

Horden Social Welfare Centre
Seventh Street
Horden
County Durham
SR8 4LX
Tel: 0191 518 0823

1 December 2023

Dear Member

You are hereby summoned to attend the Meeting of Horden Parish Council (meeting in their capacity as the Trustee of Horden Recreation Ground) to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 7th December 2023 immediately following the Meeting of Horden Parish Council for the purposes of transacting the following business:

HORDEN RECREATION GROUND
ORDER OF BUSINESS
Meeting to be held 7 December 2023

- 1 **Apologies for Absence** – to consider for approval.
- 2 **Declarations of Interest in items on the agenda.**
- 3 **Minutes of the Meeting held 2nd November 2023 (enclosed)** – to consider for approval.
- 4 **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Committee on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
- 5 **Register of Delegated Decisions (enclosed)** – to note decisions since the last report.
- 6 **Damage and Incident Reports(s)** – to note there are no reports.
- 7 **Horden Recreation Ground Financial:**
 - a) **Bank Balance and Reconciliation as at 31/10/2023** – to note the information.
 - b) **Finance Report (enclosed)** – to consider Income, Expenditure and Variance Reports to 31/10/2023.
 - c) **Invoices for endorsement for payment (enclosed)** – to approve payment.
- 8 **Horden Recreation Ground Tree Survey Report** – to consider report.
- 9 **Horden Community Welfare Football Club** – to consider the report.



Samantha Shippen
Clerk to the Council
1 December 2023

To: The Trustee of Horden Recreation Ground/cc Public Notice

HORDEN RECREATION GROUND COMMITTEE
Minutes of Meeting held 2 November 2023

- Present:** Councillor D Tait (Chairman)
Councillors R Bagnall, T Baldasera, Chris Cain, E Laing, F Leadbitter, W Morrow, I Roberts, D Tait, A Turner, J Ward and F Winrow.
- Staff:** Mrs S Shippen (Clerk to the Council), Mr C Jackson (Deputy Clerk).
- HRG 23/24/053** **Apologies for Absence.**
RESOLVED: That apologies were accepted from Councillors W Smith, and P Wood and received from Councillors T Baldasera, I Roberts, and A Turner.
- HRG 23/24/054** **Declarations of Interest in items on the agenda.**
Councillor C Cain declared an interest in items 8-11 as Chairman of Horden Community Welfare Football Club.
- HRG 23/24/055** **Minutes of Meetings held 5 October 2023.**
RESOLVED: The Minutes be confirmed as a true record and signed by the Chairman.
- HRG 23/24/056** **Public Participation.**
No members of the public were present.
- HRG 23/24/057** **Register of Delegated Decisions.**
RESOLVED: Trustee **NOTED** there were no decisions since the last meeting.
- HRG 23/24/058** **Damage and Incident Report(s).**
RESOLVED: Trustee **NOTED** there were no reports.
- HRG 23/24/059** **Recreation Ground Financial:**
- a) **Bank Balance as at 30/09/2023.**
The Clerk to the Council reported the bank balance as of 30 September 2023 being £56,720.55.
RESOLVED: Trustee **APPROVE** the bank balance.
 - b) **Finance Report to 30/09/2023.**
RESOLVED: Trustee **APPROVE** the Income, Expenditure and Variances Report to 30 September 2023.
 - c) **Invoices for endorsement for Payment.**
RESOLVED: Trustee **APPROVE** payment of the schedule of invoices totalling £2,034.50.
- Councillor C Cain left the meeting at 7.00pm*
- HRG 23/24/060** **Horden Community Welfare Football Club Grandstand**
RESOLVED: Trustee **NOTED** the report.
- HRG 23/24/061** **Horden Community Welfare Football Club Points for Discussion and Review**
RESOLVED: The matter be **DEFERRED** until receipt of outstanding information, and to be reminded with a deadline of 14 days.
- HRG 23/24/062** **Exclusion of Press and Public**
In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to **RESOLVE** to exclude the press and public from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of legal and confidential nature of the business to be transacted.
- HRG 23/04/063** **Confidential Horden Community Welfare Football Club Charity Registration**
RESOLVED: Trustee instructed Officers to contact HCWFC to request clarification of a number of matters within a deadline of 14 days.

The Meeting concluded at 7.25pm

Horden Recreation Ground Invoices for Payment - October 2023

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Horden Heritage Centre & Vintage Tearoom	19.10.23	Donation Half Amount of Filming ITVX	£125.00	
Opus Energy	23.10.23	Floodlight (No2) Charges 21/09/2023 - 22/10/2023	£81.04	D/D
Screwfix	13.10.23	Rigger Boots	£34.99	
Select Telecom	30.09.23	Fibre Broadband	£47.40	D/D
Steadfast Security Systems	09.10.23	Replace Mesh Units - Park House	£440.96	
Total Energies	05.10.23	Welfare Ground Electricity 01/09/2023-30/09/2023 (Fully Recharged to HCWFC)	£373.19	D/D
Total Energies	07.10.23	Welfare Park Electricity 05/08/2023 - 04/09/2023	£92.52	D/D
Total Energies	07.10.23	Works Building Electricity 01/09/2023 - 28/09/2023 (recharged £104.95 to Heritage Tearooms)	£214.66	D/D
Total Energies	08.10.23	Cricket Pavilion Electricity 01/09/2023 - 30/09/2023 (fully recharged to Cricket Club)	£41.10	D/D
Veolia	30.09.23	Trade Waste 01/09/2023 - 30/09/2023	£206.78	D/D
Wex	02.10.23	Equipment Fuel and Monthly Card Fee	£130.30	D/D
Wex	09.10.23	Equipment Fuel	£124.22	D/D
Wex	23.10.23	Equipment Fuel	£122.34	D/D
OTHER PAYMENTS				
		Horden Recreation Ground OCTOBER 2023 TOTAL	£2,034.50	

In accordance with the Openness of Local Government Regulations 2014 s7

<https://www.legislation.gov.uk/uksi/2014/2095/regulation/7/made> , a record of certain decisions taken by officers of the Council under delegated authority

2023/24

<u>Date</u>	<u>Details</u>	<u>Alternative options (if any)</u>	<u>Details of consultees (if any)</u>	<u>Reported to Trustee</u>
14/11/2023	approved Christmas afternoon teas at Heritage Tea Rooms - AAP funding	none	DCC Cllrs	07/12/2023
14/11/2022	approved flooring replacement Heritage Tea Room - AAP funding	none	DCC Cllrs	07/12/2023
16/11/2023	Park House boiler repair	none	none	07/12/2023

**Bank Reconciliation Statement as at 31/10/2023
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
HORDEN RECREATION GROUND	31/10/2023	156	49,731.65
			49,731.65
<u>Unpresented Payments (Minus)</u>			<u>Amount</u>
24/05/2023 DDR TOTALENERGIES		703.72	
07/06/2023 DDR1 TOTALENERGIES 163		441.96	
07/06/2023 CREDIT TOTALENERGIES 163		-279.91	
07/06/2023 CREDIT 2 TOTALENERGIES 163		-280.73	
07/06/2023 DDR2 TOTALENERGIES 163		523.87	
21/06/2023 DDR7 TOTALENERGIES 163		311.87	
03/07/2023 DDR TOTALENERGIES		-220.38	
21/07/2023 DDR TOTALENERGIES		283.65	
22/08/2023 DDR TOTALENERGIES		323.25	
05/10/2023 100438 GEO ROBINSON		27.36	
			1,834.66
			47,896.99
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			0.00
			47,896.99
		Balance per Cash Book is :-	47,896.99
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

HORDEN RECREATION GROUND FINANCE REPORT

This report details accounts as at 31 October 2023 – accounts on a straight line we should be around 58%.

EXPENDITURE

Account	Page	£ Spend/ £ Budget	Explanation	Comment	Reported to Trustee
4180 – Clothing	1	383/437	New staff		2/11/23
4220 – Play Equipment	1	1591/0	Not budgeted for	Requires transfer from Major Schemes	2/11/23
4330 – Capital Purchase	1	9,766/9,950	Cylinder Mower & Line marker		3/8/23
4340 – Loan Repayment – South Ter Wall	1	0/4,800	One off payment to be paid later in the year		2/11/23
4350 – Major Schemes Expenditure	1	41,067/5,000	Grandstand slab for new seating, modular seating, Durham Ave pillar		6/7/23

INCOME

Account	Page	£ Receipt/ £ Budget	Explanation	Comment	Reported to Trustee
1120 – Big Foot Studio Rent	1	500/500	Complete for year		5/10/23
1130 – Cricket Social Club rent	1	667/667	Complete for year		5/10/23
1150 – Ambulance House Rent	1	400/400	Complete for year		5/10/23
1160 – Bowls Ground Income	1	800/800	Complete for year		5/10/23
1170 – Cricket Ground Income	1	1,987/1,987	Complete for year		2/11/23
1180 – Welfare Ground Income	1	4,595/4,206	£389 additional income from one off letting		2/11/23
1190 – Other Ground Fees	1	3,042/4,500	Income from number 2 pitch		2/11/23

1220 – Income water re-charge	1	1,099/500	Meter readings being taken regularly & recharged appropriately		3/8/23
1270 – Income Wayleaves	1	91/108	Most income received at start of year		6/7/23
1300 – Income Misc	1	277/0	Income from ITVX filming		7/12/23
1400 – Income Parish Council Grant	1	50,000/13,6557	Phased transfer to requirement		2/11/23

Detailed Receipts & Payments by Budget Heading 31/10/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>100</u> <u>Income</u>						
1120 BIG FOOT STUDIO RENT	500	500	0			100.0%
1130 Cricket Social Club Rent	667	667	0			100.0%
1150 Income-Ambulance House Rent	400	400	0			100.0%
1160 Bowls Ground Income	800	800	0			100.0%
1170 Cricket Ground Income	1,987	1,987	0			100.0%
1180 Welfare Ground Income	4,595	4,206	(389)			109.2%
1190 Other Ground Fees	3,462	4,500	1,038			76.9%
1210 Electricity Recharge	3,526	7,000	3,474			50.4%
1220 Water Recharge	1,099	500	(599)			219.9%
1270 Income-Wayleaves	91	108	17			84.2%
1300 Miscellaneous	277	0	(277)			0.0%
1400 Income-Parish Council Grant	50,000	136,557	86,557			36.6%
1402 Income-Grant Donation/Funding	0	15	15			0.0%
Income :- Receipts	67,404	157,240	89,836			42.9%
Net Receipts	67,404	157,240	89,836			
<u>200</u> <u>Expenditure</u>						
4070 Professional Fees	6,120	18,000	11,880		11,880	34.0%
4120 Water	1,295	2,251	956		956	57.5%
4130 Electricity	5,743	12,612	6,869		6,869	45.5%
4150 Telephone/Fax	253	474	221		221	53.4%
4160 Insurance	0	3,896	3,896		3,896	0.0%
4170 Cleaning	70	300	230		230	23.4%
4180 Clothing	383	437	54		54	87.7%
4200 Buildings	2,595	63,000	60,405		60,405	4.1%
4210 Plant and Equipment	97	5,000	4,903		4,903	1.9%
4220 Play Equipment	1,591	0	(1,591)		(1,591)	0.0%
4230 Trade Waste	1,795	2,500	705		705	71.8%
4250 Tools	128	300	172		172	42.8%
4260 Equipment Repairs	1,475	4,000	2,525		2,525	36.9%
4270 Grounds Maintenance	7,994	12,450	4,456		4,456	64.2%
4290 Equipment Fuel	2,752	4,200	1,448		1,448	65.5%
4300 Vehicle Maintenance	33	3,000	2,967		2,967	1.1%
4310 Horticulture	1,585	4,050	2,465		2,465	39.1%
4320 Health and Safety	228	1,000	772		772	22.8%
4330 CAPITAL PURCHASE	9,766	9,950	184		184	98.2%
4340 Loan Repayment-South Terr Wall	0	4,800	4,800		4,800	0.0%
4350 Major Schemes Expenditure	41,067	5,000	(36,067)		(36,067)	821.3%
4500 Miscellaneous Expenditure	0	20	20		20	0.0%
Expenditure :- Indirect Payments	84,972	157,240	72,268	0	72,268	54.0%
Net Payments	(84,972)	(157,240)	(72,268)			

Detailed Receipts & Payments by Budget Heading 31/10/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Receipts	67,404	157,240	89,836			42.9%
Payments	84,972	157,240	72,268	0	72,268	54.0%
Net Receipts over Payments	<u>(17,567)</u>	<u>0</u>	<u>17,567</u>			
Movement to/(from) Gen Reserve	<u>(17,567)</u>					

Horden Recreation Ground Invoices for Payment - November 2023

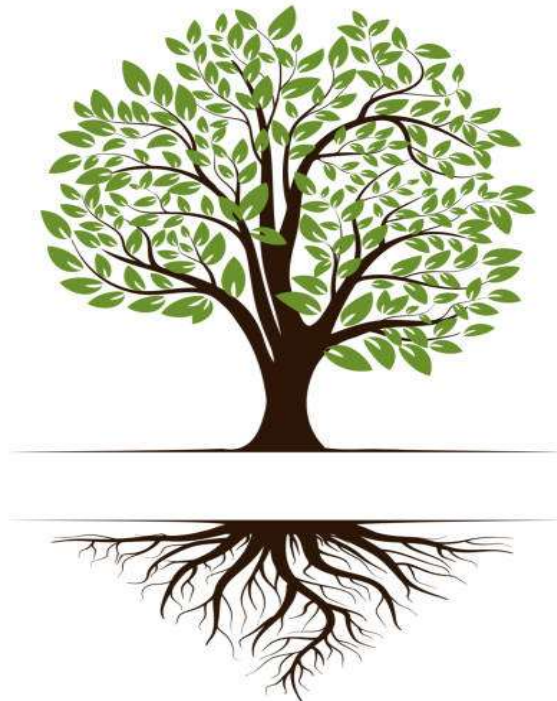
Item 7c

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Banner	16.11.23	Cleaning Materials	£152.45	
Blackburn Marshall Constriction (NE) Ltd	14.11.23	Final Invoice - Grandstand	£3,646.34	
Durham County Council	17.11.23	Service Kubota Tractor	£329.95	
Horden Parish Council	08.11.23	15 Smoke Alarms Purchased through HPC Amazon	£79.96	Trfd at Bank
Horden Parish Council	24.11.23	Kangoo Service and MOT Recharge	£218.85	Trfd at Bank
Horn's Garden Centre	31.10.23	Fish Blood & Bone & 6 x Fertilizer	£73.93	
Messrs P Hutchinson & Sons	01.11.23	Green Waste Disposal	£48.00	
Opus Energy	21.11.23	Floodlight (No2) Charges 23/10/2023 - 20/11/2023	£109.33	D/D
Geo Robinson & Son	31.10.23	Roller Track Kit, Ear Defenders, Paint Scuttle & Brushes	£27.95	
Select Telecom	31.10.23	Fibre Broadband	£47.40	D/D
Thinford Nurseries Ltd	21.11.23	Winter Bedding Plants	£2,025.60	
TJ's Heating & Home Improvements	10.11.23	Drain & Re-pipe Bowls changing Rooms	£530.00	
TJ's Heating & Home Improvements	16.11.23	Park House Boiler Repair	£146.00	
Total Energies	05.11.23	Welfare Ground Electricity 01/10/2023-31/10/2023 (Fully Recharged to HCWFC)	£452.03	D/D
Total Energies	07.11.23	Works Building Electricity 29/09/2023 - 31/10/2023 (recharged £99.47 to Heritage Tearooms)	£244.48	D/D
Total Energies	07.11.23	Welfare Park Electricity 05/09/2023 - 02/10/2023	£82.54	D/D
Total Energies	08.11.23	Cricket Pavilion Electricity 01/10/2023 - 31/10/2023	£26.01	D/D
Veolia	31.10.23	Trade Waste 01/10/2023 - 31/10/2023	£206.78	D/D
Wex	06.11.23	Monthly Card Fee	£4.80	D/D
Wex	13.11.23	Equipment Fuel	£116.59	D/D
Wex	27.11.23	Account Admin Fee	£21.60	D/D
OTHER PAYMENTS				
Wave	14.11.23	Welfare Park Water 13/08/2023 - 13/11/2023 (£95.00 per month Direct Debit)	£52.66	D/D
Wave	13.10.23	Water - Horden Heritage Centre 13/07/2023-12/10/2023 (full recharge)	£153.77	D/D
Wave	13.10.23	Water - Football Grandstand 13/07/2023-12/10/2023 (full recharge)	£703.25	D/D
		Horden Recreation Ground NOVEMBER 2023 TOTAL	£9,500.27	



PETERLEE TOWN COUNCIL

ARBORICULTURAL TREE SURVEY



TREE INSPECTION REPORT

For
Horden Parish Council

On Behalf of
Sam Shippen

Dated
November 2023



ARBORICULTURAL SURVEY RELATING TO TREES PRESENT AT HORDEN WELFARE PARK SR8 4DE.

Prepared by Gary McCourt, Liam Jones

CONTENTS

- 1. Introduction
- 2. Tree Survey
- 3. Conclusion
- 4. References

Appendices:

Appendix 1 – Horden Welfare Park Tree Survey 2023

Appendix 2 – Tree Survey Plan Horden Welfare Park

Client: Horden Parish Council 2023

Site location: Park Rd, Horden, Peterlee SR8 4DE

1. Introduction

1.1. Scope and purpose of this report:

1.1.1. The objective is to carry out a visual tree assessment to evaluate the health and condition of tree stock at Horden Welfare Park, from a safety perspective, and to make appropriate recommendations for the continuing management of the tree stock, in respect of any potential risk that these trees may pose to life and property.

1.1.2. Tree owners and managers have a duty of care to take all reasonable care to avoid acts, or omissions, that may cause a reasonably probable risk of injury to persons or property.

1.2. Instruction:

1.2.1. Peterlee Town Council have been instructed by, Horden Parish Council, to undertake this tree survey, to evaluate the health and condition of their trees at this location, and this report is prepared within the constraints of the instructions received.

1.3. Site visits:

1.3.1. A site visit was carried out in October 2023. The weather conditions placed no visual constraints on any arboricultural observations.

1.3.2. All observations were made from ground level without detailed investigations, or aerial inspection. Height dimensions are given in metres, and are estimated, trunk diameters are given in millimetres and are estimated.



1.3.3. Crown spread is recorded in metres and represents the radius of the crown. This is estimated and will be recorded on Tree Survey, to show crown spread in relation to adjacent buildings and trees.

1.4. Survey methodology & report limitations:

1.4.1. The survey was carried out from ground level only and using Visual Tree Assessment (VTA) techniques. No specialist decay detection equipment was used with just basic sounding tools used where necessary. No soil samples or investigations were carried out. Recommendations to undertake an aerial inspection or more detailed investigation of internal parts of a tree are not given, as they do not appear to be warranted at this inspection.

1.4.2. Trees are dynamic, living organisms and their condition can change rapidly as they grow and can be affected by external conditions and therefore this report is valid for a period of 12 months. This period may be reduced if significant changes occur to the trees or the ground conditions close to them. Extreme weather events can cause apparently healthy trees to become unsafe.

1.5. Legal constraints:

1.5.1. Due to the large potential penalties for illegally carrying out work to protected trees, we recommend that checks are carried out prior to any works being undertaken. Before any work is organised, it is the responsibility of the contractor to take all the necessary steps to check the current legislation surrounding arboricultural practice on the site.

1.6. Wildlife Habitats:

1.6.1. The trees have not been inspected for the presence of protected species or nesting birds. If the presence of such species is identified, then a specialist report would be required. Any amendment to this report arising from the above will render it invalid.

1.6.2. Bats - Bats and their roosts are protected by law. It is a criminal offence to: Deliberately capture, injure or kill a bat, Intentionally or recklessly disturb a bat in its roost or deliberately disturb a group of bats, Damage or destroy a bat roosting place (even if bats are not occupying the roost at the time) Possess or advertise/sell/exchange a bat (dead or alive) or any part of a bat Intentionally or recklessly obstruct access to a bat roost In England and Wales, the relevant legislation is the Wildlife and Countryside Act (1981) (as amended); the Countryside and Rights of Way Act, 2000; the Natural Environment and Rural Communities Act (NERC, 2006); and by the Conservation of Habitats and Species Regulations (2017).

1.6.3. Nesting birds - Bird nesting season lasts from early March to late July, and chicks are often found in a nest well into August. It is an offence under Section 1 of the Wildlife and Countryside Act of 1981 to intentionally take damage or destroy the nest of any wild bird while it is in use or being built. Therefore, dismantling the crowns of the trees should take place between the start of November and the end of February.



2. Tree Survey

2.1. This report covers, 285 in four groups. There is a large variety of broad-leaved species within Horden welfare park. The majority of the trees are in reasonable condition, in a location such as this, given normal circumstances and human interaction, such as vandalism etc. these trees could potentially live for hundreds of years. They are in predominantly good condition, with some minor age attendant defects, fully cognisant with species age and location.

3. Conclusion

3.1. A lot of the trees have undergone historic pruning as well as some historic limb loss. This has left many of the trees with large diameter deadwood stubs. There are Poplar trees that are of poor height to diameter ratio. This has rendered them prone to wind snap, which may occur suddenly in a severe weather event. It is appropriate that these are pollarded to negate any health and safety implications if they fail.

3.2. There are numerous trees which have low hanging branches some of these are at head height for the majority of the users of the park and recommend a crown raise to negate any health and safety implications.

3.3. There are numerous trees with aerial deadwood within the canopy, crown cleaning is recommended to remove risk of falling branches.

3.4. The recommendations for works will establish a level of arboricultural management for the site and implement a long-term strategy plan with regards the health and safety of the trees. The trees are assets of the property and as such require the plan to be followed and continued to conform to the clients 'duty of care' under the 'Occupiers Liability Act 1984'. Prior to conducting the tree works a visual inspection should be carried out by a qualified person to ensure there is no loss of protected wildlife habitat. All tree works must conform rigorously to BS3998 (2010) 'TREE WORK - Recommendations' and ongoing developments in arboricultural best practise.

3.5. Future inspections – It is entirely appropriate that there should be a regime of bi-annual re-inspections implemented, given the tree age, biotic influences, and high target frequency of the location.

4. References

British Standards Institute "Recommendations for Tree Work" BS 3998 (2010) Claus Mattheck & Helge Breloer (1998) The Body Language Of Trees A Handbook For Failure Analysis, No.4 Research for Amenity Trees, Forestry Commission, HMSO RG Strouts and TG Winter (2003) Diagnosis of ill-health in Trees, No.2 Research for Amenity Trees, RG Strouts and TG Winter Forestry Commission, HMSO Mushrooms and other Fungi of Great Britain (1981) R Phillips Pan British Standards Institute "Trees in Relation to Construction" BS 5837 (2005) The Arboriculturalists Companion: A guide to the care of trees ND James (1990) Blackwell Modern Arboriculture: A systems approach to the care of trees AL Shigo (1991) Shigo & Assoc. Tree Preservation Orders, A Guide to the Law and Good

Appendix 2 – Tree Survey Plan Horden Welfare Park



- Area 1, Trees 0001 - 0058
- Area 2, Trees 0059 – 0184
- Area 3, Trees 0185 – 0275
- Area 4, Trees 0276 – 0285

Appendix 1

Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T1	Sycamore (Acer pseudoplatanus)	10	1700	5	Good	Mature	Good	Tar spot on leaves has no long-term effect on the vigour of affected trees, Lower branches could do with pruning to above head height	Crown raise
T2	Common whitebeam (Sorbus aria)	10	2100	5	Good	Mature	Good	Healthy tree no visible defects, Lower branches could do with pruning to above head height	Crown raise
T3	Common Laburnum (Laburnum anagyroides)	10	1250	4	Good	Mature	Good	Exhibits a slight lean towards footpath, Cavity in the back of the trunk	Re-inspect bi-annually
T4	Common ash (Fraxinus excelsior)	12	1850	7	Good	Mature	Good	Healthy tree, no signs of disease though nearby trees are affected by Ash dieback	No action
T5	Sycamore (Acer pseudoplatanus)	11	1000 , 1100	5	Good	Mature	Good	Multi stem	No action
T6	Mountain ash (Sorbus aucuparia)	5	Multi	3	Good	Mature	Good	Multi stem x7, A lot of epicormic growth possible sign of stress, Moderate deadwood prevalent in the canopy	Deadwood removal
T7	Common ash (Fraxinus excelsior)	11	1300 , 1300	5	Good	Mature	Fair	Multi stem, Early stages of ash dieback (Hymenoscyphus fraxineus)	Removal of dead and diseased branches
T8	Silver birch (Betula pendula)	4	350	2	Good	Young	Good	Healthy tree nothing of any concern	No action
T9	Sycamore (Acer pseudoplatanus)	10	900, 700, 750	5	Good	Mature	Good	Multi stem, water pocket at the base of the stem, tar spot on leaves has no long-term effect on the vigour of affected trees	Re-inspect annually
T10	Small leaved lime (Tilia cordata)	11	1500	5	Good	Mature	Good	Poor historic pruning wounds, Lower branches need raising off path	Crown raise
T11	Wild black cherry (Prunus avium)	4	400	2	Good	Young	Good	Small tree, surrounded by shrubs and larger trees may struggle phototropically	No action
T12	Small leaved lime (Tilia cordata)	6	600	3	Good	Young	Good	Marks on stem from tree stake being too tight	No action

Appendix 1

Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T13	Sycamore (<i>Acer pseudoplatanus</i>)	8	1500	3	Good	Mature	Good	Tar spot on leaves has no long-term effect on the vigour of affected trees Also affected by gall mites though these do not affect the health of the plant	No action
T14	Common ash <i>Fraxinus excelsior</i>	10	1250	5	Fair	Mature	Fair	Ash dieback (<i>Hymenoscyphus fraxineus</i>) prevalent in the canopy	Removal of dead and diseased branches
T15	Wild black cherry (<i>Prunus avium</i>)	9	1550	5	Fair	Mature	Poor	Very bad old pruning wounds, major visible signs of decay, Major cavity with heart rot	Fell or retain stem as standing deadwood habitat
T16	Wild black cherry (<i>Prunus avium</i>)	9	1300	5	Good	Mature	Fair	Bad pruning wounds leading to decay	Re-inspect bi-annually
T17	Holm Oak (<i>Quercus ilex</i>)	9	900	2	Good	Mature	Good	Profuse stem damage, sealed over and looks healthy	No action
T18	Common whitebeam (<i>Sorbus aria</i>)	9	1550	4	Good	Mature	Good	Healthy tree nothing of any concern	No action
T19	Wild black cherry (<i>Prunus avium</i>)	9	1750	6	Good	Mature	Good	Poor historic pruning wounds struggling to seal off, signs of decay	No action
T20	Mountain ash (<i>Sorbus aucuparia</i>)	4.5	250	2	Good	Young	Good	Growing phototropically, in between two large dense trees	No action
T21	Common Whitebeam (<i>Sorbus aria</i>)	8	1600	4	Good	Mature	Good	Poor historic pruning wounds struggling to seal, decay present	Re-inspect bi-annually
T22	Common whitebeam (<i>Sorbus aria</i>)	9	1600	4	Good	Mature	Good	Healthy tree, Minimal amount of deadwood visible in canopy	No action
T23	Sycamore (<i>Acer pseudoplatanus</i>)	12	2300	5	Good	Mature	Good	Healthy tree nothing of any concern	No action

Appendix 1

Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T24	Crab apple (<i>Malus sylvestris</i>)	7	1400	2	Poor	Mature	Poor	Very poor vigour, still producing fruits, one very large snap-out wound with decay	Fell or retain stem as standing deadwood habitat
T25	Sycamore (<i>Acer pseudoplatanus</i>)	11	900	4.5	Good	Mature	Good	Tar spot visible on leaves, has no long-term effect on the vigour of affected trees	No action
T26	Sycamore (<i>Acer pseudoplatanus</i>)	11	800	4.5	Good	Mature	Good	Tar spot visible on leaves, has no long-term effect on the vigour of affected trees	No action
T27	Sycamore (<i>Acer pseudoplatanus</i>)	12	1600	4.5	Good	Mature	Good	Tar spot visible on leaves, has no long-term effect on the vigour of affected trees	No action
T28	Sycamore (<i>Acer pseudoplatanus</i>)	13	1500	5	Good	Mature	Good	Tar spot visible on leaves has no long-term effect on the vigour of affected tree, CCTV may be affected by some mid-level branches	Prune back branches for infrastructure
T29	Large leaf cotoneaster (<i>Cotoneaster glaucophyllus</i>)	4	700	2.5	Good	Mature	Good	Minimal amount of deadwood	No action
T30	Hawthorn (<i>Crataegus monogyna</i>)	4.5	500	2.5	Good	Mature	Good	Healthy tree nothing of any concern	No action
T31	Sycamore (<i>Acer pseudoplatanus</i>)	10	1900	3	Fair	Mature	Good	Healthy tree, leaf output not as good as other specimens within the area	Re-inspect annually
T32	Black cherry plum (<i>Prunus nigra</i>)	5	600	2	Fair	Mature	Good	Recent pruning wounds susceptible to pest and disease	Re-inspect annually
T33	Sycamore (<i>Acer pseudoplatanus</i>)	11	1700	5.5	Good	Mature	Good	Minimal amount of aerial deadwood, one branch growing towards streetlight	Prune back branches for infrastructure
T34	Crab apple (<i>Malus sylvestris</i>)	5	600	2	Poor	Mature	Danger	Severe heart-rot, Large open wound on stem soft rot inside, stability of the tree compromised	Fell
T35	Sycamore (<i>Acer pseudoplatanus</i>)	11	1700	6	Good	Mature	Good	Healthy tree, branches starting to block the light from streetlight	Prune back branches for infrastructure

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Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T36	Common whitebeam (Sorbus aria)	6	1900	3.5	Good	Mature	Good	Healthy tree nothing of any concern	No action
T37	Common whitebeam (Sorbus aria)	6	2000	3.5	Good	Mature	Fair	Poor historic pruning wounds	No action
T38	Hawthorn (Crataegus monogyna)	5	1200	3.5	Good	Mature	Good	Deadwood in canopy, advise to leave deadwood as habitat, no risk to public because of the location	No action
T39	Wild black cherry (Prunus avium)	8	1900	5	Good	Mature	Good	Healthy tree nothing of any concern	No action
T40	Black poplar (Populus nigra)	16	3400	6	Good	Mature	Good	Very tall and putting out a lot of epicormic growth around the base, potential snap-out with the weight of some branches and positioning	50% reduction
T41	Silver birch (Betula pendula)	6	700	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T42	Amelanchier Canadensis (Service berry)	3.5	Multi	2	Good	Mature	Good	Healthy tree nothing of any concern	No action
T43	Amelanchier Canadensis (Service berry)	3.5	Multi	2	Good	Mature	Good	Healthy tree nothing of any concern	No action
T44	Common whitebeam (Sorbus aria)	9.5	1800	5	Good	Mature	Good	Deadwood present in the canopy, overhanging wall out of the grounds, Cavity in stem	Re-inspect bi-annually. Deadwood removal
T45	Common ash (Fraxinus excelsior)	12	1750	5	Fair	Mature	Fair	Ash dieback (Hymenoscyphus fraxineus) prevalent in the canopy	Re-inspect bi-annually
T46	Small leaved lime (Tilia cordata)	4.5	500	2	Good	Mature	Good	Healthy tree nothing of any concern	No action

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Tree ID #	Tree Species	Height (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T47	Amelanchier Canadensis (Service berry)	3.5	Multi	2	Good	Mature	Good	Healthy tree nothing of any concern	No action
T48	Amelanchier Canadensis (Service berry)	3.5	Multi	2	Good	Mature	Good	Healthy tree nothing of any concern	No action
T49	Mountain ash (Sorbus aucuparia)	5	Multi	3	Good	Mature	Fair	Multi stem, intertwined stems could cause problems in future	Re-inspect annually
T50	Common ash (Fraxinus excelsior)	12	2700	6	Good	Mature	Good	Multi stem, Lower branches could do with being pruned to above head height, no signs of disease though nearby trees are affected by Ash dieback	Crown raise
T51	Sycamore (Acer pseudoplatanus)	10	750, 650	4	Good	Mature	Good	Multi stem, Tar spot visible on leaves has no long-term effect on the vigour of affected tree, also affected by gall mites though these do not affect the health of the plant	No action
T52	Common ash (Fraxinus excelsior)	11	900, 900, 1400	6	Good	Mature	Good	Multi stem, Cavity in the stem, early stages of ash dieback, could do with pruning back from over the wall	Re-inspect bi-annually. Crown raise
T53	Common beech (Fagus sylvatica)	6	300	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T54	Sycamore (Acer pseudoplatanus)	12	2150	6	Good	Mature	Good	Multi stem, water pocket at union of two stems, could do with being pruned to above head height	Crown raise
T55	Sycamore (Acer pseudoplatanus)	12	Multi	6	Good	Mature	Good	Multi stem (950,1000,500,1600,1050) Southeast facing stem exhibits a lean with a weak union, cavity with heart rot found	Removal of stem with weak union
T56	Wild black cherry (Prunus avium)	4	Multi	2	Good	Mature	Good	Multi stem	No action
T57	Turkish hazel (Corylus colurna)	4.5	450	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T58	Sycamore (Acer pseudoplatanus)	12	1750	6	Good	Mature	Good	Healthy tree nothing of any concern	No action
T59	Purple Hazel (Corylus avellana purpurea)	10	900, 900	5	Good	Mature	Good	Multi stem	No action

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Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T60	Sycamore (Acer pseudoplatanus)	12	1800	6.5	Good	Mature	Good	Tar spot visible on leaves, has no long-term effect on the vigour of affected trees	No action
T61	Sycamore (Acer pseudoplatanus)	5	400	3.5	Good	Young	Good	Tar spot visible on leaves, has no long-term effect on the vigour of affected trees	No action
T62	Wild black cherry (Prunus avium)	11	1600	7.5	Good	Mature	Good	Cavity with rot present caused by historic pruning wound	Re-inspect bi-annually
T63	Common ash (Fraxinus excelsior)	12	1650	5	Good	Mature	Good	Healthy specimen, no signs of Ash dieback although nearby trees are affected	No action
T64	Wild black cherry (Prunus avium)	12	2200	5	Good	Mature	Good	Healthy tree nothing of any concern	No action
T65	Sycamore (Acer pseudoplatanus)	12	1600	5	Good	Mature	Good	Healthy tree nothing of any concern	No action
T66	Sycamore (Acer pseudoplatanus)	12	1700	5	Good	Mature	Good	Healthy tree nothing of any concern, Minor ivy coverage at base of stem	Remove ivy
T67	Wild black cherry (Prunus avium)	11	1500	6	Good	Mature	Good	Healthy tree nothing of any concern	No action
T68	Wild black cherry (Prunus avium)	10	1100	6	Good	Mature	Good	Healthy tree nothing of any concern, Lower branches could do with being pruned to above head height	Crown raise
T69	Wild black cherry (Prunus avium)	10	1000	6	Good	Mature	Good	Poor historic pruning wound starting to decay	Re-inspect bi-annually
T70	Wild black cherry (Prunus avium)	11	1400	5	Good	Mature	Good	Healthy tree nothing of any concern	No action
T71	Common whitebeam (Sorbus aria)	10	2000	5	Good	Mature	Good	Healthy tree nothing of any concern	No action
T72	Sycamore (Acer pseudoplatanus)	10	1500	5	Good	Mature	Good	Healthy tree nothing of any concern	No action
T73	Wild black cherry (Prunus avium)	11	1500	5	Good	Mature	Good	Healthy tree nothing of any concern	No action
T74	Common whitebeam (Sorbus aria)	10	1800	5	Good	Mature	Fair	Water pocket	Re-inspect Annually

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Tree ID #	Tree Species	Height (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T75	Sycamore (Acer pseudoplatanus)	12	1700	5	Good	Mature	Good	Healthy tree nothing of any concern	No action
T76	Sycamore (Acer pseudoplatanus)	11	1900	5	Good	Mature	Good	Small cavity in the stem,	Re-inspect bi-annually
T77	Sycamore (Acer Pseudoplatanus)	11	1400	5	Good	Mature	Good	Healthy tree nothing of any concern	No action
T78	Wild black cherry (Prunus avium)	10	1300	5	Good	Mature	Fair	Poor historic pruning wound, decay visible, Lower branches could do with being pruned to above head height	Re-inspect bi-annually. Crown raise
T79	Hungarian lilac (Syringa josikaea)	9	600, 600, 600	3	Good	Mature	Good	Multi stem	No action
T80	Hungarian lilac (Syringa josikaea)	8	500, 500, 500	2	Good	Mature	Good	Multi stem	No action
T81	Wild black cherry (Prunus avium)	9	600, 600, 400	4	Good	Mature	Good	Multi stem	No action
T82	Sycamore (Acer pseudoplatanus)	12	1800	5	Good	Mature	Good	Healthy tree nothing of any concern	No action
T83	Wild black cherry (Prunus avium)	12	1200, 1500	5	Good	Mature	Good	Healthy tree nothing of any concern	No action
T84	Common whitebeam (Sorbus aria)	10	1900	5	Good	Mature	Fair	Cavity with rot, poor historic pruning wounds	Re-inspect bi-annually
T85	Wild black cherry (Prunus avium)	8	1100	4	Good	Mature	Good	Poor historic pruning wound has let decay in, slight southward lean	Re-inspect bi-annually
T86	Sycamore (Acer pseudoplatanus)	12	2900	5	Good	Mature	Good	Tar spot on leaves has no long-term effect on the vigour of affected trees,	No action

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Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T87	Common Whitebeam (Sorbus aria)	7	1600	4	Good	Mature	Good	Healthy tree nothing of any concern	No action
T88	Common whitebeam (Sorbus aria)	6	400	4	Good	Young	Good	Healthy tree nothing of any concern	No action
T89	Common whitebeam (Sorbus aria)	7	1100	4	Good	Mature	Good	Healthy tree nothing of any concern	No action
T90	Common whitebeam (Sorbus aria)	8	1250	4	Good	Mature	Good	Fungal bracket at base of the tree	Re-inspect annually
T91	Common whitebeam (Sorbus aria)	8	1400	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T92	Amelanchier Canadensis (Service berry)	3	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T93	Amelanchier Canadensis (Service berry)	3	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T94	Amelanchier Canadensis (Service berry)	3	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T95	Common beech (Fagus sylvatica)	9	600	3	Good	Mature	Good	Large canker at mid stem	Re-inspect annually
T96	Wild black cherry (Prunus avium)	8	500	2	Good	Young	Good	Healthy tree nothing of any concern	No action
T97	Amelanchier Canadensis (Service berry)	3.5	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action

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Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T98	Amelanchier Canadensis (Service berry)	3	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T99	Amelanchier Canadensis (Service berry)	2	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T100	Amelanchier Canadensis (Service berry)	3	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T101	Wild black cherry (Prunus avium)	5	500	3	Good	Mature	Good	Healthy tree nothing of any concern, branches almost in contact with utility lines	Prune branches away from utilities
T103	Small leaved lime (Tilia cordata)	13	1450	5	Good	Mature	Good	Large branches hanging over footpath, A lot of epicormic growth at the base	Prune branches overhanging pathway
T104	Sycamore (Acer pseudoplatanus)	12	1100	4	Good	Mature	Good	Tar spot on leaves has no long-term effect on the vigour of affected trees, large branches overhanging pathway	Prune branches overhanging pathway
T105	Common whitebeam (Sorbus aria)	8	1150	4	Good	Mature	Good	Healthy tree nothing of any concern	No action
T106	Common whitebeam (Sorbus aria)	8	1500	4	Good	Mature	Good	Large wound at base with exposed heartwood, aerial deadwood present within the canopy	Re-inspect bi-annually. Deadwood removal
T107	Amelanchier Canadensis (Service berry)	3.5	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T108	Wild black cherry (Prunus avium)	7	1000	3	Good	Mature	Poor	Large wound on stem (mechanical injury) Cavity at base with fungal growth, Poor pruning cuts present within the canopy	Re-inspect bi-annually

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Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T109	Common whitebeam (Sorbus aria)	9	1500	4	Good	Mature	Poor	Large cavity on stem caused by a poor historic pruning cut	Re-inspect bi-annually
T110	European hornbeam (Carpinus betulus)	4	300	1	Good	Young	Good	Small tree with plenty of space to grow to maturity, Minor mechanical damage at the base	Install strimmer guard
T111	Black poplar (Populus nigra)	18	1450,2000	6	Good	Mature	Good	Large tree overhanging the road, must be pruned back, or pollarded to reduce height and risk	50% reduction
T112	Black poplar (populus nigra)	18	3000	6	Good	Mature	Good	Large tree overhanging the road, must be pruned back, or pollarded to reduce height and risk	50% reduction
T113	English oak (Quercus robur)	4	200	1	Good	Young	Good	Small tree planted close to the tarmac footpath; this may cause issues in its maturity	No action
T114	Wild black cherry (Prunus avium)	8	500,1200	5	Good	Mature	Good	Multi stem tree, some scaffold branches cross and will start to rub, Poor historic pruning wound	Re-inspect bi-annually
T115	Wild black cherry (Prunus avium)	6	650,600	4	Good	Mature	Good	Multi stem tree, growing phototropically	No action
T116	Common whitebeam (Sorbus aria)	8	1600,1450	6	Good	Mature	Good	Cavity in the stem with exposed heartwood, aerial deadwood present within the canopy, Abiotic wound caused from old rope swing	Re-inspect bi-annually deadwood removal
T117	Himalayan birch (Betula utilis)	4	300	2	Good	Young	Good	Minor damage to stem caused by tree tie and stake	No action
T118	Winged elm (Ulmus alata)	5	400	2	Good	Mature	Good	Healthy tree nothing of any concern	No action
T119	American elm (Ulmus americana)	3	300	2	Good	Young	Good	Healthy tree nothing of any concern	No action
T120	Silver birch (Betula pendula)	5	300	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T121	Wild black cherry (Prunus avium)	4	500	3	Good	Mature	Good	Healthy tree nothing of any concern, small branches poking through fence line can be pruned back from the pathway	Prune branches away from footpath

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Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T122	Amelanchier Canadensis (Service berry)	2	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T123	Wild black cherry (Prunus avium)	6	1050	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T124	Wild black cherry (Prunus avium)	4	500	2	Good	Young	Good	Cavity formed from poor historic pruning cut, deadwood in canopy, growing phototropically	Re-inspect bi-annually. Deadwood removal
T125	Wild black cherry (Prunus avium)	8	2400	6	Good	Mature	Good	Lower branches just getting to head height on footpath will need to be pruned, Fungal bracket at the base of the tree	Crown raise Re-inspect bi-annually
T126	Cherry Plum (Prunus cerasifera)	4	550	3	Good	Mature	Good	Prune lower branches away from the bench in the play area	Prune branches away from seating area
T127	Wild service tree (Sorbus torminalis)	3	400	1	Good	Mature	Good	Healthy tree nothing of any concern	No action
T128	Common whitebeam (Sorbus aria)	9	1500	3	Good	Mature	Good	Aerial deadwood present within the canopy, Lower branches need pruning back from pathway	Crown raise Deadwood removal
T129	Silver birch (Betula pendula)	5	500	2	Good	Young	Good	Healthy tree nothing of any concern	No action
T130	Golden birch (Betula alleghaniensis)	6	500	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T131	Himalayan birch (Betula utilis)	5	500	2	Good	Mature	Good	Healthy tree nothing of any concern	No action
T132	European Hornbeam (Carpinus betulus)	3.5	500	1.5	Good	Young	Good	Mechanical damage at base of the tree, advisable to install a strimmer guard	Install strimmer guard
T133	Turkish hazel (Corylus colurna)	5	600	2	Good	Mature	Good	Moderate deadwood within the canopy	Deadwood removal

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Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T134	Turkish hazel (Corylus colurna)	5	450	2	Good	Mature	Good	Moderate deadwood within the canopy	Deadwood removal
T135	Honey locust (Gleditsia triacanthos)	4	200	1	Poor	Young	Fair	Small tree struggling phototropically not a lot of foliage, Cavity at the base of the tree, stability will become an issue with maturity	Re-inspect bi-annually
T136	Wild black cherry (Prunus avium)	3	150	1	Good	Young	Good	Small tree within shrub bed, fits well within the understory but may struggle with maturity	No action
T137	Common whitebeam (Sorbus aria)	8	950	3	Good	Mature	Good	Exposed heartwood due to poor historic pruning cut	Re-inspect bi-annually
T138	Common whitebeam (Sorbus aria)	8	1200	3	Good	Mature	Good	Moderate amount of deadwood present within the canopy	Deadwood removal
T139	Common whitebeam (Sorbus aria)	7	1050	2	Fair	Mature	Good	Minimal amount of deadwood visible, some dead branches affecting overall vigour of the tree	Deadwood removal
T140	Common whitebeam (Sorbus aria)	8	1350	4	Good	Mature	Fair	Poor historic pruning wound allowing decay to form, Bark is stripped at base from possible mechanical damage	Re-inspect bi-annually
T141	Sycamore (Acer pseudoplatanus)	9	1500	5	Good	Mature	Good	Tar spot visible on leaves, has no long-term effect on the vigour of affected trees, Profuse ivy coverage throughout tree	Remove ivy
T142	Dawn redwood (Metasequoia glyptostroboides)	6	650	2	Good	Young	Good	Growing phototropically	No action
T143	Amelanchier Canadensis (Service berry)	2	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T144	Mountain ash (Sorbus aucuparia)	2.5	200	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T145	Wild black cherry (Prunus avium)	4	450	2	Good	Young	Fair	Root girdling at the base, root plate showing, susceptible to machine damage that could affect tree stability	Re-inspect annually

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Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T146	Large leaf cotoneaster (Cotoneaster glaucophyllus)	5	-	2	Good	Mature	Good	Multi stem tree	No action
T147	Large leaf cotoneaster (Cotoneaster glaucophyllus)	5	-	2	Good	Mature	Good	Multi stem tree	No action
T148	Common whitebeam (Sorbus aria)	7	800, 900	4	Good	Mature	Good	Moderate amount of aerial deadwood visible within the canopy	No action
T149	Common whitebeam (Sorbus aria)	7	1400	5	Good	Mature	Good	Cavity formed at the wound of historic pruning cut	No action
T150	Large leaf cotoneaster (Cotoneaster glaucophyllus)	3	-	2	Good	Mature	Good	Multi stem tree	No action
T151	Sycamore (Acer Pseudoplatanus)	12	2200	6	Good	Mature	Good	Tar spot visible on leaves, has no long-term effect on the vigour of affected trees	No action
T152	Hawthorn (Crataegus monogyna)	4	600	2	Poor	Mature	Poor	Dead tree, advise to fell or leave as standing deadwood habitat	Fell or retain stem as standing deadwood habitat
T153	Sycamore (Acer pseudoplatanus)	10	900	3	Good	Mature	Good	Healthy tree, crown density kept small due to larger trees	No action
T154	Bird cherry (Prunus padus)	9	1100	4	Good	Mature	Good	Aerial deadwood visible within the canopy	Deadwood removal
T155	Sycamore (Acer pseudoplatanus)	11	1300	4	Good	Mature	Good	Healthy tree nothing of any concern	No action

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Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T156	Black poplar (Populus nigra)	12	2000	5	Good	Mature	Good	Showing a pronounced lean to the direction of the footpath, must be pollarded to reduce height and risk	50% reduction
T157	Hawthorn (Crataegus monogyna)	4	400	1	Good	Mature	Good	Healthy tree nothing of any concern	No action
T158	Common whitebeam (Sorbus aria)	8	1700	4	Good	Mature	Good	Healthy tree nothing of any concern	No action
T159	Grey alder (Alnus incana)	6	600	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T160	Common beech (Fagus sylvatica)	9	800	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T161	Silver birch (Betula pendula)	9	650	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T162	Common whitebeam (Sorbus aria)	8	1600	4	Good	Mature	Good	Fungal bracket at base of the tree	No action
T163	Holm oak (Quercus ilex)	3	600, 400	2	Good	Mature	Good	Minor bark damage at the base of the tree	No action
T164	Common whitebeam (Sorbus aria)	7	900, 700, 700	4	Good	Mature	Good	Multi stem tree, water pocket visible at the crotch of stem	No action
T165	Bay laurel (Laurus nobilis)	6	-	4	Good	Mature	Good	Multi stem tree, some poor historic pruning wounds but in good vigour	No action
T166	Common whitebeam (Sorbus aria)	7	1700	3	Good	Mature	Good	Minor bark damage at the base	No action
T167	Sycamore (Acer pseudoplatanus)	11	1100, 1500	5.5	Good	Mature	Good	Tar spot visible on leaves, has no long-term effect on the vigour of affected trees, bottom branches getting close to pathway	Crown raise

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Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T168	Common whitebeam (Sorbus aria)	8	1200	3	Good	Mature	Good	Exposed heartwood visible on stem	Re-inspect bi-annually
T169	Wild black cherry (Prunus avium)	3	250	1	Good	Mature	Good	Healthy tree nothing of any concern	No action
T170	Wild black cherry (Prunus avium)	7	1550	4	Good	Mature	Good	Healthy tree nothing of any concern, Some lower branches at head height	Crown raise
T171	Black poplar (Populus nigra)	20	2700	6.5	Good	Mature	Good	Moderate deadwood visible in the canopy along with a hanging dead branch, cavity at the base with exposed heartwood	50% reduction
T172	Black poplar (Populus nigra)	20	2400	5	Good	Mature	Good	Cavity at the base of the tree, Showing a pronounced lean towards footpath	50% reduction
T173	Sycamore (Acer pseudoplatanus)	14	1900	8	Good	Mature	Good	Tar spot visible on leaves, has no long-term effect on the vigour of affected trees, lower branches encroaching play area fence	Crown raise
T174	Black poplar (Populus nigra)	18	2800	6	Good	Mature	Good	The stem shows a pronounced lean towards the footpath, could become very dangerous in adverse weather	50% reduction
T175	Sycamore (Acer pseudoplatanus)	12	1600	6	Good	Mature	Good	Tar spot visible on leaves, has no long-term effect on the vigour of affected trees	No action
T176	Sycamore (Acer pseudoplatanus)	16	1800	6	Good	Mature	Good	Tar spot visible on leaves, has no long-term effect on the vigour of affected trees	No action
T177	Common whitebeam (Sorbus aria)	9	1900	5	Poor	Mature	Poor	Substantial deadwood visible in the canopy, Water-pocket at union, Cavity with heartwood exposed and soft rot	30% reduction Re-inspect bi-annually
T178	Holm oak (Quercus ilex)	8	850	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T179	Holm oak (Quercus ilex)	8	800	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T180	Common whitebeam (Sorbus aria)	9	1900	5	Fair	Mature	Fair	Moderate deadwood visible within the canopy, fungal bracket at the base of the stem, poor historic pruning cuts allowing decay to form	Re-inspect bi-annually

Appendix 1

Tree ID #	Tree Species	Height (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T181	Common whitebeam (<i>Sorbus aria</i>)	10	1900	6	Good	Mature	Good	Poor historic pruning wounds, Fungal bracket at the base of the stem	Re-inspect annually
T182	Amelanchier Canadensis (<i>Service berry</i>)	2	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T183	Amelanchier Canadensis (<i>Service berry</i>)	2	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T184	Amelanchier Canadensis (<i>Service berry</i>)	2	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T185	Sycamore (<i>Acer pseudoplatanus</i>)	9	750, 1100, 1000	4.5	Good	Mature	Good	Multi stem tree, Tar spot visible on leaves, has no long-term effect on the vigour of affected trees	No action
T186	Goat willow (<i>Salix caprea</i>)	7	500, 500	3	Good	Mature	Good	Minimal amount of deadwood visible within the canopy	No action
T187	Sycamore (<i>Acer pseudoplatanus</i>)	9	1500	5	Good	Mature	Good	Tar spot visible on leaves, has no long-term effect on the vigour of affected trees	No action
T188	Sycamore (<i>Acer pseudoplatanus</i>)	9	1500	5	Good	Mature	Good	Water pocket visible at union of multi stem with decay forming, bark missing from base of stem with heartwood exposed	Re-inspect annually.
T189	Sycamore (<i>Acer pseudoplatanus</i>)	9	1500	5	Good	Mature	Good	Tar spot visible on leaves, has no long-term effect on the vigour of affected trees	No action
T190	Black poplar (<i>populus nigra</i>)	12	2500	4	Good	Mature	Good	Large cavity in stem, stem shows a pronounced lean toward the footpath recommend reduction	50% reduction
T191	Sycamore (<i>Acer pseudoplatanus</i>)	11	2000	5	Good	Mature	Good	Tar spot visible on leaves, has no long-term effect on the vigour of affected trees	No action
T192	Common whitebeam (<i>Sorbus aria</i>)	9	1800	5	Good	Mature	Good	Minimal amount of aerial deadwood visible within the canopy	No action

Appendix 1

Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T193	Field maple (Acer campestre)	9	1500	4	Good	Mature	Good	Healthy tree nothing of any concern	No action
T194	Wild black cherry (Prunus avium)	6	800, 800	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T195	Large leaf cotoneaster (Cotoneaster glaucophyllus)	6	700, 700	3	Good	Mature	Good	Healthy tree, some exposed heartwood which has sealed over well	Re-inspect annually
T196	Wild black cherry (prunus avium)	7	1400	4	Good	Mature	Good	Some large crossing branches which could cause issues later in maturity	Re-inspect annually
T197	Wild black cherry (Prunus avium)	7	1000, 900, 800	5	Good	Mature	Good	Poor historic pruning cut has caused a cavity with visibly evident soft rot, bark peeling mid-way up the stem	Re-inspect bi-annually
T198	Common whitebeam (Sorbus aria)	7	900, 900	5	Good	Mature	Good	Multi stem tree no health issues evident	No action
T199	Black poplar (Populus nigra)	4	2000	1	Poor	Mature	Fair	Previously pollarded tree with very little foliage, minimal amount of growth, bark peeling at base of the stem	Re-inspect bi-annually
T200	Common whitebeam (Sorbus aria)	5	700, 1000	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T201	Gray willow (Salix cineria)	2	-	3	Good	Young	Good	Multi stem tree, no health issues evident	No action
T202	Wild black cherry (Prunus avium)	2	-	1	Good	Young	Good	Multi stem tree, no health issues evident	No action
T203	Sycamore	1.5	50	1	Good	Young	Good	Self-seeded tree in a suitable position if left to mature	No action
T204	Black poplar (Populus nigra)	2	50	1	Good	Young	Good	Self-seeded tree in a suitable position if left to mature	No action
T205	Common ash (Fraxinus excelsior)	2	50	1	Good	Young	Good	Self-seeded tree in a suitable position if left to mature	No action

Appendix 1

Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T206	Black poplar (Populus nigra)	1	2000	1	Poor	Mature	Poor	Stump with new foliage growing	No action
T207	Wild black cherry (Prunus avium)	3	500	2	Good	Mature	Good	Small healthy tree nothing of any concern	No action
T208	Black poplar (Populus nigra)	4	2100	1	Poor	Mature	Poor	Previously pollarded tree with minimal amount of new growth	No action
T209	Common holly (Ilex aquifolium)	3	300	1	Good	Mature	Good	Small healthy tree nothing of any concern	No action
T210	Sycamore (Acer pseudoplatanus)	7	1100	3.5	Good	Mature	Good	Tar spot visible on leaves, has no long-term effect on the vigour of affected trees	No action
T211	Sycamore (Acer pseudoplatanus)	4	400	2	Good	Young	Good	Self-seeded tree in a suitable position if left to mature	No action
T212	Goat willow (Salix caprea)	6	700	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T213	Goat willow (Salix caprea)	6	800	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T214	Black poplar (Populus nigra)	2	50	1	Good	Young	Good	Self-seeded tree in a suitable position if left to mature	No action
T215	Wild service tree (Sorbus torminalis)	5	600	2	Good	Young	Good	Healthy tree nothing of any concern	No action
T216	Common ash (Fraxinus excelsior)	1	50	1	Good	Young	Good	Self-seeded tree in a suitable position if left to mature	No action
T217	Sycamore (Acer pseudoplatanus)	1.5	50	1	Good	Young	Good	Self-seeded tree in a suitable position if left to mature	No action
T218	Wild black cherry (Prunus avium)	4	500	2	Good	Mature	Good	Minimal amount of ivy otherwise healthy tree	Remove ivy
T219	Wild black cherry (Prunus avium)	1	50	1	Good	Young	Good	Self-seeded tree in a suitable position if left to mature	No action
T220	Common ash (Fraxinus excelsior)	1	50	1	Good	Young	Good	Self-seeded tree in a suitable position if left to mature	No action
T221	Sycamore (Acer pseudoplatanus)	1	50	1	Good	Young	Good	Self-seeded tree in a suitable position if left to mature	No action

Appendix 1

Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T222	Wild black cherry (Prunus avium)	4	500	2	Good	Mature	Good	Healthy tree nothing of any concern	No action
T223	Sycamore (Acer pseudoplatanus)	1	50	1	Good	Young	Good	Self-seeded tree in a suitable position if left to mature	No action
T224	Black poplar (Populus nigra)	15	1600	3	Good	Mature	Good	Branches massively overhanging allotment gardens and bowling greens, pollard recommended to reduce height and risk	50% reduction
T225	Sycamore (Acer pseudoplatanus)	12	1500	5	Good	Mature	Good	Tar spot visible on leaves, has no long-term effect on the vigour of affected trees	No action
T226	Black poplar (Populus nigra)	14	2400	4	Good	Mature	Good	Branches massively overhanging allotment gardens and bowling greens, pollard recommended to reduce height and risk	50% reduction
T227	Sycamore (Acer pseudoplatanus)	2	50	1	Good	Young	Good	Self-seeded tree in a suitable position if left to mature	No action
T228	Black poplar (Populus nigra)	16	3000	4	Good	Mature	Good	Branches massively overhanging allotment gardens and bowling greens, pollard recommended to reduce height and risk	50% reduction
T229	Sycamore (Acer pseudoplatanus)	12	2000	5	Good	Mature	Good	Minimal amount of deadwood visible in the canopy, Stem damage at the base with signs of decay	Re-inspect annually
T230	Sycamore (Acer pseudoplatanus)	12	1900	5	Good	Mature	Good	Lower branches touching border fence need pruning above to avoid damage	Crown raise
T231	Wild black cherry (Prunus avium)	3	500	2	Good	Young	Good	Moderate ivy coverage	Remove ivy
T232	Wild black cherry (Prunus avium)	3	700	3	Good	Mature	Good	Moderate ivy coverage	Remove ivy
T233	Common whitebeam (Sorbus aria)	6	1500	4	Good	Mature	Good	Severe ivy coverage, Minimal deadwood visible within canopy	Remove ivy
T234	Wild black cherry (Prunus avium)	7	-	4	Fair	Mature	Good	Severe ivy coverage stem and canopy, unable to access stem to record DBH	Remove ivy
T235	Wild black cherry (Prunus avium)	7	-	4	Fair	Mature	Good	Severe ivy coverage stem and canopy, unable to access stem to record DBH	Remove ivy

Appendix 1

Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T236	Amelanchier Canadensis (Service berry)	2	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T237	Amelanchier Canadensis (Service berry)	2	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T238	Small leaved lime (Tilia cordata)	5	750	2.5	Good	Mature	Good	Healthy tree nothing of any concern	No action
T239	Amelanchier Canadensis (Service berry)	2	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T240	Amelanchier Canadensis (Service berry)	2	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T241	Sycamore (Acer pseudoplatanus)	2	50	1	Good	Young	Good	Severe lean towards fence line, self-seeded tree, unsuitable positioning	Remove and reposition
T242	Squashberry (Viburnum edule)	2	-	1	Good	Young	Good	Healthy tree nothing of any concern	
T243	Amelanchier Canadensis (Service berry)	2	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T244	Hawthorn (Crataegus monogyna)	3	-	1	Poor	Mature	Poor	Dead tree, remove and replace with another tree	Removal
T245	Amelanchier Canadensis (Service berry)	2	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T246	Amelanchier Canadensis (Service berry)	2	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T247	Staghorn sumac (Rhus typhina)	2	-	2	Good	Young	Good	Healthy tree nothing of any concern	No action

Appendix 1

Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T248	Amelanchier Canadensis (Service berry)	2	-	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T249	Monkey puzzle (Araucaria araucana)	3	150	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T250	Monkey puzzle (Araucaria araucana)	4	200	2	Good	Young	Good	Healthy tree nothing of any concern	No action
T251	Sycamore (Acer pseudoplatanus)	1	50	1	Good	Young	Good	Self-seeded tree in an un-suitable position	Remove and reposition
T252	Common whitebeam (Sorbus aria)	8	1100 1000	4	Good	Mature	Good	Minor bark damage to stem, sealed over efficiently	No action
T253	Crab apple (Malus sylvestris)	5	600	2	Good	Mature	Good	Healthy tree nothing of any concern	No action
T254	Black poplar (Populus nigra)	10	3000	4	Good	Mature	Good	Evidence of previous large snap out, large cavity in the stem, pollard recommended to reduce height and risk	50% reduction
T255	Field maple (Acer campestre)	6	1000	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T256	Mountain ash (Sorbus aucuparia)	2	100	1	Good	Young	Good	Young tree amongst mature specimens, remove tree stake before bark inclusion	No action
T257	Field maple (Acer campestre)	5	1000	2	Good	Mature	Good	Healthy tree nothing of any concern	No action
T258	Black poplar (Populus nigra)	12	2300	4	Good	Mature	Good	Pollard recommended to reduce height and risk; fungal fruiting body found at the base of the tree (Dryads saddle)	50% reduction
T259	Bay laurel (Laurus nobilis)	7	500, 700	4	Good	Mature	Good	Healthy tree nothing of any concern	No action
T260	Cherry plum (Prunus cerasifera)	7	1000	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T261	Common whitebeam (Sorbus aria)	9	1900	4	Good	Mature	Good	Moderate deadwood visible within the canopy	Deadwood removal

Appendix 1

Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T262	Common whitebeam (Sorbus aria)	9	1400	4	Good	Mature	Good	Healthy tree nothing of any concern	No action
T263	Cherry plum (Prunus cerasifera)	8	1200	4	Good	Mature	Good	Minimal deadwood visible within the canopy	No action
T264	Common whitebeam (Sorbus aria)	9	1800	4	Good	Mature	Good	Healthy tree nothing of any concern	No action
T265	Cherry plum (Prunus cerasifera)	8	1000,900,800	5	Good	Mature	Good	Evidence of previous snap out with exposed heartwood	Re-inspect annually
T266	Common whitebeam (Sorbus aria)	9	1800	4	Good	Mature	Good	Minimal amount of deadwood present within the canopy	No action
T267	Wild black cherry (Prunus avium)	3.5	400	1	Good	Young	Good	Healthy tree nothing of any concern	No action
T268	Wild black cherry (Prunus avium)	6	1000	4.5	Good	Young	Fair	Poor historic pruning cuts, decay forming around wound	Re-inspect annually
T269	Wild black cherry (Prunus avium)	7	1000	3	Fair	Mature	Fair	Poor historic pruning cuts, decay forming around wound	Re-inspect annually
T270	Wild black cherry (Prunus avium)	7	1100	3	Good	Mature	Good	Lower branches touching roof of building, need pruning back	Crown raise
T271	Hawthorn (Crataegus monogyna)	5	800	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T272	Common beech (Fagus sylvatica)	9	500,700	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T273	Common whitebeam (Sorbus aria)	9	1300	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T274	Common ash (Fraxinus excelsior)	2	50	1	Good	Young	Good	Self-seeded tree in a suitable position if left to mature	No action

Appendix 1

Tree ID #	Tree Species	Hight (m)	T/Dia (mm)	Crown Radius (m)	Relative Vigour	Age Class	Overall Condition	Comments	Recommendations
T275	Common whitebeam (Sorbus aria)	9	1100 1200	4	Good	Mature	Good	Severe ivy coverage	Remove ivy
T276	Common ash (Fraxinus excelsior)	7	1200	3	Fair	Mature	Good	Signs of ash dieback, branches overhanging footpath	Prune branches behind fence line
T277	Black alder (Alnus glutinosa)	8	1900	4	Good	Mature	Good	Branches overhanging footpath.	Prune branches behind fence line
T278	Black alder (Alnus glutinosa)	8	1300	4	Good	Mature	Good	Branches overhanging footpath	Prune branches behind fence line
T279	Black alder (Alnus glutinosa)	8	1400	4	Good	Mature	Good	Branches overhanging footpath	Prune branches behind fence line
T280	Mountain ash (Sorbus aucuparia)	6	1200	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T281	Black alder (Alnus glutinosa)	6	800	3	Good	Mature	Good	Healthy tree nothing of any concern	No action
T282	Common ash (Fraxinus excelsior)	8	1400	3	Good	Mature	Good	Branches overhanging footpath	Prune branches behind fence line
T283	Mountain ash (Sorbus aucuparia)	3	500	2	Good	Mature	Good	Healthy tree nothing of any concern	No action
T284	Black alder (Alnus glutinosa)	8	1300	4	Good	Mature	Good	Branches overhanging footpath	Prune branches behind fence line
T285	Sycamore (Acer pseudoplatanus)	8	1200 2000	3	Good	Mature	Good	Water pocket at union of multi stem, crossed branches fused together, tar spot visible on leaves.	Re-inspect annually

HORDEN RECREATION GROUND

HCWFC Points for Discussion & Review

1. Background

- 1.1 The Trustee met with representatives of HCWFC on 28th September 2023. At the meeting, the Trustee requested that HCWFC placed in writing its requests so they could be formally considered at a meeting of the Trustee. The Trustee also requested a copy of the Charitable document which was discussed in the meeting.
- 1.2 Following the meeting, the Clerk to the Council requested the accounts showing income and expenditure to be shared, if a reduction in fees is being sought.
- 1.3 The matter was deferred by the Trustee in November as information had not been received.
- 1.4 This information has now been received and is circulated separate from the agenda.

2. Documents Received.

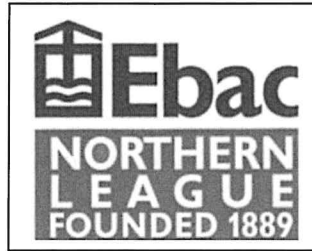
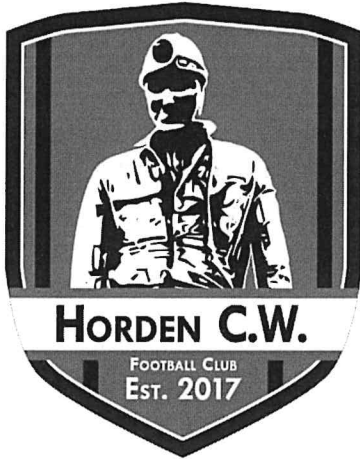
- 2.1 Details of the points for discussion have also been received and are attached (Appendix 1).
- 2.2 HCWFC provided a letter to inform the Trustee of their change of status to a Charitable Incorporated Organisation circulated previously.
- 2.3 Following concerns regarding the aspects of the charity registration, a number of emails have been received which are summarised at Appendix 2.

3. Recommendation

It is recommended that the Trustee considers the information provided.

**Samantha J Shippen
October 2023**

HORDEN COMMUNITY WELFARE FOOTBALL CLUB



Chairperson: Christopher Cain

4 Hudson Avenue,
Horden, Peterlee,
Co Durham,
SR8 4LQ

E-mail: cain-christopher@sky.com

Mobile: 07931463449

Secretary and Treasurer: Ryan Cuthbert

E-mail: rpcuthbert74@gmail.com

Mobile: 07725997106

Vice chair and funding officer: Ian Stamp

E-mail: ianstamp@rocketmail.com

Mobile: 07526441414

Registered Charity Number 1202870.

POINTS FOR DISCUSSION/REVIEW BY THE TRUSTEES

1. **Covered Standing** - The Football Foundation are visiting Welfare Park on the 17th October to conduct a stadium accreditation. To play at steps 5/6 of the football league pyramid it is a requirement to have a 50-person covered standing area (step 6) and a 100-person covered standing area (step 5). As it stands Welfare Park has neither. Not having a 100-person covered standing area will result in the football club not being able to take promotion and not having a 50-person covered standing area would result in the football club being relegated. Both of these outcomes would have a massive effect on whether the men's team would continue to operate. We would ask that the Trustees do everything they can to ensure a 100-person covered standing area is erected ASAP.
2. **Licence Agreement** - The football club have one licence agreement that we understand covers both the men's and women's team. We would ask if we are deemed to be one football club why two separate amounts of ground rent are applicable? The men's and women's team are happy to come under the 'one club' banner but would ask that both teams are entitled to the same access to the main pitch (see point 3).
3. **Training Sessions** - As part of the licence agreement the football club (men's & women's teams) can only use the main pitch once per midweek and this is also dependent at the groundsman's discretion regarding the state of the pitch. If either or both teams cannot use the main pitch, they must pay to use pitch number two. We feel it to be a reasonable request that the licence is amended to enable both teams to train midweek when the pitch is in good condition. When the groundsman advises the pitch is not available to train on due to adverse weather conditions that the Trustees consider making pitch number two available free of charge as the main pitch not being available is no fault of our own. We would still pay for any floodlight usage costs. As it stands, we are paying two annual ground rents to use the facilities but also incurring additional charges to hire pitch number two when the facilities are not available.

4. **Junior Academy** - The academy teams hire pitch number two every Tuesday night throughout the year and during the summer months on a Thursday night. We would like to point out that pitch number two has no facilities or amenities on site unlike the majority of other training facilities. On every occasion we want to book pitch number two despite having set days and times we must contact the Parish offices 24 hours beforehand between 9am – 3pm to book the pitch. We would like the Trustees to consider the option of the Junior Academy having a licence agreement whereby they pay a fixed annual ground rent fee for the use of pitch number two and will pay additional electricity costs when they use the floodlights on the dark evenings. This would cut down on the admin work between the football club and the Parish offices when booking and paying for pitch number two.
5. **Youth Investment Fund Grant Award** - Please could the Trustees confirm that they were fully aware and in agreement with the decision not to support the £980,000 project for a youth and community hub (including sports provision) to be built for the community of Horden which resulted in the bid having to be withdrawn.
6. **Damage To Mobile Goal Posts (20 June 2023)** - We understand this matter is being dealt with via the insurance company but the football club are at a standstill due to no fault of our own. Not being able to use all the mobile goal posts is having a detrimental effect on all the Junior Academy teams of Horden. We would request that the Trustees do everything they can to ensure the matter of the mobile goal posts being damaged is resolved ASAP.
7. **Longer Licence Agreement** – We would like the Council to consider increasing the length of the licence agreement to a minimum of 25 years. It is beneficial when the football club are applying for grant funding from the likes of Sport England, Football Foundation and other funders that they see we are committed to supporting our community and have a lengthy security of tenure when they make their decisions on whom to invest in.
8. **Internal Cleaning of the Building** - As part of our licence agreement the football club are responsible for the internal cleaning of the building. We understand that the teams that pay ground fees for the Sunderland Road building do not have this responsibility nor do they pay for the utilities they use. We understand that Parish Council workers clean that building. One of the reasons we have to pay the daily standing charge is because it has been noted that we are in the ground most days throughout the week. The internal cleaning of the building is one of the main reasons that we enter the building which also means we will be using electricity. In effect we are being charged for cleaning the building. We would ask the Trustees why when we pay much higher fees and utilities than the teams who use the facilities at Sunderland Road why the Parish Council workers could not be responsible for the internal cleaning of our building too.
9. **Water Bill** - During our meeting on 28/09 we mentioned we had issues and concerns relating to water usage charges and sewage charges for HRG23/24/076 and HRG22/23/053. The water meter readings used to calculate the football club's water consumption were based on only one water meter [meter number 11BU006110] located in the main building. During the cricket season (April to the end of September for both 2022 and 2023) the Parish Council workers were watering the cricket field via a stop tap attached to the back of the main building. We believe that the invoices we received (and paid for in good faith) do not fully take into account the watering of the cricket field. During May/June 2023 the Parish Council arranged for works to be carried out including new pipework and the installation of a second water meter so that the cricket field consumption can now be recorded independently from the football club's water meter.

10. **Additional access to the main building complex** – We would like the Trustees to consider allowing us greater access to the main building complex during our 10-month tenure to support our work within our community. It is our intention to have open days so that children, parents, families, and residents of the community can have the opportunity to have a look around the facilities and resources that are available to them and what we can offer them e.g. Junior Academy set-up, access to football training and coaching sessions including meeting our volunteer coaches and volunteer sessional support workers for both the men's and women's football teams. Furthermore we would like the opportunity to hold fund raising events in the main building complex and/or within the football ground. As part of our licence agreement anything other than playing a match or holding a training session we would have to seek authorisation from the Parish Council. We would also ask the Trustees to consider the option of the football club having a 12-month tenure to allow us to use the facilities and resources throughout the year which would assist in our pre-season and fundraising activities.

HCWFC Appendix 2

Address

The address information on the charity commission website likewise with the FA and Northern League will also be amended accordingly.

The charity commission, northern league and the FA have now all been notified of the correct address to be used on their records.

Charity Entry

We will rectify our charity entry from lease to licence holder, this was purely an oversight on our behalf.

We have also rectified our charity entry from lease holder to 'this charity does not own and/or lease the land or property.

Signs

The sign above the pay box we will take down ASAP but would ask the trustee for permission to put another sign up to replace it advising 'Horden Welfare Park Football Ground'.

The sign above the pay box has now been taken down.

We would ask the trustee for permission to replace this with another sign saying 'Welcome to Horden Welfare Park'. The dimensions are 180x60 cm.

The menus attached to the exterior walls and the banner will also be removed ASAP with any damaged caused to the paintwork rectified by us.

The sign for our catering outlet we can only apologise for not seeking prior consent in erecting this signage but would ask the trustee for permission to keep this up.

The Marras Munchbox sign dimensions are 1408x30 cm. We would ask the trustee for permission to keep this sign in place as it is just advertising where the catering outlet is in the ground.