

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 6 February 2025**

**Present:** Councillor F Leadbitter (Chairman)  
 Councillors R Bagnall, T Baldasera, C Cain, E, Laing, W Morrow, C Robson, D Tait, A Turner, J Ward,  
 L Williams and F Winrow.

**Staff:** Mr C Jackson (Deputy Clerk)

**Other:** Four Members of the Public were in attendance

**HPC** **Apologies for Absence.**

**24/25/203** **RESOLVED:** That apologies be **APPROVED** for Clerk to the Council S Shippen and Councillor W Smith. Councillor P Wood emailed apologies to the Clerk ahead but were not conveyed at the meeting.

Apologies were received from the Clerk to the Council.

**HPC** **Declarations of Interest.**

**24/25/204** No Declarations of interest were made.

**HPC** **Minutes of the Horden Parish Council Meeting held 16 January 2025.**

**24/25/205** **RESOLVED:** The minutes be confirmed as a true record and signed by the Chairman.

**HPC** **Public Participation.**

**24/25/206** J Ingell from Shelter provided the Council with an update on a piece of community engagement he has been working on that is challenging the Horden Masterplan. As part of this work he has composed an open letter to Durham County Council to turn the empty houses in homes through refurbishment and provide a fairer deal for residents who want to move. M Bellingham a local resident explained how it is effecting her and her brother.

Discussion took place which included Parish Council already sending a letter to Durham County Council with regards to the Masterplan. Councillors thanked J Ingell and the three residents for attending the meeting.

*6:15pm A Lee, SWC and Events Manager entered the meeting.*

**HPC** **Horden 125<sup>th</sup> Anniversary Meeting.**

**24/25/207** **RESOLVED:** Council **NOTE** the report form the working group and **APPROVE** the cost for the Pitman Poets.

*6:25pm A Lee, SWC and Events Manager left the meeting.*

**HPC** **Register of Delegated Decisions.**

**24/25/208** There were no delegated decisions to report.

**HPC** **Damage and Incident Report(s).**

**24/25/209** **RESOLVED:** that Council **NOTE** there are no report to consider

**HPC** **Cemetery Burial and Income Report 30 December 2024 to 26 January 2025.**

**24/25/210** **RESOLVED:** Council **NOTE** the information.

**Parish Council Financial:**

**HPC** **a) Bank Balances (Balance Sheet).**

**24/25/211** **RESOLVED:** Council **APPROVE** the Bank Balances and Balance Sheet to 31/12/2024 of £1,239,533.94.

**HPC** **b) Finance Report to 31/12/2024.**

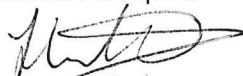
**24/25/212** **RESOLVED:** Council **APPROVE** the Income, Expenditure and Variances Report.

**HPC** **c) Cash Withdrawal(s) and Debit Card Transactions.**

**24/25/213** **RESOLVED:** Council **APPROVE** debit card transaction totalling £140.21.

**HPC** **d) Bank Transfer(s).**

**24/25/214** There were no bank transfers to report.

  
 6/3/25

- HPC  
24/25/215 e) **2025/26 Budget.**  
**RESOLVED:** Council **AGREED** the wording of the letter with an amendment to be made with regards to the reduction of support grant and that a visual summary of where the money goes to be included.
- HPC  
24/25/216 f) **Finance Reports.**  
**RESOLVED:** Council **AGREE** to receive financial information on a quarterly basis.
- HPC  
24/25/217 **Invoices for endorsement for payment.**  
**RESOLVED:** to **ENDORSE** payment of the attached schedule of invoices plus the additional schedule totalling £36,751.66. Councillors F Leadbitter and W Morrow to authorise.
- HPC  
24/25/218 **Members/Officers Allowances.**  
No claims received.
- HPC  
24/25/219 **SWC Garage**  
**RESOLVED:** Council continue to agree in principle to the proposal, but **ADVISE** additional clarity be sought of the £1,500 secured and additional costs for energy usage.
- HPC  
24/25/220 **Covid 19 Day of Reflection.**  
**RESOLVED:** Council **AGREED** no response required.
- HPC  
24/25/221 **NAC Digital Skill Survey and NAC Conference, A Councillor in a digital world.**  
**RESOLVED:** Council **AGREED** no response required.

Meeting concluded at 6:48pm

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### Horden Parish Council Invoices for Payment January 2025

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
A1 Trophies and Engraving	31.01.25	Brass Plaque - Cemetery	£27.00	BACS
Amazon	16.01.25	Mini Projector - SWC	£59.88	BACS
Amazon	03.02.25	Hand Towels - SWC	£23.62	BACS
Co-operative Bank	03.02.25	BACS/FD Online Fees 01/01/2025 - 31/01/2025	£74.20	D/D
Culligan (was Waterlogic)	16.01.25	Water Cooler Rental & Service - January 2025	£43.32	D/D
Culligan (was Waterlogic)	22.01.25	CREDIT Water Cooler & Service Nov, Dec Jan	-£34.56	D/D
Document Solutions UK Ltd	31.01.25	Photocopying Fees January 2025	£42.00	D/D
Eon Next	03.02.25	Gas SWC 02/01/2025 - 31/01/2025	£1,422.35	D/D
Eon Next	03.02.25	Electricity Cemetery 01/01/2025 - 02/02/2025	£82.78	D/D
ITC Service Limited	31.01.25	Unifi Security & Office 365 Officers & Domain/Hosting/Estate Management & 365 Backup - February	£422.04	D/D
Go2 Electrical Services Ltd	31.01.25	Supply & Fit LED Lights - Cemetery	£120.00	BACS
Go2 Electrical Services Ltd	04.02.25	Supply & Fit LED Light First Floor Kitchen - SWC	£115.00	BACS
Go2 Electrical Services Ltd	04.02.25	Supply & Fit LED Floodlight Rear SWC	£110.00	BACS
Go2 Electrical Services Ltd	04.02.25	Supply & Fit LED Lights - Parish Office	£180.00	BACS
Octopus Energy Limited	22.01.25	Cemetery Lodge Gas & Electricity 24/12/24 - 21/01/25	£61.52	BACS
Octopus Energy Limited	22.01.25	Welfare House Gas & Electricity 24/12/24 - 21/01/25	£53.48	BACS
Vodafone	20.01.25	Mobile Phones	£22.76	D/D
Wex	26.01.25	Vehicle Trackers	£16.80	D/D
Wex	03.02.25	Equipment Fuel	£82.67	D/D
<b>OTHER PAYMENTS</b>				
Co-op Bank	02.01.25	Wages Week 39	£4,872.37	BACS
Co-op Bank	09.01.25	Wages Week 40	£4,872.58	BACS
Co-op Bank	16.01.25	Wages Week 41	£4,574.59	BACS
Co-op Bank	23.01.25	Wages Week 42	£4,449.42	BACS
Co-op Bank	30.01.25	Wages Week 43	£4,449.02	BACS
Durham County Council	29.01.25	Attachment Weeks 40 - 43	£266.79	BACS
Durham County Council	29.01.25	Superannuation Weeks 40 - 43	£5,225.19	BACS
HMRC	29.01.25	PAYE Weeks 40 - 43	£4,817.19	BACS
Wave	13.01.25	SWC Water 13/10/2024 - 12/01/2025 (£88.00 pcm)	£299.65	D/D
		<b>Horden Parish Council JANUARY 2025 TOTAL</b>	<b>£36,751.66</b>	

*[Handwritten Signature]*  
6/3/25