

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 9<sup>th</sup> December 2010**

**Present:** Councillor J White (Chairman)  
 Councillors R Brown, E Connor, W Hill, T Jones, G Patterson, G Phillips, M Robinson, W Smith and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager)

**HPC** **Apologies for Absence.**

**10/11/095** **RESOLVED:** Apologies RECEIVED and approved for J Clark, M Clark, G Jones, G Lavery and D Maddison

**HPC** **Minutes of the Meeting of Horden Parish Council held 4<sup>th</sup> November 2010**

**10/11/096** **RESOLVED:** That the minutes be confirmed as a correct record, to be signed by the Chairman.

**HPC** **Matters Arising – Clerk’s Report.**

**10/11/097** **P&C 10/11/045** **Draft Sport and Leisure Strategy 2010-12** – The Clerk had written to Durham County Council outlining their feedback and concerns.

**P&C 10/11/047** **Dog Fouling** – The Clerk had written to Durham County Council outlining their feedback and concerns.

**F&GP10/11/049** **Thorpe Road Exhumation Request** – The Clerk had written to Sintons solicitors.

**HPC 10/11/086** **Double Taxation** – The Clerk had written to Durham County Council outlining their and concerns.

**RESOLVED:** That the information be NOTED.

**HPC** **Items Tabled for Information.**

**10/11/098** “Fireman too hot to handle” – Wednesday 29<sup>th</sup> September 2010  
 “Accused of £12k burglary” – Thursday 30<sup>th</sup> September 2010  
 “A new look for St Mary’s” - Thursday 30<sup>th</sup> September 2010  
 “Industrial disease death” – Saturday 2<sup>nd</sup> October 2010  
 “Facelift for church hall” – Monday 4<sup>th</sup> October 2010  
 “Village blooming with three awards” - Wednesday 6<sup>th</sup> October 2010  
 “National award for cemetery” - Friday 8<sup>th</sup> October 2010  
 “45-year-old found dead in his home” - Monday 11<sup>th</sup> October 2010  
 “Club celebrates 40<sup>th</sup> anniversary” – Wednesday 13<sup>th</sup> October 2010  
 “Horden hit four” – Saturday 16<sup>th</sup> October 2010  
 “Have a say on crime” - Saturday 16<sup>th</sup> October 2010  
 “Witness appeal” – Wednesday 20<sup>th</sup> October 2010  
 “Disabled man is attacked” – Thursday 21<sup>st</sup> October 2010

**RESOLVED:** that the information, be NOTED.

**HPC** **Police Report.**

**10/11/099** The Chairman advised that there were no police in attendance due to operational commitments.

**HPC** **Public Participation.**

**10/11/100** There were no members of the public present.

**PARKS AND CEMETERY COMMITTEE**  
**Minutes of Meeting held 9<sup>th</sup> December 2010**

**Present:** Councillor T Jones (Chairman)  
 Councillors R Brown, E Connor, W Hill, G Patterson, G Phillips, M Robinson, W Smith, J White and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).

**Apologies:** Councillors J Clark, M Clark, G Jones, G Lavery and D Maddison

**P&C** **Parks & Cemetery Manager's Report.**  
**10/11/050** The report previously circulated covered the period 25<sup>th</sup> October to 21<sup>st</sup> November 2010.  
**RESOLVED:** that the information given, be NOTED;

**P&C** **Damage/Incident Reports.**  
**10/11/051** The Clerk advised Members of the following damage/incident reports:-

17.11.10      Damage      Third Street Corner – Damage to front of dog bins – hole about hand size. Possibly caused by fireworks. Police Informed.

**RESOLVED:** that the information given, be noted.

**P&C** **Thorpe Road Cemetery.**  
**10/11/052** The Clerk updated Members on the progress made to date regarding the Thorpe Road Cemetery. He had spoken to the landowner, who would be minded to sell the land in question if the current planning application falls through. The ICCM no longer undertake consultancy work, however, the Clerk had been in contact with other consultants requesting costs for their services.  
**RESOLVED:** that the information given, be NOTED.

**P&C** **Proposed Play Area – Seymour Street.**  
**10/11/053** Members gave consideration to the report of the Clerk, which had been previously circulated. Considerable debate ensued on the issue.  
**RESOLVED** that  
 i)            the information given, be NOTED;  
 ii)          the Clerk write to Horden Regeneration Partnership clarifying the maintenance of the scheme and potential costs to the Parish Council.

**P&C** **Winter Gritting.**  
**10/11/054** The Clerk advised Members that following discussions last year with regard to winter maintenance agreement between Parish Council and Durham County Council little progress had been made on the County Council's behalf; no equipment had been supplied, no training given, no insurance provided.  
**RESOLVED** that:-  
 i)            the information given, be NOTED;  
 ii)          the Clerk request a grit bin from Durham County Council for Macbeth Walk.

**FINANCE AND GENERAL PURPOSES COMMITTEE**  
**Minutes of Meeting held 9<sup>th</sup> December 2010**

**Present:** Councillor E Connor (Chairman)  
 Councillors R Brown, W Hill, T Jones, G Patterson, G Phillips, M Robinson, W Smith, J White and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

**Apologies:** Councillors J Clark, M Clark, G Jones, G Lavery and D Maddison

**F&GP 10/11/103** **Parish Council Financial Status – Bank Balances.**  
 The Clerk reported the bank balances as at 30/11/2010 being £489,176.08  
**RESOLVED:** That the information be NOTED.

**F&GP 10/11/104** **Income and Expenditure Report to 31/10/2010.**  
 The report was circulated at the meeting.  
**RESOLVED:** That the report be NOTED.

**F&GP 10/11/105** **Cash Cheques.**  
 The Clerk requested a cash cheque totaling £230 for December (£200 Admin and £30 Cemetery) be endorsed for payment.  
**RESOLVED:** To ENDORSE cheques for payment.

**F&GP 10/11/106** **Bank Transfer.**  
 The Clerk informed Members that the transfer for November was £29,548.42.  
**RESOLVED:** To ENDORSE transfers.

**F&GP 10/11/107** **Invoices for endorsement for payment**  
**RESOLVED:** To ENDORSE the following invoices for payment:

| <b>SUPPLIER</b>           | <b>DATE</b> | <b>DESCRIPTION</b>            | <b>AMOUNT</b> |
|---------------------------|-------------|-------------------------------|---------------|
| Ashley Gases Limited      | 09.11.10    | Gas                           | 16.63         |
| British Gas               | 10.11.10    | Electricity - SWC             | 380.74        |
| British Gas               | 10.11.10    | Electricity - HCWAFC          | 161.97        |
| British Gas               | 08.11.10    | Electricity - Comm Pavilion   | 10.80         |
| British Gas               | 08.11.10    | Electricity - Welfare Ground  | 32.53         |
| British Gas               | 08.11.10    | Electricity - Memorial Park   | 11.91         |
| British Gas               | 08.11.10    | Electricity - Works Building  | 324.88        |
| British Gas               | 08.11.10    | Electricity - Cemetery        | 27.37         |
| British Telecom           | 11.11.10    | Line Rental Alarm - SWC       | 2.93          |
| British Telecom           | 11.11.10    | Line Rental - Admin           | 120.75        |
| Builders Warehouse        | 28.10.10    | Gravel                        | 31.73         |
| Builders Warehouse        | 28.10.10    | Gardening Supplies            | 62.21         |
| BOC                       | 31.10.10    | CO2 Monitor                   | 25.91         |
| BOC                       | 30.11.10    | CO2 monitor                   | 25.91         |
| Booker                    | 12.11.10    | Cleaning/bar supplies         | 307.51        |
| Co-operative bank         | 01.12.10    | Bank Charges - November       | 56.70         |
| D.C.C.                    | 03.11.10    | Repairs to Kaboto             | 64.98         |
| D.C.C.                    | 02.11.10    | Doctors Appointment           | 50.00         |
| Fairlawn Hotel            | 30.11.10    | 1 x Twin Room for 1 Night     | 55.00         |
| G & L Skip Hire           | 28.10.10    | Fencing                       | 117.50        |
| Harbo Electrical Limited  | 02.11.10    | Gardening Supplies            | 68.81         |
| Harbro Electrical Limited | 17.11.10    | Light bulbs                   | 11.75         |
| Horn's garden centre      | 30.11.10    | Gardening supplies            | 106.50        |
| ITC Service Limited       | 15.11.10    | Call out charge/license kit   | 280.12        |
| ITC Service Limited       | 22.11.10    | Repair/Upgrade Laptop         | 123.38        |
| ITC Service Limited       | 22.11.10    | Repair to PC                  | 123.38        |
| ITC Service Limited       | 30.11.10    | Internet - November           | 41.13         |
| L.S.C.C.                  | 29.11.10    | Clerk membership renewal form | 256.00        |
| Machine Mart              | 23.11.10    | Parka Coat                    | 21.14         |
| Machine Mart              | 23.11.10    | Clips and Couplers            | 12.90         |
| Mastercopy Limited        | 18.10.10    | Cost per Copy                 | 166.68        |
| Mastercopy Limited        | 17.11.10    | Cost per Copy                 | 187.58        |
| Maxwells DIY              | 30.11.10    | DIY supplies                  | 101.13        |
| Molson Coors              | 12.11.10    | Bar Supplies                  | 373.56        |

|                          |          |                              |         |
|--------------------------|----------|------------------------------|---------|
| Molson Coors             | 29.10.10 | Bar Supplies                 | 722.63  |
| Molson Coors             | 19.11.10 | Bar Supplies                 | 887.37  |
| Molson Coors             | 26.11.10 | Bar Supplies                 | 249.05  |
| NorthEast Ironcraft Ltd  | 24.11.10 | Barrier/Fencing/Steel Sheets | 3055.00 |
| Pantastic Steel Pan Band | 15.11.10 | Performances (x2)            | 200.00  |
| Phoenix Automotive       | 09.11.10 | M.O.T                        | 35.00   |
| Phoenix Automotive       | 25.11.10 | Service on Van               | 140.00  |
| NTE Limited              | 01.11.10 | Telephone Maintenance        | 78.75   |
| Regal Print              | 04.11.10 | Sticker – "I Love Horden"    | 111.63  |
| Ron's Plumbing Service   | 05.11.10 | Install Water Heater         | 649.00  |
| Shell                    | 02.11.10 | Card Free                    | 5.88    |
| Shell                    | 17.11.10 | Fuel                         | 304.47  |
| Shell                    | 02.12.10 | Fuel                         | 51.79   |
| S & N Workwear           | 18.11.10 | Clothing                     | 68.14   |
| Treasured Memories       | 12.11.10 | Memorial wall plaque         | 71.91   |
| Viking Direct            | 17.11.10 | Stationery/Stamps            | 71.40   |
| Viking                   | 30.11.10 | Stationery/Stamps            | 75.82   |
| Vitax                    | 19.11.10 | Hose tank/strainer           | 23.11   |
| Vodafone                 | 12.11.10 | Mobile Phones                | 133.65  |

**Invoice Total for November                    £10,696.62**

**F&GP            Members/Officers Allowances.**

**10/11/108** The Clerk advised he had submitted a travelling expenses claim for £80.00  
**RESOLVED:** That the payments be ENDORSED.

**F&GP            Social Welfare Centre Sub-Committee.**

**10/11/109** **RESOLVED:** that  
i)            the minutes be NOTED;  
ii)           Minute No. SWC 10/11/048 – be APPROVED;  
              Minute No. SWC 10/11/052 – be APPROVED.

**F&GP            Budget Sub-Committee.**

**10/11/110** **RESOLVED:** that the minutes be APPROVED.

**F&GP            Medium Term Finance Strategy.**

**10/11/111** Members gave consideration to the report of the Clerk which had been previously circulated.  
**RESOLVED:** that the medium term finance strategy be APPROVED.

**F&GP            Fee Setting 2011.**

**10/11/112** The Clerk detailed reasons for the changes to the fees for 2011/12, which had been previously been circulated.  
**RESOLVED:** to APPROVE the fees as detailed for 2011/12.

**F&GP            Budget 2011/12.**

**10/11/113** The Clerk advised Members that he was awaiting Durham County Council's official tax base for 2011/12.  
**RESOLVED:** that  
i)            the information given, be NOTED;  
ii)           to awaiting information from Durham County Council to agree budget in January meeting.

**F&GP            HRFC Pitch Fees.**

**10/11/114** Members gave consideration to correspondence received from Horden Rugby Football Club regarding a request for a reduction in their pitch fees.  
**RESOLVED:** that the information given, be NOTED.

**F&GP            Budget Consultation.**

**10/11/115** Members gave consideration to information received from Durham County Council regarding budget consultations.  
**RESOLVED:** that no response, be GIVEN.

**F&GP** **Durham County Concil Disposal of Surplus Property – 1. Bruce Kirkup House; 2. Sunderland Road Day Centre.**  
**10/11/116**

Members gave consideration to correspondence received from Durham County Council regarding the above.

**RESOLVED:** that the information given, be NOTED.

**F & GP** **Mechanics Christmas Event.**

**10/11/117** Members gave consideration to the allocation of tickets which had been donated by Horden Mechanics.

**RESOLVED:** that the Councillor J White be allocated the tickets.

**F & GP** **Donation Request – Our Lady Star of the Sea RC Primary School.**

**10/11/118** Members gave consideration to a donation request from Our Lady Star of the Sea RC Primary School.

**RESOLVED:** that a donated of £120, be GRANTED.

**F&GP** **Thank You Letter – Durham Constabulary.**

**10/11/119** Members gave consideration to correspondence received from DCC Barton.

**RESOLVED:** that the information given, be NOTED and displayed on the Noticeboard.

**F&GP** **Planning Applications.**

**10/11/120** ***Councillor T Jones declared a personal interest on PL/5/2010/0545 as he is a friend of the applicant.***

**PL/5/2010/0421** - Proposed Replacement of Existing Church Building at Horden Spiritualist Church, Yoden Way, Horden for Mrs C Harburn

**PL/5/2010/0518** – Proposed Bay Window at Brooklyn, Windsor Terrace, Horden for Mrs D Hall

**PL/5/2010/0545** – Proposed Double Garage at Land Adjacent to 4 Newcastle Avenue, Horden for Mr J Jones

**RESOLVED:** that the information given, be NOTED.

**FULL PARISH COUNCIL**  
**Minutes of Meeting held 9<sup>th</sup> December 2010**

**Present:** Councillor J White (Chair)  
 Councillors R Brown, E Connor, W Hill, T Jones, G Patterson, G Phillips, M Robinson, W Smith and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

**Apologies:** Councillors J Clark, M Clark, G Jones, G Lavery and D Maddison

**HPC** **Personnel Sub-Committee Meeting.**

**10/11/101** Members gave consideration to the minutes of the meetings held 11<sup>th</sup> November and 24<sup>th</sup> November 2010.

**RESOLVED:** that the minutes, be APPROVED.

**HPC** **Localism Bill DCLG Statement.**

**10/11/102** Members gave consideration to correspondence regarding the above.

**RESOLVED:** that the information given, be NOTED.

**HPC** **Governance Sub-Committee Meeting.**

**10/11/103** The Clerk advised that a meeting would be scheduled for mid January.

**RESOLVED:** that the information given, be NOTED.

**HPC** **Draft Scheme of Delegation.**

**10/11/104** Members gave consideration to the draft scheme of delegation which had been deferred from the November meeting. The Clerk went through the questionnaire and suggested responses that could be submitted.

**RESOLVED:** that

- i) the information given, be NOTED;
- ii) responses be submitted as detailed at the meeting.

**HPC** **Exclusion of the Press and Public.**

**10/11/105** **RESOLVED:** That in accordance with Section 100(A) of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985 the press and public be excluded from the meeting for the following item of business on the grounds that it involves confidential information.

**HPC** **NJC Job Evaluation Exercise.**

**10/11/106** The Clerk updated Members on progress made to date on the NJC Job Evaluation and the timetable for completion of the exercise.

**RESOLVED:** the information given, be NOTED.