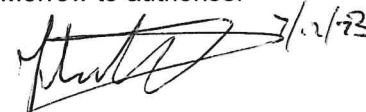


HORDEN PARISH COUNCIL
Minutes of Meeting held 2 November 2023

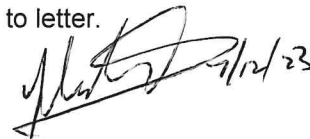
- Present:** Councillor F Leadbitter (Chairman)
 Councillors R Bagnall, T Baldasera, C Cain, E Laing, W Morrow, I Roberts, D Tait, A Turner, J Ward and F Winrow.
- Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk).
- HPC 23/24/112** **Apologies for Absence.**
RESOLVED: That apologies were accepted from Councillors W Smith and P Wood and received from Councillors T Baldasera, I Roberts, and A Turner.
- HPC 23/24/113** **Declarations of Interest.**
 Councillor F Leadbitter declared an interest in item 13 – Station Road allotments as Chair of the allotments.
- HPC 23/24/114** **Minutes of the Horden Parish Council Meeting held 5 October 2023.**
RESOLVED: that the Minutes be confirmed as a true record and signed by the Chairman.
- HPC 23/24/115** **Public Participation.**
 No members of the public were present.
- HPC 23/24/116** **Register of Delegated Decisions.**
 There were no delegated decisions to report.
- HPC 23/24/117** **Damage and Incident Report(s).**
 A query regarding if the telephone appointment had resulted in any additional information was raised. It was advised that we were provided a crime number.
RESOLVED: that Council **NOTE** the reports.
- HPC 23/24/118** **Cemetery Burial and Income Report 23 September to 22 October 2023.**
RESOLVED: Council **NOTE** the information.
- HPC 23/24/119** **Parish Council Financial:**
a) Bank Balances
RESOLVED: Council **APPROVE** the Bank Balances at 30/09/2023 as £684,162.42 for signature by Councillors F Leadbitter and W Morrow.
- HPC 23/24/120** **b) Finance Report to 30/09/2023.**
RESOLVED: Council **APPROVE** the Income, Expenditure and Variances Report to 30/09/2023.
- HPC 23/24/121** **c) Cash Withdrawal(s) and Debit Card Transactions.**
RESOLVED: Council **APPROVE** debit card transaction totalling £278.20.
- d) Bank Transfer(s).**
 The Clerk advised that the precept payment had been received in October and requested that they consider transfer some funds to the CCLA account and report at next meeting.
RESOLVED: Council **APPROVE** transfer of funds to CCLA.
- e) Finance Regulations**
 The Clerk requested that the newly appointed Deputy Clerk to be added to the Co-op bank mandate and receive a debit card.
RESOLVED: Council **APPROVE** the addition of Deputy Clerk to bank mandate and debit card.
- HPC 23/24/122** **Invoices for endorsement for payment.**
RESOLVED: to **ENDORSE** payment of the attached schedule of invoices plus the additional schedule totalling £35,747.62 Councillors F Leadbitter and W Morrow to authorise.
- HPC 23/24/123** **Members/Officers Allowances.**
 The Clerk to the Council advised she had no claim.



7/11/23

- HPC**
23/24/124 **Website Update**
RESOLVED: To **ADVISE** Officers to the Council to look into options for the new website and bring a further report with options to consider for adoption.
- HPC**
23/24/125 **DCC Budget 2024/25 Consultation**
RESOLVED: To **ADVISE** the Clerk to the Council to write to DCC to state how the proposal will have a negative impact on priorities or characteristic groups and provide alternatives for DCC to consider. However, it was generally felt that DCC are already aware of the issues and the consultation was an administrative exercise.
- HPC**
23/24/126 **Station Road Allotments Accounts 2022/23**
RESOLVED: Council **NOTE** the accounts.
- HPC**
23/24/127 **Exclusion of Press & Public**
In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to **RESOLVE** to exclude the press and public from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of legal and confidential nature of the business to be transacted.
- HPC**
23/24/128 **Cemetery Legal**
RESOLVED: To **ADVISE** the Clerk to the Council to respond to letter.

Meeting concluded at 6.50pm



[Handwritten signature]
9/12/23

Horden Parish Council Invoices for Payment October 2023

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	15.10.23	2 x Legionella Thermometers	£319.98	BACS
Amazon	17.10.23	Shower Descaler x 4	£45.80	BACS
Amazon	18.10.23	Legionella Log Books	£11.32	BACS
Amazon	19.10.23	Whiteboard - Cemetery	£24.98	BACS
Banner	12.10.23	Laminating Pouches & Staples	£6.18	BACS
Banner	27.10.23	Pink A4 Paper	£18.74	BACS
Co-operative Bank	02.10.23	BACS/FD Online Fees 01/09/2023 - 30/09/2023	£58.08	D/D
Creative Youth Opportunities	31.10.23	Halloween Event	£795.00	BACS
Culligan (was Waterlogic)	15.10.23	Water Cooler Rental & Service	£35.00	D/D
Document Solutions	31.10.23	Photocopier Fees October 2023	£41.97	D/D
HTS (North East) Ltd	30.10.23	Hydraulic Pipe Repair Shoring Pump	£23.57	BACS
ITC Service	31.10.23	Unifi Security & Office 365 Officers & Domain/Hosting - November	£236.62	D/D
Pat Lavery Tyre & Exhaust Centre	10.10.23	Puncture Repair - Iveco Pickup	£45.00	BACS
Pat Lavery Tyre & Exhaust Centre	25.10.23	Renew Hydraulic Pipe & Oil - Iveco	£190.00	BACS
Mazars	15.08.23	External Audit Y/E 31 March 2023	£2,016.00	BACS
MKM BS Peterlee	09.10.23	Sand & Cement	£87.11	BACS
Royal British Legion - Poppy Appeal	12.10.23	Poppy Wreaths	£442.50	313531
SEFE Energy (was Gazprom)	20.09.23	Gas - SWC 31/07/2023 - 29/08/2023	£115.42	D/D
SEFE Energy (was Gazprom)	19.10.23	Gas - SWC 30/08/2023 - 30/09/2023	£140.92	D/D
Select Telecom	30.09.23	Admin Phone Lines/Calls/Internet	£136.13	D/D
Siemens Financial Services	14.10.23	Photocopier Lease	£178.56	D/D
Thomas Sherriff & Co	26.10.23	Service John Deere 3033R	£1,099.74	BACS
SLCC	18.10.23	Town & Parish Councils VAT Guide	£29.50	BACS
Total Energies	07.10.23	SWC Electricity 01/09/2023 - 30/09/2023	£604.09	D/D
Total Energies	07.10.23	Cemetery Electricity 01/09/2023 - 29/09/2023	£54.55	D/D
Total Energies	07.10.23	Sunderland Road Sports Pavilion Electricity 01/09/2023 - 30/09/2023	£160.47	D/D
Total Energies	07.10.23	Memorial Park Electricity 05/08/2023 - 04/09/2023	£37.74	D/D
Vodafone	20.10.23	Mobile Phones	£67.20	D/D
Wex	02.10.23	Equipment & Vehicle Fuel - Cemetery	£204.11	D/D
Wex	23.10.23	Equipment Fuel - Cemetery	£144.52	D/D
Wex	30.10.23	Equipment Fuel - Parks	£121.32	D/D
Wex	29.10.23	Vehicle Trackers	£11.98	D/D
OTHER PAYMENTS				
Co-op Bank	05.10.23	Wages Week 27	£4,544.81	BACS
Co-op Bank	12.10.23	Wages Week 28	£4,441.16	BACS
Co-op Bank	19.10.23	Wages Week 29	£4,404.73	BACS
Co-op Bank	26.10.23	Wages Week 30	£4,814.75	BACS
H M Courts & Tribunals	30.10.23	Attachment Of Earnings	£30.00	313528
Durham County Council	30.10.23	Attachment Weeks 28-31	£113.51	313529
Durham County Council	30.10.23	Superannuation Weeks 28-31	£5,346.14	BACS
HMRC	30.10.23	PAYE Weeks 28-31	£4,548.42	313530
Horden Parish Council OCTOBER 2023 TOTAL			£35,747.62	

[Handwritten Signature] 7/11/23