

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 6<sup>th</sup> January 2011**

**Present:** Councillor J White (Chairman)  
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, D Maddison, G Patterson, G Phillips, W Smith and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager)

**Also Present:** PCSO S Bowman, PCSO N Holmes and Melanie Morley, Community Engagement Manager, Harbour

**HPC 10/11/107** **Apologies for Absence.**  
**RESOLVED:** Apologies RECEIVED and approved for G Jones, T Jones, G Lavery and M Robinson.

**HPC 10/11/108** **Minutes of the Meeting of Horden Parish Council held 9<sup>th</sup> December 2010**  
**RESOLVED:** That the minutes be confirmed as a correct record, to be signed by the Chairman.

**HPC 10/11/109** **Matters Arising – Clerk’s Report.**

**P&C 10/11/053** **Proposed Play Area; Seymour Street** - The Clerk had written to Horden Regeneration Partnership.

**P&C 10/11/054** **Winter Gritting** – The Clerk had written to Durham County Council requesting a grit bin for Macbeth Walk.

**F&GP10/11/113** **Fee Setting 2011** – The Clerk had written to users informing them of the new fees.

**HPC 10/11/104** **Draft Scheme of Delegation** – The Clerk had written to Durham County Council with the parish’s response to the consultation

**RESOLVED:** That the information be NOTED.

**HPC 10/11/110** **Items Tabled for Information.**

“Success Story for Horden” – Thursday 2<sup>nd</sup> December 2010  
 “Pupils’ Green Gifts” – Monday 6<sup>th</sup> December 2010  
 “Horden at Double” – Monday 13<sup>th</sup> December 2010  
 “Man on Viaduct Halts Trains” – Wednesday 15<sup>th</sup> December 2010  
 “Tributes Paid to Tragic Footballer” – Wednesday 15<sup>th</sup> December 2010  
 “Hands Up: Party Noses at a Horden Children’s Christmas Party” – Memory Lane – Saturday 18<sup>th</sup> December 2010

News & Views – Winter 2010

**RESOLVED:** that the information, be NOTED.

**HPC 10/11/111** **Police Report.**  
 The Chairman welcomed PCSO S Bowman and PCSO N Holmes to the meeting who reported on incidents covering 2nd December 2010 to 5<sup>th</sup> January 2011.

Recorded incidents in Horden	242
Burglary	5
Vehicle Crime – theft of	0
Vehicle Crime – theft from	3
Thefts	1
Rowdy, Nuisance Behavior	37

There were 5 incidents for Grants Houses and 1 burglary which included 1 Theft and 1 Rowdy, Nuisance Behavior. PCSO Bowman report on the recent drug related arrests. Councillor Connor enquired whether there were any links between the recent spate of fires in the Horden area and if there had been any arrests. PCSO Bowman advised that there had been no arrests to date.

**RESOLVED:** the information given, be noted.

**HPC**

**10/11/112**

**Public Participation.**

Melanie Morley, Community Engagement Manager for Harbour addressed the meeting regarding the service supplied by Harbour with regard to domestic abuse, including the outreach service, the refuge at Peterlee and the programmes supplied. The Chairman thanked Ms Morley for attending and the informative presentation she gave.

**PARKS AND CEMETERY COMMITTEE**  
**Minutes of Meeting held 6<sup>th</sup> January 2011**

**Present:** Councillor J White (Chairman)  
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, D Maddison, G Patterson, G Phillips, W Smith and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).

**Apologies:** Councillors G Jones, T Jones, G Lavery and M Robinson

**P&C 10/11/055** **Parks & Cemetery Manager's Report.**  
 The report previously circulated covered the period 22<sup>nd</sup> November to 19<sup>th</sup> December 2010.

**RESOLVED:** that the information given, be NOTED;

**P&C 10/11/056** **Damage/Incident Reports.**  
 The Clerk advised Members of the following damage/incident reports:-

14.12.10	Incident	Front of SWC. A car pulled up after a man took a call and walked to car after it pulled up. Got in, got out 5 mins later with Budweiser and plastic wrap, 2 came to the car before he got out. Stood at front window, got beer. Car pulled away. Police Informed.
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**RESOLVED:** that the information given, be noted.

**P&C 10/11/057** **Stapylton Dirve MUGA Pitch.**  
 The Clerk spoke on the report which had been previously circulated regarding details of lighting and potential problems. Members gave consideration to the options as detailed in the report.

**RESOLVED:** that the Clerk complete the asset transfer as soon as practicable and subsequent remedial work to be completed on the site ie lighting extending fence height.

**P&C 10/11/058** **Armistice Day 2011.**  
 Councillor W Smith enquired whether Members felt that it may be appropriate to do something special for Armistice Day this year with it being 11.11.11. Members felt that as this day was on a week day then it may be worth approaching the local schools to see if they would like to participate in the event which could be held in the Park.

**RESOLVED** that the Clerk write to the local schools to see if they were interesting in participating in the event.

**P&C 10/11/059** **Thrope Road Cemetery Extension.**  
 The Clerk advised Members that he was still awaiting quotations regarding the consultancy work. The planning application for the proposed golf course was still outstanding. Members felt that it would be prudent to look into other potential sites to be used for a new cemetery.

**RESOLVED** that the Clerk contact Durham County Council to ascertain whether they had any land available in Horden that could be used as a Cemetery.

**FINANCE AND GENERAL PURPOSES COMMITTEE**  
**Minutes of Meeting held 6<sup>th</sup> January 2011**

- Present:** Councillor E Connor (Chairman)  
 Councillors R Brown, J Clark, M Clark, W Hill, D Maddison, G Patterson, G Phillips, W Smith, J White and E Wood
- Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)
- Apologies:** Councillors G Jones, T Jones, G Lavery and M Robinson

**F&GP 10/11/121** **Parish Council Financial Status – Bank Balances.**  
 The Clerk reported the bank balances as at 31/12/2010 being £468,779.42  
**RESOLVED:** That the information be NOTED.

**F&GP 10/11/122** **Income and Expenditure Report to 30/11/2010.**  
 The report was circulated at the meeting.  
**RESOLVED:** That the report be NOTED.

**F&GP 10/11/123** **Cash Cheques.**  
 The Clerk requested a cash cheque totaling £200 for January (£100 Admin and £100 Cemetery) be endorsed for payment.  
**RESOLVED:** To ENDORSE cheques for payment.

**F&GP 10/11/124** **Bank Transfer.**  
 The Clerk informed Members that the transfer for December was £21,584.84  
**RESOLVED:** To ENDORSE transfers.

**F&GP 10/11/125** **Invoices for endorsement for payment**  
**RESOLVED:** To ENDORSE the following invoices for payment:

<b>SUPPLIER</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
Ashley Gases Limited	07.12.10	Gas	16.63
Angel	30.11.10	Water Cooler	28.16
BOC	31.12.10	CO2 Monitor	27.20
British Gas	09.12.10	Electricity – Welfare Ground	24.95
British Gas	09.12.10	Electricity – HCW AFC	202.58
British Gas	09.12.10	Electricity – Cemetery	56.82
British Gas	09.12.10	Electricity – Works Building	263.15
British Gas	09.12.10	Electricity – Memorial Park	15.98
British Gas	09.12.10	Electricity - SWC	431.03
British Gas	09.12.10	Electricity – Comm Pavilion	25.37
British Gas	30.12.10	Electricity - HCW AFC	41.92
British Gas	30.12.10	Electricity - SWC	298.34
British Gas	30.12.10	Electricity - Cemetery	94.42
British Gas	30.12.10	Electricity – Works Building	95.13
British Gas	30.12.10	Electricity – Memorial Park	22.05
Co-Operative Bank	04.01.11	Bank Charges	26.64
G Fletcher	14.12.10	Internal Audit	250.00
Homecare	14.12.10	DIY Supplies	51.73
Harbro Electrical Ltd	09.12.10	Bulb	10.43
Harbro Electrical Ltd	14.12.10	Electric Handwash	46.53
ITC	31.12.10	Internet	41.13
John Barron	22.12.10	MOT Test – Tyres - Transit	175.00
Keep Britain Tidy	17.12.10	Greenflag Award – Horden Welfare Park	293.75
Keep Britain Tidy	17.12.10	Greenflag Award – Memorial Park	205.62
Keep Britain Tidy	17.12.10	Greenflag Award – Thorpe Rd Cem	205.62
Maxwells DIY	29.12.10	DIY Goods (Paint/Brushes)	16.80
Mastercopy Ltd	17.12.10	Cost per Copy	153.72
M&M Productions	10.12.10	Pantomime	1,674.00
M&M Productions	10.12.10	Pantomime	1,674.00
Molson Coors	03.12.10	Bar Supplies	203.93
Molson Coors	22.12.10	Bar Supplies	761.32
Molson Coors	17.12.10	Bar Supplies	335.73
NTE Ltd	01.12.10	Telephones	78.01

Raby Estate	23.12.10	Christmas Tree	223.25
Shah's Newsagents	15.12.10	33 weeks	85.83
Shell	17.12.10	Fuel	307.53
Shell	02.01.11	Card Fee	5.88
Strutt & Parker	01.01.11	Allotment Rent	617.50
TJs Heating & Home Impro	29.12.10	Repairs to Boiler – Park House	40.00
TJs Heating & Home Impro	29.12.10	Repairs to Pipe Work –Park House/ Bowls Tea Room/Cricket Pavilion	432.00
TJs Heating & Home Impro	29.12.10	Repairs to Pipe Work – Football Stadium	368.00
TJs Heating & Home Impro	09.12.10	Repairs to Heating Sunderland Rd Bung	540.00
TJs Heating & Home Impro	22.12.10	Boiler Repair Cemetery	285.00
Viking Direct	09.12.10	Stationery	39.67
Viking Direct	04.01.11	Stamps/Paper	146.27
Vitax	17.12.10	Linemarker	590.09
Vodafone	16.12.10	Mobile Phones	132.91
Viking Direct	04.01.11	Stamps/Paper	146.27
		<b>Invoice Total for December</b>	<b>£11,807.89</b>

**F&GP 10/11/126** **Members/Officers Allowances.**

The Clerk advised he had received participation claims from Councillors G Phillips and M Robinson expenses claim from the Clerk totaling £1151.76.

**RESOLVED:** That the payments be ENDORSED.

**F&GP 10/11/127** **Strategic Plan 2011.**

Members gave consideration to the Strategic Plan for 2011 which had been previously circulated.

**RESOLVED:** that the Strategic Plan be APPROVED.

**F&GP 10/11/128** **Members Allowances 2011.**

The Clerk advised that the Budget Sub-Committee had request that the payment of Members and Chairman's Allowance for 2011 be considered by the full Parish Council.

**RESOLVED:** that the Members Participation Allowance and Chairman's Allowance remain unchanged for the next financial year.

**F&GP 10/11/129** **Precept 2011/12.**

Members gave consideration to the report of the Clerk which had been previously circulated.

**RESOLVED:** that Option 2, 0% increase, for £470,221 as detailed in the report be AGEEED.

**F&GP 10/11/130** **Welfare Park Pitch Fees Review 2010.**

Members gave consideration to a third reduction in the Welfare Park Pitch Fees for the Welfare Park sporting clubs.

**RESOLVED:** to APPROVE the fees as detailed for 2011/12.

**F&GP 10/11/131** **County Durham Settlement Study Consultation Report.**

**RESOLVED:** this item be DEFERRED to the Finance and General Purposes Committee to be held on Thursday 13<sup>th</sup> January 2011.

**F&GP 10/11/132** **Strategic Housing Land Availability Assessment Consultation Report.**

Members gave consideration to the to the above consultation report which had been previously circulated.

**RESOLVED:** that the Clerk response seeking clarification as to area of land at Memorial Park being identified as land available for housing land.

**F&GP 10/11/133** **Proposed Planning Application.**

**PL/5/2010/0566** - Proposed Single Storey Rear Extension at 37 Morpeth Street, Horden for Mrs M Kelly.

**RESOLVED:** that the information given, be NOTED.

- F&GP**      **Exclusion of the Press and Public.**  
**10/11/134**   **RESOLVED:** That in accordance with Section 100(A) of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985 the press and public be excluded from the meeting for the following item of business on the grounds that it involves confidential information.
- F & GP**      **HCW AFC Electricity.**  
**10/11/135**   The Clerk updated Members regarding outstanding electricity payments and discussions undertaken with the Council's Solicitors in this regard.  
**RESOLVED:** that the information given, be NOTED.

**FULL PARISH COUNCIL**  
**Minutes of Meeting held 6<sup>th</sup> January 2011**

**Present:** Councillor J White (Chair)  
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, D Maddison, G Patterson, G Phillips, W Smith and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

**Apologies:** Councillors J Clark, M Clark, G Jones, G Lavery and D Maddison

- HPC** **Durham County Council Standards Committee.**  
**10/11/113** The Chair welcomed Tina Naples, Clare Burrows and Jocasta Lawson from Durham County Council. A presentation was given on examples of cases dealt with by the Standards Committee, the role of dual hated Councillors and the way forward.  
 The Chairman thanked the representatives for an informative presentation.  
**RESOLVED:** that the information given, be NOTED.
- HPC** **Extraordinary Meeting of Horden Parish Council – 11<sup>th</sup> November 2010.**  
**10/11/114** **RESOLVED:** That the minutes be confirmed as a correct record, to be signed by the Chairman.
- HPC** **Personnel Sub-Committee – 10<sup>th</sup> December 2010.**  
**10/11/115** **RESOLVED:** That the minutes be confirmed as a correct record, to be signed by the Chairman.
- HPC** **East Durham Rail Station.**  
**10/11/116** Members gave consideration to the report from Durham County Council regarding the proposed East Durham Rail Station.  
**RESOLVED:** that the information given, be NOTED.
- Councillor E Connor declared a personal as she is a Member of Horden Colliery Banner Committee.***
- HPC** **Horden Colliery Banner Custodianship.**  
**10/11/117** Councillor Connor spoke on the issue of displaying the Banners in St Marys Church Hall during it's centenary year. Discussion then ensued as the location of the Banners, ownership and insurance of the same.  
**RESOLVED:** that the Clerk write to the Banner Committee advising as the Parish Council insured the four banners then they would need to retain them on Parish Council premises.
- HPC** **Travellers Meeting.**  
**10/11/118** Members gave consideration to the minutes of the meeting held on 16<sup>th</sup> November 2010 between representatives from Horden Parish Council and Durham County Council.  
**RESOLVED:** the information given, be NOTED.
- HPC** **Community Engagement Strategy.**  
**10/11/119** Members gave consideration to the Community Engagement Strategy which had been previously circulated.  
**RESOLVED:** that the Parish Council ADOPT the Strategy.
- HPC** **Personnel Sub-Committee.**  
**10/11/120** **RESOLVED:** that a Personnel Sub-Committee meeting take place on Thursday 10<sup>th</sup> February at 12 Noon.