

Horden Social Welfare Centre
Seventh Street
Horden
County Durham
SR8 4LX
Tel: 0191 518 0823

28 March 2025

Dear Member

You are hereby summoned to attend the Meeting of Horden Parish Council (meeting in their capacity as the Trustee of Horden Recreation Ground) to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 3rd April 2025 immediately following the Meeting of Horden Parish Council for the purposes of transacting the following business:

HORDEN RECREATION GROUND
ORDER OF BUSINESS
Meeting to be held 3 April 2025

- 1 **Apologies for Absence** – to consider for approval.
- 2 **Declarations of Interest in items on the agenda.**
- 3 **Minutes of the Meeting held 6th March 2025 (enclosed)** – to consider for approval.
- 4 **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Committee on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
- 5 **Register of Delegated Decisions (enclosed)** – to note decisions since the last report.
- 6 **Damage and Incident Reports(s)** – no reports to consider.
- 7 **Outdoor Team Manager report** – to consider the report.
- 8 **Invoices for endorsement for payment (enclosed)** – to approve payment.
- 9 **HCWFC Request** – to consider request.
- 10 **Junior Parkrun Request** – to consider request.
- 11 **Exclusion of Press and Public.** In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to **RESOLVE** to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the personal and confidential nature of the business to be transacted.
- 12 **Big Foot Studios Lease update** – to consider a verbal update from the Clerk to the Council.



Samantha Shippen
Clerk to the Council
28th March 2025

To: The Trustee of Horden Recreation Ground/cc Public Notice

HORDEN RECREATION GROUND COMMITTEE
Minutes of Meeting held 6 March 2025

Present: Councillor W Morrow (Chair)
 Councillors W Morrow, C Robson, W Smith, A Turner, J Ward, L Williams and P Wood.

Staff: Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk).

Chair and Vice Chair were unable to attend the meeting, it was **AGREED** that Councillor W Morrow would be Chair for the meeting on this occasion.

HRG 24/25/108 **Apologies for Absence.**
RESOLVED: That apologies be **APPROVED** Councillor R Bagnall, T Baldasera, C Cain, E Laing, F Leadbitter, D Tait and F Winrow.

HRG 24/25/109 **Declarations of Interest in items on the agenda.**
 No declaration of interest were made.

HRG 24/25/110 **Minutes of Meetings held 6th February 2025.**
RESOLVED: The Minutes be confirmed as a true record and signed by the Acting Chair.

HRG 24/25/111 **Public Participation.**
 No members of the public were present.

HRG 24/25/112 **Register of Delegated Decisions.**
RESOLVED: Trustee **NOTED** no decisions to report.

HRG 24/25/113 **Damage and Incident Report(s).**
RESOLVED: Trustee **NOTED** the report.

HRG 24/25/114 **Outdoor Team Manager report.**
RESOLVED: Trustee **NOTED** the report.

HRG 24/25/115 **Invoices for endorsement for Payment.**
RESOLVED: Trustee **APPROVE** payment of the schedule of invoices totalling £3,318.22.

HRG 24/25/116 **Plaque request for Bowling Green Seat.**
RESOLVED: Trustee **APPROVE** the request of the plaque and requested the painting of the bench's be prioritised.

HRG 24/25/117 **Exclusion of Press and Public**
RESOLVED that due to the nature of the business relating to legal matters, that the press and public be excluded in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

HRG 24/25/118 **Big Foot Studios Lease update.**
RESOLVED: The meeting with Big Foot had been cancelled therefore no update to the Trustee.

The Meeting concluded at 8:35pm

Horden Recreation Ground Invoices for Payment - February 2025

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Durham County Council	04.02.25	John Deere Deck Kit	£611.69	100532
P Hutchinson & Sons	03.03.25	Green Waste Disposal x 3	£72.00	100533
Origin Amenity Solutions	19.02.25	20 x Fertilizer	£774.00	100534
RnB Roofing	03.03.25	Replace 1 & Point 3 Ridge Tiles - Park House and Cement Ridge - Tearooms	£150.00	100535
Select Telecom Limited	31.01.25	Fibre Broadband - February 2025	£47.40	D/D
SSE	08.02.25	Welfare Ground Electricity 01/01/2025-31/01/2025 (Fully Recharged to HCWFC)	£545.35	D/D
SSE	16.01.25	Floodlight (No2) CREDIT 05/06/2024 - 04/09/2024	-£77.06	D/D
SSE	16.01.25	Floodlight (No2) CREDIT 01/03/2024 - 04/06/2024	-£99.61	D/D
SSE	17.01.25	Floodlight (No2) Recalculation 01/03/2024 - 04/06/2024	£99.61	D/D
SSE	30.01.25	Floodlight (No2) Recalculation 05/06/2024 - 30/06/2024	£38.85	D/D
SSE	31.01.25	Floodlight (No2) 01/07/2024 - 31/07/2024	£46.33	D/D
SSE	04.02.25	Floodlight (No2) CREDIT 01/07/2024 - 31/07/2024	-£46.33	D/D
SSE	04.02.25	Floodlight (No2) CREDIT 05/06/2024 - 30/06/2024	-£38.85	D/D
SSE	04.02.25	Floodlight (No2) Recalculation 05/06/2024 - 30/06/2024	£21.78	D/D
SSE	04.02.25	Floodlight (No2) Recalculation 01/07/2024 - 31/07/2024	£25.97	D/D
SSE	04.02.25	Floodlight (No2) 01/08/2024 - 31/08/2024	£26.70	D/D
SSE	04.02.25	Floodlight (No2) 01/09/2024 - 30/09/2024	£56.86	D/D
SSE	04.02.25	Floodlight (No2) 01/10/2024 - 31/10/2024	£30.50	D/D
SSE	04.02.25	Floodlight (No2) 01/11/2024 - 30/11/2024	£38.96	D/D
SSE	04.02.25	Floodlight (No2) 01/12/2024 - 31/12/2024	£30.50	D/D
SSE	04.02.25	Floodlight (No2) 01/01/2025 - 31/01/2025	£30.50	D/D
SSE	14.02.25	Cricket Pavilion Electricity 03/01/2025 - 31/01/2025	£52.15	D/D
SSE	14.02.25	Welfare Park Electricity 03/01/2025 - 31/01/2025	£77.44	D/D
SSE	14.02.25	Works Building Electricity 03/01/2025 - 31/01/2025 (recharged £56.68 to Heritage Tearooms)	£185.33	D/D
Veolia	28.02.25	Trade Waste - February	£249.98	D/D
Wex	10.02.25	Equipment Fuel	£109.23	D/D
Wex	03.03.25	Monthly Card Fee	£6.00	D/D
OTHER PAYMENTS				
Wave	13.02.25	Welfare Park Water 13/11/2024 - 12/02/2025 (£129.00 per month Direct Debit)	£252.94	D/D
		Horden Recreation Ground FEBRUARY 2025 TOTAL	£3,318.22	

Horden Recreation Ground Committee - Register of delegated decisions

In accordance with the Openness of Local Government Regulations 2014 s7

<https://www.legislation.gov.uk/ukxi/2014/2095/regulation/7/made> , a record of certain decisions taken by officers of the Council under delegated authority

2024/25

<u>Date</u>	<u>Details</u>	<u>Alternative options (if any)</u>	<u>Details of consultees (if any)</u>	<u>Reported to Trustee</u>
04/07/2024	Vintage tearoom - permission for banners advertising bands to be placed on metal grid outside and for two days prior to an event on the external fence on Park Road.	banner on metal grid only	none	11/07/2024
03/03/2025	2025 Heritage Centre and Tearooms opening 24th March 2025	none	none	
10/03/2025	Horden Cricket Club "Get Set Weekend" approved 5-6 April 2025	none	none	

**Horden Recreation Ground
Outdoor Team Manager Report**

1. Background

This monthly report is to provide the council with a program of works which were carried out in the Welfare Park, over the period of Thursday 27th February 2025 to 27th March 2025

2. Welfare Park Update

2.1 The new machinery has arrived, and this has improved the appearance of the sports surfaces and some of the amenity areas.

- The main football pitch is cut and rolled every week to provide a good playing surface for the users to play on.
- The pitch is marked out every week prior to the games.
- Bins emptied every week.
- The surrounding grassed areas of the park are cut every week.
- We have a regular litter picking programme especially focusing under the laurels behind the goal where litter tends to collect.
- I have noted that in both of the Goalmouths that annual top dressing has raised the goal mouths by approximately several inches. These areas require attention after the season. These humps will be taken down, in-house by our own staff.

2.2 Bowling Greens

A lot of work has been carried out over the last month in preparation for the start of the bowling season which commences on 11th April as follows:

- Applying moss killer
- Fertilising
- Cut every week.
- On number two green we have carried out some temporary repairs to the ditch boards
- The bank side of the bowling greens are cut every week.
- Bark chippings have been applied to the shrub beds around the greens.
- The seats around number one green have been brushed down and given a new coat of paint.
- The metal shutters on the bowls pavilion have been painted to improve the appearance of the pavilion.

2.3 Cricket Field

The cricket season is fast approaching therefore a lot of work has been carried out in preparation including.

- Daily rolling of the wicket
- Moss control of the cricket square by applying liquid iron
- Cutting of the cricket square and out-field every week
- We have started preparing practice wickets for the start of the season on 1st April.
- The outfield has been cut twice per week, since we have acquired the new machines.
- The surrounding grassed areas of the field have been cut every week.
- I have noted that on one side of the pitch, it requires more cutting as the grass grows very quickly (rugby side)

2.4 Number two training pitch

- This area gets cut every week and all areas around the boundary is strimmed.
- The pitch is marked out when the pitch line is faded, which is approximately every two weeks.
- I have noticed that a lot of litter collects near the park house, so we need to pay particular attention there.

2.5 The main drives in the park

- The seats from the big club car park to the park house have been brushed down and painted, along with the litter bins.
- We have commenced a maintenance programme for the shrub beds, starting on the right-hand side on the main drive. This is a slow process because the grass is being edged and bark chippings applied.
- The paths are being continuously blown to remove leaves and chippings as dogs and birds disrupt them onto the paths.
- The maintenance of the shrub beds will be ongoing throughout the season.
- Play areas are inspected every week.
- We still have a member of staff on long-term sick.

3. Recommendation

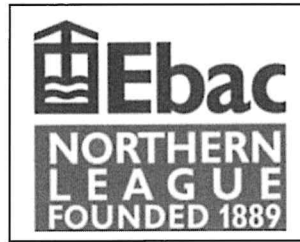
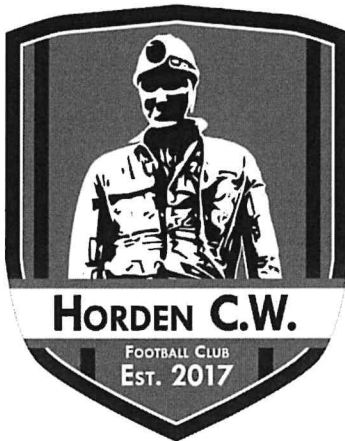
The Council are recommended to note the report.

John Peace
Outdoor Team Manager
March 2025

Horden Recreation Ground Invoices for Payment - March 2025

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Rickerby Ltd	10.03.25	Weibang Legacy 56 Pro Mower	£1,500.00	
Screwfix	12.03.25	Safety Trainers - CL	£42.99	
Select Telecom Limited	28.02.25	Fibre Broadband - March 2025	£47.40	D/D
SSE	07.03.25	Welfare Ground Electricity 01/02/2025-28/02/2025 (Fully Recharged to HCWFC)	£465.76	D/D
SSE	13.03.25	Welfare Park Electricity 01/02/2025 - 02/03/2025	£76.86	D/D
SSE	13.03.25	Floodlight (No2) 01/02/2025 - 27/02/2025	£63.34	D/D
SSE	13.03.25	Works Building Electricity 03/01/2025 - 02/03/2025 (recharged £54.46 to Heritage Tearooms)	£108.53	D/D
Thinford Nurseries Ltd	17.03.25	Winter Bedding Plants	£2,035.20	
Uniform Supplies Ltd	19.03.25	Uniform Trousers - MB	£23.94	
Uniform Supplies Ltd	26.03.25	Uniform - BP Trousers - AB & Vis Vests	£119.87	
Wex	10.03.25	Equipment Fuel	£106.47	D/D
Wex	24.03.25	Equipment Fuel	£109.64	D/D
OTHER PAYMENTS				
Wave	13.03.25	Cricket Pavilion Water 13/12/2024 - 12/03/2025 (£24.00 pcm)	£66.96	D/D
		Horden Recreation Ground MARCH 2025 TOTAL	£4,766.96	

HORDEN COMMUNITY WELFARE FOOTBALL CLUB



Chairperson: Christopher Cain
E-mail: cain-christopher@sky.com
Mobile: 07931463449

Vice Chairperson: Malcolm Yorke
E-mail: malcolm.yorke@btinternet.com
Mobile: 07876714923

Secretary and Treasurer: Ryan Cuthbert
E-mail: rpcuthbert74@gmail.com
Mobile: 07725997106

Registered Charity Number 1202870.

Dear Trustees,

As part of the licence agreement the football club have we must pay an annual ground fee to Horden Parish Council to occupy the football ground.

In addition to the annual ground fee the football club also reimburse Horden Parish Council the public utility charges for water and electricity, are responsible for the internal cleaning of the building and pay for the disposal of all litter.

Horden Parish Council as part of the licence agreement permit the football club one training session per week on the main pitch subject to approval from the Playing Fields Supervisor.

If the main pitch is deemed unsuitable by the Playing Fields Supervisor then the football club would have to book pitch number two which attracts a cost of £32 without floodlights and £63 with floodlights.

The football club would ask the trustees to consider that when the Playing Fields Supervisor deems the main pitch not suitable for a training session that pitch number two as a gesture of goodwill is made available free of charge.

If floodlights are required then the football club would reimburse Horden Parish Council for the electricity used in the training session.

The football club would like to stress that while the costs to book pitch number two are reasonable enough our request is more that as our licence allows one training session per week we feel we shouldn't have to pay any extra if the main pitch is not deemed suitable.

Yours sincerely

Ryan Cuthbert

Horden CW Secretary/Treasurer

-----Original Message-----

From: Kiah Middleton <>

Sent: 21 March 2025 17:12

To: Deputy - Horden Parish Council <deputy@horden-pc.gov.uk>

Subject: Parish council meeting

Dear Colin Jackson,

I am emailing you today to request to be added to the parish council meeting agenda at the upcoming meeting on the 3rd of April.

I would like this time to discuss the use of Horden Welfare Park for a junior parkrun. Parkrun is an organisation that offers a weekly free to all run/walk event that not only encourages health, fitness and all around wellness but also offers a sense of community and values worth promoting within our part of the county. Horden village currently has an adult Parkrun event but not an event for the younger members of our community.

We are planning to hold the event every Sunday morning at 9am alongside all other junior parkruns across the UK and it will be open free of charge to any child from 4 years old up to 14 years old. It will be a run/walk of 2 kilometres around the park and made possible by the commitment of a core group of volunteers we have ready and keen to start.

We believe this project has the potential to reach children and families who otherwise would not be able to access junior parkrun as the next closest events are Rossmere park in Hartlepool or Durham city centre.

Myself the event director and a parkrun ambassador will be available to attend the meeting to discuss further and also answer any questions and queries the parish council may have. Likewise I Kiah Middleton the event director can be available to have a pre- meeting with the clerk if needed. I will add my contact information to end of this email.

We believe that this project has the potential to make a significant impact on our area and the people here and your support would be greatly appreciated.

Thank you for your time and consideration of this matter.

Sincerely,

Kiah Middleton

Event Director