HORDEN PARISH COUNCIL Minutes of Meeting held 6 April 2023

Present: Councillor W Morrow (Chairman)

Councillors R Bagnall, J Brown, C Cain, D Gregory, F Leadbitter, I Mclean, I Roberts, A Turner, J Ward,

L Williams and F Winrow.

Mrs S Shippen (Clerk to the Council). Staff:

HPC Apologies for Absence.

22/23/258 RESOLVED: That apologies be APPROVED for Councillor W Smith and be RECEIVED for Councillor E

Laing.

HPC Declarations of Interest.

There were no declarations of interest. 22/23/259

HPC Minutes of the Horden Parish Council Meeting held 2 March 2023.

RESOLVED: That the Minutes be confirmed as a true record and signed by the Chairman. 22/23/260

HPC Public Participation.

22/23/261 No members of the public were present.

Register of Delegated Decisions. HPC

22/23/262 There were no delegated decisions to report.

HPC Damage and Incident Report(s).

22/23/263 RESOLVED: Council NOTE the information.

HPC Cemetery Burial and Income Report 20 February to 24 March 2023.

RESOLVED: Council NOTE the information. 22/23/264

HPC **DCC Community Engagement Consultation**

RESOLVED: Council SUPPORT the position suggested by East Durham Trust. 22/23/265

HPC DCC Home to School Transport Consultation

RESOLVED: that any councillor wishing to do so responds as an individual. 22/23/266

HPC DCC Supplementary Planning Documents Consultation

RESOLVED: that Council NOTE the information. 22/23/267

HPC **SWC Warm Space Provision**

RESOLVED: to AGREE to continue with basic food provision whilst we have funding to cover costs, 22/23/268

renaming it Welcome Space and invite volunteers to facilitate cleaning up.

HPC Parish Annual Assembly

22/23/269 RESOLVED: that the meeting take place on Thursday 18th May, an invite to partner organisations to attend

and make a presentation about their services.

HPC Parish Council Financial:

a) Bank Balances (Balance Sheet). 22/23/270

RESOLVED: Council APPROVE the Bank Balances and Balance Sheet to 28/02/2023.

b) Finance Report to 28/02/2023 - Month 11.

RESOLVED: Council APPROVE the Income, Expenditure and Variances Report to Month 10.

c) Cash Withdrawal(s) and Debit Card Transactions.

RESOLVED: Council APPROVE debit card transaction totalling £546.00.

d) Bank Transfer(s).

The Clerk to the Council advised that the transfer of £50,000 from the CCLA Public Sector Deposit Fund to Current Account approved on 2/2/23 was actioned on 6th March 2023 in line with the resolutions of 2nd 10 de 15/23

February and 2nd March 2023.

RESOLVED: Council NOTE the transfer of £50,000 previously approved.

HPC <u>Invoices for endorsement for payment.</u>

RESOLVED: to ENDORSE payment for the attached schedule of invoices at £26,117.02 plus the additional March schedule at £8,123.92 and April list of £21,367.67 totalling £55,608.61.

HPC Members/Officers Allowances.

22/23/272 The Clerk to the Council advised she had no claims.

7pm - At this juncture Council RESOLVED to suspend Standing Order 3(x) and extend the meeting.

HPC Coronation Event.

22/23/273 RESOLVED: that Council NOTE the information.

Meeting concluded at 7.15pm

Horden Parish Council Invoices for Payment March 2023

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon		10 x 24ft Coronation Bunting	£49.00	BACS
Amazon		2 x Union Jack Flags - King's Coronation	£10.76	BACS
Amazon		Wooden Spoon - King's Coronation	£8.98	BACS
Amazon		Apron - King's Coronation	£14.95	BACS
CDALC		Cemetery Training - BH	£50.00°	BACS
CISWO		Sunderland Road Annual Rent	£409.94	BACS
Co-operative Bank		BACS/FD Online Fees & Token 01/02/2023 - 28/02/2023	£136.22	D/D
Co-operative Bank		Auto Charge Fee Sweep	£30.00	D/D
E S Systems Limited		Microsoft Office Subscription	£42.96	D/D
Pat Lavery		Renew Rear Lamps Iveco Pick Up	£190.00	BACS
MKM Building Supplies		Sand, Gravel and Cement - Cemetery	£113.84	BACS
Geo Robinson & Sons		Foot Pump, Paint, Brush, Watering Cans, 2 Stroke Oil	£47.14	BACS
SEFE Energy (was Gazprom)		Gas - SWC 31/12/2022 - 30/01/2023	£1,076.46	D/D
SEFE Energy (was Gazprom)		Gas - SWC 31/01/2023 - 27/02/2023	£779.59	D/D
Select Telecom		Admin Phone Lines/Calls/Internet	£119.99	D/D
SLCC		Membership - SS	£236.00	BACS
SLCC		Membership Fellowship - SS	£85.00	BACS
Steadfast Security Systems	20.07.23	Annual Intruder Maintenance 2022 - SWC	£107.33	BACS
TJ's Heating and Home				
Improvements		Inspect Boiler and Fit CO2 Alarm - Sunderland Road Bungalow	£85.00	BACS
Vodafone		Mobile Phones	£58.82	D/D
Vodafone		Mobile Phones	£58.82	D/D
Vodafone		Mobile Phones	£58.82	D/D
Waterlogic		Water Cooler Rental & Service	£35.00	D/D
Wex	26.03.23	Vehicle Trackers	£11.97	D/D
OTHER PAYMENTS				10
Co-op Bank	02.03.23	Wages Week 48	£4,219.49	BACS
Co-op Bank	09.03.23	Wages Week 49	£4,248.49	BACS
Co-op Bank	16.03.23	Wages Week 50	£4,253.84	BACS
Co-op Bank	23.03.23	Wages Week 51	£4,254.04	BACS
Co-op Bank	30.03.23	Wages Week 52	£4,254.24	BACS
Wave	11.03.23	Cemetery Water	£1,070.33	D/D
H M Courts & Tribunals		Attachment Weeks 49-52	£20.00	o serva
Durham County Council	27.03.23	Attachment Weeks 49-52	£162.40	AL STATE
Durham County Council	27.03.23	Superannuation Weeks 49-52	£4,912.08	
HMRC	27.03.23	PAYE Weeks 49-52	£4,324.20	1
		Horden Parish Council MARCH 2023 TOTAL	£26,117.02	1//-

Horden Parish Council Invoices for Payment March Additional 2023

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Creative Youth Opportunities	13.02.23	Detached Youth Provision Sept 2022-March 2023	£7,358.00	BACS
Document Solutions	31.03.23	Photocopier Fees March 2023	£37.63	D/D
ITC Service Limited	31.03.23	Office 365 Officers	£167.46	D/D
ITC Service Limited	31.03.23	Unifi security	£30.00	D/D
ITC Service Limited	28.03.23	Resolving Scanning Issue	£114.00	D/D
ITC Service Limited	31.03.23	Website Domain Redirect	£114.00	D/D
TJ's Heating & Home Improvements	30.03.23	Annual Service Boiler - Cemetery Lodge	£110.00	BACS
TJ's Heating & Home Improvements	30.03.23	Annual Service Boiler - Welfare House	£60.00	BACS
Wex	27.03.23	Equipment Fuel - Cemetery	£132.83	D/D
OTHER PAYMENTS				
		Horden Parish Council MARCH ADDITIONAL 2023 TOTAL	£8,123.92	153/4 p.

Horden Parish Council Invoices for Payment April 2024

Horden Parish Council Inv SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Banner	04.04.23	Stationery - Admin	£103.72	BACS
Banner	04.04.23	Cleaning Supplies - SWC	£172.69	BACS
Banner	04.04.23	Plastic Cups - SWC	£13.30	BACS
Banner		Spiral Notebooks	£9.79	BACS
CDALC	04.04.23	Annual CDALC subscription	£921.63	BACS
Durham County Council	06.03.23	Sunderland Road Pavillion council tax (£72.00 monthly)	£720.44	D/D
Durham County Council .		Cemetery council tax (£152.00 monthly)	£1,519.46	D/D
Durham County Council	06.03.23	SWC council tax (£736.00 monthly)	£7,360.25	D/D
Durham County Council	28.03.22	Welfare House council tax (£172.00 monthly)	£1,719.29	D/D
Durham County Council	05.04.23	Bulk Waste Collection - SWC Old Kitchen	£226.04	BACS
ES Systems Ltd	01.04.23	Microsoft Office Subscription	£42.96	D/D
OTHER PAYMENTS				
Co-op Bank	06.04.23	Wages Week 1	£4,258.81	BACS
Co-op Bank	13.04.23	Wages Week 2	£4,299.29	BACS
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		Horden Parish Council APRIL 2024 TOTAL	£21,367.67	

1 £21,367.67 15/13

