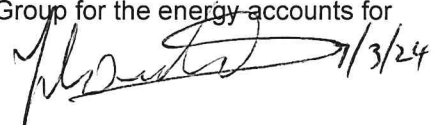


HORDEN PARISH COUNCIL
Minutes of Meeting held 1 February 2024

- Present:** Councillor F Leadbitter (Chairman)
Councillors T Baldasera, E Laing, W Morrow, W Smith, A Turner, J Ward, F Winrow and P Wood.
- Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk).
- HPC 23/24/173** **Apologies for Absence.**
RESOLVED: That apologies were **RECEIVED** for Councillor D Tait and Councillor I Roberts.
- HPC 23/24/174** **Declarations of Interest.**
No declarations of interest raised.
- HPC 23/24/175** **Minutes of the Horden Parish Council Meeting held 11 January 2024.**
RESOLVED: That the Minutes be confirmed as a true record and signed by the Chairman.
- HPC 23/24/176** **Public Participation.**
No members of the public were present.
- HPC 23/24/177** **Register of Delegated Decisions.**
There were no delegated decisions to report.
- HPC 23/24/178** **Cemetery Burial and Income Report 23 December 2023 to 22 January 2024.**
RESOLVED: Council **NOTE** the information.
- HPC 23/24/179** **Parish Council Financial:**
a) **Bank Balances**
RESOLVED: Council **APPROVE** the Bank Balances at 31/12/2023 as £929,780.96 for signature by Councillors W Smith and W Morrow.
- HPC 23/24/180** b) **Finance Report to 31/12/2023.**
RESOLVED: Council **APPROVE** the Income, Expenditure and Variances Report to 31/12/2023.
- HPC 23/24/181** c) **Cash Withdrawal(s) and Debit Card Transactions.**
There were no cash withdrawals or debit card transactions to report.
- HPC 23/24/182** d) **Bank Transfer(s).**
The Clerk advised that £50,000 was transferred from the CCLA account to the current account since the last Council meeting.
RESOLVED: Council **APPROVE** transfer of funds from CCLA to the Current account.
- HPC 23/24/183** **Invoices for endorsement for payment.**
RESOLVED: to **ENDORSE** payment of the attached schedule of invoices plus the additional schedule totalling £36,773.04 Councillors W Smith and W Morrow to authorise.
- HPC 23/24/184** **Members/Officers Allowances.**
No Members/Officers allowances to report.
- HPC 23/24/185** **Review of Warm Space.**
RESOLVED: Council **APPROVE** to continue provision until the end of March with a review of existing provision within Horden village. Councillors F Leadbitter and J Ward to volunteer at existing sessions.
- HPC 23/24/186** **Parish Council Website**
RESOLVED: Council **APPROVE** using supplier Mitchell Digital for the new website.
- HPC 23/24/187** **Energy Renewal**
RESOLVED: Council **APPROVE** using supplier Charities Buying Group for the energy accounts for a period of 24 months.

 1/3/24

HPC **Social Welfare Plaque for Fred Rippon**

23/24/188 **RESOLVED:** Council **APPROVE** plaque and small event to honour Mr Fred Rippon.

HPC **Horden Healthy Happy Place Report**

23/24/189 **RESOLVED:** Council to invite Project Lead from Horden Together to provide more information on the report.

Meeting concluded at 7.10pm

 *7/3/24*

Hornden Parish Council Invoices for Payment January 2024

| SUPPLIER | DATE | DESCRIPTION | AMOUNT | Pay Ref: |
|--|----------|--|-------------------|----------|
| Amazon | 11.01.24 | Anti-bac Surface Cleaner - SWC | £11.94 | BACS |
| Amazon | 11.01.24 | Toilet Cleaner - SWC | £15.36 | BACS |
| Amazon | 12.01.24 | Toilet Rolls - SWC | £31.56 | BACS |
| Amazon | 12.01.24 | Paper Hand Towels - SWC | £23.48 | BACS |
| Banner | 25.01.24 | 2 Boxes A4 Copier Paper | £42.07 | BACS |
| Co-operative Bank | 02.01.24 | BACS/FD Online Fees 01/12/2023 - 31/12/2023 | £67.78 | D/D |
| Creative Youth Opportunities | 19.12.23 | Lantern Parade Workshops/Leaflets | £3,000.00 | BACS |
| Culligan (was Waterlogic) | 18.01.24 | Water Cooler Rental & Service | £39.37 | D/D |
| Document Solutions | 31.01.24 | Photocopier Fees January 2024 | £101.43 | D/D |
| Horn's Garden Centre | 18.01.24 | Shovel & Spade - Cemetery | £38.98 | BACS |
| ITC Service Limited | 12.01.24 | MFA Roll Out & Cyber Security Hardening | £540.00 | D/D |
| ITC Service Limited | 31.01.24 | Unifi Security & Office 365 Officers & Domain/Hosting/Estate Management & 365 Backup -February | £419.34 | D/D |
| MKM Building Supplies | 23.01.24 | Tarmac & WD40 | £32.57 | BACS |
| Octopus Energy | 04.01.24 | Cemetery Lodge 29/12/2023 - 03/01/2024 | £29.92 | BACS |
| Octopus Energy | 30.01.24 | Cemetery Lodge 04/01/2024 - 29/01/2024 | £79.83 | BACS |
| SEFE Energy (was Gazprom) | 15.01.24 | Gas - SWC 30/11/2023 - 30/12/2023 | £812.62 | D/D |
| Shell Energy | 08.01.24 | Welfare House Gas & Electricity | £31.04 | BACS |
| Thomas Sherriff & Co Ltd | 25.01.24 | Removal of Pin - John Deere - Cemetery | £213.62 | BACS |
| Siemens Financial Services | 14.01.24 | Photocopier Lease | £178.56 | D/D |
| TJ's Heating & Home Improvements | 26.01.24 | Tiles Removal, Re-Board and Refit Ladies - SWC | £565.00 | BACS |
| Total Energies | 07.01.24 | SWC Electricity 01/12/2023 - 31/12/2023 | £706.12 | D/D |
| Total Energies | 07.01.24 | Cemetery Electricity 01/12/2023 - 31/12/2023 | £100.32 | D/D |
| Total Energies | 07.01.24 | Sunderland Road Sports Pavilion Electricity 01/12/2023 - 31/12/2023 | £193.39 | D/D |
| Total Energies | 07.01.24 | Memorial Park Electricity 02/11/2023 - 04/12/2023 | £36.81 | D/D |
| Treasured Memories Limited | 19.01.24 | Memorial Plaque | £110.34 | BACS |
| Vodafone | 20.01.24 | Mobile Phones | £37.20 | D/D |
| Vodafone | 20.01.24 | Mobile Phones | £30.00 | D/D |
| Wex | 15.01.24 | Vehicle and Equipment Fuel | £196.82 | D/D |
| Wex | 28.01.24 | Vehicle Trackers | £11.98 | D/D |
| OTHER PAYMENTS | | | | |
| Co-op Bank | 04.01.24 | Wages Week 40 | £4,469.73 | BACS |
| Co-op Bank | 11.01.24 | Wages Week 41 | £4,587.70 | BACS |
| Co-op Bank | 18.01.24 | Wages Week 42 | £4,279.17 | BACS |
| Co-op Bank | 25.01.24 | Wages Week 43 | £4,283.83 | BACS |
| Durham County Council | 29.01.24 | Attachment Weeks 41 - 44 | £178.64 | 313540 |
| Durham County Council | 29.01.24 | Superannuation Weeks 41 - 44 | £5,391.33 | BACS |
| HMRC | 29.01.24 | PAYE Weeks 41 - 44 | £5,580.79 | 313541 |
| Wave | 02.01.24 | Credit Cemetery Water 11/09/2023 - 10/12/2023 (£37.00 pcm) | -£100.89 | D/D |
| Wave | 02.01.24 | Cemetery Water 11/09/2023 - 10/12/2023 (£37.00 pcm) | £133.71 | D/D |
| Wave | 13.01.24 | SWC Water 13/10/2023 - 12/01/2024 (£75.00 pcm) | £271.58 | D/D |
| Hornden Parish Council JANUARY 2024 TOTAL | | | £36,773.04 | |

[Handwritten Signature] 2/3/24

