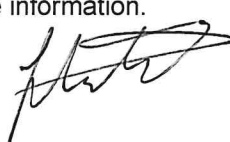


HORDEN PARISH COUNCIL
Minutes of Meeting held December 2024

- Present:** Councillor F Leadbitter (Chairman)
 Councillors R Bagnall, T Baldasera, B Gash, E, Laing, W Morrow, C Robson, W Smith, A Turner, J Ward and F Winrow.
- Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk)
- Other:** One Member of the Public was in attendance
- HPC 24/25/154** **Apologies for Absence.**
RESOLVED: That apologies be **APPROVED** for Councillors C Cain, D Tait and P Wood.
- HPC 24/25/155** **Declarations of Interest**
 No declarations of Interest raised.
- HPC 24/25/156** **Minutes of the Horden Parish Council Meeting held 7 November 2024.**
RESOLVED: The minutes be confirmed as a true record and signed by the Chairman.
- HPC 24/25/157** **Public Participation.**
 One Member of the Public requested whether the Council is committed to take over responsibility of Grants Houses Allotments. Council stated that it had been in contact with the County Council with regards to the allotments.
- HPC 24/25/158** **Horden Mine Water Heat Update**
 The Agenda item has been withdrawn due to staff availability and adjourned to next meeting.
- HPC 24/25/159** **Register of Delegated Decisions.**
 There were no delegated decisions to report.
- HPC 24/25/160** **Damage and Incident Report(s).**
RESOLVED: that Council **NOTE** the report.
- HPC 24/25/161** **Cemetery Burial and Income Report 28 October to 24 November 2024.**
RESOLVED: Council **NOTE** the information.
- Parish Council Financial:**
- HPC 24/25/162** **a) Bank Balances (Balance Sheet).**
RESOLVED: Council **APPROVE** the Bank Balances and Balance Sheet to 31/10/2024 of £1,323,830.84.
- HPC 24/25/163** **b) Finance Report to 31/10/2024.**
RESOLVED: Council **APPROVE** the Income, Expenditure and Variances Report.
- HPC 24/25/164** **c) Cash Withdrawal(s) and Debit Card Transactions.**
RESOLVED: Council **APPROVE** debit card transaction totalling £207.20.
- HPC 24/25/165** **d) Bank Transfer(s).**
RESOLVED: Council **NOTE** no transfers to approve.
- HPC 24/25/166** **e) Budget Workshop.**
RESOLVED: Council **AGREE** next budget workshop meeting for Monday 9th December.
- HPC 24/25/167** **Invoices for endorsement for payment.**
RESOLVED: to **ENDORSE** payment of the attached schedule of invoices plus the additional schedule totalling £51,415.94. Councillors F Leadbitter and W Morrow to authorise.
- HPC 24/25/168** **Notification of Asset Sale of Iveco Pick for £1,000 + VAT**
RESOLVED: Council **RECEIVE** the information.
- HPC 24/25/169** **Members/Officers Allowances.**
 No claims received.

 16/1/25

- HPC**
24/25/170 **Co-op Bank Correspondence.**
RESOLVED: Council **RECEIVE** the information.
- HPC**
24/25/171 **Personnel Committee.**
RESOLVED: Council **APPROVE** items 1, 2 and 4 and **AGREED** in principle item 3 with costing being brought to future Council Meeting.
- HPC**
24/25/172 **Social Welfare Centre Booking Form.**
RESOLVED: Council **APPROVE** the report and documentation.
- HPC**
24/25/173 **Horden 125th Anniversary.**
RESOLVED: Council **NOTE** the report from the Working Group, with Durham County Council to be invited to next meeting.
- HPC**
24/25/174 **Government Consultation on remote attendance and proxy voting.**
RESOLVED: Council **APPROVE** draft a response from the Clerk for submission.
- HPC**
24/25/175 **SWC Garage.**
RESOLVED: Council **AGREE** in principle to the proposal subject to a detailed proposal coming back to the Council.
- HPC**
24/25/176 **Biodiversity and Non-Designated Heritage Assets Supplementary Planning.**
RESOLVED: Council **AGREED** no response required.
- HPC**
24/25/177 **Royal Garden Party Invitation.**
RESOLVED: Council **AGREED** to nominate Councillor W Smith.
- HPC**
24/25/178 **North East Mayor Transport Consultation**
RESOLVED: Council **ADVISE** the Clerk to respond that we strongly agree to the greener proposal but wish to point out lack of carriages on trains and poor onward travel from station to coast. Each Councillor will respond individually.
- HPC**
24/25/179 **NAC Youth Conference Invitation.**
RESOLVED: Council **AGREED** not to attend.

Meeting concluded at 7.40pm

 16/1/25

Horde Parish Council Invoices for Payment November 2024

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	21.11.24	CCTV Logbook	£14.99	BACS
Citron Hygiene	08.11.24	Sanitary Disposal SWC Annual Fee	£113.60	BACS
C N 24hour Locksmith	26.11.24	Replace Gearbox & Door Handles - Welfare House	£180.00	BACS
Coast Road Karaoke & Disco	04.12.24	PA Hire - Christmas Tree Lighting	£100.00	BACS
Co-operative Bank	02.12.24	BACS/FD Online Fees 01/11/24 - 30/11/24	£67.50	D/D
Creative Youth Opportunities	14.11.24	Lantern Project & Parade	£500.00	BACS
Culligan (was Waterlogic)	15.11.24	Water Cooler Rental & Service - November 24	£43.32	D/D
Document Solutions UK Ltd	29.11.24	Photocopying Fees November 2024	£42.00	D/D
Eon Next	02.12.24	Gas SWC 04/11/2024 - 01/12/2024	£1,047.65	D/D
Eon Next	02.12.24	Electricity Cemetery 01/11/2024 - 30/11/2024	£38.55	D/D
P Hutchinson & Sons	02.12.24	Woodchips	£30.00	BACS
ITC Service Limited	30.11.24	Unifi Security & Office 365 Officers & Domain/Hosting/Estate Management & 365 Backup - December	£419.34	D/D
Microshade Business Consultants Ltd	15.11.24	Installation, Set Up & Migration of Data, Hosted Application Service	£263.52	BACS
Octopus Energy Limited	21.11.24	Cemetery Lodge Gas & Electricity 22/10/24 - 20/11/24	£46.39	BACS
Octopus Energy Limited	21.11.24	Welfare House Gas & Electricity 22/10/24 - 20/11/24	£34.16	BACS
Roadsafe Traffic Management (NE)	11.11.24	Road Closure - Remembrance Parade	£3,210.00	BACS
Geo Robinson & Son	31.10.24	Mop & Bucket, WD40, Brushes, Batteries, Stain, Spray Paint	£89.98	BACS
Salus NE Limited	28.11.24	First Aiders - Christmas Tree Lighting	£144.00	BACS
Screwfix Direct Ltd	21.11.24	Fan Heater & Trimmer Line	£51.74	BACS
Select Telecom Limited	31.10.24	Admin Phone Lines/Calls/Internet - November 24	£120.54	D/D
Shoreline Fire Limited	04.12.24	Supply and Fit Replacement Emergency Bulk Heads x 4 - Sunderland Road	£240.00	BACS
Shoreline Fire Limited	04.12.24	Supply and Fit Replacement Emergency Sealed Unit - SWC	£90.00	BACS
TJ's Heating & Home Improvements	19.11.24	Service Sunderland Road Bungalow Boiler	£70.00	BACS
Treasured Memories Ltd	08.11.24	Memorial Plaque - MJ	£126.78	BACS
Turfcare Specialists Ltd	28.11.24	Supply and Deliver Christmas Tree	£1,260.00	BACS
Vodafone	20.11.24	Mobile Phones	£69.60	D/D
Wex	24.11.24	Vehicle Trackers	£11.98	D/D
Wex	02.12.24	Vehicle Fuel	£49.33	D/D
OTHER PAYMENTS				
Co-op Bank	07.11.24	Wages Week 31	£4,742.34	BACS
Co-op Bank	14.11.24	Wages Week 32	£10,210.49	BACS
Co-op Bank	21.11.24	Wages Week 33	£4,949.98	BACS
Co-op Bank	27.11.24	Wages Week 34	£4,949.98	BACS
Durham County Council	02.12.24	Attachment Weeks 31 - 35	£501.56	BACS
Durham County Council	02.12.24	Superannuation Weeks 31 - 35	£8,451.67	BACS
HMRC	02.12.24	PAYE Weeks 31 - 35	£9,134.95	BACS
		Horde Parish Council NOVEMBER 2024 TOTAL	£51,415.94	

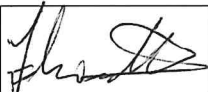
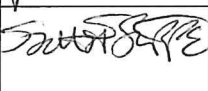
[Handwritten Signature] 16/11/25

DURHAM COUNTY COUNCIL

OFFICIAL PRECEPT REQUEST 2025/26 – Horden Parish Council

Please return a completed, signed electronic request via email to townandparishprecepts@durham.gov.uk.

1. Precept Requirement for 2025/26	£ 678,166
2. Tax Base 2025/26	1,711.0
3. Band D Charge	£ 396.36
Divide the Precept figure in Box 1 by the Tax Base figure in Box 2 to calculate the Band D charge for the year commencing 1st April 2024	
4. LCTRS Grant Payable to your Council 2025/26	87,544
5. Total Payment by DCC (Add together Box 1 and Box 4)	£ 765,710
6. Date of Meeting	16/01/2025
This is the date of the Parish/Town Council meeting where the precept in Box 1 above was agreed	

Print Name (Chairman)	Cllr F Leadbitter	Signature		Date	17/1/25
Print Name (Clerk)	Mrs S J Shippen	Signature		Date	17/1/25

Bank details for payment:

Name of bank	Co-operative Bank		
Bank Address	Business Banking, Manchester		
Sort Code	08-90-06	Account Number	61080072

Email for remittance advice	admin@horden-pc.gov.uk
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It is essential that all of the above information is provided. Failure to do so may result in a delay in your precept/grant being paid.