

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 4 April 2024**

- Present:** Councillor F Leadbitter (Chairman)  
Councillors R Bagnall, E Laing, W Morrow, D Tait, A Turner, J Ward and P Wood.
- Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk).
- HPC 23/24/215** **Apologies for Absence.**  
**RESOLVED:** That apologies were **RECEIVED** for Councillors T Baldasera, C Cain and **APPROVED** for Councillor F Winrow.
- HPC 23/24/216** **Declarations of Interest.**  
Councillor A Turner declared an interest in agenda item 15.
- HPC 23/24/217** **Minutes of the Horden Parish Council Meeting held 7 March 2024.**  
**RESOLVED:** That the Minutes be confirmed as a true record and signed by the Chairman.
- HPC 23/24/218** **Public Participation.**  
No members of the public were present.
- HPC 23/24/219** **Minutes of Personnel and Social Welfare Centre and Events Committees.**  
a) **Personnel Committee.**  
**RESOLVED:** The Council **RECEIVED** the information.
- HPC 23/24/220** b) **Social Welfare Centre and Events Committee.**  
**RESOLVED:** The Council **RECEIVED** the information.
- HPC 23/24/221** **Register of Delegated Decisions.**  
There were no delegated decisions to report.
- HPC 23/24/222** **Damage and Incident Reports.**  
**RESOLVED:** Council **NOTE** the information.
- HPC 23/24/223** **Cemetery Burial and Income Report 26 February 2024 to 22 March 2024.**  
**RESOLVED:** Council **NOTE** the information.
- HPC 23/24/224** **Parish Council Financial:**  
a) **Bank Balances**  
**RESOLVED:** Council **APPROVE** the Bank Balances at 29/02/2024 as £870,646.78 for signature by Councillors D Tait and W Morrow.
- HPC 23/24/225** b) **Finance Report to 29/02/2024.**  
**RESOLVED:** Council **APPROVE** the Income, Expenditure and Variances Report to 29/02/2024.
- HPC 23/24/226** c) **Cash Withdrawal(s) and Debit Card Transactions.**  
**RESOLVED:** Council **APPROVE** Cash Withdrawals and debit cards transactions for February 2024.
- HPC 23/24/227** d) **Bank Transfer(s).**  
The Clerk requested to move £300,000 from our current account to our CCLA account.  
**RESOLVED:** Council **APPROVE** transfer of funds from Current account to the CCLA.
- HPC 23/24/228** **Invoices for endorsement for payment.**  
**RESOLVED:** to **ENDORSE** payment of the attached schedule of invoices plus the additional schedule totalling £56,357.25 Councillors D Tait and W Morrow to authorise.
- HPC 23/24/229** **Members/Officers Allowances.**  
No Members/Officers allowances to report.
- HPC 23/24/230** **NAC Conference Leisure and Tourism.**  
**RESOLVED:** Council **NOTE** information.

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**HPC**  
**23/24/231** **Date of Annual Meeting.**  
**RESOLVED:** Council **APPROVE** to move the meeting to 9<sup>th</sup> May 2024.

*Councillor A Turner left the meeting at 6:22pm*

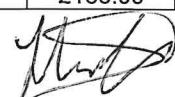
**HPC**  
**23/24/232** **Exclusion of Press & Public**  
 In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to **RESOLVE** to exclude the press and public from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of legal and confidential nature of the business to be transacted.

**HPC**  
**23/24/233** **Hornden Together Licence.**  
**RESOLVED:** To **ADVISE** the Clerk to pursue a licence and continue with negotiations and if necessary, call a special meeting of the Council.

*Meeting concluded at 7.00pm*

#### Hornden Parish Council Invoices for Payment March 2024

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Almond Windows Ltd	03.03.24	Supply & Install Hinges Cemetery Door	£45.00	BACS
Banner	12.03.24	Cleaning Materials - Parks & Cemetery	£97.14	BACS
CISWO	01.03.24	Sunderland Road Annual Rent 25/03/2024 - 24/03/2025	£409.94	BACS
Co-operative Bank	01.03.24	BACS/FD Online Fees 01/02/2024-29/02/2024	£67.64	D/D
Culligan (was Waterlogic)	15.03.24	Water Cooler Rental & Service - March 2024	£39.37	D/D
DAC Beachcroft Claims Limited	20.03.24	VAT Element Insurance Claim 04/01/2024-19/03/2024 - Memorial Park	£181.94	BACS
Document Solutions Ltd	28.03.24	Photocopier Fees March 2024	£65.04	D/D
Durham County Council	11.03.24	SWC council tax 01/04/2024 - 31/03/2025 (£736.25 1st month £736.00 monthly x 9)	£7,360.25	D/D
Durham County Council	11.03.24	Cemetery council tax 01/04/2024 - 31/03/2025 (£168.41 1st month £167.00 monthly x 9)	£1,671.41	D/D
Durham County Council	11.03.24	Sunderland Road Pavilion council tax 01/04/2024 - 31/03/2025 (£73.50 1st month £75.00 monthly x 9)	£748.50	D/D
Durham County Council	11.03.24	Cemetery Lodge council tax 01/04/2024 - 31/03/2025 (£538.28 1st month £539.00 monthly x 9)	£5,389.28	D/D
Durham County Council	15.03.24	Welfare House council tax 01/04/2024 - 31/03/2025 (£361.86 1st month £359.00 monthly x 9)	£3,592.86	D/D
Durham County Council	27.03.24	Repair Great Dane Mower	£499.23	BACS
DWP Joinery Services	12.03.24	Vermin Control - Cemetery	£98.00	BACS
East Durham College	15.03.24	Employer Contribution Level 3 - BH	£250.00	BACS
Go2 Electrical Services Ltd	27.03.24	Supply & Fit LED Light Panel - SWC	£80.00	BACS
ITC Service Limited	31.03.24	Unifi Security & Office 365 Officers & Domain/Hosting/Estate Management & 365 Backup -April	£419.34	D/D
MKM B S (Peterlee) Ltd	14.03.24	Sand, Gravel & Cement	£200.02	BACS
Octopus Energy Limited (previously Shell Energy)	07.03.24	Welfare House Gas & Electricity 20/02/2024 - 06/03/2024	£15.57	BACS
Octopus Energy Limited	28.03.24	Cemetery Lodge Gas 27/02/2024 Electricity 28/02/2024 - 27/03/2024	£31.82	BACS
Origin Amenity Solutions	20.03.24	4 x Weedkiller	£168.00	BACS

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Screwfix	14.03.24	Strimmer Line & Safety Boots	£97.98	BACS
SEFE Energy (was Gazprom)	18.03.24	Gas - SWC 01/02/2024 - 28/02/2024	£754.69	D/D
Select Telecom Limited	29.02.24	Admin Phone Lines/Calls/Internet - March 2024	£130.74	D/D
Storm Entertainment	27.03.24	Face Painting and Mascot - Easter Event 03/04/2024	£187.50	BACS
Total Energies	07.03.24	SWC Electricity 01/02/2024 - 29/02/2024	£639.88	D/D
Total Energies	07.03.24	Cemetery Electricity 01/02/2024 - 21/02/2024	£71.70	D/D
Total Energies	07.03.24	Sunderland Road Sports Pavilion Electricity 01/02/2024 - 29/02/2024	£142.48	D/D
Total Energies	07.03.24	Memorial Park Electricity 04/01/2024 - 29/02/2024	£45.69	D/D
Total Energies	24.03.24	SWC Electricity 01/03/2024 - 04/03/2024	£10.13	D/D
Uniform Supplies Ltd	07.03.24	6 x Hi-Vis Coats	£215.93	BACS
Vodafone	20.03.24	Mobile Phones	£67.20	D/D
Wave	11.03.24	Cemetery Water 11/12/2023 - 10/03/2024 (£78.00 pcm)	£1,093.30	D/D
Wex	18.03.24	Equipment Fuel - Cemetery	£116.00	D/D
Wex	31.03.24	Vehicle Trackers	£11.98	D/D
<b>OTHER PAYMENTS</b>				
Co-op Bank	07.03.24	Wages Week 49	£4,301.10	BACS
Co-op Bank	14.03.24	Wages Week 50	£4,406.00	BACS
Co-op Bank	21.03.24	Wages Week 51	£4,396.33	BACS
Co-op Bank	28.03.24	Wages Week 52	£4,356.01	BACS
Durham County Council	31.03.24	Attachment Weeks 49 - 53	£169.13	313545
Durham County Council	31.03.24	Superannuation Weeks 49 - 53	£6,639.87	BACS
HMRC	31.03.24	PAYE Weeks 49 - 53	£7,073.26	313546
<b>Horde Parish Council MARCH 2024 TOTAL</b>			<b>£56,357.25</b>	

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