

HORDEN PARISH COUNCIL
Minutes of Meeting held 7th November 2013

Present: Councillor J White (Chairman)
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, D Nicol, G Phillips,
 I Roberts, M Robinson and E Wood.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk),
 Mr J Bush (Parks and Cemetery Manager)

Also Present: PC Glen Davies.

HPC **Apologies for Absence.**

13/14/097 **RESOLVED:** Apologies RECEIVED and approved for Councillors W Smith and D Tait.

HPC **Minutes of the Meeting of Horden Parish Council held 3rd October 2013.**

13/14/098 **RESOLVED:** That the minutes be confirmed as a correct record to be signed by the Chairman subject to P&C 13/14/029 Parks and Cemetery Manager's Report to read;
RESOLVED: that a map recording the villages grit bins be produced.

HPC **Matters Arising – Clerk's Report.**

13/14/099

P&C 13/14/026 **Horden Memorial Park Green Flag Award 2013/14** – the Clerk has responded to Keep Britain

F&GP 13/14/060 **Thorpe Road Cemetery Toilet Block Tender** – work has commenced on the toilet block and will be completed by mid December.

HPC 13/14/083 **Thornley Parish Council** – the Clerk has responded to Thornley Parish Council.

P&C 13/14/031 **Remebrance Sunday 2013** – the time for the parade march has been amended for 10.40 to start and the parade marshall has been informed with regard to marching speed.

F&GP 13/14/070 **Speed Limit Review: Grants Houses** – the Clerk has contacted DCC.

F&GP 13/14/072 **Garden Waste Consultation** – the Clerk has contacted DCC.

A Member enquired as to whether there were any procedures in place for a Member to raise any matters arising.

The Clerk advised that these should be recorded in writing and submitted to the Clerk for the Clerk to place on the agenda as a separate agenda item by the Member concerned. Matters arising included as a standing item on the agenda are for information only and not for further comment or discussion.

Clarification was sought as to whether there was an actual procedure. It was clarified that there was no procedure in place for the further comment or on raising matters arising.

RESOLVED: That the information be NOTED.

HPC **Items Tabled for Information.**

13/14/100

There were no items for information.

HPC **Police Report.**

13/14/101

The Chairman welcomed to the meeting Police Officer Glen Davies who reported on the following incidents:

Recorded incidents in Horden	264
Burglary	6
Vehicle Crime – Theft of and from	5
Thefts	
Anti-Social Behaviour	47
Criminal Damage	14

Grants Houses reported incidents: 8

RESOLVED that the information given, be NOTED.

HPC **Public Participation.**

13/14/102

There were no members of the public currently present.

PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 7th November 2013

Present: Councillor I Roberts (Chairman)
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, D Nicol, G Phillips,
 M Robinson, J White and E Wood.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk),
 Mr J Bush (Parks and Cemetery Manager).

Apologies: Councillors W Smith and D Tait.

P&C 13/14/034 **Parks and Cemetery Manager's Report.**
 The report previously circulated covered the period 23rd September to 27th October 2013.
RESOLVED: that the information given, be NOTED.

P&C 13/14/035 **Damage/Incident Reports.**
 The Clerk advised Members of the following damage/incident reports:-

19.10.13	Incident	<u>Welfare Park</u> Needle found by two twelve year old boys. Needle disposed of in appropriate manner.
20.10.13	Damage	<u>Cotsford Park</u> Dog bin damaged. Dog bin removed for repair and Police informed.

An enquiry was made as to whether or not Police were informed with regard to needles being found in the park. The Parks and Cemetery Manager advised that he would inform the relevant staff to ensure that Police are informed in future.

RESOLVED: that the information given, be NOTED.

P&C 13/14/036 **Thorpe Road Cemetery Extension.**
 The Clerk gave a brief update on the progress of the Thorpe Road Cemetery Extension.

He advised that the consultants were awaiting a response from the environment agency and that he had been advised there is no reason why it could not go ahead in principle.

RESOLVED: that the information given be NOTED.

P&C 13/14/037 **Location of Dog Bins.**
 The Clerk advised that the aim is to provide Members with a map locating all dog bins and grit bins within the village and to decide if more bins are needed or re-locate existing ones. A lengthy discussion ensued.
RESOLVED: to re-position the dog bin located at Cotsford Park.

P&C 13/14/038 **Winter Gritting Arrangements.**
 The Parks and Cemetery Manager advised Members that the salt bin located at Stapylton Drive had been emptied and thrown on a local bonfire, along with some plastic fencing and green bins.
 A lengthy discussion ensued with regard to the placement and ease of access of salt bins within certain areas of the village particularly where there is a high concentration of elderly persons.

The Clerk advised that both dog and salt bin provision would be placed on the next agenda for Members consideration.

RESOLVED: that the information be NOTED.

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 7th November 2013

Present: Councillor E Connor (Chairman)
 Councillors R Bagnall, J Clark, M Clark, W Hill, D Langan, D Nicol, G Phillips, I Roberts,
 M Robinson, J White and E Wood.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk)

Apologies: Councillors W Smith and D Tait.

F&GP 13/14/074 **Parish Council Financial Status – Bank Balances.**
 The Clerk reported the bank balances as at 31/10/2013 being £614,389.33.

RESOLVED: That the information be NOTED.

F&GP 13/14/075 **Income and Expenditure Report to 30/09/2013.**
 The report was circulated at the meeting.

RESOLVED: That the report be NOTED.

F&GP 13/14/076 **Cash Cheques.**
 The Clerk requested a cash cheque totaling £100 (Admin) be endorsed for payment.

F&GP 13/14/077 **Bank Transfer.**
 The Clerk informed Members that the transfer for September was £46,535.76.

RESOLVED: To ENDORSE transfers.

F&GP 13/14/078 **Invoices for endorsement for payment.**

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Payment Ref:
A1 Trophies & Engraving	30.10.13	A3 Traffic Sign	£54.00	311782
Angel	30.09.13	Water Cooler Rental	£34.42	DD
Ashley Gases	14.10.13	CO2 & N2CO2	£27.72	311783
Ashley Gases	28.10.13	CO2 & N2CO2	£18.96	311783
Ashley Gases	30.09.13	N2CO2	£10.20	311783
BDO	30.09.13	Auditing of annual return yr end 31.03.13	£1,560.00	311784
BOC	30.09.13	SWC Cellar CO2 Monitor	£30.60	DD
Booker	01.11.13	Bar Stock	£71.21	DD
Booker	11.10.13	Bar supplies, nescafe, teabags, blue roll	£304.65	DD
Booker	18.10.13	Bar Stock	£535.87	DD
Booker	25.10.13	Bar Stock	£194.71	DD
British Gas	02.10.13	Electricity - Cemetery	£38.98	DD
British Gas	02.10.13	Electricity - New Sports Pavillion	£17.84	DD
British Gas	11.10.13	Electricity - HCWAFC	£121.70	R
British Gas	11.10.13	Electricity - Memorial Park	£14.23	DD
British Gas	11.10.13	Electricity - Welfare Ground	£34.98	DD
British Gas	11.10.13	Electricity - SWC	£636.88	DD
British Gas	30.09.13	Gas charges	£349.24	DD
Castle Eden Beer Company	11.10.13	Scorpion Lager	£84.00	311778
Castle Eden Beer Company	18.10.13	Bar Stock	£84.00	311778
Castle Eden Beer Company	25.10.13	Bar Stock	£84.00	311778
Concept	18.10.13	Cost per copy - B&W = 12633, Col = 3442	£225.85	DD
Durham County Council	11.10.13	SWC lift service	£60.43	311785
Durham County Council	30.09.13	Bollards - Sunderland Road	£1,063.30	311785
GO2 Electrical Services	18.10.13	New bonding cables for gas and water services	£420.00	311779
HAGS-Smp Ltd	26.09.13	Cumulus Swing	£5,077.20	311786
Harbro	14.10.13	Coupler	£3.66	311787

Harbro	16.10.13	1000w don t est ingnitor	£87.94	311787
Harbro	23.10.13	Light Bulbs	£36.48	311787
Harbro	30.10.13	Cable, 32mm 1g pattress	£46.74	311787
Harbro	22.10.13	Sockets & Bulbs	£47.15	311787
Instanta	21.10.13	Boiler tap x 2	£91.66	311775
LWC	11.10.13	Bar Stock	£491.09	DD
LWC	18.10.13	Bar Stock	£862.14	DD
LWC	25.10.13	Bar Stock	£436.98	DD
MacDonald Martin	21.10.13	Call out - Football Stadium	£156.00	311788
MacDonald Martin	25.09.13	Call out 19.09.13 - GLCafe	£74.40	311788
MacDonald Martin	25.09.13	Fire Alarm upgrade	£5,034.00	311788
Machine Mart	02.10.13	Boots, chain saw oil	£49.93	311789
Maxwells DIY	30.09.13	Euro lock and keys	£28.26	311790
MKM Building Supplies	01.10.13	Wheelbarrow	£38.88	311791
Mortons Solicitors	10.10.13	Barristers Opinion	£1,800.00	311773
Mortons Solicitors	15.10.13	HCW AFC - legal provision, Counsels Fees	£3,830.00	311792
Mortons Solicitors	15.10.13	HCW AFC - legal provision, Counsels Fees	-£1,500.00	311792
Mortons Solicitors	30.09.13	Letting Agreement - GLCafe	£420.00	311792
Niramax	06.10.13	Trade Waste	£64.80	311793
Niramax	20.10.13	Trade Waste	£76.62	311793
Niramax	27.10.13	Trade Waste	£48.54	311793
Niramax	30.09.13	Trade Waste	£64.80	311793
NTE	01.10.13	Telephone charges inc internet	£162.02	DD
O'Brien Group	25.10.13	Service Deposit	£60.00	311794
Ords Group	01.10.13	Lam pouches, flipchart, scissors	£93.76	311795
Ords Group	03.10.13	Pack of quick tabs	£44.50	311795
Ords Group	03.10.13	Newsletters	£215.00	311795
Ords Group	16.10.13	Waste bins, tape, filofax inserts, post-its	£35.14	311795
Protec Direct	02.10.13	Chukka Boots	£89.97	311796
Re-mod	01.10.13	Flushing of heating system	£135.00	311797
Re-mod	07.10.13	Fitting of new boiler in Welfare House	£1,400.00	311797
Rigby Taylor	01.10.13	Kaloam/Banbury Cricket Dressing	£309.40	311798
Ron's Plumbing Service	31.10.13	Replace multi-flow flushing systems & replace toilet top & Basin	£178.00	311799
Rouse Upholstery	25.10.13	Re-covering of 150no. chairs	£4,125.00	311800
Smiths of Derby	03.10.13	Service for 72 months Memorial Clock	£1,016.40	311802
Sornel Ltd	01.11.13	Party bars, lead, speakers	£558.99	311801
Symon of Edinburgh	16.10.13	Table Cloths 54x90 & 54x54	£509.64	311803
TESS	30.09.13	Portaloos	£92.57	311804
The Co-op Bank	01.10.13	Bank Charges	£37.44	DD
Trevor Jones	14.10.13	Various repairs to S/Rd shower block, repairs to Football changing rooms, repairs to football outside toilets.	£194.00	311806
Trevor Jones	15.09.13	Supply & fit new wire free room stat	£142.00	311806
Trevor Jones	28.09.13	To supply & fit new light switch - Park House	£65.00	311806
Turfcare Specialists Lintied	30.09.13	Graden Cricket Pitch	£594.00	311807
Vodafone	11.10.13	Mobile phone charges	£95.68	DD
Invoice Total October 2013			£33,598.55	

RESOLVED: To ENDORSE the invoices for payment

**F&GP
13/14/079**

Members/Officers Allowances.

The Clerk advised he had received participation allowance for Councillors E Connor and E Wood and travel expenses for Councillors E Connor and J White and one for himself, totaling £1266.19.

RESOLVED: That the payments be ENDORSED.

**F&GP
13/14/080**

Social Welfare Centre Sub-Committee.

Members gave consideration to the Social Welfare Centre Sub-Committee minutes which was held on 24th October 2013.

RESOLVED: that the minutes be NOTED.

F&GP **Budget Sub-Committee.****13/14/081** Members gave consideration to arranging a date for the Budget Sub-Committee Meeting.**RESOLVED that:**

- i. Councillors interested in attending put their names forward alongside Chairs and Vice-Chairs.
- ii. the Budget Sub-Committee Meeting be held on Thursday 28th November at 9.30am and that Councillor G Phillips attend if not quorate.

F&GP **DCC Review of Statement of Licensing Act 2003 Policy.****13/14/082** Members gave consideration to correspondence received from Durham County Council with regard to the above policy.**RESOLVED:** that the information given be NOTED.**F&GP** **National Association of Councillors AGM and Conference.****13/14/083** Members gave consideration to the attendance of the above conference to be held at Belfast City Hall, Belfast on the 22nd – 24th November 2013 at a cost of £295 + VAT, with additional costs for accommodation.**RESOLVED:** that no-one attend.**F&GP** **Butterwick House Children's Hospice.****13/14/084** Members gave consideration to correspondence received from Butterwick House Children's Hospice thanking the Parish Council for their kind donation.**RESOLVED:** that the information given, be NOTED and displayed on the noticeboard.**F&GP** **Proposed Planning Applications.****13/14/085** *Councillor Connor declared a personal and prejudicial interest for items 1 and 2 and left the room at 7.30pm. Councillor Nicol took the Chair.**Councillor Phillips declared a personal interest but remained in the room.**Councillor Connor re-entered the room at 7.35pm.***CE/13/01095/FPA** – Replacement shop front and alteration to first floor window at 19 Blackhills Road, Horden for Mr. M. Rigali.**CE/13/01093/FPA** – Extension of time limit to implement planning permission PL/5/2010/0023 for residential development (outline) for land at Blackhills Road, Horden for Mr. D. Graham.**CE/13/1033/FPA** – Two storey extension to existing medical centre at the Shinwell Medical Centre, Fourth St, Horden for Mr. J. Chandy.**RESOLVED:** that the information given, be NOTED.

FULL PARISH COUNCIL
Minutes of Meeting held 7th November 2013

Present: Councillor J White (Chairman)
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, D Nicol, G Phillips,
 I Roberts, M Robinson and E Wood

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).

Apologies: Councillors W Smith and D Tait.

HPC **CDALC Larger Local Council Forum.**
13/14/103 Members gave consideration to nominations for representatives for the NALC Larger Local Councils Committee.
RESOLVED: that Councillor W Smith be nominated.

HPC **DCC Budget 2014 – 2017 Consultation.**
13/14/104 Councillor Clark declared a prejudicial interest and left the room at 7.45pm and re-entered at 7.55pm.

Members gave consideration to correspondence received from Durham County Council with regard to the above consultation and proceeded to complete individual questionnaires which had been previously circulated.
RESOLVED: that the information given, be NOTED.

HPC **County Durham Plan.**
13/14/105 The Clerk advised Members on correspondence received with regard to the County Durham Plan, which had been previously circulated.

Councillor J Clark proceeded to give a brief explanation with regard to proposals included within the County Durham Plan and their relevance to Horden.
RESOLVED: that the information given, be NOTED.

HPC **Exclusion of Press and Public.**
13/14/106 **RESOLVED:** that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

HPC **Workers Council Meeting 17th October 2013.**
13/14/107 Members gave consideration to the above correspondence.
RESOLVED: that the information given, be NOTED.