

HORDEN PARISH COUNCIL
Minutes of Meeting held 2nd February 2017

Present: Councillor D Nicol (Chairman)
 Councillors C Cain, J Clark, E Connor, D Langan, D Meadows, I Roberts, D Tait.

Staff: Mr P Davison (Clerk to the Council), Miss G Rowe (Deputy Clerk), Mr C Muir (Parks and Cemetery Manager).

Also Present: Mrs Wright (Member of the Public), PCSO Sharon Bowman

HPC 16/17/121 **Apologies for Absence.**
RESOLVED: Apologies RECEIVED and approved for Councillors W Hill, G Robson, W Smith, J White, E Wood.

HPC 16/17/122 **Declarations of Interest in Items on the Agenda.**
 Cllr J Clark declared a personal interest on Item F&GP 16/17/032 – SWC Room Re-Naming “The Mary Clark Room”.

HPC 16/17/123 **Minutes of Horden Parish Council Meetings held 5th and 12th January 2017.**
 A copy of which had been circulated to each Member.
RESOLVED

- i. That subject to the inclusion of “Cllr E Connor abstained from voting” on HPC 16/17/109 and HPC 16/17/110 the Minutes of 5th January 2017 be confirmed as a true record and signed by the Chairman.
- ii. That the Minutes of 12th January 2017 be confirmed as a true record and signed by the Chairman.

HPC 16/17/124 **Public Participation.**
 Mrs Wright voiced her concerns over the water problems and molehills at the Cemetery. The Clerk advised that a site meeting was due to take place imminently with Durham County Council and Cemetery Development Services who are contracted to undertake the Cemetery Extension project.

HPC 16/17/125 **Police Matters.**
 PCSO Sharon Bowman reported on the following incidents between 12th January and 2nd February 2017.

Recorded incidents in Horden	145
Burglary	7
Vehicle crime – theft of and from	3
Rowdy, Nuisance Behavior	13
Criminal Damage	9

A Member enquired about recent reports of bins being searched for personal information; PCSO Bowman advised the matter is currently ongoing with a Community Order and Eviction Notice being served on those responsible, PCSO Bowman advised that residents should be vigilant about what personal information they put in their bins.

RESOLVED: that the information given, be NOTED.

Meeting concluded at 6:42pm.

PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 2nd February 2017

Present: Councillor I Roberts (Chairman)
 Councillors C Cain, J Clark, E Connor, D Langan, D Meadows, D Nicol, I Roberts, D Tait.

Staff: Mr P Davison (Clerk to the Council), Miss G Rowe (Deputy Clerk), Mr C Muir (Parks and Cemetery Manager).

Also Present: Mrs Wright (Member of the Public).

Apologies: W Hill, G Robson, W Smith, J White, E Wood.

the Chairman, under Standing Order S.12 ss (d) moved without notice that the order of business be changed for the following item P&C 16/17/021.

P&C 16/17/021 **Thorpe Road Cemetery Complaint.**
 Members considered a complaint from a resident regarding the surface water and molehills at the Cemetery. The Parks and Cemetery Manager updated Members on the work and progress to date in relation to alleviating the pooling water. The Clerk advised that the current issues are in hand with a site meeting imminent, of which the complainant will be invited to attend.

At 6:58pm the Mrs Wright left the Meeting.

RESOLVED: that a site Meeting with Cemetery Development Services be arranged immediately.

P&C 16/17/022 **Parks and Cemetery Manager's Report.**
 The report previously circulated covered the period from 19th December 2016 to 22nd January 2017.
RESOLVED: the information be NOTED.

P&C 16/17/023 **Damage and Incident Reports.**

23.01.17	Incident	<u>Welfare Park</u> Park rules sign set on fire – nothing left of sign. Police have been informed officer attending 27.01.17
24.01.17	Incident	<u>Memorial Park</u> Fence panels have been pulled off fence for the second time, two sections kicked off. Police have been informed incident number 2558. Panels have now been replaced.

RESOLVED: That the information be NOTED.

P&C 16/17/024 **Big Spring Clean 2017.**
 Members considered participating in the Spring Clean and working in partnership with local community groups and schools. Members with school involvement are to approach schools to enquire if they would like to become involved.
RESOLVED: to participate in a litter pick in conjunction with Horden Helping Hands on Wednesday 22nd February 2017.

Meeting concluded at 7:28pm

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 2nd February 2017

Present: Councillor E Connor (Chairman)
 Councillors C Cain, J Clark, D Langan, D Meadows, D Nicol, I Roberts, D Tait.

Staff: Mr P Davison (Clerk to the Council), Miss G Rowe (Deputy Clerk).

Apologies: W Hill, G Robson, W Smith, J White, E Wood.

F&GP
16/17/038

Parish Council Financial.

a) Bank Balances as at 31/01/2017.

The Deputy Clerk reported the bank balances as at 31/01/2017 being £775,807.05.

RESOLVED: that the information be NOTED.

b) Income and Expenditure Report to 31/12/2016.

Members considered the report previously circulated. Members queried some overspend on budgets in particular that of the Welfare Park and SWC Gas.

RESOLVED: that the information be NOTED.

c) Debtor Report.

Members considered the report previously circulated.

RESOLVED: that the information be NOTED.

d) Cash Cheques

The Deputy Clerk advised there were no cheques.

e) Bank Transfer

The Deputy Clerk advised there was no bank transfer for January 2017.

F&GP
16/17/039

Invoices for Payment.

RESOLVED: to ENDORSE payment for the attached schedule of invoices.

F&GP
16/17/040

Members/Officers Allowances.

The Deputy Clerk advised she had received the following claims:
 Travel Claim from the Clerk for £35.90.

RESOLVED: That the payment be APPROVED.

At 8:10pm the SWC Manager entered the Meeting

F&GP
16/17/041

SWC Room Re-Naming "The Mary Clark Room".

Members considered a request from a Member to rename the Meeting Room to The Mary Clark Room in recognition of Councillor Mary Clark's dedication and devotion as a Horden Parish Councillor for over forty years.

It was **RESOLVED:**

- i. To re-name the Meeting Room to the "Mary Clark Room".
- ii. To incorporate an event for the room opening with the Teddy Bears Picnic on Sunday 2nd July in-line with the family's wishes.

F&GP
16/17/042

Horden Colliery Banner Agreements.

The Clerk advised he had spoken with Durham Miners Association regarding the historical Banner Agreements.

It was **RESOLVED:**

- i. To arrange the return of the St Mary's Banner from St Mary's Church as soon as possible.
- ii. To arrange the temporary storage of the St Mary's Banner and Harold Wilson Banner on poles in the Conference Room.
- iii. To seek two further quotations for a banner case.
- iv. As a gesture of good will the Community Banner be gifted to the newly formed Banner Committee.

At 9pm the SWC Manager left the Meeting.

F&GP
16/17/043

Police and Crime Commissioner Stakeholder Meeting Regarding Horden Numbered Streets.

The Clerk advised a Meeting had been arranged Friday 17th March 2017 at 2pm at Police Headquarters.

RESOLVED: That Councillor I Roberts attend as a representative of the Parish Council.

F&GP
16/17/044

Donation Request: Station Road Allotments.

Members considered a donation request.

RESOLVED: to APPROVE a donation of £1600.

F&GP
16/17/045

“This is Horden” Film Project.

The Clerk provided Members with an update on the recent successful launch event.

RESOLVED: That the information be NOTED.

F&GP
16/17/046

Contractor List.

A copy of which had been circulated to each Member.

RESOLVED: to request an agenda item on the County Durham Association of Larger Councils Agenda to ascertain other local councils views and that the information be NOTED.

Meeting concluded at 9:36pm

Horden Parish Council Invoices for Payment – JANUARY 2017

SUPPLIER	DATE	DESCRIPTION		AMOUNT	Pay Ref:
Almond Windows	13.01.17	Renewed rubber seals Wel Park Hse		£40.00	BACS
All Star	25.01.17	Fuel Charges		£154.73	D/D
Ashley Gases	23.01.17	SWC cellar gases		£9.96	BACS
Booker	12.01.17	Panto Drinks		£37.55	BACS
British Gas	17.01.17	Electricity Charges as below:		£611.14	D/D
		SWC 02/12/16 - 01/01/17	£476.67		
		Welfare Park 29/11/16 - 28/12/16	£29.36		
		Welfare Ground 02/12/16 - 31/12/16	£22.91		
		Sports Pavilion 29/11/16 - 28/12/16	£8.57		
		Memorial Park 29/11/16 - 28/12/16	£19.34		
		Cemetery 29/11/16 - 28/12/16	£54.29		
Co-op bank	03.01.17	BACS charges		£65.36	D/D
DTA	27.01.17	SWC Bar supplies		£84.00	BACS
EDF Energy	13.01.17	Sunderland Road Electric		£139.00	D/D
FSL Scoreboards	23.01.17	25% Deposit Scoreboard for cricket club (funded)		£832.80	312716
GO2 Electrical services	16.01.17	SWC 2x sockets supplied and fitted		£80.00	BACS
Go 2 Electrical	31.01.17	Replaced and fitted lights in SWC gents toilets		£181.00	BACS
Homecare	25.01.17	7x keys cut, 2x door stops, 2x 10l white pain. 2x 10L magnolia paint.		£134.93	BACS
Kraftwerx	18.01.17	Repairs to SWC fire door		£300.00	BACS
LWC	13.01.17	SWC Bar Supplies		£267.06	D/D
Machine Mart	18.01.17	Chainsaw Oil		£16.17	BACS
MAP architectural services	26.01.17	Survey of Football Supporters Club		£450.00	BACS
PRS for music	30.01.17	SWC Music Licence		£571.61	BACS
Rialtas Business solutions	01.02.17	Software Maintenance		£216.00	BACS
Scottish Power	19.01.17	Supporters Club electricity 01/09/16-12/01/17		£81.28	312723
Select Telecom	31.12.16	Phone Lines, Calls and Internet		£137.78	D/D
SLCC	19.01.16	SLCC Subscription		£330.00	312715
Trevor Jones	29.01.17	Horden Café combi repair		£114.00	312724
Vodafone	23.01.17	Mobile Phones		£54.43	D/D
YMS Training Ltd	27.01.17	First Aid Training Course HPC Staff		£350.00	312725
OTHER PAYMENTS - NO INVOICES					
Co-op Bank	19.01.17	Bacs Week 42		£4,749.70	D/D
Co-op Bank	26.01.17	Bacs Week 43		£4,786.90	D/D
Co-op Bank	02.02.17	Bacs Week 44		£4,727.02	D/D
DCC Pension Fund	31.01.17	Superannuation weeks 42-44		£3,444.43	312722
Durham County Council	31.01.17	Attachment of Earnings weeks 42-44		£27.06	312717
HMRC	31.01.17	PAYE weeks 42-44		£3,523.14	312721
HM Courts & Tribunals	31.01.17	Attachment of Earnings weeks 42-44		£30.00	312718
Northumbrian Water	01.02.17	Welfare Ground water (down from 202.38)	monthly	£20.00	D/D
Northumbrian Water	01.02.17	Refund for Welfare Ground water		(£700.00)	D/D
		Invoice Total for January 2017		£25,867.05	