

HORDEN RECREATION GROUND COMMITTEE
Minutes of Meeting held 4 May 2023

Present: Councillors J Brown, C Cain, E Laing, F Leadbitter, W Morrow, I Roberts, A Turner, J Ward, and F Winrow

Staff: Mrs S Shippen (Clerk to the Council).

Councillor F Leadbitter took the chair to facilitate the election of Chairman & Vice-Chairman.

HRG 23/24/001 **Election of Chairman 2023/24**
RESOLVED: that Councillor D Tait be elected as Chairman for 2023/24.

HRG 23/24/002 **Election of Vice Chairman**
RESOLVED: that Councillor F Winrow be elected as Vice Chairman for 2023/24.

At this juncture Councillor F Winrow took the chair in the absence of the Vice-Chairman.

HRG 23/24/003 **Apologies for Absence.**
RESOLVED: That apologies be APPROVED for Councillors D Gregory, W Smith, D Tait and L Williams.

HRG 23/24/004 **Declarations of Interest in items on the agenda.**
 Councillor C Cain made a declaration of interest .

HRG 23/24/005 **Minutes of Meetings held 6 April 2023.**
RESOLVED: The Minutes be confirmed as a true record and signed by the Chairman.

HRG 23/24/006 **Public Participation.**
 Committee received no representation.

HRG 23/24/007 **Register of Delegated Decisions.**
RESOLVED: Trustee NOTED there were no decisions to report since the last meeting.

HRG 23/24/008 **Damage and Incident Report(s).**
RESOLVED: Trustee NOTED the reports.

HRG 23/24/009 **Recreation Ground Financial:**

- a) **Bank Balance as at 31/03/2023.**
 The Clerk to the Council reported the bank balance as of 31 March 2023 being £59,000.09.
RESOLVED: Trustee APPROVE the bank balance.
- b) **Finance Report to 31/03/2023.**
RESOLVED: Trustee APPROVE the Income, Expenditure and Variances Report to 31 March 2023 pre-year end.
- c) **Invoices for endorsement for Payment.**
RESOLVED: Trustee APPROVE payment of the schedule of invoices totaling £11,542.35 plus additional of £276.90 total 11,819.25.

HRG 23/24/010 **Football Ground Grandstand Project Update**
 The Clerk to the Council advised that the Fire Risk Assessment is still outstanding from HCWFC as occupiers of the building.
 In relation to the covered standing, checks have been made with the architect, a covered standing was never included in the submitted planning.
RESOLVED: that HCWFC be invited to come back to the Trustee with a design for a covered stand and be prepared to apply for planning permission.

HRG 23/24/011 **Internal Audit Report**
 The Clerk to the Council advised the Internal Audit report was at substantial assurance with no recommendations.
RESOLVED: that the Trustee APPROVE the internal audit report.

The Meeting concluded at 9.02pm

[Handwritten Signature]
 1/6/23

Horden Recreation Ground Invoices for Payment - April 2023

SUPPLIER	DATE	DESCRIPTION	AMOUNT
Banner	24.04.23	Black Bags and Handsoap	£111.29
Buildroute Limited	01.03.23	Pier Repair Durham Avenue Entrance	£6,060.00
Fleet (line Markers) Ltd	06.04.23	Kombi Range Marker and Paint	£1,628.88
Messrs P Hutchinson & Sons	03.04.23	Green Waste Disposal	£24.00
Hutton Fire Protection	20.04.23	Annual Fire extinguisher servicing	£220.80
Pat Lavery	20.04.23	Renew Brake Fluid Renault Kangoo SC19 EBM	£40.00
LMP Gardening & Rubbish Services	10.04.23	Removal of Old Bowls Board	£150.00
MKM Building Supplies	29.03.23	Handsaw and Architrave	£25.80
Opus Energy	21.04.23	Floodlight (No2) Charges 22/03/2023 - 20/04/2023	£142.45
Origin Amenity Solutions	28.04.23	Tricure	£276.90
Rialtas Business Solutions	01.04.23	Annual software support for 5 Alpha Users	£300.00
Geo Robinson & Sons	31.03.23	Screw Caps and Screws	£13.86
Select Telecom	31.03.23	Fibre Broadband	£39.60
TJ's Heating & Home Improvements	11.04.23	Replace Tap and Stopcock - Cricket Pavilion	£240.00
Total Energies	07.03.23	Works Building Electricity 19/01/2023 - 14/02/2023 (recharged £50.28)	£160.66
Total Energies	07.03.23	Welfare Park Electricity 18/01/2023 - 14/02/2023	£96.96
Total Energies	05.04.23	Welfare Ground Electricity 01/03/2023-31/03/2023 (£642.56 recharged to HCWFC)	£670.17
Total Energies	07.04.23	Works Building Electricity 15/02/2023 - 31/03/2023 (recharged £116.20)	£282.67
Total Energies	08.04.23	Cricket Pavilion Electricity 01/03/2023 - 31/03/2023	£17.36
Total Energies	07.04.23	Welfare Park Electricity 15/02/2023 - 30/03/2023	£124.31
Wex	03.04.23	Monthly Card Fee	£4.80
Wex	10.04.23	Equipment Fuel	£129.72
Wex	17.04.23	Equipment Fuel	£125.17
Wex	24.04.23	Equipment Fuel	£142.10
OTHER PAYMENTS			
Wave	13.01.23 received 20.04.23	Water - Football Grandstand 13/10/2022-12/01/2023 (full recharge)	£376.84
Wave	13.04.23	Water - Football Grandstand 13/01/2023-12/04/2023 (full recharge)	£357.22
Wave	13.04.23	Water - Horden Heritage Centre 13/01/2023-12/04/2023 (full recharge)	£57.69
Horden Recreation Ground APRIL 2023 TOTAL			£11,819.25

D. Mait
1/6/23