

HORDEN PARISH COUNCIL
Minutes of Meeting held 6 March 2025

Present: Councillor F Leadbitter (Chairman)
 Councillors C Cain, E, Laing, W Morrow, C Robson, W Smith, A Turner, J Ward, L Williams and P Wood.

Staff: Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk)

HPC 24/25/222 **Apologies for Absence.**
RESOLVED: That apologies be **APPROVED** for Councillors R Bagnall, T Baldasera, D Tait and F Winrow.

HPC 24/25/223 **Declarations of Interest.**
 No Declarations of interest were made.

HPC 24/25/224 **Minutes of the Horden Parish Council Meeting held 6 February 2025.**
RESOLVED: The minutes be confirmed as a true record and signed by the Chairman.

HPC 24/25/225 **Public Participation.**
 No Members of the public were present.

Councillors C Cain and A Turner entered the meeting at 6:10pm.

HPC 24/25/226 **Park Equipment Purchases.**
RESOLVED: Council **APPROVE** the purchase of the following equipment: Ride on Mower – Supplier 1 (Toro 3100-d Ride on Mower (Demo) for £34,500; Pedestrian Cylinder Mower – Supplier 1 (Ransomes Mastiff 91 Pedestrian Cylinder Mower) for £5,400; and Mower – Supplier 3 (Weilbang Legacy 56 Pro mower) for £1,458.

HPC 24/25/227 **Cemetery Planters.**
RESOLVED: Council **APPROVE** to site 2 planters near to the letters to heaven post box.

HPC 24/25/228 **Grants Houses Allotments.**
RESOLVED: Council **AGREED** that Councillors F Leadbitter and A Turner to look at completing the forms and report back to Council at next meeting.

Councillor F Leadbitter left the meeting at 6:45pm.

Councillor W Morrow took over as Chair.

HPC 24/25/229 **Register of Delegated Decisions.**
 There were no delegated decisions to report.

HPC 24/25/230 **Damage and Incident Report(s).**
 There were no reports to consider

HPC 24/25/231 **Cemetery Burial and Income Report 27 January 2025 to 23 February 2025.**
RESOLVED: Council **NOTE** the information.

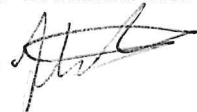
HPC 24/25/232 **Outdoor Team Manager Report.**
RESOLVED: Council **NOTE** the report and requested that the Outdoor Team Manager be invited to a meeting with the Council.

Councillor P Wood entered the meeting at 6:50pm.

HPC 24/25/233 **Bank Transfer(s).**
 There were no bank transfers to report.

HPC 24/25/234 **Invoices for endorsement for payment.**
RESOLVED: to **ENDORSE** payment of the attached schedule of invoices plus the additional schedule totalling £34,677.77. Councillors F Leadbitter and W Morrow to authorise.

HPC 24/25/235 **Members/Officers Allowances.**
 No claims received.

 3/24/25

HPC **2024/25 Review of the Effectiveness Internal Controls.**
 24/25/236 **RESOLVED:** Council **APPROVE** the 2024/25 Review of the Effectiveness Internal Controls.

Risk Management Review.
 HPC a) **Strategic.**
 24/25/237 **RESOLVED:** Council **APPROVE** the Strategic Risk Management Review.

HPC b) **Financial.**
 24/25/238 **RESOLVED:** Council **APPROVE** the Financial Risk Management Review.

Policies Review:
 HPC a) **Asset Management Policy.**
 24/25/239 **RESOLVED:** Council **APPROVE** the Asset Management Policy.

HPC b) **Anti-Fraud and Corruption Policy.**
 24/25/240 **RESOLVED:** Council **APPROVE** the Anti-Fraud and Corruption Policy.

HPC c) **Planning Applications Delegation Policy.**
 24/25/241 **RESOLVED:** Council **APPROVE** the Planning Applications Delegation Policy.

HPC d) **Debit Card Procedure Policy.**
 24/25/242 **RESOLVED:** Council **APPROVE** the Debit Card Procedure Policy.

HPC **Business Waste Recycling.**
 24/25/243 **RESOLVED:** Council **APPROVE** the report, with consideration given to education of service users to the centre, clearly marked bins and an acknowledgement that on occasions non-compliance will occur and fines to be recharged to users if clearly identified.

Councillor P Laing left the meeting at 8:05pm.

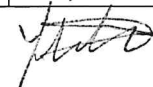
HPC **Morven Hawthorn Pit Connection Project Consultation.**
 24/25/244 **RESOLVED:** Council **ADVISE** the Clerk to respond to the consultation.

Meeting concluded at 8:15pm

 31/4/25

Horden Parish Council Invoices for Payment February 2025

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	24.01.25	Hand Towels, Toilet Rolls, Final Exit Sign	£80.55	BACS
Amazon	17.02.25	Hand Towels CREDIT	-£24.70	CREDIT
Amazon	20.02.25	Mobile Phone - Parks	£72.50	BACS
Amazon	20.02.25	Mobile Phone Case and Screen Protector - Parks	£10.17	BACS
Amazon	04.03.25	Paper Towels - SWC	£26.24	BACS
Amazon	04.03.25	Cleaning Materials - SWC	£96.02	BACS
Banner Group Ltd	04.03.25	Stationery - SWC	£38.38	BACS
Co-operative Bank	03.03.25	BACS/FD Online Fees 01/02/2025 - 28/02/2025	£67.98	D/D
Corona Energy	21.01.25	Sunderland Road Pavilion Electricity 01/09/24 - 30/09/24 CREDIT	-£95.10	CREDIT
Corona Energy	21.01.25	Sunderland Road Pavilion Electricity 01/10/24-31/10/24 CREDIT	-£147.79	CREDIT
Corona Energy	21.01.25	Sunderland Road Pavilion Electricity 01/09/24 - 30/09/24 RECALCULATION	£119.38	D/D
Corona Energy	21.01.25	Sunderland Road Pavilion Electricity 01/10/24 - 31/10/24 RECALCULATION	£123.50	D/D
Corona Energy	21.01.25	Sunderland Road Pavilion Electricity 01/12/24 - 31/12/24	£127.83	D/D
Corona Energy	06.02.25	Sunderland Road Pavilion Electricity 01/01/25 - 31/01/25	£159.32	D/D
Corona Energy	06.02.25	Memorial Park Electricity 01/01/2025 - 31/01/2025	£33.71	D/D
Document Solutions	28.02.25	Photocopying Fees February 2025	£42.00	D/D
Durham County Council	05.03.25	Repair Kubota Light Unit & Service Kubota & John Deere	£832.53	BACS
DWP Joinery Serv.	05.02.25	Vermin Control	£56.00	BACS
Eon Next	04.03.25	Gas SWC 01/02/2025 - 28/02/2025	£1,458.31	D/D
Eon Next	04.03.25	Electricity Cemetery 03/02/2025 - 02/03/2025	£51.51	D/D
ITC Service Limited	28.02.25	Unifi Security & Office 365 Officers & Domain /Hosting/Estate Management & 365 Backup - March	£422.04	D/D
Pat Lavery Ltd	11.02.25	Renew Rear Pads/Discs/Rear ABS Sensor - Iveco	£576.00	BACS
Magnum Cleaning	28.02.25	Window Cleaning - SWC	£45.00	BACS
Microshade Ltd	15.02.25	Hosted Application Service - Rialtas 15/02/25 - 14/03/25	£143.52	BACS
Octopus Energy Ltd	22.02.25	Cemetery Lodge Gas & Electricity 22/01/25 - 20/02/25	£49.21	BACS
Octopus Energy Ltd	27.02.25	Cemetery Lodge Gas & Electricity 22/02/25 - 26/02/25	£17.98	BACS
Octopus Energy Ltd	22.02.25	Welfare House Gas & Electricity 21/01/25 - 20/02/25	£48.30	BACS
Octopus Energy Ltd	28.02.25	Welfare House Gas & Electricity 22/02/25 - 27/02/25	£4.61	BACS
Scottish Power	04.02.25	SWC Electricity 07/01/2025 - 04/02/2025	£701.03	D/D
Scottish Power	05.03.25	SWC Electricity 05/02/2025 - 05/03/2025	£620.58	D/D
Select Telecom Ltd	31.01.25	Admin Phone Lines/Calls/Internet - February 2025	£121.99	D/D
Vodafone	20.02.25	Mobile Phones - Outdoor Team Manager	£30.66	D/D
Vodafone	20.02.25	Mobile Phone - Parks	£10.00	D/D
Wex	17.02.25	Vehicle Fuel - Iveco	£39.46	D/D
Wex	23.02.25	Vehicle Trackers	£14.40	D/D
OTHER PAYMENTS				
Co-op Bank	06.02.25	Wages Week 44	£4,595.43	BACS
Co-op Bank	13.02.25	Wages Week 45	£4,455.02	BACS
Co-op Bank	20.02.25	Wages Week 46	£4,467.48	BACS
Co-op Bank	27.02.25	Wages Week 47	£5,053.31	BACS
Durham County Council	24.02.25	Attachment Weeks 44 - 47	£266.76	BACS
Durham County Council	24.02.25	Superannuation Weeks 44 - 47	£5,234.21	BACS
HMRC	24.02.25	PAYE Weeks 44 - 47	£4,632.44	BACS
		Horden Parish Council FEBRUARY 2025 TOTAL	£34,677.77	

 2/4/25