

Horden Social Welfare Centre  
Seventh Street  
Horden  
County Durham  
SR8 4LX  
Tel: 0191 518 0823

28 February 2025

Dear Member

You are hereby summoned to attend the Meeting of Horden Parish Council (meeting in their capacity as the Trustee of Horden Recreation Ground) to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 6<sup>th</sup> March 2025 immediately following the Meeting of Horden Parish Council for the purposes of transacting the following business:

**HORDEN RECREATION GROUND**  
**ORDER OF BUSINESS**  
**Meeting to be held 6 March 2025**

- 1 **Apologies for Absence** – to consider for approval.
- 2 **Declarations of Interest in items on the agenda.**
- 3 **Minutes of the Meeting held 6<sup>th</sup> February 2025 (enclosed)** – to consider for approval.
- 4 **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Committee on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
- 5 **Register of Delegated Decisions (enclosed)** – to note there are no decisions since the last report.
- 6 **Damage and Incident Reports(s)** – no reports to consider.
- 7 **Outdoor Team Manager report** – to note the report.
- 8 **Invoices for endorsement for payment (enclosed)** – to approve payment.
- 9 **Plaque request for Bowling Green Seat** – to consider request.
- 10 **Exclusion of Press and Public.** In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to **RESOLVE** to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the personal and confidential nature of the business to be transacted.
- 11 **Big Foot Studios Lease update** – to consider a verbal update from the Clerk to the Council.



**Samantha Shippen**  
Clerk to the Council  
28<sup>th</sup> February 2025

To: The Trustee of Horden Recreation Ground/cc Public Notice

**HORDEN RECREATION GROUND COMMITTEE**  
**Minutes of Meeting held 6 February 2025**

- Present:** Councillor D Tait (Chair)  
 Councillors R Bagnall, T Baldasera, C Cain, E Laing, F Leadbitter, W Morrow, C Robson,  
 A Turner, J Ward, L Williams and F Winrow.
- Staff:** Mr C Jackson (Deputy Clerk).
- HRG 24/25/099** **Apologies for Absence.**  
**RESOLVED:** That apologies be **APPROVED** Councillor W Smith. Councillor P Wood emailed apologies ahead to the Clerk but were not conveyed at the meeting.  
  
 Apologies were received from the Clerk to the Council
- HRG 24/25/100** **Declarations of Interest in items on the agenda.**  
 No declaration of interest were made.
- HRG 24/25/101** **Minutes of Meetings held 16<sup>th</sup> January 2025.**  
**RESOLVED:** The Minutes be confirmed as a true record and signed by the Chair.
- HRG 24/25/102** **Public Participation.**  
 No members of the public were present.
- HRG 24/25/103** **Register of Delegated Decisions.**  
**RESOLVED:** Trustee **NOTED** no decisions to report.
- HRG 24/25/104** **Damage and Incident Report(s).**  
**RESOLVED:** Trustee **NOTED** the report.
- HRG 24/25/105** **Recreation Ground Financial:**  
 a) **Bank Balance as at 31/12/2024.**  
**RESOLVED:** Trustee **APPROVE** the bank balance of £19,675.79
- HRG 24/25/106** b) **Finance Report to 31/12/2024.**  
**RESOLVED:** Trustee **APPROVE** the Income, Expenditure and Variances Report to 30 December 2024
- HRG 24/25/107** c) **Invoices for endorsement for Payment.**  
**RESOLVED:** Trustee **APPROVE** payment of the schedule of invoices totalling £4,876.03

The Meeting concluded at 7:05pm

**Horden Recreation Ground Invoices for Payment - January 2025**

<b>SUPPLIER</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>Pay Ref:</b>
Aitkens Sportsturf Limited	22.01.25	Spring/Summer and Autumn/Winter Fertiliser	£416.88	100527
P Hutchinson & Sons	01.02.25	Green Waste Disposal x 5	£138.00	100528
Peterlee Town Council	30.01.25	Tree Works 21/01/2025 - 27/01/2025	£2,205.00	100529
SSE	25.01.25	Cricket Pavilion Electricity 02/12/2024 - 02/01/2025	£26.81	D/D
Steadfast Security Systems	20.01.25	Annual CCTV Service	£840.00	100530
TJ's Heating & Home Improvements	20.01.25	Boiler Repair - Park House	£261.00	100531
Veolia	31.01.25	Trade Waste - January	£312.48	D/D
Wex	03.02.25	Monthly Card Fee	£6.00	D/D
<b>OTHER PAYMENTS</b>				
Wave	13.01.25	Water - Horden Heritage Centre 13/10/2024-12/01/2025 (full recharge to Heritage Tearooms)	£109.42	D/D
Wave	20.01.25	Water - Football Grandstand 13/10/2024-12/01/2025 (Recharged £442.26 HCWFC & £120.10 Bigfoot)	£560.44	D/D
<b>Horden Recreation Ground JANUARY 2025 TOTAL</b>			<b>£4,876.03</b>	

**Horden Parish Council  
Outdoor Team Manager Report**

**1. Background**

This report is to provide the Council with an update on the activities of the Parks and Facilities from 7<sup>th</sup> – 28<sup>th</sup> February 2025.

**2. Parks and Facilities Update**

2.1 Welfare Park:

- Regular litter picking programme (Daily)
- Bins emptied regularly
- All of the remaining shrub beds have now been pruned
- 2 full pick ups of garden waste tipped off at the South Hetton site
- Both bowling greens have been fertilised and moss control applied
- Applied fertiliser to the cricket square in preparation of the season
- Cricket outfield cut
- Football field has been rolled every week and sand applied to muddy areas

**3. Recommendation**

The council is recommended to note the report.

**John Peace  
Outdoor Team Manager  
March 2025**

**Horden Recreation Ground Invoices for Payment - February 2025**

<b>SUPPLIER</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>Pay Ref:</b>
Durham County Council	04.02.25	John Deere Deck Kit	£611.69	
Origin Amenity Solutions	19.02.25	20 x Fertilizer	£774.00	
Select Telecom Limited	31.01.25	Fibre Broadband - February 2025	£47.40	D/D
SSE	08.02.25	Welfare Ground Electricity 01/01/2025-31/01/2025 (Fully Recharged to HCWFC)	£545.35	D/D
SSE	16.01.25	Floodlight (No2) CREDIT 05/06/2024 - 04/09/2024	-£77.06	D/D
SSE	16.01.25	Floodlight (No2) CREDIT 01/03/2024 - 04/06/2024	-£99.61	D/D
SSE	17.01.25	Floodlight (No2) Recalculation 01/03/2024 - 04/06/2024	£99.61	D/D
SSE	30.01.25	Floodlight (No2) Recalculation 05/06/2024 - 30/06/2024	£38.85	D/D
SSE	31.01.25	Floodlight (No2) 01/07/2024 - 31/07/2024	£46.33	D/D
SSE	04.02.25	Floodlight (No2) CREDIT 01/07/2024 - 31/07/2024	-£46.33	D/D
SSE	04.02.25	Floodlight (No2) CREDIT 05/06/2024 - 30/06/2024	-£38.85	D/D
SSE	04.02.25	Floodlight (No2) Recalculation 05/06/2024 - 30/06/2024	£21.78	D/D
SSE	04.02.25	Floodlight (No2) Recalculation 01/07/2024 - 31/07/2024	£25.97	D/D
SSE	04.02.25	Floodlight (No2) 01/08/2024 - 31/08/2024	£26.70	D/D
SSE	04.02.25	Floodlight (No2) 01/09/24 - 30/09/24	£56.86	D/D
SSE	04.02.25	Floodlight (No2) 01/10/24 - 31/10/24	£30.50	D/D
SSE	04.02.25	Floodlight (No2) 01/11/24 - 30/11/24	£38.96	D/D
SSE	04.02.25	Floodlight (No2) 01/12/24 - 31/12/24	£30.50	D/D
SSE	04.02.25	Floodlight (No2) 01/01/25 - 31/01/25	£30.50	D/D
SSE	14.02.25	Cricket Pavilion Electricity 03/01/25 - 31/01/25	£52.15	D/D
SSE	14.02.25	Welfare Park Electricity 03/01/25 - 31/01/25	£77.44	D/D
SSE	14.02.25	Works Building Electricity 03/01/25 - 31/01/25 (recharged £56.68 to Heritage Tearooms)	£185.33	D/D
Wex	10.02.25	Equipment Fuel	£109.23	D/D
<b>OTHER PAYMENTS</b>				
Wave	13.02.25	Welfare Park Water 13/11/24 - 12/02/25 (£129.00 per month Direct Debit)	£252.94	D/D
		<b>Horden Recreation Ground FEBRUARY 2025 TOTAL</b>	<b>£2,840.24</b>	

**From:**

**Sent:** 25 February 2025 18:15

**To:** Cemetery - Horden Parish Council <[cemetery@horden-pc.gov.uk](mailto:cemetery@horden-pc.gov.uk)>

**Subject:** Denise Lee's enquiry of the plaque at Horden Bowling Club.

Hi it's Denise Lee. I am emailing a photograph of the plaque size which we would like to be placed at Horden bowling green on the seat.

The message we want engraving on it will be

'In loving memory of Ernie and Evelyn Lee'

I would also like to add a recommendation for the parish council to repaint the seats as they are looking very unkept at the minute

If you could get back to us that would be great, Thankyou.

