

HORDEN PARISH COUNCIL
Minutes of Meeting held 5th July 2012

Present: Councillor J White (Chairman)
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, G Lavery, D Nicol,
 M Robinson, W Smith, V Williams and E Wood.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).
 Mr J Bush (Parks and Cemetery Manager)

Also Present: Sgt Ian Dickinson and PCSO Annika Davis.

HPC **Apologies for Absence.**
12/13/057 **RESOLVED:** Apologies RECEIVED and approved for G Phillips and I Roberts.

HPC **Minutes of the Meeting of Horden Parish Council held 7th June 2012**
12/13/058 **RESOLVED:** that the minutes be confirmed as a true record to be signed by the
 Chairman.

HPC **Matters Arising – Clerk’s Report.**
12/13/059 There were no matters arising that were not already covered in the agenda.
RESOLVED: That the information be NOTED.

HPC **Items Tabled for Information.**
12/13/060 **Hartlepool Mail**
 Monday 4th June 2012 “Party like it’s 1952”
 Tuesday 5th June 2012 “Jubilee Celebrations”
RESOLVED: that the information, be NOTED.

HPC **Police Report.**
12/13/061 The Chairman welcomed Sgt Dickinson and PCSO Davis who reported on incidents
 covering the period 1st June to 30th June:

Recorded incidents in Horden	
Burglary	4
Vehicle Crime – theft of	0
Vehicle Crime – theft from	1
Thefts	0
Rowdy, Nuisance Behavior	41
Criminal Damage	4

There were 0 Recorded incidents for Grants Houses.

Sgt Dickinson advised Members that with regard to anti-social behaviour in Horden, there
 had been a decrease of 61% in the number of incidents reported.
RESOLVED that the information given, be NOTED.

HPC **Public Participation.**
12/13/062 There were no members of the public present.

PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 5th July 2012

Present: Councillor R Bagnall (Chairman)
 Councillors J Clark, M Clark, E Connor, W Hill, D Langan, G Lavery, D Nicol,
 M Robinson, W Smith, J White, V Williams and E Wood.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).
 Mr J Bush (Parks and Cemetery Manager)

Also Present:

Apologies: Councillors G Phillips and I Roberts

P&C
12/13/020 **Parks & Cemetery Manager's Report.**

The report previously circulated covered the period 25th May to 24th June 2012. Members enquired as to the situation with regards to previous staffing issues. A brief discussion ensued.

RESOLVED that;

- i. the information given, be NOTED.
- ii. the Clerk to convene a Personnel Sub-committee meeting to discuss staffing issues further.

P&C
12/13/021

Damage/Incident Reports.

The Clerk advised Members of the following damage/incident reports:-

- | | | |
|----------|--------|--|
| 30.05.12 | Damage | <u>Football Grand Stand</u>
Whilst locking parks, noticed a syringe through the fence in the football grandstand.
Informed supervisor on 31.04.12 @ 8.00am. Removed syringe with sharps box and kit. |
| 02.06.12 | Damage | <u>Welfare Park</u>
Beds recently planted on bottom drive trampled and plants damaged.
Damaged plants to be removed and replaced.
Crime No: 1093-06-12 |
| 10.06.12 | Damage | <u>Sunderland Road Roundabout</u>
24 bedding plants stolen from newly planted beds.
Reported to police.
Crime No: 320-10-06-12. |

RESOLVED that: the information given, be NOTED.

P&C
12/13/022 **Thorpe Road Cemetery Toilet Facilities.**

The Assistant Clerk updated Members on the progression of the cemetery toilets.

RESOLVED: that the information given, be NOTED.

P&C
12/13/023 **Cemetery Provision Update.**

The Clerk updated members on the situation with regard to the Cemetery Provision. A lengthy discussion ensued.

RESOLVED that;

- i. A Cemetery Development Sub-Committee be implemented.
- ii. that the sub-committee comprise of Councillors W Smith, E Connor, M Robinson, D Nicol, R Bagnall, J Clark and I Roberts.
- iii. that said sub-committee be mandated by the Parish Council to make recommendations on progression of cemetery provision to the Parks and Cemetery Committee.

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 5th July 2012

Present: Councillor E Connor (Chairman)
 Councillors R Bagnall, J Clark, M Clark, W Hill, D Langan, G Lavery, D Nicol,
 M Robinson, W Smith, J White, V Williams and E Wood.

Staff:

Also Present: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk)

Apologies: Councillors G Phillips and I Roberts.

F&GP **Parish Council Financial Status – Bank Balances.**
12/13/031 The Clerk reported the bank balances as at 30/06/2012 being £513,007.07.
RESOLVED: That the information be NOTED.

F&GP **Income and Expenditure Report to 31/05/2012.**
12/13/032 The report was circulated previously.
RESOLVED: That the report be NOTED.

F&GP **Cash Cheques.**
12/13/033 The Clerk requested a cash cheque totaling £350 (Admin) be endorsed for payment.
RESOLVED: to ENDORSE cheques for payment.

F&GP **Bank Transfer.**
12/13/034 The Clerk informed Members that the transfer for June was £61,870.87.
RESOLVED: To ENDORSE transfers.

F&GP **Invoices for endorsement for payment.**
12/13/035 **RESOLVED:** To ENDORSE the following invoices for payment:

SUPPLIER	DATE	DESCRIPTION	AMOUNT	
A1 TROPHIES	07.06.12	WALL SIGNS	£45.90	311154
A1 TROPHIES	29.06.12	NO BALL GAME SIGNS	£408.00	311154
ANGEL SPRINGS	31.05.12	WATER COOLER RENTAL	£32.78	311155
ASHLEY GASES	11.06.12	SWC CELLAR GAS	£17.94	311157
ASHLEY GASES	26.06.12	SWC CELLAR GAS	£9.60	311157
ASHLEY GASES	30.05.12	SWC CELLAR GAS	£17.94	311157
B.T.	19.06.12	INTERNET CHARGES	£54.00	DD
BOC	31.05.12	SWC CO2 MONITOE	£29.16	DD
BOOKER	08.06.12	SWC BAR SUPPLIES	£107.04	DD
BOOKERS	04.07.12	SWC BAR SUPPLIES	250.19	DD
BOOKERS	04.07.12	PRIZES FOR EVENTS	26.68	DD
BOOKERS	29.06.12	COFFEE/SUGAR/BAR SUPPLIES	187.67	DD
BRITISH GAS	28.06.12	SWC GAS CHARGES	469.57	DD
BRITISH GAS	29.05.12	SWC GAS CHARGES	£790.18	DD
CASTLE EDEN BEER CO.	15.06.12	SCORPION LAGER	£82.06	311151
CASTLE EDEN BEER CO.	22.06.12	SCORPION LAGER	£164.11	311151
CO-OPERATIVE BANK	01.06.12	MAY BACS CHARGES	£47.16	DD
DCC	08.06.12	PREMISES LICENCE - WELFARE PARK	£70.00	311158
DCC	20.06.12	REPAIRS AND PARTS	£191.70	311158
ELLIS WHITAM	23.06.12	EMPLOYMENT SERVICE 2012/13	£1,269.60	311159
ELLIS WHITAM	23.06.12	INSURANCE 2012/13	£97.50	311159
EUROFFICE	19.06.12	GUSSET ENVELOPES	£42.70	311160
GORDON FLETCHER	30.05.12	INTERNAL AUDIT 2011/12	250.00	311186
HARBRO	22.06.12	GOODS TO FIT VENDING MACHINE	£24.81	311161
HASWELL CATERING SERVICES LTD	26.06.12	BUFFET 26..06.2012	£33.60	311162
HOMECARE	22.06.12	VARIOUS DIY SUPPLIES	£106.51	311163
INNERGLASS LTD	30.05.12	SWC CLEANING SUPPLIES	£132.94	311164
LLOYD LTD	26.06.12	RMX 180 ROLLA MOWER	£4,920.00	311165
MACHINE MART	21.06.12	GREASE & OIL	14.96	311187
MASTERCOPY	18.06.12	PHOTOCOPIER CHARGES	£195.93	311166
MAXWELLS DIY	31.05.12	VARIOUS DIY SUPPLIES	£311.48	311167

MKM BUILDING SUPPLIES	23.05.12	DOORS AND HANDLE SETS	£85.17	311169
MOLSON COORS	15.06.12	SWC BAR SUPPLIES	£174.36	DD
MOLSON COORS	22.06.12	SWC BAR SUPPLIES	£324.25	DD
MORTONS SOLICITORS	01.06.12	PROVISION OF LEGAL SERVICES	£1,954.00	311170
NIRAMAX GROUP	10.06.12	TRADE WASTE - WELFARE PARK	£55.97	311171
NIRAMAX GROUP	10.06.12	TRADE WASTE - SWC	£8.40	311171
NIRAMAX GROUP	10.06.12	TRADE WASTE - CEM	£22.66	311171
NIRAMAX GROUP	17.06.12	TRADE WASTE - SWC	£8.40	311171
NIRAMAX GROUP	17.06.12	TRADE WASTE - WELFARE PARK	£39.98	311171
NIRAMAX GROUP	17.06.12	TRADE WASTE - CEM	£35.09	311171
NIRAMAX GROUP	24.06.12	TRADE WASTE - SWC	£15.30	311171
NIRAMAX GROUP	24.06.12	TRADE WASTE - WELFARE PARK	£55.76	311171
NIRAMAX GROUP	24.06.12	TRADE WASTE - CEM	£40.21	311171
NIRAMAX GROUP	31.05.12	TRADE WASTE - SWC	£16.80	311171
NIRAMAX GROUP	31.05.12	TRADE WASTE - WELFARE PARK	£55.97	311171
NIRAMAX GROUP	31.05.12	TRADE WASTE - CEM	£29.76	311171
NTE LTD	01.06.12	TELEPHONES	£80.09	DD
O'BRIENS FUN FAIRS	03.06.12	SHOW HIRE FOR QUEEN'S JUBILEE	£950.00	311172
PAT LAVERY	21.06.12	TYRE / TYRE REPAIRS	£121.20	311173
PAT LAVERY	21.06.12	TYRE REPAIR	£9.60	311173
PREMIER IRONCRAFT NORTH EAST	12.06.12	PARK BENCH / METAL LENGTH	£366.24	311148
PREMIER IRONCRAFT NORTH EAST	12.06.12	REPAIRS TO BAND STAND	£50.00	311148
ROBINSON OF WINGATE	02.06.12	SANDWICHES FOR QUEEN'S JUBILEE	£700.00	311145
RON'S PLUMBING SERVICE	27.06.12	INSTALL WATER SUPPLY VENDING MACHINE	£60.00	311174
SCOTTISH POWER	04.06.12	HCWAFIC ELECTRICITY	£76.04	DD
SCOTTISH POWER	27.06.12	CEMETERY ELECTRICITY	148.53	DD
SCOTTISH POWER	28.06.12	MEMORIAL PARK ELECTRICITY	45.59	DD
SCOTTISH POWER	28.06.12	SWC ELECTRICITY	1583.92	DD
SHELL UK LTD	02.06.12	FUEL	£183.90	DD
SHELL UK LTD	17.06.12	FUEL	£359.64	DD
SPALDINGS	06.06.12	STRIMMER HEADS	£91.80	311175
SPALDINGS	12.06.12	STRIMMER CORD	£34.00	311175
TJ'S HEATING & HOME IMPROVEMENTS	26.06.12	PARK OUTER HOUSE WALL RENDERING	£592.00	311177
TOM ROLFE	03.06.12	WALKABOUT ENTERTAINMENT	£170.00	311176
VITAX	27.06.12	WEED KILLER	30.37	311188
VODAFONE	13.06.12	MOBILE PHONE CHARGES	£100.09	DD
VODAFONE	13.06.12	CREDIT FOR OVERCHARGES	£-172.80	DD
WALLACE PRINT LTD	01.06.12	BANNER - OLYMPICS	£168.00	311178
XE:UK	01.06.12	ENTERTAINMENT - QUEEN'S JUBILEE	£1,035.60	311179
XE:UK	26.06.12	DECORATION OLYMPIC TORCH	£724.80	311179
		Invoice Total for June 2012	£ 20,832.40	

F&GP
12/13/036

Members/Officers Allowances.

The Clerk advised he had received participation allowance for Councillor W Smith and travel expenses for Councillor J White, G Phillips and himself totaling £621.71.

RESOLVED: That the payments be APPROVED.

Councillor J White declared a prejudicial interest as she is a member of the Mechanics and left the room at 7.08pm.

F&GP
12/13/037

Social Welfare Centre Sub-Committee – 21st June 2012.

The Clerk advised Members on the situation with regard to item SWC 12/13/020, appreciation night for the Mechanics. A brief discussion ensued.

RESOLVED that;

- i. the minutes be NOTED, subject to Councillor E Connor being removed as present.
- ii. the appreciation night not be approved.

Councillor J White re-entered the room at 7.25pm.

F&GP
12/13/038

Highway Works at Kilburn Drive/Blackhills Road.

Members gave consideration to the proposed scheme for Highway Works at Kilburn Drive/Blackhills Road.

RESOLVED: that the scheme be ENDORSED.

F&GP
12/13/039

Stayplton Drive MUGA.

The Clerk updated Members on the situation with regard to Stayplton Drive MUGA. He advised that he had been in contact with Mortons Solicitors with regard to the transfer of the asset. Mortons had advised that the Parish Council may need to contribute a token amount towards the legal costs of the transfer.

RESOLVED: that no more than £500 be paid as a contribution towards the legal costs.

Councillor E Connor declared a prejudicial interest as she is a relative of one of the applicants for PL/5/2012/0231.

F&GP
12/13/040

Proposed Planning Applications.

PL/5/2012/010180 (enclosed) – Application seeking new planning permission to replace extant permission for PL/5/2008/0459 at Cotsford Grange Farm, Horden for Mr. J Keiken.

PL/5/2012/0211 – Application seeking new planning permission to replace extant permission for PL/5/2008/0460 at Cotsford Grange Farm, Horden for Mr. J Keiken.

PL/5/2012/0212 – Application for the demolition and reconstruction of 3 bungalows at 3 & 9 Hartlepool Avenue and 24 Northumberland Street, Horden for Accent Foundation.

PL/5/2012/0231 – Application for single storey rear extension at 2 Marlborough Crescent, Horden for Mrs W. Saville.

RESOLVED: that the information given be NOTED.

Councillor E Connor re-entered the room at 7.40pm.

FULL PARISH COUNCIL
Minutes of Meeting held 5th July 2012

Present: Councillor J White (Chairman)
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, D Langan, G Lavery, D Nicol,
 M Robinson, W Smith, V Williams and E Wood.

Staff:

Also Present: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).

Apologies: Councillors G Phillips and I Roberts.

HPC **Councillor V Williams.**

12/13/063

The Chairman welcomed Mr V Williams to the Parish Council.

RESOLVED: that Mrs V. Williams accepted the position of Councillor and signed the Declaration of Acceptance of Office.

HPC **NALC Code of Conduct.**

12/13/064

Members gave consideration to the adoption of the NALC Code of Conduct. The Clerk advised that the Standing Orders will need to be updated to reflect the changes. The Clerk distributed Register of Discloseable Pecuniary Interest.

RESOLVED that;

- i. the Code of Conduct be approved.
- ii. Standing Orders to be updated.
- iii. Register of Interest to be returned by 16th July 2012.
- iv. a copy of the Nolan Principles to be distributed to Councillors.

HPC **The Big Jubilee Lunch/Olympic Event 2012.**

12/13/065

The Clerk updated Members on the situation with regard to The Big Jubilee Lunch and Olympic Event 2012. He advised that the feedback from the public had been excellent and thanked those who had volunteered their time for these events.

RESOLVED: that the information given, be NOTED.

HPC **Exclusion of the Press and Public.**

12/13/066

RESOLVED: that in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

HPC **HCWAFC Issues.**

12/13/067

The Clerk gave an update on the situation with regard to the HCWAFC issues. He also advised that future updates will be given as and when available. A lengthy discussion ensued.

RESOLVED that;

- i. the information given, be NOTED.
- ii. the definition of S.139 of the Local Government Act 1972 be distributed to Members.