

HORDEN PARISH COUNCIL
Minutes of Meeting held 3rd May 2012

Present: Councillor J White (Chairman)
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, G Lavery, G Phillips,
 I Roberts and M Robinson.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk), Mr C Muir (Parks and Cemetery
 Team Leader)

Also Present: Sgt I Dickinson, PCSOs N Holmes and D Edson.

HPC **Apologies for Absence.**
12/13/030 **RESOLVED:** Apologies RECEIVED and approved for D Nicol, W Smith and E Wood.

HPC **Minutes of the Meeting of Horden Parish Council held 5th April 2012**
12/13/031 **RESOLVED:** That the minutes be confirmed as a correct record to be signed by the
 Chairman.

HPC **Matters Arising – Clerk’s Report.**
12/13/032 There were no matters arising that were not already covered in the agenda.
RESOLVED: That the information be NOTED.

HPC **Items Tabled for Information.**
12/13/033 **Hartlepool Mail**

Wednesday 4 th April 2012	“Alleged attack on Police Officer”
Tuesday 10 th April 2012	“The Green Team!”

RESOLVED: that the information, be NOTED.

HPC **Police Report.**
12/13/034 The Chairman welcomed to the meeting who reported on incidents covering the period
 7th April – 5th May 2012.

Recorded incidents in Horden	
Burglary	3
Vehicle Crime – theft of	0
Vehicle Crime – theft from	8
Thefts	12
Rowdy, Nuisance Behavior	30
Criminal Damage	9

There were 0 Recorded incidents for Grants Houses.
 PCSO K Holmes gave a brief update with regard to previous issues involving off road
 bikes at Woodbine Avenue, advising Members that there had been no incidents reported
 within that area.

A brief discussion took place regarding the PCSO rota change. It was also decided that
 the Church Green become the current PACT priority.

RESOLVED that the information given, be NOTED.

HPC **Public Participation.**
12/13/035 There were no members of the public present.

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PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 3rd May 2012

- Present:** Councillor I Roberts (Chairman)
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, G Lavery, G Phillips,
 M Robinson and J White.
- Staff:** Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk), Mr C Muir (Parks and Cemetery Team Leader).
- Apologies:** Councillors D Nicol, W Smith and E Wood.

P&C **Parks & Cemetery Manager's Report.**

12/13/001 The report previously circulated covered the period 26th March to 22nd April 2012. Members enquired as to the nature of the Cleaning up overflowing sewage at Grants Houses play area and whether or not we were responsible.

RESOLVED that:-

- i. the information given, be **NOTED**.
- ii. that a letter be sent to Northumbrian Water requesting clarification of responsibility.

P&C **Damage/Incident Reports.**

12/13/002 The Clerk advised Members of the following damage/incident reports:-

03.04.12 Damage Grandstand Welfare Park
 Plastic seating and fittings broken, graffiti on seats.

Seats to be repaired, graffiti to be removed once Police have been shown.

08.04.12 Damage Junior Play Area Welfare Park
 Nylon rope climbing structure on slide frame.
 A strand of rope had been forcibly separated from the plastic connectors, one of which was broken in half and another missing.

RESOLVED that: the information given, be **NOTED**.

P&C **Queen's Diamond Jubilee School Poster Competition.**

12/13/003 Members gave consideration to the judging panel for the above.

RESOLVED: that the judging panel consist of Councillors M Robinson, E Connor and J Clark.

P&C **East Durham Horse Fayre Meeting.**

12/13/004 The Clerk advised that with the absence of the Parks and Cemetery Manager the meeting be deferred until the next meeting.

RESOLVED: that the item be deferred until the next meeting.

P&C **DCC Waste Management Strategy.**

12/13/005 Members gave consideration to the report previously circulated. The Clerk advised that a focus group had been set up for the following week. A brief discussion ensued.

RESOLVED that;

- i. a letter be sent to DCC.
- ii. letters be sent to Peterlee Town Council, Monk Hesleden Parish Council and Easington Parish Council requesting their support.

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Councillor E Connor declared a prejudicial interest in the following item for family reasons and left the room at 18.55.

P&C
12/13/006

Welfare Park Cycling Lanes.

Members gave consideration to the correspondence received with regard to the Welfare Park Cycle Lanes.

RESOLVED: that the information given, be **NOTED.**

Councillor E Connor re-entered the room at 18.57

P&C
12/13/007

Centrefield Pavillion Event.

Members considered attendance at the "Board Games for Bored Kids" event on 3rd July 2012 at the Centrefield Pavillion.

RESOLVED: that Councillor J White attend on behalf of the Parish Council.

P&C
12/13/008

Church Green Village Green Status.

The Assistant Clerk advised Members that the evidence questionnaires were completed and in the process of being distributed.

RESOLVED: that the information given, be **NOTED.**

J White
14.6.2012

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 3rd May 2012

- Present:** Councillor E Connor (Chairman)
 Councillors R Bagnall, J Clark, M Clark, W Hill, G Lavery, G Phillips, I Roberts,
 M Robinson and J White.
- Staff:** Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk)
- Apologies:** Councillors D Nicol, W Smith and E Wood.

F&GP 12/13/001 **Parish Council Financial Status – Bank Balances.**
 The Clerk reported the bank balances as at 30/04/2012 being £598,992.59.
RESOLVED: That the information be NOTED.

F&GP 12/13/002 **Income and Expenditure Report to 31/03/2012.**
 The report was circulated at the meeting.
RESOLVED: That the report be NOTED.

F&GP 12/13/003 **Cash Cheques.**
 The Clerk requested a cash cheque totaling £350 (Admin) and £90 (Queen's Diamond Jubilee) be endorsed for payment.
RESOLVED: To ENDORSE cheques for payment.

F&GP 12/13/004 **Bank Transfer.**
 The Clerk informed Members that the transfer for April was £35,547.37.
RESOLVED: To ENDORSE transfers.

F&GP 12/13/005 **Invoices for endorsement for payment.**
RESOLVED: To ENDORSE the following invoices for payment:

SUPPLIER	INVOICE DATE	DESCRIPTION	AMOUNT £	PAID REF:
A1 TROPHIES	25.04.12	SAFETY SIGNS	226.80	311081
A1 Trophies & Engraving	11.04.12	Cycle land signs & stencil	210.60	311081
Angel Springs	31.03.12	Water cooler rental	31.00	311082
ASHLEY GASES	23.04.12	CO2/NCO2	30.48	311080
BDO LLP	29.03.12	External audit services	3090.00	311083
Booker	04.04.12	Bar supplies, coffee, sugar	463.77	DD
Booker	24.04.12	Bar supplies, coffee	148.09	DD
BRITISH GAS	27.04.12	SWC GAS 29.03.12 - 25.04.12	573.33	DD
Castle Eden Beer Co.	05.04.12	Scorpion lager	164.11	311073
FIBROUS LTD	27.04.12	GRAVE SET	255.60	311085
Homecare	23.04.12	Sand, cement, duck tape, sand paper	28.42	311086
ICCM	01.04.12	ICCM corporate membership	90.00	311087
INNERGLASS LTD	24.04.12	CLEANING SUPPLIES	276.55	311088
IRIS BUSINESS SOFTWARE	27.04.12	PAYE MASTER/PENSION	249.60	311089
John Davidson (pipes) Ltd	12.04.12	Bib taps	30.59	311084
Mastercopy	18.04.12	Cost per copy	180.85	311090
Molson Coors	04.04.12	Bar supplies	531.80	DD
NEREO	10.04.12	NEREO advisory service	327.60	311091
NTE	01.04.12	Telephone charges	80.33	DD
Regal Print	17.04.12	Newsletters	290.00	311092
Scottish Power	04.04.12	Electricity - Memorial Park	14.83	DD
Shell UK Ltd	02.04.12	Fuel	246.28	DD
Shell UK Ltd	17.04.12	Fuel	270.41	DD
SPALDINGS	18.04.12	SAFETY SIGNS/AIR FILTER/SPARK PLUGS	133.36	311093
SPALDINGS	19.04.12	STRIMMER HEAD	30.60	311093
The Co-op Bank	02.04.12	BACS charges	41.12	DD
TJ'S HEATING	28.04.12	HAND DRIERS - GREEN LEAF CAFÉ	560.00	311094
TJ'S HEATING	28.04.12	SHOWER - CRICKET PAVILLION	240.00	311094
Vodafone	12.04.12	Mobile charges	135.56	DD
APRIL 2012 Total Invoices			£8,951.68	

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F&GP **Members/Officers Allowances.**
12/13/006 The Clerk advised he had received participation allowance and travel expenses for Councillors W Hill, J Clark and E Connor and travel expenses for himself totaling £705.93.
RESOLVED: That the payments be **APPROVED**.

F&GP **Social Welfare Centre Sub-Committee – 19th April 2012.**
12/13/007 **RESOLVED:** that the minutes be NOTED.

F&GP **Conclusion of Audit of Accounts for the Year Ended 31/03/2012.**
12/13/008 Members gave consideration to the external auditor's notice of conclusion of audit which had been previously circulated.
RESOLVED that;
 i. the external auditors notice of conclusion of audit be **APPROVED**.
 ii. The issues arising in the report are addressed in line with the external auditor's recommendations.

F&GP **Internal Audit Plan for 2012/13.**
12/13/009 Members gave consideration to the Internal Audit Plan which had been previously circulated.
RESOLVED: that the report be **APPROVED**.

F&GP **County Training Partnership Training.**
12/13/010 Members gave consideration to the attendance of Councillor J Clark at above training event to be held at County Hall, Durham 7th June, 3rd July and 3rd September at a cost of £90 plus VAT.
RESOLVED: that Councillor J Clark not attend, due to her request to withdraw from the training.

F&GP **Chairing Skills for Elected Members.**
12/13/011 Members gave consideration to Member training to be held at the Durham Centre, Durham on Tuesday 3rd July at a cost of £70 plus VAT per delegate.
RESOLVED: that Councillors I Roberts and R Bagnall attend.

F&GP **The General Power of Competence.**
12/13/012 Members gave consideration to the CiLCA update request of the Clerk.
RESOLVED: that the Clerk undertake further training and apply for their CiLCA portfolio to be updated.

Councillors E Connor, J White and J Clark and M Robinson declared a prejudicial interest in the following item as they were on the board of the HYCC and left the room at 19.50. Councillor G Phillips took the Chair.

F&GP **Donation Request: Horden Youth and Community Association.**
12/13/013 Members gave consideration to correspondence received from the above requesting a donation.
RESOLVED: that a donation of £100 be granted under the Local Government (Miscellaneous Provisions) Act 1976, s.19.

Councillors E Connor, J White and J Clark re-entered the room at 19.55.

F&GP **Subsistence Allowance Rates 2012.**
12/13/014 Members considered the report which had been previously circulated.
RESOLVED: that the new rates provided be **APPROVED**.

F&GP **Proposed Planning Applications.**
12/13/015 **PL/5/2012/0128** – Demolition and reconstruction of 9 existing bungalows at 8 North Avenue, 14 Sunderland Avenue, 19 Newcastle Avenue, 32, 43 & 44 Northumberland Street, 9 & 11 Darlington Avenue and 12 Stockton Avenue, Horden, for Accent Foundation.
PL/5/2012/0130 – Alterations to front roof area to create pitched roof over bay windows and canopy to entrance door (resubmission) at 52 Rosedale Terrace, Horden, for Mr. P Richardson.

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PL/5/2012/0120 – Demolition and reconstruction of 9 existing bungalows at 12 North Avenue, 42 - 44 Sunderland Avenue, 41 & 45 Newcastle Avenue, 8 & 16 Northumberland Street, 8 Darlington Avenue, Horden, for Accent Foundation.

PL/5/2012/0112 – Demolition and reconstruction of 9 existing bungalows at 3, 5, 33 & 49 Newcastle Avenue and 11, 24, 27 & 29 Sunderland Avenue, Horden, for Accent Foundation.

PL/5/2012/0093 - Demolition and reconstruction of 9 existing bungalows at 1, 3 & 9 Durham Avenue, 2 Hartlepool Avenue, 9, 50 & 52 Sunderland Avenue and 28 & 39 Northumberland Street, Horden, for Accent Foundation.

The Clerk declared a prejudicial interest in the following planning application as the applicant was the neighbour of his father and left the room at 20.00.

PL/5/2012/0048 – Two storey front and side extension with front porch at 19 Maritime Crescent, Horden, for Ms. J Tough.

RESOLVED that;

- i. the information given be **NOTED**.
- ii. There were no issues regarding the planning applications to warrant comment.

*J White
14-6-2012*

FULL PARISH COUNCIL
Minutes of Meeting held 3rd May 2012

Present: Councillor J White (Chairman)
 Councillors R Bagnall, J Clark, M Clark, E Connor, W Hill, G Lavery, G Phillips,
 I Roberts and M Robinson.

Staff: Mr P Davison (Clerk), Mrs J S Hunt (Assistant Clerk).

Apologies: Councillors D Nicol, W Smith and E Wood.

HPC **Parish Council Co-option Vacancy.**

12/13/036 The Clerk advised that one member of the public had expressed an interest in the vacancy and a date was required to be set for their representation to the parish council.

RESOLVED: that the item be included in the June meeting.

HPC **Horden Youth Development Group.**

12/13/037 Members gave consideration to the consideration to the nomination of representatives to attend the event on behalf of the Parish Council.

RESOLVED: that Councillor J White be the Parish Council's nominated representative in conjunction with the Clerk.

HPC **New Member Induction Packs.**

12/13/038 Members gave consideration to the induction packs which had been previously circulated. Councillor J Clark advised that NALC have already published the "Good Councillor guide". The Clerk advised that copies of that publication had been previously circulated to members in 2011. Councillor E Connor requested that the "Nolan Principles" be included.

RESOLVED: that the information given, be **NOTED**.

HPC **Exclusion of the Press and Public.**

12/13/039 **RESOLVED:** That in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Councillor M Robinson declared a prejudicial interest in the following item as she is a relative of a relative through marriage of the claimant and left the room at 20.25

HPC **Insurance Claim 27/12/21/01059/Z.**

12/13/040 The Clerk updated Members on the situation with regard to the above.

RESOLVED: that the information given, be **NOTED**.

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