of the Horden Parish Council Meeting held 3 July 2025.**

**25/26/087** **RESOLVED:** The minutes be confirmed as a true record and signed by the Chairman.

**HPC** **Public Participation.**

**25/26/088** J Pinnington from the Army Cadets introduced herself and explained the attachment currently work with 45 young people and how support from the Council will increase the numbers of young people engaged and aid with retaining existing young people. J Pinnington thanked the Council for their consideration to support the group.

**HPC** **Horden Numbered Streets Planning Application Ref: DM/25/02205/FPA.**

**25/26/089** S Bell and S Longstaff from ELG Planning provided an update on the planning application they have submitted to Durham County Council and answered questions. The current proposal is to replace 110 houses with 105 with an option to extend. Several questions arose such as access to the school during works, access to new houses, play provision, road closures. The council thanked Steve and Steve for their presentation.

**RESOLVED:** The Council **APPROVE** supporting the planning application with additional comments to include access to school and a preference to enhance existing play provision under section 106.

**HPC** The Chair requested to move agenda item 23 and consider the request. Council **AGREED** to move  
**25/26/090** Agenda Item 23.

**HPC** **Army Cadets Donation Request.**

**25/26/091** **RESOLVED:** Council **APPROVE** the request to the sum of £2,000 and **ADVISE** Officers to work with the Cadets to purchase some of the equipment requested.

**HPC** **Register of Delegated Decisions.**

**25/26/092** There were no delegated decisions to report.

**HPC** **Damage and Incident Report.**

**25/26/093** **RESOLVED:** Council **NOTE** the report.

**HPC** **Cemetery Burial and Income Report 23/6/25-23/8/25.**

**25/26/094** **RESOLVED:** Council **RECEIVE** the information.

**HPC** **Outdoor Team Manager Report.**

**25/26/095** **RESOLVED:** Council **NOTE** the report.

**HPC** **County Councillor Update.**

**25/26/096** **RESOLVED:** Council **NOTE** the report.

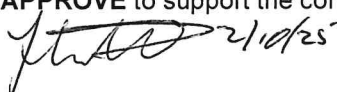
**HPC** **Parish Council Financial**

**25/26/097** **a) Bank Balances**

**RESOLVED:** Council **RECEIVE** the information.

 21/4/25

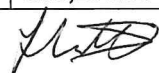
- HPC  
25/26/098 **b) Finance report.**  
**RESOLVED:** Council **RECEIVE** the information
- HPC  
25/26/099 **c) Cash Withdrawals and Debit Card Transaction to 31 July 2025.**  
**RESOLVED:** Council **APPROVE** the report.
- HPC  
25/26/100 **d) Petty Cash report to 30<sup>th</sup> June 2025.**  
**RESOLVED:** Council **APPROVE** the report.
- HPC  
25/26/101 **e) Bank Transfers**  
The Clerk requested that £80,000 be transferred from the CCLA account to the Current account of which £40,000 would be transferred to the Horden Recreation Ground account. **RESOLVED:** Council **ENDORSE** transfer of funds from the CCLA bank account to the Current account.
- HPC  
25/26/102 **f) Bank Signatories**  
**RESOLVED:** Council **APPROVE** the adding of Councillor W Morrow to the bank account.
- HPC  
25/26/103 **Invoices for endorsement for payment.**  
**RESOLVED:** To **ENDORSE** payment of the attached schedule of invoices plus the additional schedule totalling £55,231.36. Councillors F Leadbitter and W Morrow to authorise.
- HPC  
25/26/104 **Members/Officers Allowances.**  
There were no allowances claims made.
- HPC  
25/26/105 **Participation allowance:**  
**RESOLVED:** Council **APPROVE** to move funds totalling £1,715.76 to the Chairmans allowance.
- HPC  
25/26/106 **Appointment of Internal Audit 2025/26.**  
**RESOLVED:** Council **APPROVE** to appoint Steven Ragg as Internal Audit for 2025/26.
- CCLA Correspondence.**
- HPC  
25/26/107 **a) CCLA/Juniper IM Group.**  
**RESOLVED:** Council **RECEIVE** the information.
- HPC  
25/26/108 **b) CCLA Changes to charges.**  
**RESOLVED:** Council **RECEIVE** the information.
- Cllr F Leadbitter left the meeting at 7.11pm.*  
*Cllr R Bagnall took over as Chair.*
- HPC  
25/26/109 **Station Road Allotments, Provision of New Container.**  
**RESOLVED:** Council **APPROVE** the purchase of a new container to the sum of up to £4,000.
- Cllr F Leadbitter entered the meeting at 7.15pm*  
*Cllr F Leadbitter took over as Chair.*
- HPC  
25/26/110 **Horden Minewater.**  
**RESOLVED:** Council **APPROVE** the appointment of Councillors R Bagnall and W Morrow to the Steering Group.
- Remembrance Sunday**
- HPC  
25/26/111 **a) Wreath**  
**RESOLVED:** Council **APPROVE** purchasing 2 Type 2 Wreaths.
- HPC  
25/26/112 **b) Wreath Laying**  
**RESOLVED:** Council **APPROVE** the report.
- HPC  
25/26/113 **Tuesday Breakfast Club.**  
**RESOLVED:** Council **RECEIVE** the information.
- HPC  
25/26/114 **Durham County Council HMO Consultation.**  
**RESOLVED:** Council **APPROVE** to support the consultation proposal.



**HPC**      **Flower and Vegetable Show 2026.****25/26/115**   **RESOLVED:** Council **APPROVE** to hold a Flower and Vegetable Show in 2026.**HPC**      **County Durham Local Historic Flag.****25/26/116**   **RESOLVED:** Council **APPROVE** to purchase three flags and raise them on 20 March and 23 July.**HPC**      **CPRE Membership.****25/26/117**   **RESOLVED:** Council **AGREED** to decline membership.**HPC**      **NAC General Management Meeting Invitation.****25/26/118**   **RESOLVED:** Council **AGREED** no response required.*Meeting concluded at 7:40pm* 2/10/25

**Horde Parish Council Invoices for Payment August 2025**

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
A1 Trophies	01/09/2025	Annual Flower/Veg Engravings	£25.00	BACS
Affordable Landscapes	07/05/2025	Landscaping Wild Flower area at Cemetery	£420.00	BACS
Amazon	06/08/2025	Toilet Cleaner	£15.99	BACS
Amazon	06/08/2025	Paper Towels, disinfectant, toilet roll and bin bags	£111.39	BACS
Banner	13/08/2025	Velcro Stick on Coin Hooks	£32.98	BACS
Banner	07/08/2025	Heavy Duty Refuse Sacks	£67.39	BACS
Banner	29/08/2025	Laminating Puches and Blu Tack	£27.82	BACS
Co-op Bank	01/08/2025	Bank Charges	£84.92	D/D
Corona Energy	06/08/2025	Sun Road Electricity 01/07/25-31/07/25	£96.54	D/D
Corona Energy	06/08/2025	Memorial Park Electricity 01/07/25-31/07/25	£26.91	D/D
Culligan	15/08/2025	Water Cooler Rental - Aug 25	£31.80	D/D
DAC Beechcroft	30/07/2025	VAT element of Professional Fee (insurance claim)	£952.90	BACS
Document Solutions	29/08/2025	Photocopying for August 25	£44.78	D/D
Eon Next	04/08/2025	Gas SWC 01/07/25-03/08/25	£10.71	D/D
Eon Next	04/08/2025	Electricity Cemetery 01/07/25-31/07/25	£27.28	D/D
Eon Next	01/09/2025	Electricity Cemetery 01/08/25-31/08/25	£24.45	D/D
Eon Next	01/09/2025	Gas SWC 04/08/25-31/08/25	£8.82	D/D
Horde Heritage Centre	23/07/2025	Printing costs for Heritage Display	£54.00	BACS
ITC	31/08/2025	IT Services: Office 365, Backup, Domain Hosting and Managed Services	£458.16	D/D
JR Productions	14/08/2025	Funfair Games Package	£250.00	BACS
Microshade	01/08/2025	Hosted Application Service - Rialtas Aug	£144.00	BACS
MKM	18/08/2025	Sand, Gravel, Cement and Bricks - Cemetery	£230.63	BACS
Octopus Energy	22/08/2025	Cemetery Lodge Energy Costs 22/07/25-20/08/25	£32.66	BACS
Octopus Energy	23/08/2025	Welfare House Energy Costs 22/07/25-21/08/25	£32.49	BACS
Rickerby Ltd	31/07/2025	Strimmer Heads and Cords	£200.73	BACS
Salus	20/08/2025	Event Medical Cover - Miners Picnic	£154.80	BACS
Scottish Power	07/08/2025	SWC Electricity 04/07/25-07/08/25	£504.30	D/D
Screwfix	15/08/2025	5 Litre 2 Stroke Oil	£19.99	BACS
Select Telecom	31/07/2025	Phone Lines/Calls/Internet Aug 25	£125.08	D/D
WEX	04/08/2025	Equipment Fuel	£109.92	D/D
WEX	01/09/2025	Equipment Fuel - Cemetery	£81.82	D/D
<b>OTHER PAYMENTS</b>				
Co-op Bank	07/08/2025	Wages Week 18	£5,565.01	BACS
Co-op Bank	14/08/2025	Wages Week 19	£5,565.01	BACS
Co-op Bank	21/08/2025	Wages Week 20	£5,564.61	BACS
Co-op Bank	28/08/2025	Wages Week 21	£6,171.31	BACS
Co-op Bank	01/09/2025	Wages Week 22	£8,840.84	BACS
Durham County Council	01/09/2025	Superannuation Weeks 18-22	£10,073.86	BACS
HMRC	01/09/2025	PAYE Weeks 18-22	£10,701.50	BACS
<b>Horde Parish Council AUGUST 2025 TOTAL</b>			<b>£55,231.36</b>	

 21/08/25