

HORDEN PARISH COUNCIL
Minutes of Meeting held 9th June 2011

Present: Councillor J White (Chairman)
Councillors J Clark, M Clark, E Connor, W Hill, G Lavery, G Patterson, T Phillips,
M Robinson and E Wood

Staff: Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager),
Mrs J S Hunt (Admin & Finance Officer)

Also Present: PC D Thompson, PCSO S Bowman, Street Warden Kendra Millne,
Mr J Barnett and Mr R Bagnall

HPC **Apologies for Absence.**
11/12/015 **RESOLVED:** Apologies RECEIVED and approved for G Jones and W Smith

HPC **Minutes of the Annual General Meeting and Meeting of Horden Parish Council**
11/12/016 **held 12th May 2011**
RESOLVED: That:

- i the minutes be confirmed as a correct record to be signed by the Chairman.
- ii subject to the amendment of HPC 11/12/005 - to include "Councillor J Clark expressed her thanks to the PCSOs for the quick action on information that they had received" and P&C 11/12/002 - to include in resolution "Durham County Council are contacted to remove grit bins still deployed"

HPC **Matters Arising – Clerk’s Report.**
11/12/017 There were no matters arising that were not covered in the Agenda.
RESOLVED: that the information given, be NOTED.

HPC **Items Tabled for Information.**
11/12/018 **Hartlepool Mail**

Friday 6 th May	"Horden Need Bowling Reinforcements"
Friday 6 th May	"Wheel Trims are Stolen"
Saturday 7 th May	"Softley Does It"
Saturday 7 th May	"Second Secured"
Monday 9 th May	"They're top of the Pops"
Tuesday 10 th May	"Shed Destroyed"
Wednesday 11 th May	"Body Found under Bridge"
Thursday 12 th May	"Club Effort with Recycling"
Saturday 14 th May	"Assault Trial Date is Set"
Tuesday 17 th May	"Man in Court on Bomb Charge"
Wednesday 18 th May	"Tribute Night in Memory of Tragic Keeper"
Wednesday 18 th May	"Co-ops Sprout Up"
Friday 20 th May	"Horden Get Pace Ace"
Friday 20 th May	"Police Chief Drops in to Open Games Room"
Saturday 21 st May	"Chance to be on TV, by George"
Wednesday 25 th May	"Residents Praised"
Sunday 28 th May	"Keen to be Extras"
Saturday 28 th May	"Have Say on County Plans"
Monday 30 th May	"Afzal Rescues Horden"
Monday 30 th May	"Dads are Knockouts"

RESOLVED: that the information given, be NOTED.

HPC
11/12/019

Police Report.

The Chairman welcomed to the meeting PC Dave Thompson, PCSO Sharon Bowman and Street Warden Kendra Millne, who reported on incidents covering the period 6th May – 31st May 2011.

Police Report:

Recorded incidents in Horden	277
Burglary	4
Vehicle Crime – theft of	0
Vehicle Crime – theft from	0
Thefts	13
Rowdy, Nuisance Behavior	9
Criminal Damage	10

There were 6 Recorded incidents for Grants Houses.

Warden Report:

Antisocial Behaviour:

Alcohol Related	1
Rowdy Nuisance Behaviour	23
Vehicle Crime	3
Inappropriate use of Public space	3

Environmental:

Littering	1
Dog Fouling	2
Rubbish accumulations	-
Flytipping	2
Graffiti	0
Bonfires	2
Animal related issues	1
Sharpes	2

Councillor Connor thanked Kendra for a good report. She expressed concern with regard to the continued excessive amount of dog fouling within the village and asked if the Street Wardens would be patrolling the village on a regular basis. Kendra advised that they do patrol on a regular basis and issue fixed penalty notices where applicable, but that they would continue to patrol the village on a regular basis however, they rely heavily on the public to report any incidents.

PC Dave Thompson expressed a need for us to be aware of terrorism. To be ever vigilant and report any suspicions that we may have.

RESOLVED that information given, be NOTED.

HPC
11/12/020

Public Participation.

Mr R Bagnall and Mr J Barnett gave a short oral presentation about themselves, stating why they should be considered for the position of Parish Councillor for Horden.

RESOLVED that the information given, be NOTED.

PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 9th June 2011

Present: Councillor G Patterson (Chairman)
Councillors J Clark, M Clark, E Connor, W Hill, G Lavery, G Patterson, T Phillips,
M Robinson, J White and E Wood

Staff: Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager)
Mrs J S Hunt (Admin & Finance Officer).

Apologies: Councillors G Jones and W Smith

P&C 11/12/012 **Minutes of the Meeting of the Parks and Cemetery Committee held 23rd May 2011.**
RESOLVED: That the minutes be confirmed as a correct record to be signed by the Chairman.

P&C 11/12/013 **Parks & Cemetery Manager's Report.**
The report previously circulated covered the period 25th April to 22nd May 2011. The Parks & Cemetery Manager reported that the new tractor has been ordered and should be delivered sometime next week and that we had received a sum of £325.00 for the scrapping of the old pick up truck. He also informed Members that Durham County Council's policy was to leave the salt bins out, but that The Parish Council Staff have been bringing them in. Members expressed their thanks that the bins had now been moved.

RESOLVED that:-

- i the information given, be NOTED;
- ii a review of the winter maintenance arrangements be discussed at a future meeting.

P&C 11/12/014 **Damage/Incident Reports.**
The Clerk advised Members of the following damage/incident reports:-

11.05.11	Incident	Welfare Park – Car Park. Whilst locking up four youths were being abusive in the football grandstand towards cricket members. The gates were opened up and the Youths left. The Street Wardens were notified.
13.05.11	Incident	Welfare Park – Four youths were doing stunts on the play equipment with their bikes. When asked to leave they were abusive towards park staff. Street Wardens informed.
19.05.11	Incident	Welfare Park – Needle lying by the side of brick pillar close to football ground fence. Needle removed.

RESOLVED: that the information given, be NOTED.

P&C 11/12/015 **Station Road Allotments.**
Councillor J Clark explained briefly how a list of "grot spots" had been compiled of Horden from the Horden Regeneration Partnership and one of the areas highlighted was the Station Road Allotments. The Manager of the Allotments was happy to pay for a skip for the allotments if the Parish Council could make arrangements with the appropriate bodies to do a litter pick on an annual basis.

RESOLVED: that the Clerk make arrangements for a litter pick of the area via the appropriate channels.

P&C 11/12/016 **Horden Colliery Welfare Cricket Social Club.**
Members considered correspondence from Mr Steven Ward, Chairman of HCWSCS.
RESOLVED that;

- i the actions of The Clerk be ENDORSED, as all questions have been answered.
- ii: that enforcement of drinking in the Social Clubs grounds be dealt with by the Club.

P&C **Durham County Council Cemetery Policy Consultation.**
11/12/017 Members gave consideration to Durham County Council Cemetery Policy Consultation, a copy of which had been circulated.
RESOLVED that the Parks & Cemetery Manager complete the questionnaire on behalf of the Parish Council.

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 9th June 2011

Present: Councillor E Connor (Chairman)
Councillors J Clark, M Clark, W Hill, G Lavery, G Patterson, T Phillips, M Robinson, J White and E Wood

Staff: Mrs G M Crute (Assistant Clerk) and Mrs J S Hunt (Admin & Finance Officer)

Apologies: Councillors G Jones and W Smith

F&GP 11/12/015 **Parish Council Financial Status – Bank Balances.**
The Clerk reported the bank balances as at 31/05/2011 being £539,988.98
RESOLVED: That the information be NOTED.

F&GP 11/12/016 **Income and Expenditure Report to 30/04/2011.**
The report was circulated at the meeting.
RESOLVED: That the report be NOTED.

F&GP 11/12/017 **Cash Cheques.**
The Clerk requested a cash cheque totaling £500 for May (£200 SWC and £300 Admin) be endorsed for payment.
RESOLVED: To ENDORSE cheques for payment.

F&GP 11/12/018 **Bank Transfer.**
The Clerk informed Members that the transfer for April was £29,035.05
RESOLVED: To ENDORSE transfers.

F&GP 11/12/019 **Invoices for endorsement for payment**
RESOLVED: To ENDORSE the following invoices for payment:

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Cheque No/DD
Angel Springs Ltd	31.05.11	Water Cooler	31.00	310537
BOC	31.05.11	CO2 Monitor	27.78	DD
Bookers	11.05.11	Bar Supplies	608.36	DD
British Gas	12.05.11	Electricity - HWCAFC	40.61	DD
British Gas	12.05.11	Electricity - SWC	368.94	DD
British Gas	12.05.11	Electricity – Welfare Ground	27.73	DD
British Gas	12.05.11	Electricity – Works Bldg/Cafe	233.04	DD
British Gas	12.05.11	Electricity – Cemetery	36.44	DD
British Gas	12.05.11	Electricity – Memorial Park	9.65	DD
British Gas	12.05.11	Electricity – Community Pavil	-20.11	DD
British Gas	18.05.11	Electricity – Community Pavil	16.56	DD
British Gas	18.05.11	Electricity – Community Pavil	16.83	DD
British Telecom	12.05.11	Line Rental – Main Phone	175.40	DD
British Telecom	12.05.11	Line Rental – SWC Alarm	13.80	DD
Co-op Bank	01.06.11	Bank Charges	61.10	DD
Diesels TVC	08.05.11	Repairs to Tractor	504.00	310517
Durham County Council	20.05.11	Strip and Clean Carb Water Pump	97.62	310538
E'ton Tyre & Auto Centre	01.02.11	Puncture Repair	8.00	310518
E'ton Tyre & Auto Centre	14.01.11	Puncture Repair	8.00	310518
E'ton Tyre & Auto Centre	25.01.11	Puncture Repair	8.00	310518
Ged McCormack	28.04.11	Plans for MUGA Pitch	294.00	310519
Gordon Fletcher	26.05.11	Internal Audit	250.00	310520
Great Aycliffe Town Council	31.05.11	Dog Bags	85.44	310539
Hales Own Ltd	17.04.11	Summer Activities - Goods	308.40	310504
Harbro Electrical Ltd	13.05.11	Electrical Equipment	17.76	310521
Harbro Electrical Ltd	12.05.11	Lightbulbs	42.00	310521
Homecare DIY	24.05.11	DIY Supplies	120.38	310522
Horns Garden Centre	31.05.11	Diamond Bench	120.00	310540
Innerglass	03.06.11	Cleaning Supplies - SWC	8.78	310542
Innerglass Ltd	18.05.11	Cleaning Supplies SWC	258.58	310524
I.O.S. Ltd	16.05.11	Stationery	68.82	310523
I.O.S. Ltd	31.05.11	Stationery	34.98	310541
ITC Services Ltd	31.05.11	Internet - May	42.00	DD
J J Tooby & Co	14.05.11	Repairs to Condor	248.72	310527
Machine Mart	25.05.11	2 Stroke Oil	26.59	310543
Mastercopy	16.05.11	Cost per Copy	144.48	310526

Maxwells DIY	01.06.11	DIY Goods	59.03	310544
Mr M Taylor	31.05.11	Circus Session	200.00	310528
Molson Coors	03.06.11	Bar Supplies	920.58	DD
Molson Coors	06.05.11	Bar Supplies	221.59	DD
Molson Coors	13.05.11	Bar Supplies	486.71	DD
National Assoc of Councillors	01.06.11	NAC Membership	78.00	310548
Network Rail	18.05.11	Water Pipe - Rent	29.50	310529
Pats Puppets	31.05.11	Punch & Judy Show	90.00	310530
RBS Software Solutions	16.05.11	Year End Accounts	604.08	310531
Runitem Ltd (Dynorod)	19.05.11	Clear Drains SWC	156.00	310532
Shell	17.05.11	Fuel	301.20	DD
Shell	02.06.11	Fuel	368.06	DD
SLCC Enterprises	20.05.11	Regional Conference - Clerk	78.00	310533
South Durham Refrigeration	11.05.11	Cellar Cooling	252.00	310534
South Durham Refrigeration	24.05.11	Cleaning Fluid	15.00	310545
Spaldings Ltd	26.05.11	Linemarket Paint	255.31	310546
Spaldings Ltd	25.05.11	Strimmer Cords x 2	79.99	310546
Steadfast Security Services	27.05.11	Alarm Maintenance SWC	103.20	310535
Total Gas & Power	27.05.11	Gas - SWC	1014.29	DD
Total Gas & Power	30.05.11	Gas – SWC – Winter Tracker	317.28	DD
Vitax	17.03.11	Supaturf	404.54	310536
Vitax	19.05.11	3 Spray Knapsacks	258.36	310536
Vodafone	12.05.11	Mobile Phones	134.88	DD
Wallce of Kelso	27.05.11	Grassland Herbicide	86.40	310550
		Invoice Total for May	£10857.68	

F&GP
11/12/020

Members/Officers Allowances.

The Clerk advised he had received participations claims totaling £1,143.86 for Councillors G Jones and W Hill.

RESOLVED: That the payments be ENDORSED.

F&GP
11/12/021

Social Welfare Centre Sub-Committee – 19th May 2011.

RESOLVED;

- i that the minutes be NOTED.
- ii SWC 11/12/007 be approved.

F&GP
11/12/022

Audit of Accounts for the Year Ended 31st March 2011.

Members gave consideration to the Audit of Accounts for Year Ended 31 March 2011.

- a) Members gave consideration to the report of the Internal Auditor.
RESOLVED: that the report of the Internal Auditor be APPROVED subject to the amendment in 4.1.1 of the Pay Award, to be locally agreed instead of National.
- b) Members gave consideration to the Statement of Accounts which had been previously circulated.
RESOLVED: that the statement of accounts be APPROVED.
- c) Members gave consideration to the Annual Governance Statement which had been previously circulated.
RESOLVED: that the Annual Governance Statement be APPROVED.
- d) Members gave consideration to the Earmarked Reserves which had been previously circulated.
RESOLVED: that the Earmarked Reserves be APPROVED subject to the note for account code 323 being changed from 2 to 3.
- e) Members gave consideration to the Grant donations which had been previously circulated.
RESOLVED: that the Grant donations be APPROVED and clarification be sought as to the donations to C.A.B. whether the figure included donations plus room hire.

F&GP
11/12/023

Tender Opening.

The Assistant Clerk advised two tenders had been received for the replacement of windows in the bowls pavilion. Tender A in the sum of £3968.75 and Tender B in the sum of £4270.83.

RESOLVED: that Tender A from Wearside Contractors in the sum of £3968.75 plus VAT be approved.

- F&GP**
11/12/024 **Chairing Skills for Elected Members Training.**
Members gave consideration to the attendance of Members to the above training event to be held at Shotton Hall, Peterlee on 12th July 2011 at £70 plus VAT per delegate.
RESOLVED: that Councillors T Phillips, M Robinson, J White, E Connor and J Clark be AUTHORISED to attend the above event.
- F&GP**
11/12/025 **LCAS Annual Seminar.**
Members gave consideration to the attendance of The Assistant Clerk and The Parks & Cemetery Manager to the above event to be held at Shotton Hall, Peterlee on 13th July 2011, one free delegate plus additional delegate at £30 plus VAT.
RESOLVED: that the Parks & Cemetery Manager and The Assistant Clerk be AUTHORISED to attend the above event.
- F&GP**
11/12/026 **National Association of Councillors Conference "Working in Partnership".**
Members gave consideration to the attendance of Members to the above event to be held at Lytham St. Annes, from 1st July to 3rd July 2011 at £295, plus £55 per night per delegate, all plus VAT.
RESOLVED: that no-one would be available to attend the above event.
- F&GP**
11/12/027 **Learning Curve.**
Members gave consideration to correspondence received from Learning Curve requesting a reduction in room hire.
RESOLVED: that a discount of £183 inclusive of VAT be given.
- Cllr T Phillips declared a prejudicial interest as a member of her family is a member of the Banner Committee.***
Cllr E Connor declared a personal interest as she is a member of the Committee.
- F&GP**
11/12/028 **Donation Request: Horden Banner Committee.**
Members gave consideration to a request for a donation from Horden Banner Committee.
RESOLVED: that a donation of £100.00 be GRANTED under Section 137 of the LGA 1972.
- F&GP**
11/12/029 **Donation Request: St. Marys Church.**
Members gave consideration to a request for a donation from St. Marys Church.
RESOLVED: that this item be DEFERRED until the next meeting where clarification can be given with regard to donations to Church properties.
- F&GP**
11/12/030 **Donation Request: The Ark Coffee Morning.**
Members gave consideration to a request for a donation from The Ark Coffee Morning.
RESOLVED: that a donation of £100.00 be GRANTED under Section 137 of the LGA 1972.
- F&GP**
11/12/031 **Thank you letters:**
Members gave consideration to correspondence received from The Ark Toddler Group, Horden Mechanics Social Club, Pre-School learning Alliance and The Samaritans, thanking the Parish Council for their donation.
RESOLVED: that the letters be RECEIVED and displayed on the notice board.

FULL PARISH COUNCIL
Minutes of Meeting held 9th June 2011

Present: Councillor J White (Chair)
Councillors J Clark, M Clark, E Connor, W Hill, G Lavery, G Patterson, T Phillips,
M Robinson and E Wood

Staff: Mrs G M Crute (Assistant Clerk) and Mrs J S Hunt (Admin & Finance Officer)

Apologies: Councillors G Jones and W Smith

HPC **Parish Council Member Vacancy.**

11/12/021 Members gave consideration to the verbal update of the Assistant Clerk.

RESOLVED:

- i to reclaim part of allowance from D Maddison.
- ii The Clerk to further investigate payments of co-opted members.
- iii the schedule of payments made to members for financial year 10/11, be displayed for 14 days on the notice board.

HPC **Horden Miners Banners.**

11/12/022 Members gave consideration to correspondence from Horden Miners Banner Committee.

RESOLVED:

- i not to release banners for display elsewhere, but to consider ways of displaying banners within the Social Welfare Centre.
- ii to discuss at SWC Sub-Committee Meeting.

HPC **DCLG Consultation: Planning for Travellers Sites.**

11/12/023 Members gave consideration to the Clerk's report.

RESOLVED: that the response to the DCLG's consultations detailed in the Clerk's report be submitted with the inclusion that Traveller sites be rotated within Authority boundaries.

HPC **Exclusion of the Press and Public.**

11/12/024 **RESOLVED:** That in accordance with Section 2 of the Public Bodies (Admission to Meetings) Act, 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

HPC **Co-option of Parish Councillor.**

11/12/025 Members gave consideration to nominations from Mr J Barnett and Mr R Bagnall.

RESOLVED: that Mr R Bagnall be elected.