

Horden Parish Council

Horden Social Welfare Centre
Seventh Street
Horden, County Durham
SR8 4LX
Tel: 0191 518 0823

30 August 2024

Dear Member

You are summoned to attend the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 5 September 2024 at 6pm.

HORDEN PARISH COUNCIL ORDER OF BUSINESS **Meeting to be held 5 September 2024**

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
3. **Minutes of the Horden Parish Council Meeting held 11 July 2024 (enclosed)** – to consider for approval.
4. **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Parish Council on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
5. **DCC Horden Masterplan/Third Street Resident Engagement** – to receive presentation.
6. **Register of Delegated Decisions** – to note there are no additional decisions to approve.
7. **Damage and Incident Report(s) (enclosed)** –to consider reports.
8. **Cemetery Burial and Income Report 01/7/24 – 23/08/24 (enclosed)** – to receive the information.
9. **Parish Council Financial:**
 - a) **Bank Balances** – to receive balances at 31/7/24.
 - b) **Finance Report (enclosed)** – to consider Income, Expenditure and Variance Report to 31/7/24.
 - c) **Cash Withdrawals and Debit Card Transactions (enclosed)** – to approve report.
 - d) **Bank Transfer(s)** – to approve any transfer(s).
10. **Invoices for endorsement for payment (enclosed)** – to approve for payment.
11. **Members/Officers Allowances**
 - a) To consider any claims for approval.
 - b) To consider any redistribution of unclaimed members allowance at the request of Councillor A Turner.
12. **Cemetery House update** - at the request of Councillor F Leadbitter
13. **Shop update** - at the requested of Councillor F Leadbitter.
14. **Request from Councillor F Leadbitter for a County Councillor to attend monthly meetings** – to consider request.
15. **SWC Boiler** – to consider report.
16. **AAP Neighbourhood budget** – to consider response.
17. **DCC Local Network boundaries consultation** – to consider response.

18. NAC Meetings:

- a) **Conference and England AGM Safety and Wellbeing**– to consider attendance response.
- b) **NAC General Management Meeting 9th September 2024** – to consider attendance response.



Samantha Shippen
Clerk to the Council
30 August 2024

To: All Members of Horden Parish Council/cc Public Notice

HORDEN PARISH COUNCIL
Minutes of Meeting held 11 July 2024

Present: Councillor F Leadbitter (Chairman)
 Councillors R Bagnall, T Baldasera, C Cain, E Laing, W Morrow, A Turner, J Ward and F Winrow

Staff: Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk)

Other Present: One member of the public.

HPC 24/25/059 **Apologies for Absence.**
RESOLVED: That apologies be **ACCEPTED** for Councillors B Gash, W Smith, D Tait, L Williams and P Wood.

HPC 24/25/060 **Declarations of Interest**
 No declarations of Interest raised.

HPC 24/25/061 **Minutes of the Horden Parish Council Meeting held 6 June 2024.**
RESOLVED: That agenda Item HPC24/25/051 should read RECEIVED, otherwise the Minutes be confirmed as a true record and signed by the Chairman.

HPC 24/25/062 **Public Participation.**
 No public participation took place.

HPC 24/25/063 **Register of Delegated Decisions.**
 There were no delegated decisions to report.

HPC 24/25/064 **Damage and Incident Report.**
 There were no reports to consider.

HPC 24/25/065 **Cemetery Burial and Income Report 25 May to 30 June 2024.**
RESOLVED: Council **NOTE** the information.

HPC 24/25/066 **Parish Council Financial:**
a) Bank Balances (Balance Sheet).
RESOLVED: Council **APPROVE** the Bank Balances and Balance Sheet to 30/5/2024 of £1,156,99.61.

HPC 24/25/067 **b) Finance Report to 30/5/2024.**
RESOLVED: Council **APPROVE** the Income, Expenditure and Variances Report.

HPC 24/25/068 **c) Cash Withdrawal(s) and Debit Card Transactions.**
RESOLVED: Council **APPROVE** debit card transaction totalling £112.00

HPC 24/25/069 **d) Bank Transfer(s).**
 The Clerk reported that £50,000 was transferred from the CCLA account to the current account.
RESOLVED: Council **ENDORSE** transfer of funds from CCLA to the Current account.

HPC 24/25/070 **Invoices for endorsement for payment.**
RESOLVED: to **ENDORSE** payment of the attached schedule of invoices plus the additional schedule totalling £80,133.87. Councillors F Leadbitter and W Morrow to authorise.

HPC 24/25/071 **Members/Officers Allowances.**
 Member allowances were paid in June totalling £5,147.00
RESOLVED: Council to consider reallocation of members allowances at next meeting.

HPC 24/25/072 **Late Payments and Bad Debt Policy.**
RESOLVED: Council **APPROVE** report with amendments.

HPC 24/25/073 **Co-option Candidates.**
 Council received two applications for co-option. **RESOLVED:** That C Robson be co-opted as a Councillor.

- HPC**
24/25/074 **Committee Vacancies.**
RESOLVED: Councillor C Cain is appointed to the Personnel Committee/Employee Forum, Councillor R Bagnall is appointed to the Appeals Panel and Councillor C Robson is appointed to the Events Management Working Group.
- HPC**
24/25/075 **Appointment of Internal Auditor.**
RESOLVED: Council **APPROVE** the appointment of S Ragg for financial year 2024/25 and agreed to look for a longer-term Auditor if S Ragg cannot provide a longer term commitment.
- HPC**
24/25/076 **Horden Village 125th Anniversary.**
RESOLVED: Council to form and lead a working group and invite local stakeholders to take part.
- HPC**
24/25/077 **Remembrance Day Wreath.**
RESOLVED: Council to purchase two Type B wreaths and donate £50 to the Royal British Legion.
- HPC**
24/25/078 **CDALC AGM Nominations.**
RESOLVED: Council **APPROVE** to re-election of Mary Foy as President, Councillors D Bell and P Quinn as Vice Presidents, Cllr A Blakemore as Honorary Treasurer and Dan Austin as Honorary Auditor and nominate Councillor W Smith as Vice President. Council has no nominations for Area Committees and no motions for the AGM.
- HPC**
24/25/079 **CDALC Consultation regarding DCC removal of Members addresses.**
RESOLVED: Council to **ADVISE** that they support the proposal.
- HPC**
24/25/080 **DCC Supplementary Planning Documents.**
RESOLVED: Council **NOTE** the information.
- HPC**
24/25/081 **Shelter**
RESOLVED: Council **APPROVE** the request for Shelter to attend the Council event.

Meeting concluded at 7.05pm

Horden Parish Council Invoices for Payment June 2024

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	12.06.24	12 x Bleach - SWC	£14.09	BACS
Amazon	13.06.24	Polish, Bin Bags, Disinfectant - SWC	£54.47	BACS
Banner	18.06.24	Copier Paper, Laminating Pouches & Post-it Notes	£71.23	BACS
Banner	18.06.24	Ring Binders	£13.18	BACS
Banner	24.06.24	Second Class Stamps	£85.00	BACS
Banner	04.07.24	4 x 2025 Year Planner	£14.93	BACS
Beaumont Brown Architects	13.05.24	Drawings, Tenders, Contracts - Cemetery Wall Repairs	£7,181.28	BACS
Co-operative Bank	01.07.24	BACS/FD Online Fees 01/06/2024 - 30/06/2024	£73.16	D/D
Corona Energy	05.06.24	Memorial Park Electricity recharge 01/05/20204 - 31/05/2024	£29.77	D/D
Corona Energy	04.07.24	Memorial Park Electricity recharge 01/06/20204 - 30/06/2024	£35.26	D/D
Creative Youth Opportunities	06.06.24	Make & Supply Poppies/Soliders D-Day Event	£120.00	BACS
Creative Youth Opportunities	01.07.24	Art Workshop Summer Event 31/07/2024	£1,575.00	BACS
Culligan (was Waterlogic)	17.06.24	Water Cooler Rental & Service - June 2024	£43.32	D/D
Document Solutions UK Limited	28.06.24	Photocopying Fees June 2024	£68.23	D/D
Durham County Council	09.05.24	Trade Waste 2024/2025 - Cemetery	£1,883.44	BACS
Durham County Council	09.05.24	Trade Waste 2024/2025 - SWC	£1,395.68	D/D
Durham County Council	13.06.24	Building Compliance Charges SWC Lift and Boiler	£763.62	BACS
Durham County Council	24.05.24 recvd 19.06.24	Service Stihl Strimmer, Repair Stihl Mower & 12 x Tubes Grease	£450.44	BACS
East Durham College	06.06.24	Employer Contribution - MB	£300.00	BACS
Eon Next	12.06.24	Electricity Cemetery 01/03/2024 - 09/06/2024	£169.39	D/D
Eon Next	01.07.24	Electricity Cemetery 10/06/2024 - 30/06/2024	£12.77	D/D
Eon Next	01.07.24	Gas SWC 01/06/2024 - 30/06/2024	£371.14	D/D
P & L A Evans Carnival Funfairs	24.04.24 recvd 18.06.24	3 x Children's Rides - Teddy Bears Picnic	£1,680.00	BACS
ITC Service Limited	18.06.24	Setup DKIM and DMARC	£228.00	D/D
ITC Service Limited	30.06.24	Unifi Security & Office 365 Officers & Domain/Hosting/Estate Management & 365 Backup - July	£414.54	D/D
Octopus Energy Limited	24.06.24	Cemetery Lodge Gas & Electricity 21/05/2024 - 20/06/2024	£39.68	BACS
Octopus Energy Limited	25.06.24	Cemetery Lodge Gas & Electricity 21/06/2024 - 23/06/2024	-£2.48	CREDIT
Octopus Energy Limited	25.06.24	Welfare House Gas & Electricity 21/05/2024 - 23/06/2024	£38.15	BACS
Party Time Inflatables	10.05.24	Balance Summer Event 14/08/2024	£250.00	BACS
Playsafety Limited	12.06.24	Annual Playground Inspections	£451.20	BACS

Scottish Power	05.06.24	SWC Electricity 08/05/2024 - 05/06/2024	£508.06	D/D
Scottish Power	10.07.24	SWC Electricity 06/06/2024 - 10/07/2024	£464.28	D/D
Screwfix	03.07.24	Strimmer Line	£62.99	BACS
Select Telecom	31.05.24	Admin Phone Lines/Calls/Internet - June 2024	£127.43	D/D
Select Telecom Limited	30.06.24	Admin Phone Lines/Calls/Internet - July 2024	£124.15	D/D
Siemens Financial Services	14.06.24	Photocopier Lease 14/07/2024-13/10/2024 and Annual Service Fee 14/07/2024-13/07/2025	£250.56	D/D
St John Ambulance	29.06.24	Medical Cover D Day Event	£137.28	BACS
TJ's Heating & Home Improvements	07.06.24	Supply & Replace Stop Tap & Cold Tap - Memorial Park	£263.00	BACS
Total Energies	08.06.24	Sunderland Road Sports Pavilion Electricity 01/05/2024 - 31/05/2024	£136.58	D/D
Total Energies	08.07.24	Sunderland Road Sports Pavilion Electricity 01/06/2024 - 30/06/2024	£119.52	D/D
Vodafone	20.06.24	Mobile Phones	£67.40	D/D
Wex	10.06.24	Iveco Pickup & Equipment Fuel - Cemetery	£219.31	D/D
Wex	24.06.24	Equipment Fuel - Cemetery	£130.12	D/D
Wex	30.06.24	Vehicle Trackers	£11.98	D/D
Wex	08.07.24	Equipment Fuel - Parks	£102.12	D/D
Zurich Municipal	13.06.24	Annual Insurance	£14,931.30	BACS
OTHER PAYMENTS				
Co-op Bank	06.06.24	Wages Week 9	£4,761.22	BACS
Co-op Bank	13.06.24	Wages Week 10	£5,297.74	BACS
Co-op Bank	20.06.24	Wages Week 11	£5,259.09	BACS
Co-op Bank	27.06.24	Wages Week 12	£5,178.70	BACS
Co-op Bank	27.06.24	Participation Month 3	£4,369.97	BACS
Co-op Bank	04.07.24	Wages Week 13	£5,266.85	BACS
Durham County Council	01.07.24	Attachment Weeks 9 - 13	£86.53	313554
Durham County Council	01.07.24	Superannuation Weeks 9 - 13	£7,396.32	BACS
HMRC	01.07.24	PAYE Weeks 9 - 13	£6,143.53	313555
HMRC	01.07.24	PAYE Month 3	£777.40	313556
Wave	11.06.24	Cemetery Water 11/03/2024 - 10/06/2024 (£78.00 pcm)	£115.95	D/D
		Horden Parish Council JUNE 2024 TOTAL	£80,133.87	

HORDEN PARISH COUNCIL

DAMAGE/INCIDENT REPORT FORM

Date and time of Damage/Incident: 30/07/24
Location: SWC - MARY CLARKE ROOM
Damage Found (please give as much detail as possible)
CLIENT ENTERED THE BUILDING TO ATTEND THE 'WARM WELCOME' ACTIVITY AND BROUGHT IN THEIR PET DOG
CLIENT HAS PREVIOUSLY BEEN ASK TO REMOVE THE DOG FROM THE BUILDING AND WAS AGAIN TO REMOVE THE DOG FROM THE BUILDING.

Completed by: C JACKSON Date: 30/07/24

Police Notified: YES / NO Officer dealing:

Time Police notified:

Remedial Action Taken:

OFFICE USE:

Has available CCTV been checked: YES / NO

Is this an Insurance Claim: YES / NO

If yes, have photographs, quotations and details been passed to the Deputy Clerk/RFO:

Is this a disposal of an Asset: YES/NO

If yes, has a disposal form been completed and handed to the Deputy Clerk/RFO:

Completed by: C Jackson Date: 30/07/24

Date received by Parish Council Office: 30/07/24

HORDEN PARISH COUNCIL

DAMAGE/INCIDENT REPORT FORM

Date and time of Damage/Incident: 25.8.24 2.30 AM
Location: CEM.
Damage Found (please give as much detail as possible) I WAS
Woken up AT 2.30 By Police TO TELL ME THAT
THE CEM HAS BEEN BROKEN INTO AND THAT
RIDE ON AND TRACTION HAD BEEN STOLEN, SO WENT
UP TO TRY AND MAKE IT SECURE,

Completed by: ALLAN ROBERTS Date: 27.8.24

Police Notified: YES / ~~NO~~ Officer dealing: ?

Time Police notified: ?

Remedial Action Taken: TRY AND MAKE SECURE

OFFICE USE:

Has available CCTV been checked: YES / ~~NO~~

Is this an Insurance Claim: YES / ~~NO~~

If yes, have photographs, quotations and details been passed to the Deputy Clerk/RFO:

Is this a disposal of an Asset: YES / ~~NO~~

If yes, has a disposal form been completed and handed to the Deputy Clerk/RFO:

Completed by: _____ Date: _____

Date received by Parish Council Office: 27/08/24

HORDEN PARISH COUNCIL

INCIDENT REPORT FORM

Date and time of Incident:	25/8/24
Location:	THORPE ROAD CEMETERY
Incident Details: (please give as much detail as possible)	DAMAGE FOUND MAIN GATE LOCK CUT OFF - COMPOUND GATE LOCK CUT OFF CABIN'S DOORS CUT OPEN + 1 SECTION OF THE FENCE CUT OPEN - 2 MACHINES MISSING JOHN DEERE - KATOTA + 2 DIESEL CANS 2 PETROL CANS MISSING.

Signed: *[Signature]* Date: 25/8/24
Name:

CCTV Checked: ~~YES~~ / NO

Police Notified: YES / ~~NO~~ Officer dealing: PC 2885
Time Police notified: JONATHAN
Remedial Action Taken: DAVIS

PHONED POLICE

CRIME NUMBER
CR100565677

25824

HORDEN PARISH COUNCIL

DAMAGE/INCIDENT REPORT FORM

Date and time of Damage/Incident: ?
Location: <u>CLEANING CUPBOARD</u>
Damage Found (please give as much detail as possible)
<u>Theft of cordless screwdriver which was</u>
<u>Kept in a locked cleaning cupboard. unsure of the</u>
<u>last time I saw this item.</u>
<u>Enquired with the office staff and parks</u>
<u>supervisor if they had borrowed this item out</u>
<u>as they have done so previously with other items.</u>

Completed by:.....Angela Lee.....Date: 27/8/24

Police Notified: YES / NO Officer dealing:

Time Police notified:

Remedial Action Taken:

OFFICE USE:

Has available CCTV been checked: YES / NO

Is this an Insurance Claim: YES / NO

If yes, have photographs, quotations and details been passed to the Deputy Clerk/RFO:

Is this a disposal of an Asset: YES/NO

If yes, has a disposal form been completed and handed to the Deputy Clerk/RFO:

Completed by: C Sadler Date: 29/08/24

Date received by Parish Council Office: 29/08/24

Thorpe Road Cemetery Report 1st July to 23rd August 2024

INTERMENT (inc. Ashes)			
PLOT	DETAIL	RESIDENT	FEE
S3	FULL BURIAL	YES	£330.00
S4	FULL BURIAL	YES	£330.00
L150	FULL BURIAL	YES	£330.00
N17	ASHES	NO	£780.00
S5	FULL BURIAL	YES	£330.00
GARDEM C 44	ASHES	NO	£780.00
		TOTAL	£2,880.00

PURCHASE OF PLOT - EXCLUSIVE RIGHT			
PLOT	DETAIL		FEE
S3	NEW PURCHASE	YES	£330.00
S4	NEW PURCHASE	YES	£330.00
L150	NEW PURCHASE	YES	£330.00
D642	NEW PURCHASE	NO	£1,170.00
S6	SINGLE RESERVED	YES	£825.00
T15	DOUBLE RESERVED	YES	£1,100.00
S7	SINGLE RESERVED	YES	£825.00
S8	SINGLE RESERVED	YES	£825.00
S5	NEW PURCHASE	YES	£330.00
GARDEN A 83	TRANSFER	NO	£40.00
GARDEN A 84	TRANSFER	NO	£40.00
GARDEN C 44	TRANSFER	NO	£98.00
		TOTAL	£6,243.00

SUPPLY OF IMMOVABLE MEMORIAL			
PLOT	DETAIL	RESIDENT	FEE
T2	HEADSTONE	YES	£110.00
GARDEN D 40	INSCRIPTION	YES	£70.00
GARDEN D 67	HEADSTONE	YES	£110.00
GARDEN D 65	VASE	YES	£90.00
P48	INSCRIPTION	YES	£70.00
GARDEN D 64	HEADSTONE	YES	£110.00
M115	INSCRIPTION	YES	£70.00
K160	INSCRIPTION	NO	£156.00
		TOTAL	£786.00

PLAQUE/BENCH			
PLAQUE		YES	£200.00

TOTAL INCOME	£10,109.00
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HORDEN PARISH COUNCIL Current Year 2024/25

Bank - Cash and Investment Reconciliation as at 31 July 2024

Confirmed Bank & Investment Balances

Bank Statement Balances

31/07/2024	Current Account	29,159.41
31/07/2024	Public Sector Reserve Account	285.44
31/07/2024	CCLA PUB. SECTOR	1,020,252.04
31/07/2024	BUSINESS SAVERS ACCOUNT	1,583.09

1,051,279.98

Other Cash & Bank Balances

66.14

1,051,346.12

Unpresented Payments

390.00

1,050,956.12

Receipts not on Bank Statement

0.00

Closing Balance

1,050,956.12

All Cash & Bank Accounts

1	CURRENT BANK ACCOUNT	28,769.41
2	90 DAY DEPOSIT A/C	285.44
4	CCLA PUB. SECTOR	1,020,252.04
5	BUSINESS SAVERS ACCOUNT	1,583.09
	Other Cash & Bank Balances	66.14
	Total Cash & Bank Balances	1,050,956.12

HORDEN PARISH COUNCIL FINANCE REPORT

This report details accounts as at 31 July 2024 – accounts on a straight line we should be around 33%. Under Financial Regulation 4.8 reports are made of material variances of £200 or 17%.

EXPENDITURE

Account	Page	£ Spend/ £ Budget	Explanation	Comment	Reported to Council
1125 – Ad Insurance	1	14,931/12,195	Overbudget	Need to recharge to Recreation Ground	05/09/24
1126 – Ad Photocopier	1	592/1,200	Higher copying usage		05/09/24
1152 – IT Fees	1	2,034/5,500	Annual upfront costs for software		06/06/24
1304 – Cem Council Tax	2	2,155/5,418	Paid over 10 months rather than 12		11/07/24
1311 – Cem Rates	2	669/1,596	Paid over 10 months rather than 12		05/09/24
1344 – Cem Vehicle Fuel	2	184/500	Increased fuel costs		05/09/24
1346 – Cem Horticulture	2	(558)/1,320	Accrual of expected expenditure		06/06/24
1347 – Cem Health & Safety	2	45/100	Upfront annual maintenance costs		05/09/24
1349 – Cem Plaques	2	362/300	Will Balance out with income		06/06/24
1361 – Cem Major Scheme	2	5,984/2,500	Final architect fees		05/09/24
1363 – Loan Repayment	2	13,036/26,073	First of two annual payments		05/09/24
1364 – Cem Mem Benches	2	856/500	Will balance out with income		06/06/24
1411 – Pk Rates	3	299/753	Paid over 10 months		05/09/24
1413 – Pk Rents	3	410/410	Annual fee paid		05/09/24
1414 – Park Electricity	3	852/2,300	Higher costs due to transfer of supplier		06/06/24
1420 – Pk Misc	3	680/20	Mem park works insurance claim		05/09/24
1442 – Park Equipment Fuel	3	282/510	Fuel costs for summer season		11/07/24
1604 – SWC Council Tax	3	1,439/3,595	Paid over 10 months rather than 12		05/09/24
1611 – SWC Rates	3	2,944/7,692	Paid over 10 months rather than 12		05/09/24
1615 – SWC Gas	3	2,775/6,600	Higher costs due to transfer of supplier		06/06/24
1616 – SWC Cleaning	3	603/1,050	Cleaning items purchased		06/06/24
1636 – SWC Buildings	3	4,971/11,400	Annual Maintenance and Building Repairs		11/07/24
1637 – Plant & Equip	3	138/350	Increased costs		11/07/24
1649 – SWC Catering	4	44/75	Paper cups for cooler		05/09/24
1724 – GP Subscriptions	4	1,861/3,628	Subscriptions due at start of year		06/06/24
1726 – Members Participation	4	5,147/6,863	All allowances allocated		05/09/24

1732 – GP Publicity	4	400/450	Durham Gala advertisement		05/09/24
1733 – GP Activities and Events	4	4,760/11,500	Dday and Summer activities		05/09/24
1757 – GP Audit	4	(5,180)/5,450	Accrual for audit fees		06/06/24
1759 – GP Professional Fees	4	2,582/3,397	Payroll and Rialtas annual subscription and Cemetery Fees booklet production		11/07/24
11045 – Bar Licences	4	180/180	Paid for year		06/06/24

INCOME

Account	Page	£ Receipt/ £ Budget	Explanation	Comment	Reported to Council
1176 Precepts received	1	322,942/645,883	First half received		06/06/24
1198 – LCTSS Grant	1	48,191/96,381	First half received		06/06/24
1196 – Bank Interest	1	13,064/15,000	Preferential rates received		06/06/24
1281 – Income Allot Rent	1	2,403/2,403	Rent received for year		11/07/24
1382 -Cem Reserved Plot	1	3,575/0	Not budgeted for		05/09/24
1383 – Cem Mem Plaques	1	850/360	Will balance out with expenditure		06/06/24
1390 – Cem Mem Benches	1	558/500	Will balance out with expenditure		06/06/24
1483 – Income Pk Ground Fee	2	1,479/1,700	Annual fee paid		05/09/24
1682 -SWC Letting	3	19,933/34,350	DDS invoiced for year		06/06/24
1799 – Poopy Wreaths	4	145/185	Will balance out with expenditure		05/09/24

Detailed Income & Expenditure by Budget Heading 31/07/2024

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101 ADMINISTRATION							
1176 PRECEPTS RECEIVED	0	322,942	645,883	322,942			50.0%
1189 INCOME-ADMIN MISC	71	283	780	497			36.3%
1196 INCOME-BANK INTEREST	4,619	17,683	15,000	(2,683)			117.9%
1198 LCTSS GRANT	0	48,191	96,381	48,191			50.0%
ADMINISTRATION :- Income	4,691	389,098	758,044	368,946			51.3%
1101 AD-WAGES	7,683	32,595	124,898	92,303		92,303	26.1%
1102 AD-EMPLOYERS NI	674	2,856	10,958	8,102		8,102	26.1%
1103 AD-EMPLOYERS PENSION	1,498	6,356	23,606	17,250		17,250	26.9%
1110 AD-ROOM FEES	150	600	1,800	1,200		1,200	33.3%
1121 AD-TELEPHONE/FAX	103	419	1,400	981		981	29.9%
1122 AD-POSTAGE	0	128	350	223		223	36.4%
1123 AD-STATIONERY	12	146	390	244		244	37.3%
1125 AD-INSURANCE	0	14,931	12,195	(2,736)		(2,736)	122.4%
1126 AD-PHOTOCOPIER	46	592	1,200	608		608	49.3%
1137 AD-PLANT & EQUIPMENT	0	0	220	220		220	0.0%
1151 AD-BANK CHARGES	73	374	1,072	698		698	34.9%
1152 AD-IT FEES	440	2,147	5,500	3,353		3,353	39.0%
1159 AD-PROFESSIONAL FEES	10	350	5,000	4,650		4,650	7.0%
ADMINISTRATION :- Indirect Expenditure	10,691	61,493	188,589	127,096	0	127,096	32.6%
Net Income over Expenditure	(6,001)	327,605	569,455	241,850			
102 ALLOTMENTS							
1281 INCOME-ALLOT RENT	0	2,403	2,400	(3)			100.1%
ALLOTMENTS :- Income	0	2,403	2,400	(3)			100.1%
1213 AL-RENTS	0	0	1,435	1,435		1,435	0.0%
1220 AL-MISCELLANEOUS	0	40	43	3		3	94.2%
ALLOTMENTS :- Indirect Expenditure	0	40	1,478	1,438	0	1,438	2.7%
Net Income over Expenditure	0	2,363	922	(1,441)			
103 CEMETERIES							
1382 INCOME-CEM RESERVED PLOT	3,575	3,575	0	(3,575)			0.0%
1383 INCOME-CEM MEMORIAL PLAQUES	167	850	360	(490)			236.1%
1384 INCOME-CEMETERY FEES	7,847	15,420	58,000	42,580			26.6%
1390 INCOME-MEMORIAL BENCHES	0	558	500	(58)			111.7%
CEMETERIES :- Income	11,589	20,403	58,860	38,457			34.7%
1301 CEM-WAGES	3,606	13,031	77,975	64,944		64,944	16.7%

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Detailed Income & Expenditure by Budget Heading 31/07/2024

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1302 CEM-EMPLOYERS NI	304	981	6,953	5,972		5,972	14.1%
1303 CEM-EMPLOYERS PENS	748	3,179	14,679	11,500		11,500	21.7%
1304 CEM-COUNCIL TAX	539	2,155	5,418	3,263		3,263	39.8%
1307 CEM-CLOTHING	0	0	375	375		375	0.0%
1311 CEM-RATES	167	669	1,596	927		927	41.9%
1312 CEM-WATER	78	312	2,000	1,688		1,688	15.6%
1314 CEM-ELECTRICITY	41	370	1,500	1,130		1,130	24.7%
1316 CEM-CLEANING	33	33	100	67		67	33.0%
1320 CEM-MISCELLANEOUS	250	0	20	20		20	0.0%
1321 CEM-TELEPHONE/FAX	28	112	356	244		244	31.5%
1336 CEM-BUILDINGS	0	85	850	765		765	10.0%
1337 CEM-PLANT & EQUIP	29	29	500	471		471	5.8%
1338 CEM-TOOLS	0	(2)	200	202		202	(0.8%)
1339 CEM-EQUIP REPAIRS	80	232	3,500	3,268		3,268	6.6%
1340 CEM-GROUNDS MAINTNCE	72	533	3,000	2,467		2,467	17.8%
1342 CEM-EQUIPMENT FUEL	192	851	3,000	2,149		2,149	28.4%
1343 CEM-VEHICLE MAINTNCE	0	203	3,500	3,297		3,297	5.8%
1344 CEM-VEHICLE FUEL	49	184	500	316		316	36.9%
1345 CEM-VEHICLE TAX/INS	0	210	680	470		470	30.9%
1346 CEM-HORTICULTURE	0	(558)	1,320	1,878		1,878	(42.3%)
1347 CEM-HEALTH & SAFETY	0	45	100	55		55	44.6%
1349 CEM - PLAQUES	163	362	300	(62)		(62)	120.7%
1359 CEM-PROFESSIONAL FEE	0	0	637	637		637	0.0%
1361 CEM-MAJOR SCHEMES	0	5,984	2,500	(3,484)		(3,484)	239.4%
1362 CEM-TRADE WASTE	0	1,883	1,911	28		28	98.6%
1363 CEM- LOAN REPAYMENT	0	13,036	26,073	13,037		13,037	50.0%
1364 CEM-MEMORIAL BENCHES	0	856	500	(356)		(356)	171.2%
CEMETERIES :- Indirect Expenditure	6,381	44,778	160,043	115,265	0	115,265	28.0%
Net Income over Expenditure	5,207	(24,375)	(101,183)	(76,808)			
6000 plus Transfer from EMR	0	5,984					
Movement to/(from) Gen Reserve	5,207	(18,391)					
104 PARKS							
1483 INCOME-PK GROUND FEE	1,479	1,479	1,700	222			87.0%
1486 INCOME-PK SLAND RD BUNG RENT	308	1,232	3,528	2,296			34.9%
1489 INCOME-PK MISC	0	148	0	(148)			0.0%
PARKS :- Income	1,787	2,858	5,228	2,370			54.7%
1401 PK-WAGES	11,897	45,125	130,382	85,257		85,257	34.6%
1402 PK-EMPLOYERS NI	806	3,146	9,915	6,769		6,769	31.7%

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Detailed Income & Expenditure by Budget Heading 31/07/2024

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1403 PK-EMPLOYERS PENSION	1,967	7,287	19,909	12,622		12,622	36.6%
1407 PK-CLOTHING	0	0	390	390		390	0.0%
1411 PK-RATES	75	299	753	455		455	39.6%
1413 PK-RENTS	0	410	410	0		0	100.0%
1414 PK-ELECTRICITY	170	852	2,300	1,448		1,448	37.1%
1416 PK-CLEANING	0	0	100	100		100	0.0%
1420 PK-MISCELLANEOUS	680	680	20	(660)		(660)	3400.0%
1421 PK-TELEPHONE/FAX	29	115	348	233		233	33.2%
1436 PK-BUILDINGS	0	(417)	2,000	2,417		2,417	(20.9%)
1437 PK-PLANT & EQUIPMENT	0	0	500	500		500	0.0%
1438 PK-TOOLS	0	0	100	100		100	0.0%
1439 PK-EQUIP REPAIRS	0	202	1,500	1,298		1,298	13.4%
1440 PK-GROUNDS MAINT	0	267	2,000	1,733		1,733	13.3%
1442 PK-EQUIPMENT FUEL	180	282	510	228		228	55.3%
1446 PK-HORTICULTURE	0	0	1,578	1,578		1,578	0.0%
1447 PK-HEALTH & SAFETY	0	16	250	234		234	6.4%
1448 PK-PLAY EQUIPMENT	0	0	100,000	100,000		100,000	0.0%
1459 PK-PROFESSIONAL FEES	0	376	3,000	2,624		2,624	12.5%
PARKS :- Indirect Expenditure	15,804	58,640	275,965	217,325	0	217,325	21.2%
Net Income over Expenditure	(14,018)	(55,782)	(270,737)	(214,956)			
106 S.W.C.							
1682 INCOME-SWC LETTINGS	2,216	19,933	34,350	14,417			58.0%
1688 INCOME-SWC CATERING	0	0	50	50			0.0%
S.W.C. :- Income	2,216	19,933	34,400	14,467			57.9%
1601 SWC-WAGES	2,724	10,361	34,472	24,111		24,111	30.1%
1602 SWC-EMPLOYERS NI	156	658	2,184	1,526		1,526	30.1%
1603 SWC EMPLOYERS PENSION	355	1,509	4,710	3,201		3,201	32.0%
1604 SWC-COUNCIL TAX	359	1,439	3,595	2,156		2,156	40.0%
1607 SWC-CLOTHING	0	0	60	60		60	0.0%
1611 SWC-RATES	736	2,944	7,692	4,748		4,748	38.3%
1612 SWC-WATER	75	300	2,000	1,700		1,700	15.0%
1614 SWC-ELECTRICITY	408	2,426	7,150	4,724		4,724	33.9%
1615 SWC-GAS	319	2,775	6,600	3,825		3,825	42.0%
1616 SWC-CLEANING	141	603	1,050	447		447	57.5%
1636 SWC-BUILDINGS	0	4,971	11,400	6,429		6,429	43.6%
1637 SWC-PLANT & EQUIP	36	138	350	212		212	39.4%
1638 SWC-TOOLS	0	0	50	50		50	0.0%
1639 SWC-EQUIP REPAIRS	0	0	200	200		200	0.0%

Continued over page

Detailed Income & Expenditure by Budget Heading 31/07/2024

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1647 SWC-HEALTH & SAFETY	0	56	500	444		444	11.2%
1649 SWC-CATERING	30	44	75	31		31	59.2%
1659 SWC-PROFESSIONAL FEE	0	0	1,000	1,000		1,000	0.0%
1663 SWC-TRADE WASTE	155	310	1,557	1,247		1,247	19.9%
S.W.C. :- Indirect Expenditure	5,493	28,536	84,645	56,109	0	56,109	33.7%
Net Income over Expenditure	(3,277)	(8,603)	(50,245)	(41,642)			
107 GENERAL PURPOSES							
1778 INCOME-GP EVENTS	42	42	0	(42)			0.0%
1789 INCOME-GP MISC	0	130	0	(130)			0.0%
1790 INCOME-GP DOG BAGS	169	553	1,600	1,047			34.6%
1799 INCOME-POPPY WREATHS	145	145	185	40			78.2%
GENERAL PURPOSES :- Income	356	870	1,785	915			48.7%
1710 GP-ROOM FEES	42	151	450	299		299	33.7%
1719 GP-CHAIR'S ALLOWANCE	0	1	1,500	1,499		1,499	0.0%
1720 GP-MISCELLANEOUS	0	0	50	50		50	0.0%
1724 GP-SUBSCRIPTIONS	0	1,861	3,628	1,767		1,767	51.3%
1725 GP- MEMBERS TRAVEL & SUBS	0	0	120	120		120	0.0%
1726 GP-MEMBERS PARTICIPATION ALLOW	0	5,147	6,863	1,716		1,716	75.0%
1727 GP-OFFICER TRAVEL & SUBS	0	0	600	600		600	0.0%
1729 GP-CONF/TRAINING	0	445	5,000	4,555		4,555	8.9%
1732 GP-PUBLICITY	400	400	450	50		50	88.9%
1733 GP-ACTIVITIES & EVENTS	1,884	4,760	11,500	6,740		6,740	41.4%
1757 GP-AUDIT	0	(1,680)	5,450	7,130		7,130	(30.8%)
1758 GP-ELECTION	0	0	2,000	2,000		2,000	0.0%
1759 GP-PROFESSIONAL FEES	0	2,582	3,397	815		815	76.0%
1760 GP-DOG BAGS	0	0	1,600	1,600		1,600	0.0%
1761 GP-POPPY WREATHS	0	0	185	185		185	0.0%
GENERAL PURPOSES :- Indirect Expenditure	2,326	13,667	42,793	29,126	0	29,126	31.9%
Net Income over Expenditure	(1,970)	(12,797)	(41,008)	(28,211)			
108 GRANTS							
1863 OTHER GRANTS	1,076	3,795	22,500	18,705		18,705	16.9%
1864 WELFARE PARK GRANTS	0	0	86,435	86,435		86,435	0.0%
GRANTS :- Indirect Expenditure	1,076	3,795	108,935	105,140	0	105,140	3.5%
Net Expenditure	(1,076)	(3,795)	(108,935)	(105,140)			

Detailed Income & Expenditure by Budget Heading 31/07/2024

Month No: 4

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
109 CAPITAL PURCHASES							
1963 CP-CAPITAL PURCHASES	0	0	55,590	55,590		55,590	0.0%
1964 MAJOR SCHEMES	0	0	5,000	5,000		5,000	0.0%
CAPITAL PURCHASES :- Indirect Expenditure	0	0	60,590	60,590	0	60,590	0.0%
Net Expenditure	0	0	(60,590)	(60,590)			
110 BAR							
11045 BAR LICENCES	0	180	180	0		0	100.0%
BAR :- Indirect Expenditure	0	180	180	0	0	0	100.0%
Net Expenditure	0	(180)	(180)	0			
112 WINTER WARM HUBS							
11264 WINTER HUB EXPENDITURE	0	0	1,500	1,500		1,500	0.0%
WINTER WARM HUBS :- Indirect Expenditure	0	0	1,500	1,500	0	1,500	0.0%
Net Expenditure	0	0	(1,500)	(1,500)			
113 FLOWER & VEGETABLE SHOW							
11377 INCOME-FLOWER&VEG DONATIONS	0	0	850	850			0.0%
FLOWER & VEGETABLE SHOW :- Income	0	0	850	850			0.0%
11350 EXPEND. FLOWER&VEG SHOW	0	0	500	500		500	0.0%
11351 EXPEND.FLOWER&VEG FEES	0	0	350	350		350	0.0%
FLOWER & VEGETABLE SHOW :- Indirect Expenditure	0	0	850	850	0	850	0.0%
Net Income over Expenditure	0	0	0	0			
Grand Totals:- Income	20,637	435,566	861,567	426,001			50.6%
Expenditure	41,771	211,130	925,568	714,438	0	714,438	22.8%
Net Income over Expenditure	(21,134)	224,436	(64,001)	(288,437)			
plus Transfer from EMR	0	5,984					
Movement to/(from) Gen Reserve	(21,134)	230,420					

Cash withdrawals & Debit Card Transactions:

04/07/2024 – MER – Charge Works Van - CJ – £13.85

12/07/2024 – MER – Charge Works Van – CJ - £13.36

29/07/2024 – Wholesale Warehouse – Toys for Events – SS - £248.71

31/07/2024 – Cash Withdrawal – Petty Cash – CJ - £30.00

14/08/2024 – MER – Charge Works Van - CJ – £13.44

28/08/2024 – Jarrow Coachworks – Recovery – CJ - £282.00

28/08/2024 – Jarrow Coachworks – 2nd Recovery – CJ - £282.00

28/08/2024 – MER – Charge Works Van – CJ - £13.84

TOTAL £897.20

Horden Parish Council Invoices for Payment July 2024

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	13.07.24	Toilet Rolls and Paper Hand Towels	£99.56	BACS
Banner	29.07.24	Cleaning Supplies - Cemetery	£39.65	BACS
Banner	31.07.24	Cleaning Supplies & Paper Cups - SWC	£103.38	BACS
Coast Road Karaoke & Disco	06.06.24 rcvd 22.07.24	PA Hire 06/06/2024 D-Day 80th Anniversary	£100.00	BACS
Co-operative Bank	01.08.24	BACS/FD Online Fees 01/07/2024 - 31/07/2024	£68.20	D/D
Culligan (was Waterlogic)	15.07.24	Water Cooler Rental & Service - July 2024	£43.32	D/D
Document Solutions UK Limited	31.07.24	Photocopying Fees July 2024	£61.23	D/D
Durham Miners' Gala Brochure	31.05.24 rcvd 29.07.24	Half Page Advert in Gala Brochure	£400.00	BACS
Eon Next	01.08.24	Gas SWC 01/07/2024 - 31/07/2024	£206.07	D/D
Eon Next	01.08.24	Electricity Cemetery 01/07/2024 - 31/7/2024	£36.19	D/D
Fast Feet Football Academy	24.07.24	Return Deposit	£25.00	BACS
ITC Service Limited	30.07.24	Install Adobe Acrobat - BH	£114.00	D/D
ITC Service Limited	31.07.24	Unifi Security & Office 365 Officers & Domain/Hosting/Estate Management & 365 Backup -August	£414.54	D/D
Kraftwerx	22.07.24	Brackets for Bench Fixings - Cemetery	£24.00	BACS
Kraftwerx	22.07.24	Replacement Memorial Park Side Gate - Insurance Claim	£816.00	BACS
Kraftwerx	22.07.24	Repair Back Arm John Deere Machine - Cemetery	£96.00	BACS
Kraftwerx	22.07.24	Repair Easington Cemetery Gate	£300.00	BACS
Octopus Energy Limited	23.07.24	Welfare House Gas & Electricity 24/06/2024 - 21/07/2024	£31.51	BACS
Octopus Energy Limited	23.07.24	Cemetery Lodge Gas & Electricity 24/06/2024 - 21/07/2024	£30.61	BACS
Treasured Memories Limited	05.07.24	Memorial Plaque - JRS	£195.96	BACS
Vodafone	20.07.24	Mobile Phones	£68.50	D/D
Wex	15.07.24	Iveco Pickup & Equipment Fuel - Cemetery	£160.44	D/D
Wex	29.07.24	Iveco Pickup & Equipment Fuel - Cemetery & Parks	£243.06	D/D
Wex	28.07.24	Vehicle Trackers	£11.98	D/D
OTHER PAYMENTS				
Co-op Bank	11.07.24	Wages Week 14	£5,290.82	BACS
Co-op Bank	18.07.24	Wages Week 15	£5,320.52	BACS
Co-op Bank	25.07.24	Wages Week 16	£5,446.34	BACS
Co-op Bank	01.08.24	Wages Week 17	£5,068.09	BACS
Durham County Council	29.07.24	Attachment Weeks 14 - 17	£244.35	313557
Durham County Council	29.07.24	Superannuation Weeks 14 - 17	£5,918.09	BACS
HMRC	29.07.24	PAYE Weeks 14 - 17	£4,905.64	313558
Wave	13.07.24	SWC Water 13/04/2024 - 12/07/2024 (£75.00 pcm)	£283.53	D/D
Horden Parish Council JULY 2024 TOTAL			£36,166.58	

Horde n Parish Council Invoices for Payment August 2024

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	21.08.24	2 x Sink Plungers	£9.89	CREDIT RCVD
Amazon	24.08.24	CREDIT 2 x Sink Plungers	-£9.89	N/A
Amazon	21.08.24	4 x 16W 2D Bulbs	£28.80	BACS
Corona Energy	04.08.24	Memorial Park Electricity 01/07/2024 - 31/07/2024	£30.42	D/D
Culligan (was Waterlogic)	15.08.24	Water Cooler Rental & Service - August 2024	£43.32	D/D
Durham County Council	06.08.24	Repair Strimmer Head, John Deere Hand Brake & Kabota Back Lights	£967.30	BACS
Eon Next	28.08.24	Gas SWC 01/08/2024 - 26/08/2024	£107.04	D/D
Wilf Husband	20.08.24	16 Ton Top Soil	£441.60	BACS
Magnum Cleaning Services	21.08.24	Window Cleaning - SWC	£45.00	BACS
Octopus Energy Limited	23.08.24	Cemetery Lodge Gas & Electricity 22/07/2024 - 21/08/2024	£37.89	BACS
Octopus Energy Limited	23.08.24	Welfare House Gas & Electricity 22/07/2024 - 21/08/2024	£36.65	BACS
Octopus Energy Limited	27.08.24	Welfare House Gas & Electricity 22/08/2024 - 26/08/2024	£3.82	BACS
Octopus Energy Limited	28.08.24	Cemetery Lodge Gas & Electricity 22/08/2024 - 26/08/2024	£1.46	BACS
Select Telecom Limited	31.07.24	Admin Phone Lines/Calls/Internet - August 2024	£126.61	D/D
St John Ambulance	07.08.24	First Aid Cover - Teddy Bear's Picnic	£137.28	BACS
Thinford Nursereis Limited	22.08.24	Summer Bedding	£1,226.40	BACS
TJ's Heating & Home Improvements	09.08.24	Repair Gent's Toilets & Replace Kitchen Traps & Pipes - SWC	£385.00	BACS
TJ's Heating & Home Improvements	20.08.24	Repair Gent's Toilets - SWC	£185.00	BACS
Treasured Memories Limited	02.08.24	Memorial Plaque - DM	£127.32	BACS
Uniform Supplies Limited	31.07.24	Staff Uniform	£73.01	BACS
Uniform Supplies Limited	31.07.24	Staff Uniform	£153.98	BACS
Vodafone	20.08.24	Mobile Phones	£67.40	D/D
Wex	12.08.24	Equipment Fuel - Cemetery	£131.03	D/D
Wex	19.08.24	Iveco Pickup Fuel - Cemetery	£39.48	D/D
Wex	26.08.24	Equipment Fuel - Cemetery	£90.26	D/D
Wex	25.08.24	Vehicle Trackers	£11.98	D/D
OTHER PAYMENTS				
Co-op Bank	08.08.24	Wages Week 18	£5,107.64	BACS
Co-op Bank	15.08.24	Wages Week 19	£5,107.64	BACS
Co-op Bank	22.08.24	Wages Week 20	£5,107.84	BACS
Co-op Bank	29.08.24	Wages Week 21	£5,107.84	BACS
Horde n Parish Council AUGUST 2024 TOTAL			£24,929.01	

Horde n Parish Council JULY & AUGUST 2024 TOTAL	£61,095.59	
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HORDEN PARISH COUNCIL**Members Allowances****1. Background**

- 1.1 The Local Authorities (Members Allowances) (England) Regulations 2003 SI 2003 1021 Part 5 Regulation 25 sets the regulations for payment of participation allowances to councillors and/or the chairman.
- 1.2 The Council in setting the allowance, must have regard to the recommendations made by the parish remuneration panel (under regulation 28). Durham County Council last set a recommendation in 2017/2018, following enquiries with CDALC, the Clerk to the Council has been advised that another review is not expected.
- 1.3 The current recommended allowance rate is £571.93, although in 2022/23 councillors agreed to take a lower payment of £500.
- 1.4 Council may set a higher rate, although the budget for 2023/24 has been set at the current rate.
- 1.5 Under the Regulations, payment should be made to elected councillors, unless a written communication declining the payment is made to the Clerk to the Council. In practice in Horden PC a claim form has been completed by councillors which results in payments being made throughout the year.

2. Proposed Payments Process

- 2.1 It is proposed that payment of member allowances will be made at the end of June in each year through payroll, with the appropriate tax deduction.
- 2.2 A reminder will be sent to all councillors at least two weeks prior to payment.
- 2.3 Any councillor not wishing to claim the allowance would notify the Clerk to the Council in writing ahead of the payment date.

3. Re-distribution of Budget

- 3.1 Some councillors have enquired whether their allowance could be used for other purposes. It would be a decision for Council to allocate any unspent budget, although Council could consider suggestions from individual councillors.
- 3.2 Any re-distribution of budget could be considered from September onwards, which would allow time after payment of allowances for the financial processing.

4. Recommendation

It is recommended Council

1. AGREE the rate of Members' Allowance for 2023/24 at £571.93;
2. APPROVE the payment of all Members' Allowances on Thursday 29th June 2023;
3. CONSIDER the review and re-distribution of any unspent budget for members allowances take place in September 2023.

Sam Shippen
Clerk to the Council
January 2022

HORDEN SOCIAL WELFARE CENTRE

1 Boiler

- 1.1 A service on the boilers has been carried out and I have been informed that one of the boilers has a fault code which is showing that a replacement fan is needed.
- 1.2 The DCC engineer has relayed to me that the boiler parts are now unfortunately obsolete for this make of boiler, I have been assured that the remaining boiler is capable of heating the Welfare building
- 1.3 The future problems we face is if this boiler has any maintenance issues and parts are needed we will be left with no heating.

2 Recommendation

A new boiler/boilers are needed

Angela Lee

SWC Manager

August 2024

Agenda Item 16

Good morning

As you may be aware my Neighbourhood Budget allowance to support initiatives and improvements in the village needs to be allocated by December.

I'm revisiting information on schemes which were raised during my time as Chair of Horden Residents Association and my previous terms as a Parish Councillor to seek completion using some of my budget.

I'm aware that there's an initiative to revamp the seating etc at an area within Horden Cemetery known as 'Teddy Bears Corner'

Horden Residents Association have agreed to fund a seat but I'd be interested in funding the other costs of the scheme.

Installation of a real Christmas Tree in Memorial Park and installation of a commemorative bench seating area around the central flower bed.

Both of the above are excellent options for the community and use of the funding.

I'm available to discuss the above.

I'd also ask for an item on these offers to be placed on your next Parish Council meeting agenda for the Parish Council to discuss.

I will be attending the meeting.

Best regards

Cllr June Clark

Horden

From: CDALC <CDALC@durham.gov.uk>

Sent: Wednesday, July 24, 2024 5:16 PM

Subject: Extension of consultation deadline to 20th Sep for Local Network boundaries consultation

Dear Clerks, Council Chairs, Exec members and Larger and Smaller Council representatives

There's good news. Following our representations to DCC late last week prompted by the Forum meetings on Thursday, DCC has extended the deadline for the consultation on the Local Networks proposed boundaries to Fri 20th September. This is extremely welcome and will enable all councils to consider these important proposals at a meeting. I hope your council will prioritise commenting on the consultation so that our request for the extension can be seen to have increased engagement.

I have also secured some data which compares the population size and no. of County Cllrs for the existing AAPs and the proposed Local Networks. [Population/County Councillor comparisons](#). I think this gives more insight into the groupings. Once more here's a [list showing which parishes are in each proposed Local Network and their existing AAP and the proposals shown on a map](#)

As a reminder, here's the consultation [Proposals for new Local Network boundary areas - Durham County Council](#).

Kind regards

Audrey

Audrey Christie

Executive Officer (Tues to Fri)

07708327943

Janet Wainwright

Finance and Admin Officer (Weds and Thurs)

07708327285

Web: <https://cdalc.info/>

Existing AAPs - No. of County Councillors and 2021 population estimate

AAP	Electoral Division	No. County Councillors	2021 Population Estimate
3 Towns	Tow Law (split)	1 (split)	25,344
	Crook	3	
	Willington and Hunwick (split)	2	
		6	
4 Together	Bishop Middleham and Cornforth	1	17,940
	Chilton	1	
	Ferryhill (split)	3 (split)	
		5	
Bishop Auckland & Shildon	Bishop Auckland Town	2	42,767
	Coundon	1	
	Shildon and Dene Valley	3	
	West Auckland	2	
	Woodhouse Close	2	
		10	
Chester le Street	Chester-le-Street East	1	53,991
	Chester-le-Street North	1	
	Chester-le-Street South	2	
	Chester-le-Street West Central	2	
	North Lodge	1	
	Pelton	3	
	Sacriston	2	
	Lumley	2	
	14		
Derwent Valley	Benfieldside	2	46,447
	Consett North	2	
	Consett South	1	
	Delves Lane	2	
	Leadgate and Medomsley	2	
	Burnopfield and Dipton	2	
	11		
Durham	Belmont	3	66,862
	Deerness	3	
	Durham South	1	
	Elvet and Gilesgate	2	
	Esh and Witton Gilbert (split)	2 (split)	
	Framwellgate and Newton Hall	3	
	Neville's Cross	2	
	Sherburn	2	
	Trimdon and Thornley (split)	3 (split)	
		21	

AAP	Electoral Division	No. County Councillors	2021 Population Estimate		
East Durham	Blackhalls	2	92,536		
	Horden	2			
	Murton	2			
	Passfield	1			
	Peterlee East	2			
	Peterlee West	2			
	Seaham	2			
	Shotton and South Hetton	2			
	Trimdon and Thornley (split)	3 (split)			
	Wingate	1			
	Dawdon	2			
	Easington	2			
	Deneside	2			
		25			
	East Durham Rural	Coxhoe		3 (split)	25,572
		Sedgefield		2	
Trimdon and Thornley (split)		3 (split)			
		8			
Great Aycliffe & Middridge	Aycliffe East	2	26,811		
	Aycliffe North and Middridge	3			
	Aycliffe West	2			
		7			
Mid Durham	Brandon	2	34,257		
	Deerness (split)	3 (split)			
	Esh and Witton Gilbert (split)	2 (split)			
	Lanchester (split)	2 (split)			
	Willington and Hunwick (split)	2 (split)			
	11				
Spennymoor	Coxhoe (split)	3 (split)	23,320		
	Ferryhill (split)	3 (split)			
	Spennymoor	3			
	Tudhoe	2			
		11			
Stanley	Craghead and South Moor	2	33,304		
	Annfield Plain	2			
	Stanley	2			
	Tanfield	2			
		8			
Teesdale	Barnard Castle East	2	24,691		
	Barnard Castle West	2			
	Evenwood	2			
		6			
Weardale	Lanchester	2	8,127		
	Tow Law (split)	1 (split)			
	Weardale (split)	2 (split)			
		5			

Proposed Local Networks - No. of County Councillors and 2021 population estimate

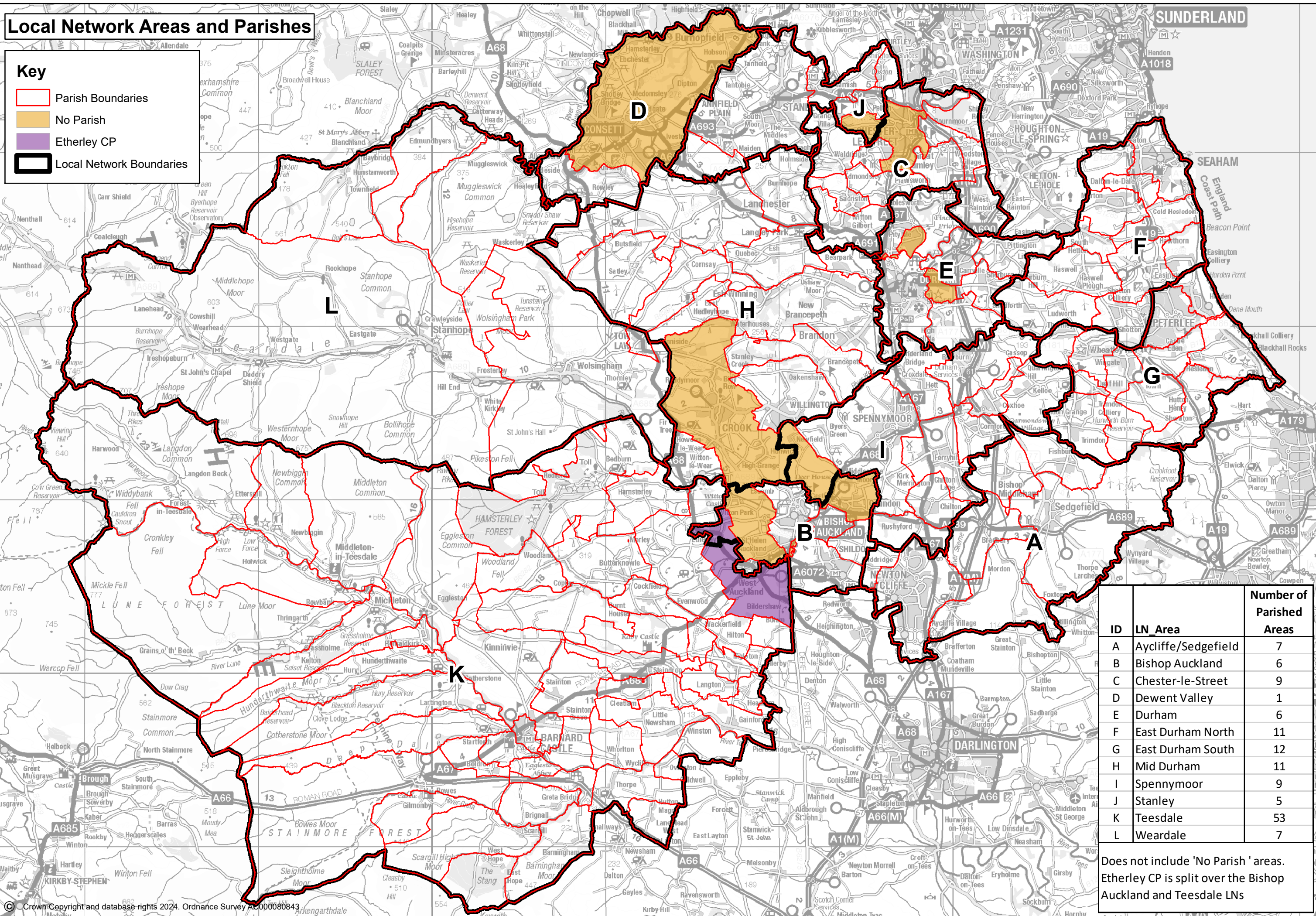
Local Network	New Electoral Division Boundaries	No. County Councillors	2021 Population Estimate
A	Aycliffe North & Middridge Aycliffe South Sedgefield	7	36,200
B	Bishop Auckland Shildon & Dene Valley West Auckland	8	43,300
C	Chester-le-Street North Chester-le-Street South Lumley & West Rainton North Lodge Sacriston & Witton Gilbert	9	44,200
D	Benfieldside Consett North Consett South Delves Lane Derwent & Pont Valley	9	47,900
E	Belmont Elvet, Gilesgate & Shincliffe Framwellgate & Newton Hall Neville's Cross Pittington & Sherburn	10	56,900
F	Dalton & Dawdon Easington & Shotton Murton Seaham	9	49,300

Local Network	New Electoral Division Boundaries	No. County Councillors	2021 Population Estimate
G	Blackhalls & Hesledens Castle Eden & Passfield Horden & Dene House Peterlee Thornely & Wheatley Hill Trimdon & Wingate	9	51,400
H	Brandon Crook Deerness Lanchester & Burnhope Langley & Esh Willington & Hunwick	11	58,500
I	Bowburn & Coxhoe Chilton Ferryhill Spennymoor Tudhoe	10	52,700
J	Annfield Plain & Tanfield Craghead & South Moor Pelton Stanley	9	48,400
K	Barnard Castle Evenwood Lower Teesdale Upper Teesdale	5	23,600
L	Weardale	2	9,600

Local Network Areas and Parishes

Key

- Parish Boundaries
- No Parish
- Etherley CP
- Local Network Boundaries



ID	LN_Area	Number of Parished Areas
A	Aycliffe/Sedgefield	7
B	Bishop Auckland	6
C	Chester-le-Street	9
D	Dewent Valley	1
E	Durham	6
F	East Durham North	11
G	East Durham South	12
H	Mid Durham	11
I	Spennymoor	9
J	Stanley	5
K	Teesdale	53
L	Weardale	7

Does not include 'No Parish' areas.
 Etherley CP is split over the Bishop
 Auckland and Teesdale LNs

Agenda Item 18a

NAC Conference & England Region AGM

27th – 29th September 2024

Eastwood Hall, Eastwood, Nr Nottingham

Safety & Wellbeing for Councillors and Staff

Dear Colleagues,

This Conference is open to all members of the NAC. Eastwood Hall set in parkland just outside the village of Eastwood, is a very good venue for the NAC. Eastwood Hall has fantastic facilities for Conferences and delegates.

The above subject has been requested by members of the NAC.

Persons carrying out front facing roles including councillors often feel under threat of abuse and/or attack by people they are trying to assist. Some councillors and staff may feel that the controversial decisions they are involved in making along with the current political atmosphere could mean that they are more exposed.

While most of the aggression councillors and staff experience will sit at the 'low to modest' spectrum of unacceptable behaviour, severe abuse can tip into the legal definition of violence even if no physical interaction is involved. It is important to take time to reflect on the systems and processes that could help reduce any potential risks. We have a duty to ensure the wellbeing of ourselves, staff and members of the public.

This conference will look at what can be put into place to help protect both Councillors and members of the public. A wide range of speakers have been invited to attend. We will also look at the guidance the NAC adopted for councillor safety with a view to updating it.

Please see the booking form attached.

Councillor Brian Nelson

National Secretary

National Association of Councillors

0191 3789947 office

0779 1574879 mobile

NATIONAL ASSOCIATION OF COUNCILLORS

Conference and Regional AGM

Safety & Wellbeing for Councillors and Staff

Eastwood hall, Near Nottingham

27th – 29th September 2024

Delegate Booking Form

Name of Delegate.....

Organisation

Delegate's Email

Telephone Number.....

Authorising Signature.....Order No if reqd.....

Printed Name.....

Position.....Organisation.....

INVOICE, email address for invoice.....

To Register – Complete the delegate details above, and either: -Email a copy of this form to
Generalsecretary@nationalassociationofcouncillors.org

or Post form to NAC Bookings, Council Offices, 6 Goatbeck Terrace, Langley Moor, Co. Durham DH7 6JJ

Delegate Fees: £350 plus VAT – Metropolitan, County, Unitary, Borough & District Councils

£295 plus VAT - Town, Parish and Community Councils

Accommodation is available for delegates at the Conference Hotel at the special NAC Conference Delegate rate of £85 plus VAT per night.

Delegate Accommodation Friday & Saturdays nights YES / NO

Local Authority to be billed direct for accommodation YES / NO

Please note that double and family rooms are also available (prices available on request)

Booking Condition: Please note that a charge is payable on any bookings cancelled. These charges will be kept to a minimum and will be in accordance with cost incurred by the NAC.

National Association of Councillors General Management Meeting

9th September 2024 at 10.30am
The Station Hotel, Carlisle

Meeting called by: National Secretary

Chairman: Councillor Anne Bonner

Attendees: NAC Delegates

Agenda

- Chairman's Welcome Cllr. Anne Bonner
- Apologies for absence
- Minutes of the meeting
- Matters arising
- National Secretary's Report National Secretary
- National Executive Committee
- NAC Conferences 2024
- Role of Assistant National Secretary
- Finance Statement Cllr. Susan Nelson
- Regional Reports Regional Officers
- Dates/Venues for future meetings
- Lunch & Networking