

Horden Social Welfare Centre
Seventh Street
Horden
County Durham
SR8 4LX
Tel: 0191 518 0823

29 November 2024

Dear Member

You are hereby summoned to attend the Meeting of Horden Parish Council (meeting in their capacity as the Trustee of Horden Recreation Ground) to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 5th December 2024 immediately following the Meeting of Horden Parish Council for the purposes of transacting the following business:

HORDEN RECREATION GROUND
ORDER OF BUSINESS
Meeting to be held 5 December 2024

- 1 **Apologies for Absence** – to consider for approval.
- 2 **Declarations of Interest in items on the agenda.**
- 3 **Minutes of the Meeting held 7th November 2024 (enclosed)** – to consider for approval.
- 4 **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Committee on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
- 5 **Register of Delegated Decisions (enclosed)** – to note there are no decisions since the last report.
- 6 **Damage and Incident Reports(s)** – there are no reports to consider.
- 7 **Horden Recreation Ground Financial:**
 - a) **Bank Balance as at 31/10/2024** – to note the information.
 - b) **Finance Report (enclosed)** – to consider Income, Expenditure and Variance Reports to 31/10/2024.
 - c) **Invoices for endorsement for payment (enclosed)** – to approve payment.
- 8 **Horden CWFC** – to consider request.



Samantha Shippen
Clerk to the Council
29th November 2024

To: The Trustee of Horden Recreation Ground/cc Public Notice

HORDEN RECREATION GROUND COMMITTEE
Minutes of Meeting held 7 November 2024

Present: Councillor D Tait (Chair)
 Councillors R Bagnall, T Baldasera, C Cain, B Gash, F Leadbitter, W Morrow, C Robson, A Turner,
 J Ward and P Wood

Staff: Mrs S Shippen (Clerk to the Council), Mr C Jackson (Deputy Clerk).

HRG **Apologies for Absence.**
24/25/068 **RESOLVED:** That apologies were **RECEIVED** for Councillor E Laing and **APPROVED** for
 Councillors W Smith and F Winrow.

HRG **Declarations of Interest in items on the agenda.**
24/25/069 No declarations of interest were raised.

HRG **Minutes of Meetings held 03rd October 2024.**
24/25/070 **RESOLVED:** The Minutes be confirmed as a true record and signed by the Chair.

HRG **Public Participation.**
24/25/071 No members of the public were present.

HRG **Register of Delegated Decisions.**
24/25/072 **RESOLVED:** Trustee **NOTED** no decisions to report.

HRG **Damage and Incident Report(s).**
24/25/073 **RESOLVED:** Trustee **NOTED** no Damage and incident to report.

Recreation Ground Financial:

HRG a) **Bank Balance as at 31/09/2024.**
24/25/074 **RESOLVED:** Trustee **APPROVE** the bank balance of £37,749.88

HRG b) **Finance Report to 31/09/2024.**
24/25/075 **RESOLVED:** Trustee **APPROVE** the Income, Expenditure and Variances Report to 30
 September 2024

HRG c) **Invoices for endorsement for Payment.**
24/25/076 **RESOLVED:** Trustee **APPROVE** payment of the schedule of invoices totalling £4,300.50.

HRG **South Terrace Wall Update**
24/25/077 **RESOLVED:** Trustee **RECEIVED** a verbal report of the Clerk advising the tender process would be
 undertaken in December/January for the work to commence in the Spring.

The Meeting concluded at 8:10pm

Horden Recreation Ground Invoices for Payment - October 2024

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Banner	08.10.24	Blue Rolls	£41.88	100510
Durham County Council	04.11.24	Sthil Lawnmower, Repair John Deere/Dennis/Wessex/Allett	£1,748.71	100511
Horn's Garden Centre	10.10.24	Fertilizer & Fish Blood & Bone	£82.93	100512
P Hutchinson & Sons	01.11.24	Green Waste Disposal	£24.00	100513
Pat Lavery Limited	19.07.24 RCVD 15.10.24	Puncture Repair to Iveco Pick Up	£20.00	100514
Select Telecom Limited	30.09.24	Fibre Broadband - October	£47.40	D/D
Shoreline Fire Limited	06.11.24	Bi-Annual Service Fire Alarm System/Emergency Lights - Grandstand	£120.00	PART 100515
Shoreline Fire Limited	06.11.24	Bi-Annual Service Fire Alarm System/Emergency Lights & Annual Service Intruder Alarm - Tearoom	£216.00	PART 100515
SSE Energy	08.10.24	Welfare Ground Electricity 01/09/2024-30/09/2024 (Fully Recharged to HCWFC)	£451.61	D/D
Veolia	30.09.24	Trade Waste - September	£228.38	D/D
Veolia	31.10.24	Trade Waste - October	£285.48	D/D
Wex	07.10.24	Equipment Fuel	£110.25	D/D
Wex	14.10.24	Equipment Fuel	£108.91	D/D
Wex	28.10.24	Equipment Fuel	£106.90	D/D
Wex	04.11.24	Monthly Card Fee	£6.00	D/D
OTHER PAYMENTS				
Wave	13.10.24	Water - Horden Heritage Centre 13/07/2024-12/10/2024 (full recharge to Heritage Tearooms)	£191.42	D/D
Wave	13.10.24	Water - Football Grandstand 13/07/2024-12/10/2024 (Recharged £398.33 HCWFC & £105.46 Bigfoot)	£510.63	D/D
		Horden Recreation Ground OCTOBER 2024 TOTAL	£4,300.50	

**Bank Reconciliation Statement as at 31/10/2024
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HORDEN RECREATION GROUND	31/10/2024	176	27,811.83
			<u>27,811.83</u>
<u>Unpresented Payments (Minus)</u>			<u>Amount</u>
19/09/2024 DDR	SELECT TELECOM		47.40
03/10/2024 100506	GEO ROBINSON		142.85
21/10/2024 DDR	SELECT TELECOM		47.40
			<u>237.65</u>
			27,574.18
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			27,574.18
		Balance per Cash Book is :-	27,574.18
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

HORDEN RECREATION GROUND FINANCE REPORT

This report details accounts as at 31 October 2024 – accounts on a straight line we should be around 58%.

EXPENDITURE

Account	Page	£ Spend/ £ Budget	Explanation	Comment	Reported to Trustee
4120 – Water	1	2,618/3,160	Will balance with Water re-charge		11/07/24
4170 – Cleaning	1	219/300	Cleaning materials bought upfront		03/10/24
4180 – Clothing	1	312/450	Clothing of staff		07/11/24
4230 – Trade Waste	1	1,607/2,700	Green waste collection at beginning of year		11/07/24
4260 – Equipment Repairs	1	3,634/4,500	Purchase of Cylinder Mower		05/12/24
4270 – Grounds Maintenance	1	9,990/10,000	Tree works, Mower repair, drain maintenance and Wetting agents		06/06/24
4330 – Capital Purchase	1	5,000/5,000	Purchase of Cylinder Mower		05/12/24

INCOME

Account	Page	£ Receipt/ £ Budget	Explanation	Comment	Reported to Trustee
1120 – Big Foot Studio	1	525/525	Annual rent received		05/09/24
1130 – Cricket Social Club Rent	1	701/667	Annual rent received		05/09/24
1150 – Ambulance House Rent	1	421/420	Annual rent received		05/09/24
1160 – Bowls Ground Income	1	840/840	Annual rent received		05/09/24
1170 – Cricket Ground Income	1	1,987/2,086	Annual rent received		05/09/24
1180 – Welfare Ground Rent	1	4,416/4,416	Rent received		05/09/24
1220 – Water Recharge	1	1,186/650	Meter readings taken regularly and recharged appropriately		06/06/24
1270 – Income Wayleaves	1	93/103	First payment received		06/06/24

Detailed Receipts & Payments by Budget Heading 31/10/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100 Income						
1120 BIG FOOT STUDIO RENT	525	525	0			100.0%
1130 Cricket Social Club Rent	701	667	(34)			105.1%
1150 Income-Ambulance House Rent	421	420	(1)			100.2%
1160 Bowls Ground Income	840	840	0			100.0%
1170 Cricket Ground Income	1,987	2,086	99			95.3%
1180 Welfare Ground Income	4,416	4,416	0			100.0%
1190 Other Ground Fees	2,397	4,725	2,329			50.7%
1210 Electricity Recharge	3,173	7,200	4,027			44.1%
1220 Water Recharge	1,186	650	(536)			182.5%
1270 Income-Wayleaves	93	108	15			86.5%
1400 Income-Parish Council Grant	0	86,435	86,435			0.0%
1401 Asset Sale Income	1,645	0	(1,645)			0.0%
1404 Income - Loan	0	120,000	120,000			0.0%
Income :- Receipts	17,384	228,072	210,688			7.6%
Net Receipts	17,384	228,072	210,688			
200 Expenditure						
4070 Professional Fees	626	8,000	7,374		7,374	7.8%
4120 Water	2,618	3,160	542		542	82.9%
4130 Electricity	5,109	12,927	7,818		7,818	39.5%
4150 Telephone/Fax	277	500	224		224	55.3%
4160 Insurance	0	4,065	4,065		4,065	0.0%
4170 Cleaning	219	300	81		81	73.0%
4180 Clothing	312	450	138		138	69.2%
4200 Buildings	706	30,000	29,294		29,294	2.4%
4210 Plant and Equipment	0	2,500	2,500		2,500	0.0%
4220 Play Equipment	58	1,000	942		942	5.8%
4230 Trade Waste	1,607	2,700	1,093		1,093	59.5%
4250 Tools	0	300	300		300	0.0%
4260 Equipment Repairs	3,634	4,500	866		866	80.7%
4270 Grounds Maintenance	9,960	10,000	40		40	99.6%
4290 Equipment Fuel	2,291	4,300	2,009		2,009	53.3%
4300 Vehicle Maintenance	0	3,500	3,500		3,500	0.0%
4310 Horticulture	1,595	4,050	2,455		2,455	39.4%
4320 Health and Safety	194	1,000	806		806	19.4%
4330 CAPITAL PURCHASE	5,000	5,000	0		0	100.0%
4340 Loan Repayment-South Terr Wall	0	4,800	4,800		4,800	0.0%
4350 Major Schemes Expenditure	0	5,000	5,000		5,000	0.0%
4500 Miscellaneous Expenditure	0	20	20		20	0.0%

Detailed Receipts & Payments by Budget Heading 31/10/2024

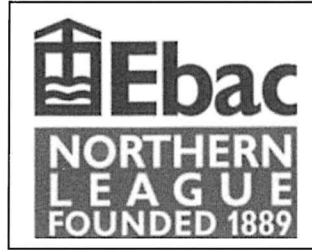
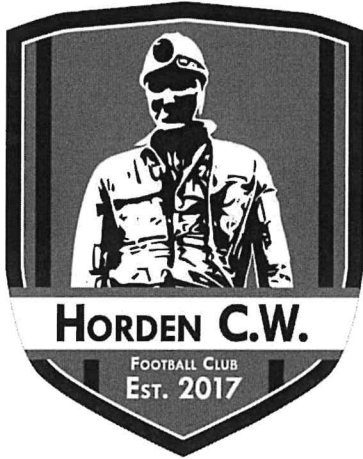
Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4650 Funded Capital Projects	0	120,000	120,000		120,000	0.0%
Expenditure :- Indirect Payments	<u>34,205</u>	<u>228,072</u>	<u>193,867</u>	<u>0</u>	<u>193,867</u>	<u>15.0%</u>
Net Payments	<u>(34,205)</u>	<u>(228,072)</u>	<u>(193,867)</u>			
<u>999 VAT Data</u>						
115 VAT on Receipts	5,355	0	(5,355)			0.0%
VAT Data :- Receipts	<u>5,355</u>	<u>0</u>	<u>(5,355)</u>			
515 VAT on Payments	5,258	0	(5,258)		(5,258)	0.0%
VAT Data :- Indirect Payments	<u>5,258</u>	<u>0</u>	<u>(5,258)</u>	<u>0</u>	<u>(5,258)</u>	
Net Receipts over Payments	<u>97</u>	<u>0</u>	<u>(97)</u>			
Grand Totals:- Receipts	22,739	228,072	205,333			10.0%
Payments	39,463	228,072	188,609	0	188,609	17.3%
Net Receipts over Payments	<u>(16,724)</u>	<u>0</u>	<u>16,724</u>			
Movement to/(from) Gen Reserve	<u>(16,724)</u>	<u>0</u>	<u>16,724</u>			

Horde Recreation Ground Invoices for Payment - November 2024

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Origin Amenity Solutions	15.11.24	Soluble Iron, Flushthru & Dedicate Fungicide	£260.40	
Geo Robinson & Son	31.10.24	Masonry Rollers & Silicone Spray	£27.46	
Select Telecom Limited	31.10.24	Fibre Broadband - November	£47.40	D/D
SSE	11.11.24	Welfare Ground Electricity 01/10/2024-31/10/2024 (Fully Recharged to HCWFC)	£467.86	D/D
SSE	26.11.24	Cricket Pavilion Electricity 05/09/2024 - 30/09/2024 (Fully recharged to Cricket Team)	£47.41	D/D
Wex	11.11.24	Equipment Fuel	£107.12	D/D
OTHER PAYMENTS				
		Horde Recreation Ground NOVEMBER 2024 TOTAL	£957.65	

HORDEN COMMUNITY WELFARE FOOTBALL CLUB



Chairperson: Chris Cain
 E-mail: chris.cain58@outlook.com
 Mobile: 07931463449

Vice Chairperson: Malc Yorke
 E-mail: malcolm.yorke@btinternet.com
 Mobile: 07876714923

Secretary and Treasurer: Ryan Cuthbert
 E-mail: rpcuthbert74@gmail.com
 Mobile: 07725997106

Registered Charity Number 1202870.

31st October 2024

Dear Horden Recreation Ground Trustees,

The football club currently have a 10 year license which commenced on the 20th July 2019 to occupy the football ground.

Recently Durham County FA notified all clubs in the National League System that they may be eligible for grants up to £100k to improve their grounds.

The eligible projects range from access roads, ball stop netting, clubhouses, dugouts, hard standing, pitch maintenance machinery, changing rooms, spectator accommodation, spectator toilets, PA systems, turnstiles and several other projects.

To be eligible for the funding the club must either be owners of the ground or have at least a 10 year license to prove their security of tenure.

We would ask the Trustees to consider granting the football club a rolling 10 year license (or longer) which would enable the football club to be in a position to apply for such funding and work with HPC when it becomes available.

The football club have been license holders at Welfare Park since 2017 and would like to think we have gained the confidence of the Trustees in this time.

Our village now has established men's and women's teams playing from Welfare Park and a thriving junior section with nine boys and girls teams ranging from under 8's to under 14's who in the spring/summer months use the facilities on pitch number two (old rugby pitch).

All of this has been accomplished by a group of local volunteers who put many unpaid hours into the football club along with the support of HPC who have facilitated ground improvements such as floodlights, perimeter fencing and a seating area.

We would be grateful if you could give our request some careful consideration.

Kind regards

Chris Cain – Chairperson Horden CW

Registered charity number 1202870

ANNEXE TO CORRESPONDENCE DATED 01/11/2024

We thought the below information from a recent social media post by Chester Le Street Town who are a football club in the same league as ourselves would be a helpful insight for the trustees as to why we are asking for an extended licence. We are committed to having a community football club to be proud of in our village and long term security of the excellent facilities at Welfare Park is one of our main priorities.

BREAKING NEWS !!!!!!!

We are delighted to announce we have been granted a 50 year extension of the lease on Moor Park.

This not only secures the sustainable long-term future of the club being based at the ground we've been at since 1982, but also allows for potential opportunities for growth where possible.

Chairman Steve O'Shaughnessy said, "This is massive for us. To know the Cestrians will be at Moor Park for at least the next 50 years means everything".

We'd like to thank Chester Moor Village Scheme, Muckles Solicitors, The FA Club Programme and County Durham Council for their involvement in making this happen.