

Horden Social Welfare Centre  
Seventh Street  
Horden  
County Durham  
SR8 4LX  
Tel: 0191 518 0823

30 May 2025

Dear Member

You are hereby summoned to attend the Meeting of Horden Parish Council (meeting in their capacity as the Trustee of Horden Recreation Ground) to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 5<sup>th</sup> June 2025 immediately following the Meeting of Horden Parish Council for the purposes of transacting the following business:

**HORDEN RECREATION GROUND**  
**ORDER OF BUSINESS**  
**Meeting to be held 5 June 2025**

- 1 **Apologies for Absence** – to consider for approval.
- 2 **Declarations of Interest in items on the agenda.**
- 3 **Minutes of the Meeting held 15<sup>th</sup> May 2025 (enclosed)** – to consider for approval.
- 4 **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Committee on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
- 5 **Register of Delegated Decisions (enclosed)** – to note there are no decisions since the last report.
- 6 **Damage and Incident Reports(s)** – no reports to consider.
- 7 **Outdoor Team Manager Report** – to consider the report.
- 8 **South Terrace Wall Update** – to consider report
- 9 **Trustee Report 2024/25**
  - a) Internal Audit – to consider report.
  - b) Accounting Statement – to consider for approval.
  - c) Trustee Report – to consider report.
- 10 **Invoices for endorsement for payment (enclosed)** – to approve payment.



**Samantha Shippen**  
Clerk to the Council  
30<sup>th</sup> May 2025

To: The Trustee of Horden Recreation Ground/cc Public Notice

**HORDEN RECREATION GROUND COMMITTEE**  
**Minutes of Meeting held 15 May 2025**

- Present:** Councillor F Winrow (Vice Chairman)  
Councillors C Armstrong, R Bagnall, T Baldesera, D Bellingham, C Cain, E Laing, F Leadbitter, C Robson, T Usher, J Ward, G Wetherell, L Williams.
- Staff:** Mrs S Shippen (Clerk to the Council), Mr C Jackson (Deputy Clerk).
- HRG 25/26/001**      **Election of Chairman 2025/26**  
**RESOLVED:** Councillor F Winrow was elected Chairman for 2025/26.
- HRG 25/26/002**      **Election of Vice Chairman 2025/26**  
**RESOLVED:** Councillor T Baldesera was elected Vice Chairman for 2025/26.
- HRG 25/26/003**      **Apologies for Absence.**  
**RESOLVED:** Apologies received for D Tait..
- HRG 25/26/004**      **Declarations of Interest in items on the agenda.**  
Councillor C Cain declared an interest in agenda item 11 as Chairman of the Football Club.
- HRG 25/26/005**      **Minutes of Meetings held 3 April 2025.**  
**RESOLVED:** The Minutes be confirmed as a true record and signed by the Chairman.
- HRG 25/26/006**      **Public Participation.**  
No members of the public were present.
- HRG 25/26/007**      **Register of Delegated Decisions.**  
No delegated decisions were made.
- HRG 25/26/008**      **Outdoor Team Manager Report.**  
**RESOLVED:** Trustee **NOTE** the report.
- HRG 25/26/009**      **Recreation Ground Financial:**  
a)    **Bank Balance as at 31/03/2025.**  
The Clerk to the Council reported the bank balance as of 31 March 2025 being £12,292.68.  
**RESOLVED:** Trustee **APPROVE** the bank balance.
- HRG 25/26/010**      b)    **Finance Report to 31/03/2025.**  
**RESOLVED:** Trustee **APPROVE** the unaudited Income, Expenditure and Variances Report to 31 March 2025
- HRG 25/26/011**      c)    **Invoices for endorsement for Payment.**  
**RESOLVED:** Trustee **APPROVE** payment of the schedule of invoices totalling £20,933.40 and **NOTE** the need to transfer funds from Horden Parish Council to meet invoice payments.
- HRG 25/26/012**      **South Terrace Wall update.**  
**RESOLVED:** Trustee **APPROVE** the Tender number 2 FBS North East to the sum of £188,679.59 and request financial support from Horden Parish Council to enable the major capital project.
- The Clerk to Council to be given delegated authority to meet the architect and successful tenderer and progress the work.
- HRG 25/26/013**      *Councillor C Cain left the meeting at 8:00pm*
- Legal Advice**  
**RESOLVED:** Trustee **APPROVE** the legal advice and **ADVISE** the Clerk to engage with a solicitor that provides the best value for money.

*The Meeting concluded at 8:10pm*

### Horden Recreation Ground Invoices for Payment - April 2025

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
A B Roller Doors	13.05.25	Replace Roller Shutter - Tearooms	£425.00	100541
Amazon	07.04.25	2 x Watering Lance	£58.96	PART 100542
Amazon	08.05.25	7 x GEKA Hose Fittings	£41.53	PART 100542
Beaumont Brown Architects	10.04.25	South Terrace Wall Works & Professional Fees 7% of 9% agreed fee	£15,849.08	100543
Durham County Council	29.04.25	Building Compliance Charges Heritage Tearooms Lift 2025/2026	£140.40	100544
Hutton Fire Protection	14.04.25	Annual Fire Extinguisher Servicing	£129.60	100545
Rialtas Business Solutions Limited	01.04.25	Annual software support for 5 Alpha Users 01/04/2025 - 31/03/2026	£352.80	PART 100546
Rialtas Business Solutions Limited	01.04.25	Making Tax Digital for VAT Annual Subscription 01/04/2025 - 31/03/2026	£139.20	PART 100546
Geo Robinson & Son	31.03.25	Paint, Rollers, Brushes, WD40, String, Batteries, Ear Defenders and Security Locks	£196.40	100547
Select Telecom Limited	31.03.25	Fibre Broadband	£47.40	D/D
Select Telecom Limited	30.04.25	Fibre Broadband - May 2025	£47.40	D/D
SSE	07.04.25	Welfare Ground Electricity 01/03/2025-31/03/2025 (Fully Recharged to HCWFC)	£533.41	D/D
SSE	14.04.25	Welfare Park Electricity 03/03/2025 - 31/03/2025	£71.26	D/D
SSE	14.04.25	Cricket Pavilion Electricity 03/03/2025 - 31/03/2025	£24.30	D/D
SSE	14.04.25	Floodlight (No2) 28/02/2025 - 31/03/2025	£42.79	D/D
SSE	14.04.25	Works Building Electricity 03/03/2025 - 31/03/2025 (recharged £91.85 to Heritage Tearooms)	£197.22	D/D
SSE	07.05.25	Welfare Ground Electricity 01/04/2025-30/04/2025 (£484.18 Recharged to HCWFC)	£498.20	D/D
SSE	13.05.25	Welfare Park Electricity 01/04/2025 - 30/04/2025	£80.10	D/D
SSE	13.05.25	Floodlight (No2) 01/04/2025 - 30/04/2025	£29.53	D/D
SSE	13.05.25	Cricket Pavilion Electricity 01/04/2025 - 30/04/2025 (fully recharged to Cricket Club Team)	£29.95	D/D
SSE	13.05.25	Works Building Electricity 01/04/2025 - 30/04/2025 (recharged £103.30 to Heritage Tearooms)	£199.17	D/D
TJ's Heating & Home Improvements	10.05.25	Park House Boiler Annual Service	£70.00	PART 100548
TJ's Heating & Home Improvements	10.05.25	Heritage Tearooms Boiler Annual Service	£70.00	PART 100548
Turfcare Specialists Limited	09.04.25	Weedkiller	£117.60	100549
Veolia	30.04.25	Trade Waste - April	£249.98	D/D
Wex	07.04.25	Equipment Fuel	£83.92	D/D
Wex	21.04.25	Equipment Fuel	£108.92	D/D
Wex	28.04.25	Equipment Fuel	£214.11	D/D
Wex	05.05.25	Monthly Card Fee	£6.00	D/D
Wex	12.05.25	Equipment Fuel	£214.03	D/D
<b>OTHER PAYMENTS</b>				
Wave	13.04.25	Water - Horden Heritage Centre 13/01/2025-12/04/2025 (full recharge to Heritage Tearooms)	£114.12	D/D
Wave	13.04.25	Water - Football Grandstand 13/01/2025-12/04/2025 (full recharge split between HCWFC & Bigfoot)	£551.02	D/D
<b>Horden Recreation Ground APRIL 2025 TOTAL</b>			<b>£20,933.40</b>	

**Horden Recreation Ground  
Outdoor Team Manager's Report**

## **1. Background**

This monthly report is to provide the Trustee with an update of works which were carried out in the Welfare Park, over the period of Thursday 8<sup>th</sup> May 2025 to 30<sup>th</sup> May.

## **2. Welfare Park Update**

### **2.1 Football**

- The main football pitch goal posts have now been taken down and stored. The goal mouths have been levelled off; we have taken approximately 5 tonnes of topsoil to take the humps off the goals. It has been re-seeded and germination sheets placed over the re-seeded areas. We have also re-seeded other areas on the pitch, which have been badly worn; the linesman's run and the football dugouts.
- Cutting and strimming of the pitch and surrounding areas have been carried out every week.
- Weed killer applied on surrounding areas of the football pitch.
- We have been needing to irrigate the newly seeded area due to the dry weather.
- Bins emptied and litter picking after all games.

### **2.2 Bowling Greens**

- Both greens are cut three times per week.
- We have needed to irrigate number 1 green regularly, over the last month due to the dry weather conditions.
- Surrounding areas of both greens are cut, strimmed and kept tidy.
- Weed killer applied to the gutters of the bowling greens.
- The bowling green machines, require, a lot of maintenance, to keep the quality of cut. For example, back lapping the cylinders, with a grinding paste, to keep them sharp on a weekly basis.

### **2.3 Cricket Field**

- The cricket field is cut twice per week.
- Wickets are prepared for practices and games. This involves cutting and rolling to create a good and safe playing surface.
- Cricket out-field is cut twice per week.
- The surrounding grassed areas of the field are cut and strimmed every week.

### **2.4 Number two training pitch**

- Cut when required.
- The 3 pitches are marked out every week.
- We have a regular litter picking programme.
- Surrounding areas of the pitch cut and strimmed every week.

### **2.5 Park Shrub Bed and other grassed areas**

- Cut and edged every week.
- Weed killer applied around the shrub's beds, and surrounding areas of the carpark.
- All winter bedding removed and we have commenced planting the summer bedding scheme.
- All grassed areas in the park are cut every week, around the flower beds and main drive.

## **3. Recommendation:** The Trustee is recommended to note this report.

**HORDEN RECREATION GROUND**

**SOUTH TERRACE WALL UPDATE**

**1. Background**

- 1.1 The Trustee approved the tender from FBS North East at its meeting of 15<sup>th</sup> May 2025.
- 1.2 A request was made to Horden Parish Council for the funding of the project to a total of £205,660 to enable the project, which was subsequently approved.
- 1.3 The Planning consent conditions discharge application has been submitted by Beaumont Brown Architects (BBA), approval is awaited.
- 1.4 A pre-start meeting was held on Thursday 29<sup>th</sup> May 2025 with the support of the appointed architect, BBA.
- 1.5 Works are to commence on Monday 30<sup>th</sup> June 2025 with an expected finish date of 11 November 2025.
- 1.6 It is intended that works to the carpark and South Terrace entrance will be completed first.
- 1.7 The South Terrace wall works will then commence late July.
- 1.8 A project plan has been agreed with the Clerk to the Council.

**2. Recommendation** - Trustee is recommended to note the update.

**Samantha J Shippen FCG, FSLCC, CMC**

**Clerk to the Council**

**May 2025.**

## INTERNAL AUDIT REPORT

### HORDEN PARISH COUNCIL - HORDEN RECREATION GROUND WELFARE TRUST CHARITY ARRANGEMENTS.

### FOR INFORMATION MEMBERS OF THE HORDEN PARISH COUNCIL AND HORDEN RECREATION GROUND WELFARE TRUST.

22 APRIL 2025

#### Introduction

1 As part of the 2024/25 Internal Audit Plan, an audit was carried out in March 2025 to evaluate the control framework in place on the management of the risks associated with Horden Parish Council and their Horden Recreation Ground Welfare Trust charity arrangements.

2 The last audit in this area was carried out in February 2024 when a Substantial Level of assurance was provided. This assurance level is defined as:-

**“There is a sound system of control. Any weaknesses identified expose some of the system objectives to minor risk.”**

3 This year’s audit examines the financial arrangements in place for the Horden Recreation Ground Welfare Trust including receipts and payments, banking arrangements and grant money requested and received from Horden Parish Council covering the period 1 April 2024 to 31 March 2025.

#### Conclusion

4 The recent audit work has again resulted in a continuation of the **Substantial** level of assurance that the control framework and procedures in place are effective in managing the associated risks.

#### Summary of Findings

5 The council is a sole managing trustee of a charitable body called the Horden Recreation Ground Welfare Trust - Charity number 520826. The council is shown as the sole trustee on the Charity Commission’s register and no other trusteeships are registered for this charity.

6 The following information is reflected in the sighted original Trust Deed dated 5 November 1998

“The object of the charity is, in the interests of social welfare, to improve the conditions of life for the inhabitants of the area of benefit without distinction of political, religious or other opinions by the provision and maintenance of a recreation ground.

The land identified in the schedule to this scheme must be retained by the trustee for use for the object of the charity.”

In addition to the above charity objects, charity Trustees must not

- receive any benefit in money or in kind from the Charity or
- Have any financial interest in the supply of goods or services to the charity.
- Acquire or hold any interest in property of the charity (except in order to hold it as a trustee of the charity).

7 In my opinion the recreation ground provided is used to meet its objectives for recreational use. The land in question is currently used by football and cricket teams as well as providing sculptures, parkland and play area provision for the benefit of Horden’s inhabitants.

8 Trustees are asked to declare any interest in agenda items at the start of each meeting.

9 At the date of the audit (4 March 2025) the Charity Commission’s website showed that the 2023/24 total income was £110,777 and the total expenditure was £125,479 - this included a Government Grant of £59,920. The returns to the Charity Commission were up to date with the next one due following the end of the 2024/25 year.

10 The Charity’s financial arrangements are administered by Horden Parish Council. The Charity is run in accordance with Horden Parish Councils Policies and procedures. Some thought should be given to the establishment of separate Trust related policies and procedures.

11 As well as a separate Alpha accounting system for the Charity, Horden Parish Council administers a separate bank account, cheques book, paying in book, purchase orders (HRG numbers), receipt book and financial records. Therefore all procedures are in place to ensure that receipts and payments relating to the charity are kept separate from those of the parish council.

12 The Trust determines its own budget and fees and charges applicable for annual rent of buildings and pitches etc. For example, the 2025/26 fees and budget were determined at a meeting of the Trustees on 16 January 2025.

13 Expenditure and income amounts are reported to each meeting for approval by the Trustees. The Trust's monthly bank balance is also reported to Trustees at every meeting. Regular (monthly) bank reconciliations continue to be undertaken between bank statements and the Alpha computer system. Budgetary control statements are also provided to enable Trustees to be financially aware of their current position.

14 I have examined a range of trust income (mainly annual and ad hoc pitch hire and utility cost payments from pitch users and building use (Football and Cricket Clubs, Heritage Tea Room, Big Foot Studios and expenditure transactions for the period 1 April 2024 to 31 March 2025 and can certify that they were all trust related, appropriately coded and financially accounted for within the trusts accounts. Some trust payments are made from a separate cheque book/bank account located in the council offices. I have audited a sample of these payments.

15 Related to the above I have also examined a sample of BACS and Direct Debit payments relating to the charity. These are again mainly for utility costs. All appeared to be appropriately accounted for.

16 Cash income related receipts were traced from the receipt book to the paying in book (post office) and then to the bank account. Again, all items sampled were appropriately accounted for.

17 For 2024/25 no grants have been paid by the parish council to the charity as the reserve balances for the Charity are considered adequate.

18 A separate asset register is in place for the Charity.

19 The council continues to produce separate monthly agendas for Charitable Trust meetings. These monthly meetings are held independently of and immediately following parish council meetings.

## **Background**

20 This report is intended to present to the council the findings and conclusion of the audit. Any findings have been discussed with officers to improve the control framework. The views of officers have been taken into account in this report.

**ANNUAL RETURN**

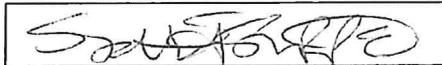
**FOR THE YEAR ENDED 31 MARCH 2025**

**Horden Recreation Charity 2024/25**

**SECTION 2 - THE STATEMENT OF ACCOUNTS**

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Receipts and Payments.

Responsible Financial Officer



Date

30/3/25

I confirm that these accounts are approved by the Council and recorded as council minute reference



Dated



Signed on behalf of the above Council (Chair)



Date



	<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
1 Balances brought forward	59,000	44,298	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of the previous year.
2 (+) Precept or Rates and Levies	50,000	0	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3 (+) Total other receipts	60,777	29,338	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
5 (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6 (-) All other payments	125,479	61,343	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7 (=) Balances carried forward	44,298	12,293	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8 Total value of cash and short term investments	44,298	12,293	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9 Total fixed assets plus long term investments and assets	146,891	145,409	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10 Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The following documents should accompany the accounts when submitted to the auditor:

- \* A brief explanation of significant variations from last year to this year in Section 2;
- \* Bank Reconciliation as at 31 March

## Horden Recreation Charity 2024/25

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## Working details for ANNUAL RETURN - Year ended 31 March 2025

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>Centre</u>	<u>Code Description</u>
1	59,000	44,298	310		General Reserves
1	<b>59,000</b>	<b>44,298</b>	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of the previous year.		
2	50,000	0	1400	100	Income-Parish Council Grant
2	<b>50,000</b>	<b>0</b>	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.		
3	28,048	7,702	115	999	VAT on Receipts
3	500	525	1120	100	BIG FOOT STUDIO RENT
3	667	701	1130	100	Cricket Social Club Rent
3	400	421	1150	100	Income-Ambulance House Rent
3	800	840	1160	100	Bowls Ground Income
3	1,987	1,987	1170	100	Cricket Ground Income
3	4,595	4,416	1180	100	Welfare Ground Income
3	4,392	2,968	1190	100	Other Ground Fees
3	5,852	6,000	1210	100	Electricity Recharge
3	3,285	1,963	1220	100	Water Recharge
3	103	106	1270	100	Income-Wayleaves
3	227	65	1300	100	Miscellaneous
3	0	1,645	1401	100	Asset Sale Income
3	9,920	0	1402	100	Income-Grant Donation/Funding
3	<b>60,777</b>	<b>29,338</b>	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.		
5	<b>0</b>	<b>0</b>	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).		
6	18,693	7,398	515	999	VAT on Payments
6	7,730	1,351	4070	200	Professional Fees
6	3,749	4,053	4120	200	Water
6	9,576	9,207	4130	200	Electricity
6	451	474	4150	200	Telephone/Fax
6	0	4,065	4160	200	Insurance
6	197	294	4170	200	Cleaning
6	418	312	4180	200	Clothing
6	3,479	1,447	4200	200	Buildings
6	1,157	580	4210	200	Plant and Equipment
6	1,771	58	4220	200	Play Equipment
6	3,169	3,050	4230	200	Trade Waste
6	128	0	4250	200	Tools
6	1,493	4,006	4260	200	Equipment Repairs
6	11,778	9,628	4270	200	Grounds Maintenance
6	3,154	2,902	4290	200	Equipment Fuel
6	500	525	4300	200	Vehicle Maintenance
6	3,335	1,595	4310	200	Horticulture
6	829	194	4320	200	Health and Safety

Continued over page

Working details for ANNUAL RETURN - Year ended 31 March 2025

		<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>Centre</u>	<u>Code Description</u>
6		9,766	6,795	4330	200	CAPITAL PURCHASE
6		44,106	3,413	4350	200	Major Schemes Expenditure
6	(-) All other payments	<b>125,479</b>	<b>61,343</b>	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).		
7	(=) Balances carried forward	<b>44,298</b>	<b>12,293</b>	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]		
8		44,298	12,293	200		Current Bank A/c
8	Total value of cash and short term investments	<b>44,298</b>	<b>12,293</b>	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.		
9		146,891	145,409	Total Fixed Assets		
9	Total fixed assets plus long term investments and assets	<b>146,891</b>	<b>145,409</b>	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.		
10	Total borrowings	<b>0</b>	<b>0</b>	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).		

# **HORDEN RECREATION GROUND**

**INCOME AND EXPENDITURE ACCOUNTS 2024/25**

**CHARITY NAME: HORDEN RECREATION GROUND**

**Charity Commission Registered Number 520826**

**For the Financial Year Ended 31<sup>st</sup> March 2025**

**SECTION A Unrestricted Funds**

<b>INCOME - SUMMARY</b>	<b>2023/2024 £</b>	<b>2024/2025 £</b>
<b>BALANCE BROUGHT FORWARD</b>	<b>£59,000</b>	<b>£44,298</b>
<b>DONATIONS AND LEGACIES</b>	<b>£59,920</b>	<b>£0</b>
<b>CHARITABLE ACTIVITIES</b>	<b>£22,809</b>	<b>£21,637</b>
<b>OTHER</b>	<b>£28,048</b>	<b>£7,702</b>
<b>TOTAL INCOME</b>	<b>£110,777</b>	<b>£29,338</b>
<b>TOTAL</b>	<b>£169,777</b>	<b>£73,637</b>
<b>EXPENDITURE- SUMMARY</b>		
	<b>2023/2024 £</b>	<b>2024/2025 £</b>
<b>TOTAL EXPENDITURE</b>	<b>£125,479</b>	<b>£61,344</b>
<b>NET TOTAL (Inc-Exp)</b>	<b>£44,298</b>	<b>£12,293</b>
<b>TOTAL CASH &amp; INVESTMENTS</b>	<b>£44,298</b>	<b>£12,293</b>

A detailed income/expenditure report can be found in **APPENDIX 1**.

**SECTION B Restricted Income Funds**

Horden Parish Council, as sole Trustees of the Charity, support Horden Recreation Ground financially via a grant donation, under their powers, specifically the Open Spaces Act 1906 s.9 and s.10. The grant donation is used solely to offset the expenditure incurred by Horden Recreation Ground.

**SECTION C Endowment Funds**

Name of Charity	Horden Recreation Ground
Has the charity any endowment funds	NO

**SECTION D****Statement of Assets and Liabilities at Year End**

For the Financial Year ended 31<sup>st</sup> March 2025

D1a	Cash Funds	£12,293
D1b	Other Monetary Assets	N/A
D3a	Investment Assets	N/A
D3b	Assets Retained for the Charity's Own Use	£145,409
D2	Liabilities	N/A

Declaration

I declare, in my capacity of charity trustee, that:

- The trustees have approved the report above; and
- Have authorised me to sign it on their behalf.

Signature

.....

Full Name

Francis Winrow

Position (eg. Chairman)

Chairman

Date

**TRUSTEES' ANNUAL REPORT**

**(Accompanying Income and Expenditure Accounts)**

**SECTION 1****Legal and Administrative Information**

Charity Name	Horden Recreation Ground
Charity Commission Number	520826
For the Year Ended	31 <sup>st</sup> March 2025
Charity's principal address	Horden Parish Council Horden Social Welfare Centre Seventh Street Horden Peterlee Co Durham SR8 4LX

Governing Document

Transfer document dated 5<sup>th</sup> November 1998.

Objects of the charity

In the interests of social welfare, to improve the conditions of life for the inhabitants of the area without distinction of political, religious or other opinions by the provision and maintenance of a recreation ground.

The land identified in the schedule to the scheme must be retained by the trustee for use of the object of the charity.

Professional Advisers

Mortons Solicitors, Sunderland

## SECTION 2

## Trustees and Governance

Name of Trustee	Dates during which the named trustees acted if not for the whole period of this report	Name of person (or body) entitled to appoint any charity trustee
Horden Parish Council		Horden Parish Council

Please explain briefly how trustees are elected or appointed.

Trustee selection method

The term Trustee in accordance with the document of transfer dated 5<sup>th</sup> November 1998 applied to Horden Parish Council as a corporate body. There are no individual Trustees.

Names of the charity's Custodian trustees

Not Applicable.

## SECTION 3

## Activities and Achievements

Horden Recreation Ground continues to provide value for money recreational services to the local public. The park boasts two play areas, cricket field, general training pitch with floodlights, football ground, bowling greens, a multi-sports pitch, decorative bandstand and two sculptures.

The ground is host to a number of thriving sports clubs;

Horden CW Cricket Club.

Horden Community Welfare Football Club.

Horden Community Welfare Football Club Ladies

Horden Community Welfare Football Club Junior Academy.

Horden Bowls Club.

The ground floor of Ambulance House is designated the Vintage Tearoom, which is open three days per week, March to October, and run by volunteers. The upper floor is occupied by

Hornden Heritage Centre, to showcase displays of local memorabilia, which have been donated or loaned to the Centre.

Park House, a former residential property is now home to Creative Youth Opportunities (CYO), a CIC social enterprise which uses art to enrich the lives of children & young people.

## **SECTION 4 Policies**

Charity trustees should give in their report a description of the policies that they have adopted.

Reserves Policy	Hornden Parish Council operating as trustee, use a five year strategic plan in which reserves are allocated. Contingency funds are set aside in the form of a donation for the ground when applicable in order to purchase equipment to effect emergency repairs where required.
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Grant-making Policy	The Trust, through the Parish Council try to access external grants/funding opportunity whenever practical. Any grants obtained will be utilised for the benefit of improvements to recreation facilities and on revenue costs associated therewith.
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Investments selection policy	There is no such policy.
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Review of major risks	The Charity has an extensive asset base. Major refurbishment is required to the properties which commenced in 2019/20.
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## **SECTION 5 Signature and Declaration**

Declaration	I declare, in my capacity of charity trustee, that: <ul style="list-style-type: none"><li>• The trustees have approved the report above; and</li><li>• Have authorised me to sign it on their behalf.</li></ul>
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Signature	.....
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Full Name	Francis Winrow
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Position (eg. Secretary, Chair)	Chairman
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Dated	
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**Horden Recreation Ground Invoices for Payment - May 2025**

<b>SUPPLIER</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>Pay Ref:</b>
Aitkens Sportsturf Limited	07.05.25	Grass Seed and Grinding Paste	£457.80	
Amazon	22.05.25	Nelson Rain Train Travelling Sprinkler	£112.31	
Horden Parish Council	22.05.25	Recharge South Terrace Wall Planning Application Fee and Service Charge	£383.00	TRF 29.05.25
Screwfix Direct Limited	21.05.25	Safety Trainers - AR, Ear Defenders x 3 & Face Shields x 2	£69.16	
Shorts Turf Machinery	27.05.25	Cassette Reel for Dennis FT510	£350.00	
<b>OTHER PAYMENTS</b>				
		<b>Horden Recreation Ground MAY 2025 TOTAL</b>	<b>£1,372.27</b>	