

HORDEN PARISH COUNCIL
Minutes of Meeting held 16 January 2025

Present: Councillor F Leadbitter (Chairman)
 Councillors R Bagnall, T Baldasera, E, Laing, W Morrow, C Robson, W Smith, D Tait, A Turner, J Ward,
 F Winrow and P Wood.

Staff: Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk)

Other: Four Members of the Public were in attendance

HPC **Apologies for Absence.**
24/25/180 **RESOLVED:** That apologies be **APPROVED** for Councillor L Williams.

HPC **Declarations of Interest.**
24/25/181 Declarations of interest were declared from Councillor C Cain for Agenda Item 15 as Chairman of HCWFC, Councillor R Bagnall for Agenda Item 10 as an invoice from their business and Councillor F Leadbitter for Agenda Item 12 as Chairman of Station Road Allotments.

HPC **Minutes of the Horden Parish Council Meeting held 5 December 2024.**
24/25/182 **RESOLVED:** The minutes be confirmed as a true record and signed by the Chairman.

HPC **Public Participation.**
24/25/183 No public participation took place.

HPC **Horden Mine Water Heat Update.**
24/25/184 E Grimes from Durham County Council and G Easterlow from East Durham Trust provided an update on the Horden Mine Water Heat project. They provided information on the options they were exploring to create a delivery vehicle that would provide a community benefit to Horden. They also stated how they hoped the council and residents will be central to engage and take the project forward. Graham Easterlow also provided information on a new East Durham Trust project that would provide energy advice and support to the local community in which they will make Horden their beacon hub.

Councillors asked a number of questions, and thanked Ellie, Graham and their team for attending the meeting.

Meeting was adjourned at 18:45

Meeting re-commenced at 19:05

HPC **Register of Delegated Decisions.**
24/25/185 There were no delegated decisions to report.

HPC **Damage and Incident Report(s).**
24/25/186 **RESOLVED:** that Council **NOTE** the report.

HPC **Cemetery Burial and Income Report 25 November to 29th December 2024.**
24/25/187 **RESOLVED:** Council **NOTE** the information.

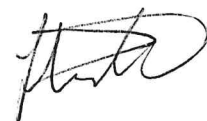
HPC **Parish Council Financial:**
24/25/188 a) **Bank Balances (Balance Sheet).**
RESOLVED: Council **APPROVE** the Bank Balances and Balance Sheet to 30/11/2024 of £1,288,861.00.

HPC b) **Finance Report to 30/11/2024.**
24/25/189 **RESOLVED:** Council **APPROVE** the Income, Expenditure and Variances Report.

HPC c) **Cash Withdrawal(s) and Debit Card Transactions.**
24/25/190 **RESOLVED:** Council **APPROVE** debit card transaction totalling £590.53.

HPC d) **Bank Transfer(s).**
24/25/191 The Clerk requested that £50,000 to be transferred from the CCLA account to the current account.
RESOLVED: Council **APPROVE** transfer of funds from CCLA to the Current account.

Councillors R Bagnall and C Robson Left the meeting 7:50pm

 1/2/25

- HPC**
24/25/192 **Invoices for endorsement for payment.**
RESOLVED: to **ENDORSE** payment of the attached schedule of invoices plus the additional schedule totalling £43,872.45. Councillors F Leadbitter and W Morrow to authorise.
- Councillors R Bagnall and C Robson re-entered the meeting 7:52pm*
- HPC**
24/25/193 **Horden 125th Anniversary.**
RESOLVED: Council **NOTE** the report from the Working Group, with Durham County Council to be invited to next meeting of the group.
- 2025/26 Budget Setting.**
- HPC**
24/25/194 **a) 2025/26 Fees.**
RESOLVED: Council **APPROVE** the fees for 2025/26 and **ADVISE** Officers to look into discounted fees for room hire with relation to how many residents of Horden benefit from the in-kind contribution.
- HPC**
24/25/195 **b) Events Plan and Budget 2025.**
RESOLVED: Council **APPROVE** the budget of £15,312 and **ADVISE** Officers to invite service providers to the next meeting.
- HPC**
24/25/196 **c) 2025/26 Budget.**
RESOLVED: Council **APPROVE:**
1. The net budget requirement for 2025/26 is £709,966 made up of an estimated gross expenditure of £1,111,220 and income of £401,254 excluding precept and reserves contribution.
 2. That a reserves contribution of £31,800 be allocated to reduce the impact of the increased budget.
 3. That a precept of £678,166 be raised of 2025/26 which represents a 5% increase in precept from 2024/25.
 4. Acknowledge that due to the reduction in tax base the increase in Band D is £22.26 per year and to Band A is £14.84 per year which represents a 5.95% increase in tax bands.
- HPC**
24/25/197 **Members/Officers Allowances.**
No claims received.
- HPC**
24/25/198 **Welfare House.**
RESOLVED: Council **APPROVE** to refer to the Asset and Risk Management Committee.
- Councillor C Cain left the meeting at 8:15pm*
- HPC**
24/25/199 **Horden Colliery Welfare Football Club.**
RESOLVED: Council **APPROVE** the nomination of Councillor F Winrow to the attend the HCWFC Meeting.
- Councillor C Cain re-entered the meeting at 8:18pm*
- HPC**
24/25/200 **Durham County Council Budget Consultation.**
RESOLVED: Council **AGREED** no response is required.
- HPC**
24/25/201 **Strengthening the standards and conduct framework for local authorities in England.**
RESOLVED: Council **AGREED** each Councillor will respond individually.
- HPC**
24/25/202 **Exclusion of Press and Public.**
RESOLVED that due to the nature of the business relating to legal matters, that the press and public be excluded in accordance with the Public Bodies (Admissions to Meetings) Act 1960.
- HPC**
24/25/202 **Third Street Allotment Site.**
RESOLVED: Council **AGREED** to go ahead with valuation.

Meeting concluded at 8:30pm

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Horden Parish Council Invoices for Payment December 2024

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	10.12.24	Thick Bleach	£9.55	BACS
Amazon	10.12.24	Paper Hand Towels	£24.70	BACS
Amazon	12.12.24	Cleaning Materials - SWC	£115.59	BACS
Banner	07.01.25	Bleach & Toilet Roll - Cemetery	£47.93	BACS
Banner	07.01.25	Blue Roll, Refuse Sacks & Toilet Roll - Parks	£71.46	BACS
Banner	14.01.25	Stationery and 2nd Class Stamps	£152.45	BACS
Banner	14.01.25	A4 dividers	£4.07	BACS
Co-operative Bank	02.01.25	BACS/FD Online Fees 01/12/2024 - 31/12/2024	£73.98	D/D
Corona	18.12.24	Sunderland Road Pavilion Electricity 01/09/24 - 30/09/24 CREDIT	-£134.41	CREDIT
Corona	18.12.24	Sunderland Road Pavilion Electricity 01/09/24 - 30/09/24 Recalculation	£95.10	D/D
Corona	18.12.24	Sunderland Road Pavilion Electricity 01/10/24 - 31/10/24	£147.79	D/D
Corona	18.12.24	Sunderland Road Pavilion Electricity 01/11/24 - 30/11/24	£132.14	D/D
Corona	18.12.24	Memorial Park Electricity 01/09/24 - 30/09/24 CREDIT	-£30.42	CREDIT
Corona	18.12.24	Memorial Park Electricity 01/09/24 - 30/09/24 Recalculation	£35.91	D/D
Corona	18.12.24	Memorial Park Electricity 01/10/24 - 31/10/24	£25.59	D/D
Corona	18.12.24	Memorial Park Electricity 01/11/24 - 30/11/24	£27.12	D/D
Corona	07.01.25	Memorial Park Electricity 01/12/24 - 31/12/24	£31.08	D/D
Culligan (was Waterlogic)	15.12.24	Water Cooler Rental & Service - December 24	£43.32	D/D
Document Solutions UK Ltd	23.12.24	Photocopying Fees December 2024	£64.49	D/D
Durham County Council	05.12.24	Repairs to Tractor & Ride on Mower - Cemetery (Insurance Claim)	£1,358.01	BACS
Eon Next	02.01.25	Gas SWC 02/12/2024 - 01/01/2025	£958.74	D/D
Eon Next	02.01.25	Electricity Cemetery 01/12/2024 - 31/12/2024	£58.18	D/D
Harbro Electrical Limited	19.12.24	2 x Weatherproof Garden Boxes	£56.40	BACS
ITC Service Limited	31.12.24	Unifi Security & Office 365 Officers & Domain/Hosting/Estate Management & 365 Backup - January	£422.04	D/D
ITC Service Limited	05.01.25	Lenovo Laptop, Monitor, Docking Station & Set Up	£1,266.00	D/D
LMP Gardening & Rubbish Services	19.12.24	Waste Removal - SWC	£40.00	BACS
Mazars	30.11.24	External Audit	£2,016.00	BACS
Microshade Ltd	15.12.24	Hosted Application Service - Rialtas 15/12/24 - 14/01/25	£143.52	BACS
Microshade Ltd	15.01.25	Hosted Application Service - Rialtas 15/01/25 - 14/02/25	£143.52	BACS
MKM BS (Peterlee) Limited	16.12.24	Timber, Nuts, Bolts & Washers - Sunderland Rd	£44.40	BACS
NEREO	16.12.24	HR Support	£3,060.00	BACS
Octopus Energy Limited	23.12.24	Cemetery Lodge Gas & Electricity 21/11/24 - 22/12/24	£48.12	BACS
Octopus Energy Limited	24.12.24	Cemetery Lodge Gas & Electricity 23/12/24 - 23/12/24	£7.60	BACS
Octopus Energy Limited	24.12.24	Welfare House Gas & Electricity 21/10/24 - 23/12/24	£38.84	BACS
RnB Roofing	13.12.24	Replace and Seal Lead Flashing - Cemetery Chapel	£75.00	BACS
Geo Robinson & Son	30.11.24	Toilet Brush & Holder, WD40 & Key Cutting	£15.05	BACS
Scottish Power	10.12.24	SWC Electricity 06/11/2024 - 10/12/2024	£775.91	D/D

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Scottish Power	06.01.25	SWC Electricity 11/12/2024 - 06/01/2025	£456.77	D/D
Screwfix Direct Limited	03.12.24	2 x Tripod Lights and Chainsaw Gloves	£109.95	BACS
Select Telecom Limited	30.11.24	Admin Phone Lines/Calls/Internet - Dec 24	£120.23	D/D
Select Telecom Limited	31.12.24	Admin Phone Lines/Calls/Internet - January 25	£114.22	D/D
Siemens Financial Services	15.12.24	Photocopier Lease 14/01/2025-13/04/2025	£178.56	D/D
Total Energies	07.12.24	CREDIT to cancel Memorial Park Electricity 01/03/24 - 01/03/24	-£0.70	CREDIT
Vodafone	20.12.24	Mobile Phones	£67.40	D/D
Wex	09.12.24	Equipment Fuel - Cemetery	£121.55	D/D
Wex	29.12.24	Vehicle Trackers	£11.98	D/D
Wex	30.12.24	Vehicle Fuel	£56.76	D/D
Wex	13.01.25	Equipment Fuel - Parks	£82.43	D/D
OTHER PAYMENTS				
Co-op Bank	05.12.24	Wages Week 35	£4,940.20	BACS
Co-op Bank	12.12.24	Wages Week 36	£5,007.54	BACS
Co-op Bank	19.12.24	Wages Week 37	£4,940.80	BACS
Co-op Bank	24.12.24	Wages Week 38	£4,933.08	BACS
Durham County Council	17.12.24	Attachment Weeks 36 - 39	£266.76	BACS
Durham County Council	17.12.24	Superannuation Weeks 36 - 39	£5,609.47	BACS
HMRC	17.12.24	PAYE Weeks 36 - 39	£5,232.20	BACS
Wave	11.12.24	Cemetery Water 11/09/2024 - 10/12/2024 (£35.00 pcm)	£158.48	D/D
		Horden Parish Council DECEMBER 2024 TOTAL	£43,872.45	

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