

HORDEN RECREATION GROUND COMMITTEE
Minutes of Meeting held 5th June 2018

Present: Councillor R Bagnall (Chairman).
 Councillors C Cain, E Connor, D Langan, F Leadbitter, I Mclean, W Morrow, I Roberts, J Robinson, D Tait, L Williams, E Wood.

Staff: Miss G Rowe (Deputy Clerk).

HRG **Election of Chairman.**
18/19/012 Nominations were received for Cllr R Bagnall
RESOLVED: Cllr R Bagnall be elected as Chairman.

HRG **Election of Vice Chairman.**
18/19/013 Nominations were received for Cllr F Leadbitter.
RESOLVED: Cllr F Leadbitter be elected Vice Chairman.

At 6:05pm representatives from Horden Heritage Centre and Tearoom entered the Meeting.

HRG **Public Participation.**
18/19/014 Representatives from Horden Heritage Centre and Tearoom addressed Trustees in relation to the display of the National Coal Board Sign on the exterior of the Heritage Centre building. Trustees asked the representatives questions about the proposed location. Trustees conveyed their support and willingness to support the proposal. Trustees thanked the representatives for their attendance.

At 6:11pm representatives from Horden Heritage Centre and Tearoom left the Meeting.

HRG **Apologies for Absence.**
18/19/015 **RESOLVED:** Apologies RECEIVED and APPROVED for Councillors A Lodge, W Smith.

HRG **Declarations of Interest.**
18/19/016 There were no declarations of interest.

HRG **Minutes of Meetings held 15th May 2018.**
18/19/017 A copy of which was circulated prior to the Meeting.
RESOLVED: That the Minutes be signed as a true record and signed by the Chairman.

HRG **Matters Arising.**
18/19/018 A copy of which was circulated prior to the Meeting.
RESOLVED: That the information be NOTED.

HRG **Recreation Ground Financial**
18/19/019

- a) **Bank Balance as at 31/05/2018.**
 The Deputy Clerk reported the bank balance as at 31st May 2018 being £35,701.37.
RESOLVED: The information be NOTED.
- b) **Receipts and Payments to 29th May 2018.**
 A copy of which had been circulated to each Trustee.
RESOLVED: The information be NOTED.
- c) **Bank Transfer May 2018.**
 The Deputy Clerk advised the bank transfer for May 2018 was £397.00 to reimburse Horden Parish Council for payments taken by Direct Debit from Horden Parish Council's bank account.
RESOLVED: To APPROVE transfers.
- d) **Invoices for endorsement for payment.**
RESOLVED: To ENDORSE payment of the attached schedule of Invoices.

At 6:15pm Cllr J Clark entered the Meeting.

HRG **Damage and Incident Reports.**
18/19/020 A copy of which was circulated prior to the Meeting.
RESOLVED: That the information be NOTED.

- HRG 18/19/021** **Hornden Heritage Centre Request to mount National Coal Board Sign on the Exterior Wall.**
Trustees considered the request from the Heritage Centre and the earlier representation made during public participation.
RESOLVED: To erect the NCB Sign on two suspended poles subject to planning consent and the Heritage Centre's agreement to insure the sign accordingly.
- HRG 18/19/022** **Exclusion of Press and Public.**
RESOLVED: that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following items of business on the grounds that they involve information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- HRG 18/19/023** **Hornden Cricket Social Club Lease.**
Trustees considered advice from their solicitor in relation to clause 25.4 in the Lease Agreement.
RESOLVED: to APPROVE the Solicitors draft clause 25.4.
- HRG 18/19/024** **Peterlee Catholic Club License.**
Trustees considered the draft License Agreement. Trustees requested that the Deputy Clerk issue management advice regarding the use of facilities and the importance of staff carrying out their duties in opening/locking up facilities and taking meter readings. The Deputy Clerk advised Trustees that the items included on the inventory were the property of the Trustees and available to hirers of the facility and that each team would assume responsibility for their own belongings left at their own risk in a shared facility.
RESOLVED: To APPROVE the License agreement.
- HRG 18/19/025** **Request for use of vacant Playing Field for Dog Training.**
Trustees considered use of the field and draft letting agreement. Trustees discussed the terms of the Letting Agreement and proposed fee consistent with 2018/19 set fees.
It was **RESOLVED:**
- To include a termination clause.
 - To include a clause for the removal of equipment from site.
 - To set an annual fee of £340 plus the recharge of cutting keys and any utility charges incurred.

Meeting concluded at 7:05pm

Hornden Recreation Ground Invoices for Payment

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Armstrong Home Improvements	09.05.18	Replace 2 showers and floor grates at Cricket Pavilion and shower floor grates at Grandstand	£370.00	
British Gas	15.05.18	Welfare Ground Electricity 01/04/18-01/05/18	£27.77	D/D
CNG	10.05.18	Ex-Supporter Club Standing Gas Charge	£18.71	
Durham County Council	08.05.18	Heritage Centre Lift Service	£66.00	
GO2 Electrical	24.05.18	Testing Cricket Bowling Machine for Insurance purposes (to claim water damage)	£50.00	
Homecare	29.05.18	Cut keys, woodbits, WD40, Screws	£42.47	
Select Telecom	30.04.18	Fibre Broadband (CCTV) Welfare Park	£55.19	D/D
Spaldings	23.04.18	Stihl Pressure Washer	£322.80	
Turfcare Specialist	18.05.18	Overseed, drill, sand and dragmat Welfare Ground	£2,478.00	
OTHER PAYMENTS				
NWG	02.05.18	Sports Pavilion Water Charges (monthly charge)	£46.00	HPC TFR INV
NWG	02.05.18	Welfare Ground Water Charges (monthly charge)	£335.00	HPC TFR INV
Scottish power	16.05.18	Sports Pavilion Electricity Charge	£16.00	HPC TFR INV
		Hornden Recreation Ground May 2018 TOTAL	£3,827.94	