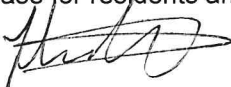


HORDEN PARISH COUNCIL
Minutes of Meeting held 11 January 2024

- Present:** Councillor F Leadbitter (Chairman)
 Councillors T Baldasera, D Gregory, E Laing, W Morrow, W Smith, D Tait, A Turner, J Ward,
 F Winrow and P Wood.
- Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk).
- HPC 23/24/151** **Apologies for Absence.**
RESOLVED: That apologies were **RECEIVED** for Councillor C Cain and **ACCEPTED** for Councillor I Roberts
- HPC 23/24/152** **Declarations of Interest.**
 No declarations of interest raised.
- HPC 23/24/153** **Minutes of the Horden Parish Council Meeting held 7 December 2023.**
RESOLVED: That the Minutes be confirmed as a true record and signed by the Chairman.
- HPC 23/24/154** **Public Participation.**
 No members of the public were present.
- HPC 23/24/155** **Register of Delegated Decisions.**
 There were no delegated decisions to report.
- HPC 23/24/156** **Damage and Incident Report(s).**
 The Clerk to the Council updated that the report regarding the damage to Horden Memorial Park gates had been advised by the Police as a Road Traffic Accident, this has been changed to criminal damage, we have received a Crime Incident number following an intervention by the Clerk.
RESOLVED: that Council **NOTE** the reports.
- HPC 23/24/157** **Cemetery Burial and Income Report 23 November to 22 December 2023.**
RESOLVED: Council **NOTE** the information.
- HPC 23/24/158** **Parish Council Financial:**
a) Bank Balances
RESOLVED: Council **APPROVE** the Bank Balances at 30/11/2023 as £984,940.51 for signature by Councillors W Smith and W Morrow.
- HPC 23/24/159** **b) Finance Report to 31/10/2023.**
RESOLVED: Council **APPROVE** the Income, Expenditure and Variances Report to 30/11/2023.
- HPC 23/24/160** **c) Cash Withdrawal(s) and Debit Card Transactions.**
RESOLVED: Council **APPROVE** debit card transaction totalling £168.54.
- HPC 23/24/161** **d) Bank Transfer(s).**
 No Transfers to report.
- HPC 23/24/162** **Invoices for endorsement for payment.**
RESOLVED: to **ENDORSE** payment of the attached schedule of invoices plus the additional schedule totalling £58,479.38 Councillors W Smith and W Morrow to authorise.
- HPC 23/24/163** **2024/25 Budget Setting**
a) 2024/25 Fees
RESOLVED: to **APPROVE** the fees for 2024/25 except for Horden Together and **ADVISE** the Clerk to negotiate with Tenants and report back to future meeting.
- HPC 23/24/164** **b) Cemetery Fees**
RESOLVED: to **APPROVE** the cemetery fees for 2024/25 at 10% increase for residents and 30% for Non-Residents across all budget headings.

 11/1/24

- HPC** **2024/25 Budget**
23/24/165 **RESOLVED:** to **APPROVE** the budget of gross expenditure of £1,030,567; income of £384,684; resulting in net expenditure and precept of £645,883 which represents an increase to Band D of 2% and precept request of 2%.
- HPC** **Members/Officers Allowances.**
23/24/166 No Members/Officers allowances to report.
- HPC** **2023/24 Internal Audit**
23/24/167 **RESOLVED:** to **APPROVE** the appointment of Steve Ragg as Internal Auditor for 2023/24 financial year.
- HPC** **DCC Electoral Arrangements Report**
23/24/168 **RESOLVED:** Council **NOTE** the report with no response required.
- HPC** **Horde Healthy Happy Place Report**
23/24/169 **RESOLVED:** Council **NOTE** the report and request that the item be included in next meeting for further discussion to allow members time to read the report.
- HPC** **Woodland Creation Planning Grant Consultation**
23/24/170 **RESOLVED:** Council **NOTE** the consultation and fully support the proposal.
- HPC** **CDALC President voting notification**
23/24/171 **RESOLVED:** Council **APPROVE** voting for Mary Foy MP as President of CDALC.
- HPC** **Royal Garden Parties Nominations**
23/24/172 **RESOLVED:** Councillor W Smith to be nominated.

Meeting concluded at 7.25pm

 1/2/24

Horden Parish Council Invoices for Payment December 2023

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	16.12.23	Caution Sign	£6.98	BACS
Amazon	18.12.23	Fire Assembly Point Sign	£9.99	BACS
Banner	06.12.23	Labels	£4.06	BACS
Coast Road Karaoke	06.12.23	PA Hire Xmas Tree Lighting	£100.00	BACS
Co-operative Bank	01.12.23	BACS/FD Online Fees 01/11/2023 - 30/11/2023	£69.60	D/D
CDALC	20.12.23	VAT for VAT Registered Councils - MH	£30.00	BACS
Culligan (was Waterlogic)	15.12.23	Water Cooler Rental & Service	£39.37	D/D
DAC Beachcroft Claims Limited	28.12.23	VAT Element Insurance Claim 08/08/2023-27/12/2023 - Memorial Park	£196.80	BACS
Document Solutions	22.12.23	Photocopier Fees December 2023	£72.50	D/D
Go2 Electrical Services	10.11.23	Supply & Fit Tri-Colour Light Panel - SWC	£80.00	BACS
Go2 Electrical Services	01.12.23	Replace damaged socket - Memorial Park	£30.00	BACS
Horden Heritage Centre & Vintage Tearoom	12.12.23	Christmas Teas (County Cllr Xmas Project)	£1,000.00	BACS
Horns Garden Centre	08.12.23	2 x Rakes - Cemetery	£39.98	BACS
Messrs P Hutchinson & Sons	01.12.23	Bark Chippings	£36.00	BACS
ITC Service	31.12.23	Unifi Security & Office 365 Domain/Hosting/Estate Management & 365 Backup -January	£605.99	D/D
Jon's Joinery - Jon Elsy	22.12.23	Supply & Fit Shelves - SWC	£260.00	BACS
Maddison Carpets	14.12.23	Deposit - Supply & Fit Flooring - Heritage Tearooms	£300.00	313536
Maddison Carpets	14.12.23	Balance - Supply and Fit Flooring - Heritage Tearooms	£2,855.00	313537
Octopus Energy Limited	29.12.23	Cemetery Lodge 24/11/2023 - 28/12/2023	£9.02	BACS
Geo Robinson & Son	30.11.23	2 x Squire Padlocks	£59.90	BACS
Screwfix	08.11.23	2 x 50m Rope	£47.38	BACS
SEFE Energy (was Gazprom)	15.12.23	Gas - SWC 01/11/2023 - 29/11/2023	£756.59	D/D
Select Telecom Limited	30.11.23	Admin Phone Lines/Calls/Internet	£121.60	D/D
Select Telecom Limited	31.12.23	Admin Phone Lines/Calls/Internet	£115.06	D/D
Shell Energy	08.12.23	Welfare House Gas & Electricity	£31.00	BACS
Shoreline Fire Limited	11.12.23	Bi-Annual Service Fire/Emergency Lighting Sunderland Road Pavilion, SWC and Memorial Park	£336.00	BACS
Station Road Allotments	11.12.23	SWC Car Park Repairs	£150.00	BACS
TJ's Heating & Home Improvements	20.12.23	Repair Leak Upper Men's Toilets - SWC	£320.00	BACS
Total Energies	07.12.23	Cemetery Electricity 01/11/2023 - 30/11/2023	£98.75	D/D
Total Energies	07.12.23	Memorial Park Electricity 03/10/2023 - 01/11/2023	£32.02	D/D
Total Energies	07.12.23	SWC Electricity 01/11/2023 - 30/11/2023	£740.48	D/D
Total Energies	07.12.23	Sunderland Road Pavilion Electricity 01/11/23 - 30/11/23	£161.12	D/D
Treasured Memories	14.12.23	Memorial Plaque	£110.34	BACS
Vodafone	20.12.23	Mobile Phones	£67.20	D/D
Wex	31.12.23	Vehicle Trackers	£11.98	D/D
OTHER PAYMENTS				
Co-op Bank	07.12.23	Wages Week 36	£13,029.30	BACS
Co-op Bank	14.12.23	Wages Week 37	£5,037.33	BACS
Co-op Bank	21.12.23	Wages Week 38	£4,469.73	BACS
Co-op Bank	28.12.23	Wages Week 39	£4,470.50	BACS
Durham County Council	18.12.23	Attachment Weeks 32-35	£645.68	313538
Durham County Council	18.12.23	Superannuation Weeks 36-40	£10,145.00	BACS
HMRC	18.12.23	PAYE Weeks 36-40	£11,676.24	313539
Wave	14.12.23	Cemetery Water 11/09/2023 - 10/12/2023 (£37.00 pcm)	£100.89	D/D
Horden Parish Council DECEMBER 2023 TOTAL			£58,479.38	

