

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 30<sup>th</sup> May 2019**

**Present:** Cllr I Roberts (Chairman)  
 Councillors C Cain, J Clark, E Connor, F Leadbitter, W Morrow, J Robinson, W Smith, D Tait, L Williams, E Wood.

**Staff:** Mr K Wilkinson (Clerk to the Council), Miss G C Rowe (Deputy Clerk/RFO).

**HPC** **Apologies for Absence.**

**19/20/019** **RESOLVED:** Apologies RECEIVED and APPROVED for Councillors I Mclean.

**HPC** **Declarations of Interest.**

**19/20/020** There were no Declarations of Interest.

**HPC** **Internal Audit Reports.**

**19/20/021** **a. Asset Management Internal Audit Report.**

Members considered the Report.

**RESOLVED:** To RECEIVE and APPROVE the Report.

**Action Plan of Findings and Recommendations.**

**RESOLVED:** To APPROVE the Action Plan.

**b. Key Financial Systems Internal Audit Report.**

Members considered the Report.

**RESOLVED:** To RECEIVE and APPROVE the Report.

**Action Plan of Findings and Recommendations.**

**RESOLVED:** To APPROVE the Action Plan.

**HPC** **Internal Audit 2018/19 Progress Report.**

**19/20/022** Members considered the Report. The Deputy Clerk/RFO provided Members with an update in relation to the one outstanding action and one proposed variation agreed with Internal Audit.

**RESOLVED:** To RECEIVE and APPROVE the Report.

**HPC** **Audit of Accounts for Year Ended 31<sup>st</sup> March 2019, Annual Governance and Accountability Return- Annual Internal Audit Report 2018/19.**

**19/20/023**

Members considered the Report.

**RESOLVED:** To RECEIVE and APPROVE the Annual Internal Audit Report 2018/19.

**HPC** **Audit of Accounts for Year Ended 31<sup>st</sup> March 2019, Annual Governance and Accountability Return- Annual Governance Statement 2018/19.**

**19/20/024**

A copy of which had been circulated to each Member.

**RESOLVED:** That the Annual Governance Statement 2018/19 is APPROVED and signed by the Clerk and Chairman.

**HPC** **Audit of Accounts for Year Ended 31<sup>st</sup> March 2019, Annual Governance and Accountability Return- Accounting Statements 2018/19.**

**19/20/025**

Members considered the Accounting Statements for 2018/19 as detailed in Page 5 of the Annual Governance and Accountability Return and Supporting Accounting Reports.

The Accounting Statements were signed by the RFO prior to presentation for approval to certify the Accounting Statements had been prepared on an Income and Expenditure basis following the guidance in Governance and Accountability for Smaller Authorities and present fairly the financial position of Horden Parish Council.

**RESOLVED:** That the Annual Governance Statement 2018/19 is APPROVED and signed by the Chairman.

**HPC** **Exercise of Public Rights Date.**

**19/20/026**

The Deputy Clerk/RFO advised Members that the Exercise of Public Rights will commence on Monday 3<sup>rd</sup> June and end 12<sup>th</sup> July 2019, which includes the first ten working days of July 2019 and is 30 working days in total. The RFO further advised that she would publish the Notice the following day alongside the unaudited Statement of Accounts and Annual Governance Statement now it is approved and signed.

**RESOLVED:** The information be NOTED.

*Meeting concluded at 6:20pm*