

HORDEN PARISH COUNCIL
Minutes of Meeting held 5 October 2023

Present: Councillor F Leadbitter (Chairman)
 Councillors D Gregory, W Morrow, I Roberts, J Ward and F Winrow.

Staff: Mrs S Shippen (Clerk to the Council) and Ms A Lee (SWC & Events Manager).

HPC **Apologies for Absence.**

23/24/098 **RESOLVED:** That apologies were accepted from Councillors E Laing, W Smith, D Tait and P Wood and received from Councillors T Baldasera, C Cain, and A Turner.

HPC **Declarations of Interest.**

23/24/099 Councillor W Morrow declared an interest in item 58 as an affected householder.

HPC **Minutes of the Horden Parish Council Meeting held 7 September 2023.**

23/24/100 **RESOLVED:** that the Minutes be confirmed as a true record and signed by the Chairman.

HPC **Public Participation.**

23/24/101 No members of the public were present.

HPC **Durham County Council Regeneration & Masterplan Presentation**

23/24/102 Susan Robinson and Amy Dufferweil-Bell of Durham County Council attended to advise on the DCC proposals for Third Street following the public exhibitions. They explained what they are proposing to do and why Third Street gives the opportunity to make the biggest impact with the available money as it is large enough to attract an investor to a viable scheme.

Councillors raised questions and comments, particularly regarding why Fifth and Sixth Street were not chosen.

DCC Officers offered to come back and update as the scheme develops.

The Clerk to the Council updated Council on the position with the allotment land which HPC owned and sought the view in relation to a 2019 resolution to dispose of the land.

RESOLVED: that DCC Officers be thanked for their update and the Clerk to the Council be delegated the authority to negotiate the best possible terms for land in HPC ownership in line with the 2019 resolution to dispose of the land.

At this juncture, it was agreed to take item 13 & 14.

HPC **Events Update**

23/24/103 The SWC & Events Manager updated Council on the forthcoming events.

1. **Remembrance**

RESOLVED: that the parade formation and wreath laying order be amended in line with RBL guidance for civic organised events; that Cllr W Morrow counter sign risk assessment; the remaining proposals be **APPROVED**;

2. **Halloween**

RESOLVED: the Council notes its disappointment at the Food and Fun bid was not successful and **APPROVED** the event estimate of £1,000;

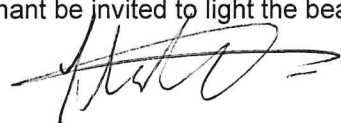
3. **Christmas Tree Lighting**

RESOLVED: that the event take place on Wednesday 6th December 2023; that a donation of £100 be made to the Salvation Army Band and £100 to CYO from the Chairman's Allowance; the lantern parade be upscaled to the full proposed schools work at a cost of £3,100 to be funded through an application to AAP Neighbourhood Budget and the remainder from HPC Youth Budget; that a child from each of the three primary schools be invited to perform the switch on; and entertainment costs of £90 be **APPROVED**.

4. **D-Day 80th Anniversary – RESOLVED** that the Deputy Lieutenant be invited to light the beacon.

HPC **Register of Delegated Decisions.**

23/24/104 There were no delegated decisions to report.

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HPC **Damage and Incident Report(s).**

23/24/105 The Chairman confirmed that he had repaired the cemetery taps at his own expense.
RESOLVED: that Council **NOTE** the reports.

HPC **Cemetery Burial and Income Report 25 August to 22 September 2023.**

23/24/106 **RESOLVED:** Council **NOTE** the information.

HPC **Parish Council Financial:****23/24/107** a) **Bank Balances**

RESOLVED: Council **APPROVE** the Bank Balances at 31/08/2023 as £716,481 for signature by Councillors F Leadbitter and W Morrow.

b) **Finance Report to 31/08/2023.**

RESOLVED: Council **APPROVE** the Income, Expenditure and Variances Report to 31/08/2023.

c) **Cash Withdrawal(s) and Debit Card Transactions.**

RESOLVED: Council **APPROVE** debit card transaction totalling £200.00.

d) **Bank Transfer(s).**

There were no transfers requested.

HPC **Invoices for endorsement for payment.**

23/24/108 **RESOLVED:** to **ENDORSE** payment of the attached schedule of invoices plus the additional schedule totalling £42,811.86 Councillors F Leadbitter and W Morrow to authorise.

HPC **Members/Officers Allowances.**

23/24/109 The Clerk to the Council advised she had no claims.


HPC **DCC Withdrawal of Website SLA**

23/24/110 **RESOLVED:** Council expressed its disappointment at the proposal to withdraw another service and requested the Clerk to the Council bring a further report once CDALC makes recommendations.

HPC **Budget 2024/25**

23/24/111 **RESOLVED:** to **ADVISE** Officers to prepare budgets on the basis of CPI plus 3% if at all possible.

Meeting concluded at 7.15pm

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Horden Parish Council Invoices for Payment September 2023

SUPPLIER	DATE	DESCRIPTION	AMOUNT
A1 Trophies & Engraving	18.09.23	Labels Chairpersons Board and Engraving	£213.00
Amazon	14.09.23	Entrance Mat - SWC	£29.45
Buildroute Limited	29.08.23	Repairs to Pier & Wall (Insurance)	£8,160.00
Co-operative Bank	01.09.23	BACS/FD Online Fees 01/08/2023 - 31/08/2023	£66.18
C N 24Hour Locksmith (Christopher Naylor)	13.09.23	Supply & Fit UPVC Window - SWC	£685.00
Culligan (was Waterlogic)	16.08.23	Water Cooler Rental & Service - August	£35.00
Culligan (was Waterlogic)	19.09.23	Water Cooler Rental & Service - September	£35.00
Document Solutions	29.09.23	Photocopier Fees September 2023	£57.88
Durham County Council	21.09.23	Repairs to Kubota - Cemetery	£52.16
ITC Service	30.09.23	Unifi Security & Office 365 Officers & Domain/Hosting - October	£236.62
Pat Lavery Tyre & Exhaust Centre Ltd	11.09.23	Renew Front Exhaust & Rubbers - Iveco	£410.00
NEREO	12.09.23	Deputy Advert	£180.00
Geo Robinson & Son	30.09.23	Watering Cans, PTFE Tape and Outside Taps	£38.10
Scott Memorials of Distinction	11.09.23	Repair Memorial - Insurance Claim	£642.00
Select Telecom	31.08.23	Admin Phone Lines/Calls/Internet	£122.12
SLCC	04.09.23	Water Compliance & Legionella Control - RH	£72.00
SLCC	04.09.23	Water Compliance & Legionella Control - KB	£72.00
SLCC	09.09.23	National Conference - SS	£530.80
TJ's Heating & Home Improvements	16.09.23	Repair Kitchen Water Heater - SWC	£119.00
Total Energies	07.09.23	Cemetery Electricity 01/08/2023 - 31/08/2023	£54.61
Total Energies	07.09.23	Sunderland Road Sports Pavilion Electricity 01/08/2023 - 31/08/2023	£144.64
Total Energies	07.09.23	Memorial Park Electricity 04/07/2023 - 04/08/2023	£38.85
Total Energies	17.09.23	SWC Electricity 15/07/2023 - 31/08/2023	£814.55
Vodafone	20.09.23	Mobile Phones	£67.20
Wex	04.09.23	Equipment Fuel - Cemetery	£122.94
Wex	18.09.23	Equipment Fuel - Cemetery	£137.19
Wex	25.09.23	Equipment Fuel - Parks	£120.91
Wex	24.09.23	Vehicle Trackers	£11.98
OTHER PAYMENTS			
Co-op Bank	07.09.23	Wages Week 23	£4,415.00
Co-op Bank	14.09.23	Wages Week 24	£4,373.43
Co-op Bank	21.09.23	Wages Week 25	£4,502.24
Co-op Bank	28.09.23	Wages Week 26	£4,373.83
Durham County Council	03.10.23	Attachment Weeks 23-27	£208.35
Durham County Council	03.10.23	Superannuation Weeks 19-22	£6,318.98
HMRC	03.10.23	PAYE Weeks 19-22	£5,071.66
Wave	11.09.23	Cemetery Water £37.00 pcm	£279.19
		Horden Parish Council SEPTEMBER 2023 TOTAL	£42,811.86

[Handwritten Signature]
22/11/23

