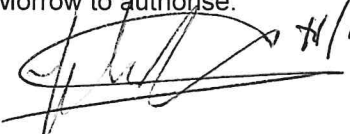


HORDEN PARISH COUNCIL
Minutes of Meeting held 7 December 2023

- Present:** Councillor F Leadbitter (Chairman)
Councillors T Baldasera, C Cain, E Laing, W Morrow, W Smith, J Ward, F Winrow and P Wood.
- Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk).
- HPC 23/24/129** **Apologies for Absence.**
RESOLVED: That apologies were **RECEIVED** and **ACCEPTED** from Councillors I Roberts, D Tait and A Turner.
- HPC 23/24/130** **Declarations of Interest.**
No declarations of interest raised.
- HPC 23/24/131** **Minutes of the Horden Parish Council Meeting held 2 November 2023.**
RESOLVED: that the Minutes be confirmed as a true record and signed by the Chairman.
- HPC 23/24/132** **Public Participation.**
No members of the public were present.
- HPC 23/24/133** **Register of Delegated Decisions.**
RESOLVED: that Council **NOTE** the delegated decision.
- HPC 23/24/134** **Damage and Incident Report(s).**
The Clerk advised that people are continually being allowed into the building unsupervised with a recent incident where it was outside of operating hours this is despite numerous requests to tenants to take responsibility for their clients.
- The Clerk advised that PCSO have advised to put gates into the park, however this would not allow grounds staff access, we have requested from the PCSO to provide an alternative solution.
RESOLVED: that Council **NOTE** the reports and **ADVISE** the Clerk to contact tenants to reinforce operating hours and supervision of clients.
- HPC 23/24/135** **Cemetery Burial and Income Report 23 October to 22 November 2023.**
RESOLVED: Council **NOTE** the information.
- HPC 23/24/136** **Parish Council Financial:**
a) **Bank Balances**
RESOLVED: Council **APPROVE** the Bank Balances at 31/10/2023 as £1,031,622.07 for signature by Councillors F Leadbitter and W Morrow.
- HPC 23/24/137** b) **Finance Report to 31/10/2023.**
RESOLVED: Council **APPROVE** the Income, Expenditure and Variances Report to 31/10/2023.
- HPC 23/24/138** c) **Cash Withdrawal(s) and Debit Card Transactions.**
RESOLVED: Council **APPROVE** debit card transaction totalling £2,836.20 including endorsing a transaction of £1981.37 to Cut Price Wholesaler, over the approved limit.
- HPC 23/24/139** d) **Bank Transfer(s).**
The Clerk advised that £300,000 was transferred to the CCLA account in early November and requested £60,000 be transferred back to the current account.
RESOLVED: Council **APPROVE** transfer of funds from CCLA to the Current account.
- HPC 23/24/140** e) **Budget Workshop**
The Clerk requested a Budget Workshop to consider 2023/24 budget. It was proposed to hold a workshop at 6:00pm on 21st December 2023.
RESOLVED: Council **APPROVE** a budget workshop.
- HPC 23/24/141** **Invoices for endorsement for payment.**
RESOLVED: to **ENDORSE** payment of the attached schedule of invoices plus the additional schedule totalling £47,831.04 Councillors F Leadbitter and W Morrow to authorise.



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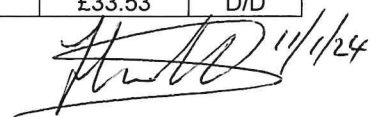
- HPC
23/24/142 **Members/Officers Allowances.**
The Clerk submitted a travel expense form for £200.25.
RESOLVED: Council **APPROVE** expenses.
- HPC
23/24/143 **Alternative to DCC Horden Master Plan**
RESOLVED: To **ADVISE** Clerk to submit a letter setting out an alternative proposal which would cover alternatives to the Third Street option.
- HPC
23/24/144 **Application for Premises License JD's Bar**
RESOLVED: Council **NOTE** application and no response required.
- HPC
23/24/145 **DCC Draft Homeless and Rough Sleeping Strategy**
RESOLVED: Council **NOTE** the strategy with no response required.
- HPC
23/24/146 **DCC Draft Housing Strategy**
RESOLVED: Council **NOTE** the strategy with no response required.
- HPC
23/24/147 **NAC Conference**
RESOLVED: Council **NOTE** dates and Councillors to reply to Clerk if they would like to attend.
- HPC
23/24/148 **Minutes and Recommendations from Personnel Committee**
RESOLVED: Council receive the minutes and **APPROVE** the recommendations.
- HPC
23/24/149 **Exclusion of Press & Public**
In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to **RESOLVE** to exclude the press and public from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of legal and confidential nature of the business to be transacted.
- HPC
23/24/150 **Durham Deafened Support**
RESOLVED: To **ADVISE** the Clerk to the Council to send a notice of intention.

Meeting concluded at 7.25pm

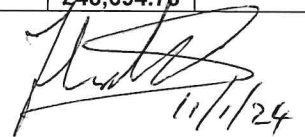
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Horden Parish Council Invoices for Payment November 2023

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	03.11.23	Toilet Rolls - SWC	£18.95	BACS
Amazon	05.11.23	Paper Towels - SWC	£43.96	BACS
Amazon	05.11.23	Air Freshner - SWC	£18.00	BACS
Amazon	05.11.23	Bar Keepers Friend - SWC	£8.97	BACS
Amazon	05.11.23	20 x Smoke Alarms (£79.96 Charged to HRG for 15)	£106.60	BACS
Amazon	06.11.23	Bleach - SWC	£12.49	BACS
Amazon	17.11.23	Stocking Fillers - Hot Chocolate (County Cllr Xmas Project)	£154.24	BACS
Amazon	17.11.23	Stocking Fillers - Candy Canes (County Cllr Xmas Project)	£108.59	BACS
Amazon	17.11.23	Stocking Fillers - Chocolate Coins (County Cllr Xmas Project)	£197.52	BACS
Amazon	17.11.23	Stocking Fillers - Jelly Pops (County Cllr Xmas Project)	£386.82	BACS
Banner	03.11.23	Paper Cups and Cleaning Materials - SWC	£116.73	BACS
Banner	14.11.23	50 x 2nd Class Stamps	£37.50	BACS
Banner	16.11.23	Cleaning Materials - Cemetery & Memorial Park	£43.45	BACS
Coast Road Karaoke & Disco	12.11.23	PA Hire Remembrance Sunday	£100.00	BACS
Co-operative Bank	01.11.23	BACS/FD Online Fees 01/10/2023 - 31/10/2023	£58.08	D/D
Culligan (was Waterlogic)	16.11.23	Water Cooler Rental & Service	£35.00	D/D
J J Dell & Co	20.11.23	Annual Rent Station Road Allotment Site 2022	£1,435.00	BACS
Document Solutions	30.11.23	Photocopier Fees November 2023	£45.14	D/D
Fitz Fabrication & Design Ltd	08.11.23	Balance Supply & Insallation Gates - Memorial Park - Insurance Claim	£2,554.80	BACS
Go2 Electrical Services	10.11.23	Supply & Fit Light Panel & Emergency Light - SWC	£210.00	BACS
Go2 Electrical Services	27.11.23	PAT Testing - Cemetery & Memorial Park	£50.00	BACS
Go2 Electrical Services	30.11.23	PAT Testing - SWC	£110.00	BACS
Homecare Door & DIY Centres	21.10.23	Silicone, Varnish, Filler, Woodworm Treatment - SWC	£27.95	BACS
Horns Garden Centre	31.10.23	Fish Blood & Bone & 6 x Fertilizer	£46.96	BACS
Wilf Husband	20.10.23	20 Ton Top Soil - Cemetery	£360.00	BACS
ITC Service	09.11.23	Resolve IT Issue - BH	£114.00	D/D
ITC Service	21.11.23	Resolve Scanning Issue - AL	£114.00	D/D
ITC Service	30.11.23	Unifi Security & Office 365 Officers & Domain/Hosting - December	£236.62	D/D
Roadsafe Traffic Management	29.11.23	Road Closure - Remembrance Sunday	£3,066.00	BACS
Geo Robinson & Son	31.10.23	Masonary Paint & Nuts/Bolts/Washers	£115.10	BACS
Royal British Legion - "The Poppy Appeal"	14.11.23	Appeal Donation - Chairs Allowance	£50.00	313532
Salvation Army	29.11.23	Donation to Toy Appeal - Chair's Allowance	£200.00	313533
Screwfix	02.11.23	Drainage Shovel	£29.99	BACS
Screwfix	03.11.23	Water Pump, Suction Hose & Layflat Hose	£436.97	BACS
SEFE Energy (was Gazprom)	20.11.23	Gas - SWC 01/10/2023 - 31/10/2023	£534.29	D/D
Select Telecom	31.10.23	Admin Phone Lines/Calls/Internet	£140.18	D/D
Shell Energy	08.11.23	Welfare House Gas & Electricity	£11.99	BACS
Storm Entertainment	20.11.23	Elsa & Olaf - Christmas Tree Lighting	£90.00	BACS
Thinford Nurseries Ltd	21.11.23	Winter Bedding Plants - Memorial Park & Cemetery	£775.20	BACS
TJ's Heating & Home Improvements	23.10.23	Combi Service & Landlord Gas Safety Record - Sunderland Road Bungalow	£65.00	BACS
TJ's Heating & Home Improvements	23.10.23	Drain Boiler & Fit Non-Return Valve - Sunderland Road	£180.00	BACS
TJ's Heating & Home Improvements	20.11.23	Repair Radiator Valve - SWC	£60.00	BACS
Total Energies	07.11.23	SWC Electricity 01/10/2023 - 31/10/2023	£658.66	D/D
Total Energies	07.11.23	Memorial Park Electricity 05/09/2023 - 02/10/2023	£33.53	D/D



Total Energies	07.11.23	Sunderland Road Sports Pavilion Electricity 01/10/2023 - 31/10/2023	£175.22	D/D
Total Energies	07.11.23	Cemetery Electricity 30/09/2023 - 31/10/2023	£93.56	D/D
Turfcare Specialists Limited	28.11.23	Xmas Tree	£1,140.00	BACS
Vodafone	20.11.23	Mobile Phones	£67.20	D/D
Wex	27.11.23	Equipment and Iveco Fuel - Cemetery	£213.50	D/D
Wex	26.11.23	Vehicle Trackers	£11.98	D/D
OTHER PAYMENTS				
Co-op Bank	02.11.23	Wages Week 31	£4,781.22	BACS
Co-op Bank	09.11.23	Wages Week 32	£4,891.50	BACS
Co-op Bank	16.11.23	Wages Week 33	£4,774.71	BACS
Co-op Bank	23.11.23	Wages Week 34	£4,639.52	BACS
Co-op Bank	30.11.23	Wages Week 35	£4,617.86	BACS
Durham County Council	27.11.23	Attachment Weeks 32-35	£82.64	313534
Durham County Council	27.11.23	Superannuation Weeks 32-35	£5,475.94	BACS
HMRC	27.11.23	PAYE Weeks 32-35	£4,531.65	313535
		Horden Parish Council NOVEMBER 2023 TOTAL	£48,694.78	


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