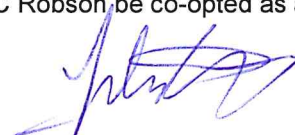


HORDEN PARISH COUNCIL
Minutes of Meeting held 11 July 2024

- Present:** Councillor F Leadbitter (Chairman)
Councillors R Bagnall, T Baldasera, C Cain, E Laing, W Morrow, A Turner, J Ward and F Winrow
- Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk)
- Other Present:** One member of the public.
- HPC 24/25/059** **Apologies for Absence.**
RESOLVED: That apologies be **ACCEPTED** for Councillors B Gash, W Smith, D Tait, L Williams and P Wood.
- HPC 24/25/060** **Declarations of Interest**
No declarations of Interest raised.
- HPC 24/25/061** **Minutes of the Horden Parish Council Meeting held 6 June 2024.**
RESOLVED: That agenda Item HPC24/25/051 should read **RECEIVED**, otherwise the Minutes be confirmed as a true record and signed by the Chairman.
- HPC 24/25/062** **Public Participation.**
No public participation took place.
- HPC 24/25/063** **Register of Delegated Decisions.**
There were no delegated decisions to report.
- HPC 24/25/064** **Damage and Incident Report.**
There were no reports to consider.
- HPC 24/25/065** **Cemetery Burial and Income Report 25 May to 30 June 2024.**
RESOLVED: Council **NOTE** the information.
- HPC 24/25/066** **Parish Council Financial:**
a) Bank Balances (Balance Sheet).
RESOLVED: Council **APPROVE** the Bank Balances and Balance Sheet to 30/5/2024 of £1,156,99.61.
- HPC 24/25/067** **b) Finance Report to 30/5/2024.**
RESOLVED: Council **APPROVE** the Income, Expenditure and Variances Report.
- HPC 24/25/068** **c) Cash Withdrawal(s) and Debit Card Transactions.**
RESOLVED: Council **APPROVE** debit card transaction totalling £112.00
- HPC 24/25/069** **d) Bank Transfer(s).**
The Clerk reported that £50,000 was transferred from the CCLA account to the current account.
RESOLVED: Council **ENDORSE** transfer of funds from CCLA to the Current account.
- HPC 24/25/070** **Invoices for endorsement for payment.**
RESOLVED: to **ENDORSE** payment of the attached schedule of invoices plus the additional schedule totalling £80,133.87. Councillors F Leadbitter and W Morrow to authorise.
- HPC 24/25/071** **Members/Officers Allowances.**
Member allowances were paid in June totalling £5,147.00
RESOLVED: Council to consider reallocation of members allowances at next meeting.
- HPC 24/25/072** **Late Payments and Bad Debt Policy.**
RESOLVED: Council **APPROVE** report with amendments.
- HPC 24/25/073** **Co-option Candidates.**
Council received two applications for co-option. **RESOLVED:** That C Robson be co-opted as a Councillor.



- HPC**
24/25/074 **Committee Vacancies.**
RESOLVED: Councillor C Cain is appointed to the Personnel Committee/Employee Forum, Councillor R Bagnall is appointed to the Appeals Panel and Councillor C Robson is appointed to the Events Management Working Group.
- HPC**
24/25/075 **Appointment of Internal Auditor.**
RESOLVED: Council **APPROVE** the appointment of S Ragg for financial year 2024/25 and agreed to look for a longer-term Auditor if S Ragg cannot provide a longer term commitment.
- HPC**
24/25/076 **Horden Village 125th Anniversary.**
RESOLVED: Council to form and lead a working group and invite local stakeholders to take part.
- HPC**
24/25/077 **Remembrance Day Wreath.**
RESOLVED: Council to purchase two Type B wreaths and donate £50 to the Royal British Legion.
- HPC**
24/25/078 **CDALC AGM Nominations.**
RESOLVED: Council **APPROVE** to re-election of Mary Foy as President, Councillors D Bell and P Quinn as Vice Presidents, Cllr A Blakemore as Honorary Treasurer and Dan Austin as Honorary Auditor and nominate Councillor W Smith as Vice President. Council has no nominations for Area Committees and no motions for the AGM.
- HPC**
24/25/079 **CDALC Consultation regarding DCC removal of Members addresses.**
RESOLVED: Council to **ADVISE** that they support the proposal.
- HPC**
24/25/080 **DCC Supplementary Planning Documents.**
RESOLVED: Council **NOTE** the information.
- HPC**
24/25/081 **Shelter**
RESOLVED: Council **APPROVE** the request for Shelter to attend the Council event.

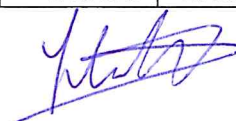
Meeting concluded at 7.05pm



5/9/24

Horden Parish Council Invoices for Payment June 2024

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	12.06.24	12 x Bleach - SWC	£14.09	BACS
Amazon	13.06.24	Polish, Bin Bags, Disinfectant - SWC	£54.47	BACS
Banner	18.06.24	Copier Paper, Laminating Pouches & Post-it Notes	£71.23	BACS
Banner	18.06.24	Ring Binders	£13.18	BACS
Banner	24.06.24	Second Class Stamps	£85.00	BACS
Banner	04.07.24	4 x 2025 Year Planner	£14.93	BACS
Beaumont Brown Architects	13.05.24	Drawings, Tenders, Contracts - Cemetery Wall Repairs	£7,181.28	BACS
Co-operative Bank	01.07.24	BACS/FD Online Fees 01/06/2024 - 30/06/2024	£73.16	D/D
Corona Energy	05.06.24	Memorial Park Electricity recharge 01/05/2024 - 31/05/2024	£29.77	D/D
Corona Energy	04.07.24	Memorial Park Electricity recharge 01/06/2024 - 30/06/2024	£35.26	D/D
Creative Youth Opportunities	06.06.24	Make & Supply Poppies/Soliders D-Day Event	£120.00	BACS
Creative Youth Opportunities	01.07.24	Art Workshop Summer Event 31/07/2024	£1,575.00	BACS
Culligan (was Waterlogic)	17.06.24	Water Cooler Rental & Service - June 2024	£43.32	D/D
Document Solutions UK Limited	28.06.24	Photocopying Fees June 2024	£68.23	D/D
Durham County Council	09.05.24	Trade Waste 2024/2025 - Cemetery	£1,883.44	BACS
Durham County Council	09.05.24	Trade Waste 2024/2025 - SWC	£1,395.68	D/D
Durham County Council	13.06.24	Building Compliance Charges SWC Lift and Boiler	£763.62	BACS
Durham County Council	24.05.24 recvd 19.06.24	Service Stihl Strimmer, Repair Stihl Mower & 12 x Tubes Grease	£450.44	BACS
East Durham College	06.06.24	Employer Contribution - MB	£300.00	BACS
Eon Next	12.06.24	Electricity Cemetery 01/03/2024 - 09/06/2024	£169.39	D/D
Eon Next	01.07.24	Electricity Cemetery 10/06/2024 - 30/06/2024	£12.77	D/D
Eon Next	01.07.24	Gas SWC 01/06/2024 - 30/06/2024	£371.14	D/D
P & L A Evans Carnival Funfairs	24.04.24 recvd 18.06.24	3 x Children's Rides - Teddy Bears Picnic	£1,680.00	BACS
ITC Service Limited	18.06.24	Setup DKIM and DMARC	£228.00	D/D
ITC Service Limited	30.06.24	Unifi Security & Office 365 Officers & Domain/Hosting/Estate Management & 365 Backup - July	£414.54	D/D
Octopus Energy Limited	24.06.24	Cemetery Lodge Gas & Electricity 21/05/2024 - 20/06/2024	£39.68	BACS
Octopus Energy Limited	25.06.24	Cemetery Lodge Gas & Electricity 21/06/2024 - 23/06/2024	-£2.48	CREDIT
Octopus Energy Limited	25.06.24	Welfare House Gas & Electricity 21/05/2024 - 23/06/2024	£38.15	BACS
Party Time Inflatables	10.05.24	Balance Summer Event 14/08/2024	£250.00	BACS
Playsafety Limited	12.06.24	Annual Playground Inspections	£451.20	BACS



Scottish Power	05.06.24	SWC Electricity 08/05/2024 - 05/06/2024	£508.06	D/D
Scottish Power	10.07.24	SWC Electricity 06/06/2024 - 10/07/2024	£464.28	D/D
Screwfix	03.07.24	Strimmer Line	£62.99	BACS
Select Telecom	31.05.24	Admin Phone Lines/Calls/Internet - June 2024	£127.43	D/D
Select Telecom Limited	30.06.24	Admin Phone Lines/Calls/Internet - July 2024	£124.15	D/D
Siemens Financial Services	14.06.24	Photocopier Lease 14/07/2024-13/10/2024 and Annual Service Fee 14/07/2024-13/07/2025	£250.56	D/D
St John Ambulance	29.06.24	Medical Cover D Day Event	£137.28	BACS
TJ's Heating & Home Improvements	07.06.24	Supply & Replace Stop Tap & Cold Tap - Memorial Park	£263.00	BACS
Total Energies	08.06.24	Sunderland Road Sports Pavilion Electricity 01/05/2024 - 31/05/2024	£136.58	D/D
Total Energies	08.07.24	Sunderland Road Sports Pavilion Electricity 01/06/2024 - 30/06/2024	£119.52	D/D
Vodafone	20.06.24	Mobile Phones	£67.40	D/D
Wex	10.06.24	Iveco Pickup & Equipment Fuel - Cemetery	£219.31	D/D
Wex	24.06.24	Equipment Fuel - Cemetery	£130.12	D/D
Wex	30.06.24	Vehicle Trackers	£11.98	D/D
Wex	08.07.24	Equipment Fuel - Parks	£102.12	D/D
Zurich Municipal	13.06.24	Annual Insurance	£14,931.30	BACS
OTHER PAYMENTS				
Co-op Bank	06.06.24	Wages Week 9	£4,761.22	BACS
Co-op Bank	13.06.24	Wages Week 10	£5,297.74	BACS
Co-op Bank	20.06.24	Wages Week 11	£5,259.09	BACS
Co-op Bank	27.06.24	Wages Week 12	£5,178.70	BACS
Co-op Bank	27.06.24	Participation Month 3	£4,369.97	BACS
Co-op Bank	04.07.24	Wages Week 13	£5,266.85	BACS
Durham County Council	01.07.24	Attachment Weeks 9 - 13	£86.53	313554
Durham County Council	01.07.24	Superannuation Weeks 9 - 13	£7,396.32	BACS
HMRC	01.07.24	PAYE Weeks 9 - 13	£6,143.53	313555
HMRC	01.07.24	PAYE Month 3	£777.40	313556
Wave	11.06.24	Cemetery Water 11/03/2024 - 10/06/2024 (£78.00 pcm)	£115.95	D/D
Horden Parish Council JUNE 2024 TOTAL			£80,133.87	

