

HORDEN PARISH COUNCIL
Minutes of Meeting held 7 September 2023

Present: Councillor F Leadbitter (Chairman)
 Councillors T Baldasera, C Cain, E Laing, W Morrow, I Roberts, A Turner, J Ward and F Winrow.

Staff: Mrs S Shippen (Clerk to the Council).

HPC **Apologies for Absence.**
23/24/084 **RESOLVED:** That apologies were received from Councillors D Gregory and D Tait.

HPC **Declarations of Interest.**
23/24/085 Councillor C Cain declared an interest in item 8 as it involves his son.

HPC **Minutes of the Horden Parish Council Annual Meeting held 3 August 2023.**
23/24/086 **RESOLVED:** that the Minutes be confirmed as a true record and signed by the Chairman.

HPC **Public Participation.**
23/24/087 No members of the public were present.

HPC **Durham County Council Regeneration & Masterplan Presentation**
23/24/088 Susan Robinson and Amy Dufferweil-Bell of Durham County Council attended to advise on the DCC proposal to hold a public exhibition commencing 14th September in respect of the proposals for the numbered streets and beyond. They explained it is an engagement not a consultation, they will be telling people what they are doing.

Councillors raised questions and comments.

The Clerk to the Council requested that copies of all correspondence are sent electronically to the Council so it can be distributed to councillors.

RESOLVED: that DCC Officers attend the Council meeting on 5th October 2023 to give a further update.

HPC **Co-option**
23/24/089 One candidate presented for the vacant seat to be filled by Co-option.

RESOLVED: that Paula Wood be co-opted to the vacant seat on the Council.

HPC **Register of Delegated Decisions.**
23/24/090 There were no delegated decisions to report.

HPC **Damage and Incident Report(s).**
23/24/091 **RESOLVED:** that Council **NOTE** the reports.

HPC **Cemetery Burial and Income Report 22 July to 24 August 2023.**
23/24/092 **RESOLVED:** Council **NOTE** the information.

HPC **Parish Council Financial:**
23/24/093 a) **Bank Balances**
RESOLVED: Council **APPROVE** the Bank Balances at 31/07/2023 as £75,430.86 for signature by Councillors F Leadbitter and W Morrow.

b) **Finance Report to 31/07/2023.**
RESOLVED: Council **APPROVE** the Income, Expenditure and Variances Report to 31/07/2023.

c) **Cash Withdrawal(s) and Debit Card Transactions.**
RESOLVED: Council **APPROVE** debit card transaction totalling £487.95.

d) **Bank Transfer(s).**
RESOLVED: Council **APPROVE** a transfer of £30,000 from CCLA.


5/10/23

HPC Invoices for endorsement for payment.
23/24/094 **RESOLVED:** to **ENDORSE** payment of the attached schedule of invoices plus the additional schedule totalling £47,599.79 Councillors F Leadbitter and W Morrow to authorise.

HPC Members/Officers Allowances.
23/24/095 The Clerk to the Council advised she had no claims.

HPC DCC 2024/25 Budget Planning – Tax Base and LCTRS Grant
23/24/096 **RESOLVED:** Council expressed its significant concern at the proposals and requested the Clerk to the Council submit a response summarising the Council's concerns.

HPC Audit 2022/23
23/24/097 **RESOLVED:** to **AGREE** support for the project.

Meeting concluded at 7.05pm

Horden Parish Council Invoices for Payment August 2023

SUPPLIER	DATE	DESCRIPTION	AMOUNT
Amazon	25.08.23	Wages Envelopes	£24.99
Amazon	28.08.23	Antibacterial Spray - SWC	£18.00
Amazon	28.08.23	Toilet Cleaner - SWC	£15.60
Amazon	28.08.23	Toilet Cleaner & Hoover Bags - SWC	£25.74
Banner	07.08.23	Blue Roll - Cemetery	£41.88
Banner	08.08.23	Postage Stamps	£92.50
Banner	22.08.23	Cleaning Supplies - SWC	£174.53
Banner	24.08.23	Post it Notes and Correction Rollers	£8.84
Co-operative Bank	01.08.23	BACS/FD Online Fees 01/07/2023 - 31/07/2023	£60.78
DAC Beachcroft Claims Limited	31.07.23	VAT Element Insurance Claim - Memorial Park	£100.80
Creative Youth Opportunities	31.08.23	Staff, Resources & activities - Teddy Bears Picnic	£990.00
Document Solutions	31.08.23	Photocopier Fees August 2023	£38.20
Harbro Lighting & Elec	26.08.23	Lighting Tubes	£78.24
ITC Service	31.08.23	Unifi Security & Office 365 Officers & Domain/Hosting - September	£261.78
JRB Enterprise Ltd	07.08.23	Dog Bags	£1,876.80
MKM BS (Peterlee) Ltd	10.08.23	Motar Mix - SWC	£6.25
MW Roofing & Plastics Specialist	18.07.23	Repairs Roof, Replace Fascia, Guttering and Downpipes - SWC	£7,700.00
OPUS Joinery Services	29.06.23	Works to Park House - Funded	£2,670.00
Screwfix	22.08.23	2 Stroke Oil	£18.99
SEFE Energy (was Gazprom)	17.07.23	Gas - SWC 31/05/2023 - 30/06/2023	£134.80
SEFE Energy (was Gazprom)	15.08.23	Gas - SWC 01/07/2023 - 30/07/2023	£114.58
Select Telecom	31.07.23	Admin Phone Lines/Calls/Internet	£142.99
M Shield Electrical Services	09.08.23	Electrical Works Park House - Funded	£390.00
SLCC	21.08.23	Water Compliance & Legionella Control - AL	£72.00
Total Energies	07.08.23	SWC Electricity 03/06/2023 - 14/07/2023	£710.28
Total Energies	07.08.23	Cemetery Electricity 01/07/2023 - 31/07/2023	£23.38
Total Energies	07.08.23	Sunderland Road Sports Pavilion Electricity 01/07/2023 - 31/07/2023	£130.36
Total Energies	07.08.23	Memorial Park Electricity 02/06/2023 - 03/07/2023	£37.99

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Vodafone	20.08.23	Mobile Phones	£67.20
Wex	07.08.23	Equipment Fuel - Parks	£112.38
Wex	07.08.23	Equipment Fuel - Cemetery and Pick up Fuel	£207.60
Wex	21.08.23	Equipment Fuel - Cemetery	£133.82
Wex	27.08.23	Vehicle Trackers	£11.98
Keinan Wright	24.08.23	First Aid - Teddy Bear's Picnic	£115.00
OTHER PAYMENTS			
Co-op Bank	03.08.23	Wages Week 18	£4,373.63
Co-op Bank	10.08.23	Wages Week 19	£4,373.03
Co-op Bank	17.08.23	Wages Week 20	£4,340.24
Co-op Bank	24.08.23	Wages Week 21	£4,373.63
Co-op Bank	31.08.23	Wages Week 22	£4,373.23
Child Support Agency	23.08.23	Attachment Week 20	£32.19
Durham County Council	23.08.23	Attachment Weeks 19-22	£165.28
Durham County Council	23.08.23	Superannuation Weeks 19-22	£4,981.92
HMRC	23.08.23	PAYE Weeks 19-22	£3,978.36
Horde Parish Council August 2023 TOTAL			£47,599.79

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5/10/23