

# Horden Parish Council

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Horden Social Welfare Centre  
Seventh Street  
Horden, County Durham  
SR8 4LX  
Tel: 0191 518 0823

5 January 2024

Dear Member

You are summoned to attend the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 11 January 2024 at 6pm.

## **HORDEN PARISH COUNCIL ORDER OF BUSINESS** **Meeting to be held 11 January 2024**

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
3. **Minutes of the Horden Parish Council Meeting held 7 December 2023 (enclosed)** – to consider for approval.
4. **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Parish Council on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
5. **Register of Delegated Decisions** – to note that there are no delegated decisions to report.
6. **Damage and Incident Report(s) (enclosed)** – to consider reports.
7. **Cemetery Burial and Income Report 23.11.23 – 22.12.23 (enclosed)** – to receive the information.
8. **Parish Council Financial:**
  - a) **Bank Balances** – to receive balances at 30.11.23.
  - b) **Finance Report (enclosed)** – to consider Income, Expenditure and Variance Report to 30.11.2023.
  - c) **Cash Withdrawals and Debit Card Transactions (enclosed)** – to approve report.
  - d) **Bank Transfer(s)** – to approve any transfer(s).
9. **Invoices for endorsement for payment (enclosed)** – to approve for payment.
10. **2024/25 Budget Setting**
  - a) **2024/25 Fees** – to consider for approval.
  - b) **2024/25 Budget** – to consider draft budget.
11. **Members/Officers Allowances** – to consider any claims for approval.
12. **2023/24 Internal Audit** – to consider report.
13. **Durham County Council Electoral Arrangements Report** – to consider any response.
14. **Horden Healthy Happy Places Report** – to receive the information.
15. **Woodland Creation Planning Grant Consultation** – to consider any response.
16. **CDALC President voting notification** – to consider response.
17. **Royal Garden Parties Nomination** – to consider any response.



Samantha Shippen  
Clerk to the Council  
5 January 2024

To: All Members of Horden Parish Council/cc Public Notice

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 7 December 2023**

Agenda Item 3
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- Present:** Councillor F Leadbitter (Chairman)  
 Councillors T Baldasera, C Cain, E Laing, W Morrow, W Smith, J Ward, F Winrow and P Wood.
- Staff:** Mrs S Shippen (Clerk to the Council) and Mr C Jackson (Deputy Clerk).
- HPC 23/24/129** **Apologies for Absence.**  
**RESOLVED:** That apologies were **RECEIVED** and **ACCEPTED** from Councillors I Roberts, D Tait and A Turner.
- HPC 23/24/130** **Declarations of Interest.**  
 No declarations of interest raised.
- HPC 23/24/131** **Minutes of the Horden Parish Council Meeting held 2 November 2023.**  
**RESOLVED:** that the Minutes be confirmed as a true record and signed by the Chairman.
- HPC 23/24/132** **Public Participation.**  
 No members of the public were present.
- HPC 23/24/133** **Register of Delegated Decisions.**  
**RESOLVED:** that Council **NOTE** the delegated decision.
- HPC 23/24/134** **Damage and Incident Report(s).**  
 The Clerk advised that people are continually being allowed into the building unsupervised with a recent incident where it was outside of operating hours this is despite numerous requests to tenants to take responsibility for their clients.
- The Clerk advised that PCSO have advised to put gates into the park, however this would not allow grounds staff access, we have requested from the PCSO to provide an alternative solution.  
**RESOLVED:** that Council **NOTE** the reports and **ADVISE** the Clerk to contact tenants to reinforce operating hours and supervision of clients.
- HPC 23/24/135** **Cemetery Burial and Income Report 23 October to 22 November 2023.**  
**RESOLVED:** Council **NOTE** the information.
- HPC 23/24/136** **Parish Council Financial:**  
**a) Bank Balances**  
**RESOLVED:** Council **APPROVE** the Bank Balances at 31/10/2023 as £1,031,622.07 for signature by Councillors F Leadbitter and W Morrow.
- HPC 23/24/137** **b) Finance Report to 31/10/2023.**  
**RESOLVED:** Council **APPROVE** the Income, Expenditure and Variances Report to 31/10/2023.
- HPC 23/24/138** **c) Cash Withdrawal(s) and Debit Card Transactions.**  
**RESOLVED:** Council **APPROVE** debit card transaction totalling £2,836.20 including endorsing a transaction of £1981.37 to Cut Price Wholesaler, over the approved limit.
- HPC 23/24/139** **d) Bank Transfer(s).**  
 The Clerk advised that £300,000 was transferred to the CCLA account in early November and requested £60,000 be transferred back to the current account.  
**RESOLVED:** Council **APPROVE** transfer of funds from CCLA to the Current account.
- HPC 23/24/140** **e) Budget Workshop**  
 The Clerk requested a Budget Workshop to consider 2023/24 budget. It was proposed to hold a workshop at 6:00pm on 21<sup>st</sup> December 2023.  
**RESOLVED:** Council **APPROVE** a budget workshop.
- HPC 23/24/141** **Invoices for endorsement for payment.**  
**RESOLVED:** to **ENDORSE** payment of the attached schedule of invoices plus the additional schedule totalling £47,831.04 Councillors F Leadbitter and W Morrow to authorise.

- HPC**  
**23/24/142**      **Members/Officers Allowances.**  
The Clerk submitted a travel expense form for £200.25.  
**RESOLVED:** Council **APPROVE** expenses.
- HPC**  
**23/24/143**      **Alternative to DCC Horden Master Plan**  
**RESOLVED:** To **ADVISE** Clerk to submit a letter setting out an alternative proposal which would cover alternatives to the Third Street option.
- HPC**  
**23/24/144**      **Application for Premises License JD's Bar**  
**RESOLVED:** Council **NOTE** application and no response required.
- HPC**  
**23/24/145**      **DCC Draft Homeless and Rough Sleeping Strategy**  
**RESOLVED:** Council **NOTE** the strategy with no response required.
- HPC**  
**23/24/146**      **DCC Draft Housing Strategy**  
**RESOLVED:** Council **NOTE** the strategy with no response required.
- HPC**  
**23/24/147**      **NAC Conference**  
**RESOLVED:** Council **NOTE** dates and Councillors to reply to Clerk if they would like to attend.
- HPC**  
**23/24/148**      **Minutes and Recommendations from Personnel Committee**  
**RESOLVED:** Council receive the minutes and **APPROVE** the recommendations.
- HPC**  
**23/24/149**      **Exclusion of Press & Public**  
In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to **RESOLVE** to exclude the press and public from the meeting for the following item of business on the grounds that it involves information prejudicial to the public interest by reason of legal and confidential nature of the business to be transacted.
- HPC**  
**23/24/150**      **Durham Deafened Support**  
**RESOLVED:** To **ADVISE** the Clerk to the Council to send a notice of intention.

*Meeting concluded at 7.25pm*

## Horden Parish Council Invoices for Payment November 2023

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	03.11.23	Toilet Rolls - SWC	£18.95	BACS
Amazon	05.11.23	Paper Towels - SWC	£43.96	BACS
Amazon	05.11.23	Air Freshner - SWC	£18.00	BACS
Amazon	05.11.23	Bar Keepers Friend - SWC	£8.97	BACS
Amazon	05.11.23	20 x Smoke Alarms (£79.96 Charged to HRG for 15)	£106.60	BACS
Amazon	06.11.23	Bleach - SWC	£12.49	BACS
Amazon	17.11.23	Stocking Fillers - Hot Chocolate (County Cllr Xmas Project)	£154.24	BACS
Amazon	17.11.23	Stocking Fillers - Candy Canes (County Cllr Xmas Project)	£108.59	BACS
Amazon	17.11.23	Stocking Fillers - Chocolate Coins (County Cllr Xmas Project)	£197.52	BACS
Amazon	17.11.23	Stocking Fillers - Jelly Pops (County Cllr Xmas Project)	£386.82	BACS
Banner	03.11.23	Paper Cups and Cleaning Materials - SWC	£116.73	BACS
Banner	14.11.23	50 x 2nd Class Stamps	£37.50	BACS
Banner	16.11.23	Cleaning Materials - Cemetery & Memorial Park	£43.45	BACS
Coast Road Karaoke & Disco	12.11.23	PA Hire Remembrance Sunday	£100.00	BACS
Co-operative Bank	01.11.23	BACS/FD Online Fees 01/10/2023 - 31/10/2023	£58.08	D/D
Culligan (was Waterlogic)	16.11.23	Water Cooler Rental & Service	£35.00	D/D
J J Dell & Co	20.11.23	Annual Rent Station Road Allotment Site 2022	£1,435.00	BACS
Document Solutions	30.11.23	Photocopier Fees November 2023	£45.14	D/D
Fitz Fabrication & Design Ltd	08.11.23	Balance Supply & Insallation Gates - Memorial Park - Insurance Claim	£2,554.80	BACS
Go2 Electrical Services	10.11.23	Supply & Fit Light Panel & Emergency Light - SWC	£210.00	BACS
Go2 Electrical Services	27.11.23	PAT Testing - Cemetery & Memorial Park	£50.00	BACS
Go2 Electrical Services	30.11.23	PAT Testing - SWC	£110.00	BACS
Homecare Door & DIY Centres	21.10.23	Silicone, Varnish, Filler, Woodworm Treatment - SWC	£27.95	BACS
Horns Garden Centre	31.10.23	Fish Blood & Bone & 6 x Fertilizer	£46.96	BACS
Wilf Husband	20.10.23	20 Ton Top Soil - Cemetery	£360.00	BACS
ITC Service	09.11.23	Resolve IT Issue - BH	£114.00	D/D
ITC Service	21.11.23	Resolve Scanning Issue - AL	£114.00	D/D
ITC Service	30.11.23	Unifi Security & Office 365 Officers & Domain/Hosting - December	£236.62	D/D
Roadsafe Traffic Management	29.11.23	Road Closure - Remembrance Sunday	£3,066.00	BACS
Geo Robinson & Son	31.10.23	Masonry Paint & Nuts/Bolts/Washers	£115.10	BACS
Royal British Legion - "The Poppy Appeal"	14.11.23	Appeal Donation - Chairs Allowance	£50.00	313532
Salvation Army	29.11.23	Donation to Toy Appeal - Chair's Allowance	£200.00	313533
Screwfix	02.11.23	Drainage Shovel	£29.99	BACS
Screwfix	03.11.23	Water Pump, Suction Hose & Layflat Hose	£436.97	BACS
SEFE Energy (was Gazprom)	20.11.23	Gas - SWC 01/10/2023 - 31/10/2023	£534.29	D/D
Select Telecom	31.10.23	Admin Phone Lines/Calls/Internet	£140.18	D/D
Shell Energy	08.11.23	Welfare House Gas & Electricity	£11.99	BACS
Storm Entertainment	20.11.23	Elsa & Olaf - Christmas Tree Lighting	£90.00	BACS
Thinford Nurseries Ltd	21.11.23	Winter Bedding Plants - Memorial Park & Cemetery	£775.20	BACS
TJ's Heating & Home Improvements	23.10.23	Combi Service & Landlord Gas Safety Record - Sunderland Road Bungalow	£65.00	BACS
TJ's Heating & Home Improvements	23.10.23	Drain Boiler & Fit Non-Return Valve - Sunderland Road	£180.00	BACS
TJ's Heating & Home Improvements	20.11.23	Repair Radiator Valve - SWC	£60.00	BACS
Total Energies	07.11.23	SWC Electricity 01/10/2023 - 31/10/2023	£658.66	D/D
Total Energies	07.11.23	Memorial Park Electricity 05/09/2023 - 02/10/2023	£33.53	D/D

Total Energies	07.11.23	Sunderland Road Sports Pavilion Electricity 01/10/2023 - 31/10/2023	£175.22	D/D
Total Energies	07.11.23	Cemetery Electricity 30/09/2023 - 31/10/2023	£93.56	D/D
Turfcare Specialists Limited	28.11.23	Xmas Tree	£1,140.00	BACS
Vodafone	20.11.23	Mobile Phones	£67.20	D/D
Wex	27.11.23	Equipment and Iveco Fuel - Cemetery	£213.50	D/D
Wex	26.11.23	Vehicle Trackers	£11.98	D/D
<b>OTHER PAYMENTS</b>				
Co-op Bank	02.11.23	Wages Week 31	£4,781.22	BACS
Co-op Bank	09.11.23	Wages Week 32	£4,891.50	BACS
Co-op Bank	16.11.23	Wages Week 33	£4,774.71	BACS
Co-op Bank	23.11.23	Wages Week 34	£4,639.52	BACS
Co-op Bank	30.11.23	Wages Week 35	£4,617.86	BACS
Durham County Council	27.11.23	Attachment Weeks 32-35	£82.64	313534
Durham County Council	27.11.23	Superannuation Weeks 32-35	£5,475.94	BACS
HMRC	27.11.23	PAYE Weeks 32-35	£4,531.65	313535
		<b>Horden Parish Council NOVEMBER 2023 TOTAL</b>	<b>£48,694.78</b>	

# HORDEN PARISH COUNCIL DAMAGE/INCIDENT REPORT FORM

Date and time of Damage/Incident:	19-12-2023 8-15AM
Location:	Memorial Park
Damage Found (please give as much detail as possible)	Middle Gates Rammled and Removed from hinges Vehicle then drove across play AREA - Compound grass Area and Rammled bottom Compound gate removing from hinges  manipulated hinges and latch on middle gate to a weak Condition - bottom Compound gate bent beyond Repair
CR No:	209-29028-23-1111-NEA02
NEW CRIME REFERENCE:	CR100519342

Completed by: R. Wall Date: 19-12-23

Police Notified:  YES / NO Officer dealing:

Time Police notified: 9-57am Reported online As instructed.

Remedial Action Taken:

Re-hung middle gate - Rammled Compound gate to W. Park  
and henris fence off opening

**OFFICE USE:**

Has available CCTV been checked: YES/NO N/A

Is this an Insurance Claim:  YES / NO

If yes, have photographs, quotations and details been passed to the Deputy Clerk/RFO:

Is this a disposal of an Asset: YES/NO

If yes, has a disposal form been completed and handed to the Deputy Clerk/RFO:


Completed by: S Snippen Date: 21/12/23

Date received by Parish Council Office:

# HORDEN PARISH COUNCIL

## DAMAGE/INCIDENT REPORT FORM

Date and time of Damage/Incident: <u>6<sup>th</sup> December '23 5.55pm</u>
Location: <u>HORDEN MEMORIAL PARK</u>
Damage Found (please give as much detail as possible)
<u>Mrs Mary Smith DOB: 17-10-35 was trying to get a better view of the Christmas tree lighting service and had walked around the Christmas tree. Then unfortunately Mrs Smith fell and banged her head. Creative Youth opportunities triaged Mrs Smith. A decision was made to call an ambulance as she had a cut on her head. Mrs Smith was helped to a chair and a thermal blanket was supplied.</u>

Completed by:  Date: 6-12-23

Police Notified: YES  NO  Officer dealing:

Time Police notified:

Remedial Action Taken: Accident book completed.

**OFFICE USE:**

Has available CCTV been checked: YES/NO N/A

Is this an Insurance Claim: YES / NO

If yes, have photographs, quotations and details been passed to the Deputy Clerk/RFO:

Is this a disposal of an Asset: YES/NO

If yes, has a disposal form been completed and handed to the Deputy Clerk/RFO:

Completed by: Date:

Date received by Parish Council Office: 7/12/23.

# HORDEN PARISH COUNCIL

## DAMAGE/INCIDENT REPORT FORM

Date and time of Damage/Incident: 3/11/23 12:00hrs
Location: ABOVE YARD
Damage Found (please give as much detail as possible)
BURST WATER PIPE
PIPE BURST SO TURNED WATER OFF INFORMED D LAMB OFF LOCATION (NEXT TO THE BROTHERS)

Completed by: R WELSH ..... Date: 03/11/23 .....

Police Notified: YES  NO  Officer dealing:

Time Police notified:

Remedial Action Taken:

Turned off water + notify Team Leader at Cemetery.

**OFFICE USE:**

Has available CCTV been checked: YES  NO

Is this an Insurance Claim: YES / NO

If yes, have photographs, quotations and details been passed to the Deputy Clerk/RFO:

Is this a disposal of an Asset: YES  NO

If yes, has a disposal form been completed and handed to the Deputy Clerk/RFO:

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Date received by Parish Council Office: 4/12/23



# HORDEN PARISH COUNCIL

## DAMAGE/INCIDENT REPORT FORM

Date and time of Damage/Incident: 1530 1/12/23	1200 3/12/23
Location: SANDHOLM RD EB P14	
Damage Found (please give as much detail as possible)	
QUAD BIKE DOING DONUTS AND LIFTING UP ROSS	
GIRL ON QUAD FATHER WATCHING ASKED TO LEAVE GIRL DROVE	
OF MAN COBBED OFF AND LEFT	
POLICE CALLED GAVE INCIDENT NUMBER 181 AND LOGGED	
SHE SAID THEY WOULD SEND SOMEONE TO LOOK LATER.	

Completed by: R WELSH ..... Date: 3/12/23 .....

Police Notified:  YES  NO      Officer dealing: INCIDENT NO 181

Time Police notified: 1245      SUVEN

Remedial Action Taken:

**OFFICE USE:**

Has available CCTV been checked:      YES/NO N/A

Is this an Insurance Claim:      YES / NO

If yes, have photographs, quotations and details been passed to the Deputy Clerk/RFO:

Is this a disposal of an Asset:      YES/ NO

If yes, has a disposal form been completed and handed to the Deputy Clerk/RFO:

Completed by:      Date:

Date received by Parish Council Office:      4/12/23

Thorpe Road Cemetery Report 25th November to 24th December 2023

<b>INTERMENT (inc. Ashes)</b>			
<b>PLOT</b>	<b>DETAIL</b>	<b>RESIDENT</b>	<b>FEE</b>
L151	BURIAL	NO	£900.00
C252	BURIAL	NO	£900.00
		<b>TOTAL</b>	<b>£1,800.00</b>
<b>PURCHASE OF PLOT - EXCLUSIVE RIGHT</b>			
<b>PLOT</b>	<b>DETAIL</b>		<b>FEE</b>
L151	NEW PURCHASE	NO	£900.00
C252	NEW PURCHASE	NO	£900.00
M118	COPY OF DEED		£30.00
		<b>TOTAL</b>	<b>£1,830.00</b>
<b>SUPPLY OF IMMOVABLE MEMORIAL</b>			
<b>PLOT</b>	<b>DETAIL</b>	<b>RESIDENT</b>	<b>FEE</b>
GARDEN D 57	HEADSTONE	YES	£100.00
GARDEN B 46C	ADDED INSCRIPTION	YES	£60.00
		<b>TOTAL</b>	<b>£160.00</b>
<b>SUPPLY OF MEMORIAL PLAQUE/BENCH</b>			<b>FEE</b>
MEMORIAL PLAQUE			£170.00
MEMORIAL PLAQUE			£170.00
		<b>TOTAL</b>	<b>£340.00</b>
<b>MISCELLANEOUS</b>			<b>FEE</b>
		<b>TOTAL</b>	<b>£0.00</b>
		<b>TOTAL INCOME</b>	<b>£4,130.00</b>

HORDEN PARISH COUNCIL 2023/24

Bank - Cash and Investment Reconciliation as at 30 November 2023

<u>Confirmed Bank &amp; Investment Balances</u>		
<u>Bank Statement Balances</u>		
30/11/2023	Current Account	35,717.24
31/10/2023	Public Sector Reserve Account	285.44
30/11/2023	CCLA PUB. SECTOR	947,155.81
31/10/2023	BUSINESS SAVERS ACCOUNT	1,559.20
		<b>984,717.69</b>
<u>Other Cash &amp; Bank Balances</u>		
		<b>272.82</b>
		<b>984,990.51</b>
<u>Unpresented Payments</u>		
		<b>50.00</b>
		<b>984,940.51</b>
<u>Receipts not on Bank Statement</u>		
		<b>0.00</b>
		<b>984,940.51</b>
<b>Closing Balance</b>		
		<b>984,940.51</b>
<u>All Cash &amp; Bank Accounts</u>		
1	CURRENT BANK ACCOUNT	35,667.24
2	90 DAY DEPOSIT A/C	285.44
4	CCLA PUB. SECTOR	947,155.81
5	BUSINESS SAVERS ACCOUNT	1,559.20
	Other Cash & Bank Balances	272.82
	<b>Total Cash &amp; Bank Balances</b>	<b>984,940.51</b>

**HORDEN PARISH COUNCIL FINANCE REPORT**

This report details accounts as at 30 November 2023 – accounts on a straight line we should be around 67%. Under Financial Regulation 4.8 reports are made of material variances of £200 or 15%.

**EXPENDITURE**

<b>Account</b>	<b>Page</b>	<b>£ Spend/ £ Budget</b>	<b>Explanation</b>	<b>Comment</b>	<b>Reported to Council</b>
1123 – Stationery	1	297/350	Items required at start of year		6/7/23
1125 - Insurance	1	14,781/11,687	Complete for year	Overbudget £3,094 may need recharge to HRG	3/8/23
1126 – Photocopier	1	838/1,000	Increased costs		7/12/23
1213 – AL Rents	1	1,435/1,435	Complete for year		11/1/24
1220 - Al Misc	1	39/33	Water pipe fee	Insufficient budgeted	6/7/23
1304 Cem Council Tax	2	4,126/2,577	X2 fees being charged	Will exceed budget	6/7/23
1311 Cem Rates	2	1,215/1,594	Front loaded, will even out at end of year		11/1/24
1320 – Cem Misc	2	546/20	£535 headstone repair (insurance)	Will exceed budget	2/11/23
1337 – Cem Plant & Equip	2	381/500	Water Pump purchased		11/1/24
1343 – Cem Vehicle Maintenance	2	2,323/3,000	Service of vehicle and hydra pipe purchased		7/12/23
1361 – Cem Major Schemes	2	20,371/7,000	Cemetery Wall repair to be met from EMR		6/7/23
1362 - Cem Trade Waste	2	1,829/1,862	DCC complete for year		3/8/23
1411 – PK Rates	3	576/757	Front loaded, will even out at end of year		11/1/24
1413 – PK Rents	3	410/410	Complete for year		6/7/23
1420 – PK Misc	3	11,058/20	Memorial Park insurance repair		7/9/23
1421 – PK Telephone/Fax	3	224/309	Increased costs		11/1/24
1440 – PK Grounds Maintenance	3	1,609/2,000	Christmas Tree purchase		11/1/24
1442 – PK Equipment Fuel	3	388/500	Increased costs		7/12/23
1446 – PK Horticulture	3	1,376/1,520	Winter bedding plants purchased		11/1/24
1447 – PK Health and Safety	3	197/250	Legionnaires training		7/12/23
1604 – SWC Council Tax	3	1,375/1,766	Front loaded, will even out at end of year		11/1/24
1611 – SWC Rates	3	5,888/7,967	Front loaded, will even out at end of year		11/1/24
1616 – SWC cleaning	3	919/954	Increased costs		3/8/23
1649 – SWC catering	4	65/50	Additional cups & stirrers	Some re-allocation to Warm Hub needed	6/7/23

1720 – GP Misc	4	346/50	Chairman’s Board update, additional strips and flags		2/11/23
1726 GP Members allowance	4	6,291/7,435	Complete for year		7/9/23
1733 – GP Activities & Events	4	9,353/11,500	Remembrance Day events costs		11/1/24
1760 – GP Dog bags	4	1,564/1,600	Additional pallet purchased		2/11/23
1761 – Poppy Wreaths	4	369/184	Wreaths ordered for 2023	Will balance with 1799	7/12/23
1762 – GP Funded projects	4	7,238/1,500	CYO expenditure & Christmas gifts		3/8/23
11045 – Bar Licenses	5	180/180	Paid for year		6/7/23

### **INCOME**

<b>Account</b>	<b>Page</b>	<b>£ Receipt/ £ Budget</b>	<b>Explanation</b>	<b>Comment</b>	<b>Reported to Council</b>
1176 - Precept	1	631,309/631,309	Income received		7/12/23
1196 - Bank Interest	1	16,554/10,000	CCLA dividends increased interest rate		3/8/23
1281 - Inc Allot Rent	1	2,300/2,300	Income received for year		11/1/24
1384 - Inc Cemetery Fees	1	37,745/45,000	Increased fees Non-residents		3/8/23
1483 - Inc Pk Ground Fee	2	1,485/1,884	Football teams invoiced	Likely under budget for year	3/8/23
1487 – Park Ins Claims	2	13,108/0	Memorial Park claim settled	Offset by expenditure 1420 Pk Misc	7/9/23
1682 – SWC Lettings	3	26,207/28,350	DDS invoiced for year/accurate accounting of use in kind		6/7/23
1799 - Inc Poppy Wreaths	4	286/144	Wreaths ordered for 2023	Will balance against 1761 when paid	7/9/23

Detailed Income & Expenditure by Budget Heading 30/11/2023

Month No: 8

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>101 ADMINISTRATION</b>							
1176 PRECEPTS RECEIVED	0	631,309	631,309	0			100.0%
1177 Council Tax Support Grant	0	57,991	0	(57,991)			0.0%
1189 INCOME-ADMIN MISC	67	572	780	208			73.4%
1196 INCOME-BANK INTEREST	0	16,554	10,000	(6,554)			165.5%
1198 LCTSS GRANT	0	57,991	115,982	57,991			50.0%
ADMINISTRATION :- Income	<b>67</b>	<b>764,417</b>	<b>758,071</b>	<b>(6,346)</b>			<b>100.8%</b>
1101 AD-WAGES	9,250	53,145	121,498	68,353	68,353		43.7%
1102 AD-EMPLOYERS NI	793	4,605	11,438	6,833	6,833		40.3%
1103 AD-EMPLOYERS PENSION	1,804	10,159	24,300	14,141	14,141		41.8%
1110 AD-ROOM FEES	150	1,200	1,800	600	600		66.7%
1120 AD-MISCELLANEOUS	30	30	0	(30)	(30)		0.0%
1121 AD-TELEPHONE/FAX	117	845	1,489	644	644		56.8%
1122 AD-POSTAGE	38	223	350	128	128		63.6%
1123 AD-STATIONERY	0	297	350	53	53		84.9%
1125 AD-INSURANCE	0	14,781	11,687	(3,094)	(3,094)		126.5%
1126 AD-PHOTOCOPIER	38	838	1,000	162	162		83.8%
1137 AD-PLANT & EQUIPMENT	0	30	220	191	191		13.4%
1151 AD-BANK CHARGES	83	488	1,700	1,212	1,212		28.7%
1152 AD-IT FEES	387	1,989	8,500	6,511	6,511		23.4%
1159 AD-PROFESSIONAL FEES	0	(1)	10,000	10,001	10,001		0.0%
ADMINISTRATION :- Indirect Expenditure	<b>12,689</b>	<b>88,629</b>	<b>194,332</b>	<b>105,703</b>	<b>0</b>	<b>105,703</b>	<b>45.6%</b>
<b>Net Income over Expenditure</b>	<b>(12,622)</b>	<b>675,789</b>	<b>563,739</b>	<b>(112,050)</b>			
<b>102 ALLOTMENTS</b>							
1281 INCOME-ALLOT RENT	2,300	2,300	2,300	0			100.0%
ALLOTMENTS :- Income	<b>2,300</b>	<b>2,300</b>	<b>2,300</b>	<b>0</b>			<b>100.0%</b>
1213 AL-RENTS	1,435	1,435	1,435	0	0		100.0%
1220 AL-MISCELLANEOUS	0	39	33	(6)	(6)		117.6%
ALLOTMENTS :- Indirect Expenditure	<b>1,435</b>	<b>1,474</b>	<b>1,468</b>	<b>(6)</b>	<b>0</b>	<b>(6)</b>	<b>100.4%</b>
<b>Net Income over Expenditure</b>	<b>865</b>	<b>826</b>	<b>832</b>	<b>6</b>			
<b>103 CEMETERIES</b>							
1383 INCOME-CEM MEMORIAL PLAQUES	0	208	540	332			38.6%
1384 INCOME-CEMETERY FEES	760	37,745	45,000	7,255			83.9%
1390 INCOME-MEMORIAL BENCHES	0	0	1,500	1,500			0.0%
CEMETERIES :- Income	<b>760</b>	<b>37,953</b>	<b>47,040</b>	<b>9,087</b>			<b>80.7%</b>

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2023

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1301 CEM-WAGES	6,538	45,834	72,336	26,502		26,502	63.4%
1302 CEM-EMPLOYERS NI	540	3,789	6,778	2,989		2,989	55.9%
1303 CEM-EMPLOYERS PENS	1,275	8,938	14,467	5,529		5,529	61.8%
1304 CEM-COUNCIL TAX	516	4,126	2,577	(1,549)		(1,549)	160.1%
1307 CEM-CLOTHING	0	0	375	375		375	0.0%
1311 CEM-RATES	152	1,215	1,594	379		379	76.3%
1312 CEM-WATER	37	404	3,131	2,727		2,727	12.9%
1314 CEM-ELECTRICITY	89	424	1,540	1,116		1,116	27.5%
1316 CEM-CLEANING	20	55	100	45		45	54.9%
1320 CEM-MISCELLANEOUS	0	546	20	(526)		(526)	2730.2%
1321 CEM-TELEPHONE/FAX	28	224	343	119		119	65.3%
1323 CEM-STATIONERY	0	21	0	(21)		(21)	0.0%
1336 CEM-BUILDINGS	43	43	850	807		807	5.0%
1337 CEM-PLANT & EQUIP	364	381	500	119		119	76.2%
1338 CEM-TOOLS	25	76	150	74		74	50.5%
1339 CEM-EQUIP REPAIRS	0	794	3,500	2,706		2,706	22.7%
1340 CEM-GROUNDS MAINTNCE	300	1,712	3,000	1,288		1,288	57.1%
1342 CEM-EQUIPMENT FUEL	111	1,495	3,500	2,005		2,005	42.7%
1343 CEM-VEHICLE MAINTNCE	8	2,323	3,000	677		677	77.4%
1344 CEM-VEHICLE FUEL	67	329	850	521		521	38.7%
1345 CEM-VEHICLE TAX/INS	0	200	650	450		450	30.8%
1346 CEM-HORTICULTURE	182	382	1,320	939		939	28.9%
1347 CEM-HEALTH & SAFETY	0	28	100	72		72	28.0%
1349 CEM - PLAQUES	0	157	450	293		293	34.9%
1359 CEM-PROFESSIONAL FEE	0	0	600	600		600	0.0%
1361 CEM-MAJOR SCHEMES	0	20,371	7,000	(13,371)		(13,371)	291.0%
1362 CEM-TRADE WASTE	0	1,829	1,862	34		34	98.2%
1363 CEM- LOAN REPAYMENT	0	13,036	26,073	13,037		13,037	50.0%
1364 CEM-MEMORIAL BENCHES	0	0	1,563	1,563		1,563	0.0%
<b>CEMETERIES :- Indirect Expenditure</b>	<b>10,295</b>	<b>108,731</b>	<b>158,229</b>	<b>49,498</b>	<b>0</b>	<b>49,498</b>	<b>68.7%</b>
<b>Net Income over Expenditure</b>	<b>(9,535)</b>	<b>(70,778)</b>	<b>(111,189)</b>	<b>(40,411)</b>			
<b>104 PARKS</b>							
1483 INCOME-PK GROUND FEE	0	1,485	1,884	399			78.8%
1486 INCOME-PK SLAND RD BUNG RENT	294	2,352	3,528	1,176			66.7%
1487 INCOME-PK INS CLAIMS	0	13,108	0	(13,108)			0.0%
<b>PARKS :- Income</b>	<b>294</b>	<b>16,945</b>	<b>5,412</b>	<b>(11,533)</b>			<b>313.1%</b>
1401 PK-WAGES	10,438	69,356	112,056	42,700		42,700	61.9%
1402 PK-EMPLOYERS NI	640	4,632	9,092	4,460		4,460	51.0%

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## Detailed Income &amp; Expenditure by Budget Heading 30/11/2023

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1403 PK-EMPLOYERS PENSION	1,758	11,041	19,363	8,322		8,322	57.0%
1407 PK-CLOTHING	0	0	375	375		375	0.0%
1411 PK-RATES	72	576	757	181		181	76.1%
1413 PK-RENTS	0	410	410	0		0	100.0%
1414 PK-ELECTRICITY	199	1,267	2,000	733		733	63.4%
1416 PK-CLEANING	16	16	100	84		84	16.2%
1420 PK-MISCELLANEOUS	2,129	11,058	20	(11,038)		(11,038)	55290.0
1421 PK-TELEPHONE/FAX	28	224	309	85		85	72.5%
1436 PK-BUILDINGS	274	384	2,000	1,616		1,616	19.2%
1437 PK-PLANT & EQUIPMENT	0	216	500	284		284	43.2%
1438 PK-TOOLS	0	0	100	100		100	0.0%
1439 PK-EQUIP REPAIRS	0	0	1,500	1,500		1,500	0.0%
1440 PK-GROUNDS MAINT	1,038	1,609	2,000	391		391	80.5%
1442 PK-EQUIPMENT FUEL	0	388	500	112		112	77.5%
1446 PK-HORTICULTURE	503	1,376	1,520	144		144	90.5%
1447 PK-HEALTH & SAFETY	0	197	250	53		53	78.8%
1459 PK-PROFESSIONAL FEES	0	356	3,000	2,644		2,644	11.9%
<b>PARKS :- Indirect Expenditure</b>	<b>17,096</b>	<b>103,107</b>	<b>155,852</b>	<b>52,745</b>	<b>0</b>	<b>52,745</b>	<b>66.2%</b>
<b>Net Income over Expenditure</b>	<b>(16,802)</b>	<b>(86,162)</b>	<b>(150,440)</b>	<b>(64,278)</b>			
<b>106 S.W.C.</b>							
1682 INCOME-SWC LETTINGS	2,635	26,207	28,350	2,143			92.4%
1688 INCOME-SWC CATERING	0	49	50	1			97.8%
<b>S.W.C. :- Income</b>	<b>2,635</b>	<b>26,256</b>	<b>28,400</b>	<b>2,144</b>			<b>92.5%</b>
1601 SWC-WAGES	2,824	19,494	32,413	12,919		12,919	60.1%
1602 SWC-EMPLOYERS NI	172	1,202	2,112	910		910	56.9%
1603 SWC EMPLOYERS PENSION	413	2,892	4,627	1,735		1,735	62.5%
1604 SWC-COUNCIL TAX	172	1,375	1,766	391		391	77.9%
1607 SWC-CLOTHING	0	29	50	21		21	58.2%
1611 SWC-RATES	736	5,888	7,967	2,079		2,079	73.9%
1612 SWC-WATER	75	(54)	2,910	2,964		2,964	(1.9%)
1614 SWC-ELECTRICITY	550	3,591	8,118	4,527		4,527	44.2%
1615 SWC-GAS	456	2,476	9,042	6,566		6,566	27.4%
1616 SWC-CLEANING	155	919	954	35		35	96.4%
1620 SWC-MISCELLANEOUS	0	0	20	20		20	0.0%
1636 SWC-BUILDINGS	403	2,687	5,000	2,313		2,313	53.7%
1637 SWC-PLANT & EQUIP	29	233	350	117		117	66.7%
1638 SWC-TOOLS	0	0	50	50		50	0.0%
1639 SWC-EQUIP REPAIRS	0	0	200	200		200	0.0%

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## Detailed Income &amp; Expenditure by Budget Heading 30/11/2023

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1647 SWC-HEALTH & SAFETY	0	189	550	361		361	34.4%
1649 SWC-CATERING	1	65	50	(15)		(15)	130.4%
1659 SWC-PROFESSIONAL FEE	0	0	1,000	1,000		1,000	0.0%
1663 SWC-TRADE WASTE	151	753	1,381	629		629	54.5%
S.W.C. :- Indirect Expenditure	<b>6,136</b>	<b>41,740</b>	<b>78,560</b>	<b>36,820</b>	<b>0</b>	<b>36,820</b>	<b>53.1%</b>
<b>Net Income over Expenditure</b>	<b>(3,502)</b>	<b>(15,484)</b>	<b>(50,160)</b>	<b>(34,676)</b>			
<b>107 GENERAL PURPOSES</b>							
1777 INCOME-GP EXTERNAL FUNDING	0	0	1,500	1,500			0.0%
1778 INCOME-GP EVENTS	0	67	0	(67)			0.0%
1790 INCOME-GP DOG BAGS	123	1,046	1,600	554			65.4%
1799 INCOME-POPPY WREATHS	21	286	144	(142)			198.5%
GENERAL PURPOSES :- Income	<b>144</b>	<b>1,398</b>	<b>3,244</b>	<b>1,846</b>			<b>43.1%</b>
1710 GP-ROOM FEES	21	249	850	601		601	29.3%
1719 GP-CHAIR'S ALLOWANCE	80	130	1,500	1,370		1,370	8.7%
1720 GP-MISCELLANEOUS	0	346	50	(296)		(296)	692.0%
1724 GP-SUBSCRIPTIONS	0	2,405	3,500	1,095		1,095	68.7%
1725 GP- MEMBERS TRAVEL & SUBS	0	0	120	120		120	0.0%
1726 GP-MEMBERS PARTICIPATION ALLOW	0	6,291	7,435	1,144		1,144	84.6%
1727 GP-OFFICER TRAVEL & SUBS	0	177	600	423		423	29.5%
1729 GP-CONF/TRAINING	0	179	5,000	4,821		4,821	3.6%
1732 GP-PUBLICITY	0	150	450	300		300	33.3%
1733 GP-ACTIVITIES & EVENTS	2,745	9,353	11,500	2,147		2,147	81.3%
1757 GP-AUDIT	0	0	5,450	5,450		5,450	0.0%
1758 GP-ELECTION	0	0	2,000	2,000		2,000	0.0%
1759 GP-PROFESSIONAL FEES	10	1,125	3,250	2,125		2,125	34.6%
1760 GP-DOG BAGS	0	1,564	1,600	36		36	97.8%
1761 GP-POPPY WREATHS	0	369	184	(185)		(185)	200.6%
1762 GP-FUNDED PROJECTS	2,757	7,238	1,500	(5,738)		(5,738)	482.5%
1966 GP- EXTERNAL GRANT PROJECTS	0	2,249	0	(2,249)		(2,249)	0.0%
GENERAL PURPOSES :- Indirect Expenditure	<b>5,613</b>	<b>31,825</b>	<b>44,989</b>	<b>13,164</b>	<b>0</b>	<b>13,164</b>	<b>70.7%</b>
<b>Net Income over Expenditure</b>	<b>(5,469)</b>	<b>(30,427)</b>	<b>(41,745)</b>	<b>(11,318)</b>			
<b>108 GRANTS</b>							
1863 OTHER GRANTS	1,742	11,736	22,500	10,764		10,764	52.2%
1864 WELFARE PARK GRANTS	0	50,000	136,557	86,557		86,557	36.6%
GRANTS :- Indirect Expenditure	<b>1,742</b>	<b>61,736</b>	<b>159,057</b>	<b>97,321</b>	<b>0</b>	<b>97,321</b>	<b>38.8%</b>
<b>Net Expenditure</b>	<b>(1,742)</b>	<b>(61,736)</b>	<b>(159,057)</b>	<b>(97,321)</b>			

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2023

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>109 CAPITAL PURCHASES</b>							
1975 INCOME-ASSETSALE	84	417	0	(417)			0.0%
CAPITAL PURCHASES :- Income	<b>84</b>	<b>417</b>	<b>0</b>	<b>(417)</b>			
1963 CP-CAPITAL PURCHASES	0	0	40,000	40,000		40,000	0.0%
1964 MAJOR SCHEMES	0	7,700	5,000	(2,700)		(2,700)	154.0%
CAPITAL PURCHASES :- Indirect Expenditure	<b>0</b>	<b>7,700</b>	<b>45,000</b>	<b>37,300</b>	<b>0</b>	<b>37,300</b>	<b>17.1%</b>
<b>Net Income over Expenditure</b>	<b>84</b>	<b>(7,283)</b>	<b>(45,000)</b>	<b>(37,717)</b>			
<b>110 BAR</b>							
11045 BAR LICENCES	0	180	180	0		0	100.0%
BAR :- Indirect Expenditure	<b>0</b>	<b>180</b>	<b>180</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100.0%</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(180)</b>	<b>(180)</b>	<b>0</b>			
<b>112 WINTER WARM HUBS</b>							
11264 WINTER HUB EXPENDITURE	79	1,408	0	(1,408)		(1,408)	0.0%
WINTER WARM HUBS :- Indirect Expenditure	<b>79</b>	<b>1,408</b>	<b>0</b>	<b>(1,408)</b>	<b>0</b>	<b>(1,408)</b>	
<b>Net Expenditure</b>	<b>(79)</b>	<b>(1,408)</b>	<b>0</b>	<b>1,408</b>			
<b>113 FLOWER &amp; VEGETABLE SHOW</b>							
11377 INCOME-FLOWER&VEG DONATIONS	0	0	50	50			0.0%
FLOWER & VEGETABLE SHOW :- Income	<b>0</b>	<b>0</b>	<b>50</b>	<b>50</b>			
11350 EXPEND. FLOWER&VEG SHOW	0	0	500	500		500	0.0%
11351 EXPEND.FLOWER&VEG FEES	0	0	350	350		350	0.0%
FLOWER & VEGETABLE SHOW :- Indirect Expenditure	<b>0</b>	<b>0</b>	<b>850</b>	<b>850</b>	<b>0</b>	<b>850</b>	
<b>Net Income over Expenditure</b>	<b>0</b>	<b>0</b>	<b>(800)</b>	<b>(800)</b>			
Grand Totals:- Income	<b>6,283</b>	<b>849,687</b>	<b>844,517</b>	<b>(5,170)</b>			<b>100.6%</b>
Expenditure	<b>55,085</b>	<b>446,530</b>	<b>838,517</b>	<b>391,987</b>	<b>0</b>	<b>391,987</b>	<b>53.3%</b>
<b>Net Income over Expenditure</b>	<b>(48,802)</b>	<b>403,157</b>	<b>6,000</b>	<b>(397,157)</b>			
<b>Movement to/(from) Gen Reserve</b>	<b>(48,802)</b>	<b>403,157</b>					



**Cash withdrawals & Debit Card Transactions:**

03/12/2023 – Waterstones – Book Tokens - £60.00

04/12/2023 – Roses R Red - Flowers – £25.00

11/12/2023 – Poundstretcher – County Cllrs Xmas Project School Packs (funded) - £29.50

11/12/2023 – Poundstretcher – County Cllrs Xmas Project School Packs (funded) - £14.25

11/12/2023 – Home Bargains - County Cllrs Xmas Project School Packs (funded) - £30.88

11/12/2023 – Lidl – County Cllrs Xmas Project School Packs (funded) - £8.91

**TOTAL £168.54**

## Horden Parish Council Invoices for Payment December 2023

SUPPLIER	DATE	DESCRIPTION	AMOUNT	Pay Ref:
Amazon	16.12.23	Caution Sign	£6.98	BACS
Amazon	18.12.23	Fire Assembly Point Sign	£9.99	BACS
Banner	06.12.23	Labels	£4.06	BACS
Coast Road Karaoke & Disco	06.12.23	PA Hire Xmas Tree Lighting	£100.00	BACS
Co-operative Bank	01.12.23	BACS/FD Online Fees 01/11/2023 - 30/11/2023	£69.60	D/D
County Durham Association of Local Councils	20.12.23	VAT for VAT Registered Councils - MH	£30.00	BACS
Culligan (was Waterlogic)	15.12.23	Water Cooler Rental & Service	£39.37	D/D
Document Solutions	22.12.23	Photocopier Fees December 2023	£72.50	D/D
Go2 Electrical Services	10.11.23	Supply & Fit Tri-Colour Light Panel - SWC	£80.00	BACS
Go2 Electrical Services	01.12.23	Replace damaged socket - Memorial Park	£30.00	BACS
Horden Heritage Centre & Vintage Tearoom	12.12.23	Christmas Teas (County Cllr Xmas Project)	£1,000.00	BACS
Horns Garden Centre	08.12.23	2 x Rakes - Cemetery	£39.98	BACS
Messrs P Hutchinson & Sons	01.12.23	Bark Chippings	£36.00	BACS
ITC Service	31.12.23	Unifi Security & Office 365 Officers & Domain/Hosting/Estate Management & 365 Backup -January	£605.99	D/D
Jon's Joinery - Jon Elsy	22.12.23	Supply & Fit Shelves - SWC	£260.00	BACS
Maddison Carpets	14.12.23	Deposit - Supply & Fit Flooring - Heritage Tearooms	£300.00	313536
Maddison Carpets	14.12.23	Balance - Supply and Fit Flooring - Heritage Tearooms	£2,855.00	
Geo Robinson & Son	30.11.23	2 x Squire Padlocks	£59.90	BACS
Screwfix	08.11.23	2 x 50m Rope	£47.38	BACS
SEFE Energy (was Gazprom)	15.12.23	Gas - SWC 01/11/2023 - 29/11/2023	£756.59	D/D
Select Telecom Limited	30.11.23	Admin Phone Lines/Calls/Internet	£121.60	D/D
Shell Energy	08.12.23	Welfare House Gas & Electricity	£31.00	BACS
Shoreline Fire Limited	11.12.23	Bi-Annual Service Fire/Emergency Lighting Sunderland Road Pavilion, SWC and Memorial Park	£336.00	BACS
Station Road Allotments	11.12.23	SWC Car Park Repairs	£150.00	BACS
Total Energies	07.12.23	Cemetery Electricity 01/11/2023 - 30/11/2023	£98.75	D/D
Total Energies	07.12.23	Memorial Park Electricity 03/10/2023 - 01/11/2023	£32.02	D/D
Total Energies	07.12.23	SWC Electricity 01/11/2023 - 30/11/2023	£740.48	D/D
Total Energies	07.12.23	Sunderland Road Sports Pavilion Electricity 01/11/2023 - 30/11/2023	£161.12	D/D
Treasured Memories	14.12.23	Memorial Plaque	£110.34	BACS
Vodafone	20.12.23	Mobile Phones	£67.20	D/D
<b>OTHER PAYMENTS</b>				
Co-op Bank	07.12.23	Wages Week 36	£13,029.30	BACS
Co-op Bank	14.12.23	Wages Week 37	£5,037.33	BACS
Co-op Bank	21.12.23	Wages Week 38	£4,469.73	BACS
Co-op Bank	28.12.23	Wages Week 39	£4,470.50	BACS
Durham County Council	18.12.23	Attachment Weeks 32-35	£645.68	
Durham County Council	18.12.23	Superannuation Weeks 36-40	£10,145.00	BACS
HMRC	18.12.23	PAYE Weeks 36-40	£11,676.24	
Wave	14.12.23	Cemetery Water (£37.00 pcm)	£100.89	D/D
		<b>Horden Parish Council DECEMBER 2023 TOTAL</b>	<b>£57,826.52</b>	

Early BACS  
20/12/2023

**HORDEN PARISH COUNCIL**  
**DRAFT 2024/25 FEES**

Annual Fee (unless otherwise stated)	2019/20	2020/21	2021/22	2022/23	Current 2023/24	2024/25	Notes/Comments
<b>Sunderland Road: PRICE IS INCLUSIVE OF 20% VAT</b>							
Sunderland Road Football Teams (Horden)	£280	£294	£297	£312	£400 (£333.33 NET)	£420.00	5%
Sunderland Road Junior Teams (Horden)	£160	£168	£170	£178	£250 (£208.33 NET)	£262.50	5%
Sunderland Road Football Teams (Non-Horden)	£350	£368	£371	£390	£500 (£416.67 NET)	£550.00	10%
Sunderland Road Junior Teams (Non-Horden)	£250	£263	£265	£278	£350 (£291.67 NET)	£385.00	10%
Whippet Club	£142.00	£142	£150	£150	£180 (£150 NET)	£189.00	5%
<b>Allotments: Exempt VAT</b>							
Station Road Allotments	£2,100	£2,100	£2,121	£2,200	£2,300.00	£2,403.50	4.50%
Third Street Allotment	£1.00	Vacant	Vacant	£1	£35.00		
<b>Administration Fees: (inclusive of VAT)</b>							
Photocopying black & white/colour A4	£0.20	£0.20	£0.20	£0.20	£0.50	£0.50	(staff time)
Photocopying black & white/colour A3	£0.50	£0.50	£0.50	£0.50	£1.00	£1.00	(staff time)
Dog Bags	£0.50	£0.50	£0.50	£0.60	£0.60	£0.70	cover costs
<b>Domestic Properties: Exempt VAT</b>							
Cemetery Lodge Rent (per month)	£260.00	£265	Vacant	Vacant	Vacant	Vacant	
Welfare House Rent (per month)	£260.00	£265	£270	Vacant	Vacant	Vacant	
Sunderland Rd Bungalow per month	N/A	N/A	N/A	£280	£294	£309	5%
<b>SWC Room Hire PRICE IS INCLUSIVE OF 20% VAT</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>CURRENT</b>	<b>2023/24</b>		
Mary Clark Room hourly rate - <b>CORPORATE</b>	£18	£19	£19	£20.00	£25.00 (£20.83 NET)	£30.00	20%
Mary Clark Room hourly rate - <b>COMMUNITY</b>					£18.00 (£15 NET)	£20.00	11%
Mary Clark Day Rate (MONDAY - FRIDAY Operational Hours) - <b>CORPORATE</b>	£50	£53	£53	£56.00	£120.00 (£100 NET)	£144.00	20%
Mary Clark Day Rate (MONDAY - FRIDAY Operational Hours) - <b>COMMUNITY</b>					£72.00 (£60 NET)	£80.00	11%
Projector and Screen	£20	£20	£20	£20.00	£20.00 (£16.67 NET)	£20.00	static
Tea and Coffee - per cup	£0.30	£0.30	£0.30	£0.30	£0.60 (£0.50 NET)	£1.00	65%
<b>SWC Discounted/Free Rates - PRICE IS INCLUSIVE OF 20% VAT</b>							
Patchwork Quilters (2 hours Mary Clark Room) - per session	£12	£13	£13	£14.00*	£14.00* (£11.67 net)	£15.50	10%
Slimming World (2 hours Mary Clark Room) - hourly	£52	£55	£55	hourly rate	Corporate hourly rate	Corporate hourly rate	extended opening hours
CISWO (2.5 hours Mary Clark Room) - per session			£28	£28.00*	£35.00* (£29.17 net)	£38.50	10%
Horden Guides (2 hours Thursday 6pm-8pm)	Free Use	Free Use	Free Use	Free Use*	Free Use*	Free Use*	
Creative Youth Opportunities (Monday 4:30pm-6:30pm/Wednesday 6pm-8pm)				Free Use*	Free Use*	Free Use*	
Horden Banner Committee (Tuesday 5pm) 2-3 meetings per annum	Free Use	Free Use	Free Use	Free Use*	Free Use*	Free Use*	
Andys Man Club (Monday 7pm-9pm)					Free Use*	Free Use*	
Horden Residents Association - Thursday 6pm - 7:30pm			Free Use	Free Use*	Free Use*	Free Use*	
<b>Rentals</b>				<b>PER ANNUM</b>	<b>PER ANNUM</b>		
Durham Deafened Support (3 rooms) Mon-Fri 9am-5pm	£5,400	£5,676	£8,640	£9,072 (£7,560 NET)	£9,580 (£7,938.00 net)	£13,692.00	FCR + 15%
Durham County Council - Horden Together - First Floor rental Mon-Fri 9am-5pm			£7,200	£7,200 (£6,000 NET)	£7,200 (£6,000 NET)	£26,193.00	FCR + 10%

\*Free use/discounted use is given in the form of a grant donation by the Council under the applicable Power and reflected as Lettings Income

**HORDEN PARISH COUNCIL - Cemetery Fees**

DESCRIPTION
<b>Exclusive Right of Burial</b>
9 x 4 grave - SINGLE DEPTH
9 x 4 grave - DOUBLE DEPTH
9 X 4 grave - SINGLE RESERVED FOR FUTURE USE - Horden Resident ONLY NON-TRANSFERRABLE
9 X 4 grave - DOUBLE RESERVED FOR FUTURE USE - Horden Resident ONLY NON-TRANSFERRABLE
4 x 2 grave (Ashes)
<b>Interment</b>
Single depth and double second interment
Double depth - first interment
Stillborn (under 1mth)*
Child 1mth - 12 years*
Ashes
<b>Other Charges</b>
Headstone
Vase
Ashes plot memorial 12x12 flat to ground
Add Inscription
Temporary Memorial
Replace Headstone
Kerb Sets
Use of Chapel
Memorial Bench (supply & fit)
Grave planting 1 year
Memorial Plaque with Engraving
Mem Plaque with photograph
Copy of Deed
Transfer of Deed Ownership - BY WILL & PROBATE - appointment only
Transfer of Deed Ownership - BY ASSIGNMENT- appointment only
Transfer of Deed Ownership (OTHER) - PRODUCTION OF DEED - appointment only
Transfer of Deed Ownership (OTHER) - NO DEED - appointment only
Cemetery Searches (discretion)
Grave Selection fee
Memorial Tree planting

**EXISTING**

HORDEN 23/24	
Resident	Non - res
£300	£900
£500	£1,500
£750	RES ONLY
£1,000	RES ONLY
£200	£600
<i>(treble)</i>	
£300	£900
£600	£1,800
£200	£600
£200	£600
£200	£600
Resident	Non - res
£100	£200
£80	£160
£80	£160
£60	£120
£60	£60
£25	£25
£100	£200
£100	£200
£650	RES ONLY
£50	£50
£135	£135
£250	£250
£30	£30
£30	£30
£30	£30
£75	£75
£125	£125
£30	£30
£50	£50
POA	POA

**FCR**

HORDEN 2024/25		HORDEN 2024/25	
Resident	Non - res	Resident	Non - res
£330	£1,000	£660	£3,000
£550	£1,650	£1,100	£4,950
£825	N/A	£825	N/A
£1,100	N/A	£1,100	N/A
£220	£660	£440	£1,320
£330	£1,000	£660	£1,980
£660	£1,990	£1,320	£1,980
£220	£660	£440	£1,320
£220	£660	£440	£1,320
£220	£660	£440	£1,320
Resident	Non - res	Resident	Non - res
£110	£250	£220	£660
£90	£200	£180	£540
£90	£200	£180	£540
£70	£150	£140	£210
£70	150	£140	210
£25	50	£50	75
£110	£220	£220	£330
£110	£220	£220	£330
£715	RES ONLY	£1,430	RES ONLY
£60	60	£120	180
£150	£150	£300	£450
£275	£275	£550	£825
£40	£40	£80	£120
£40	40	£80	120
£40	40	£80	120
£75	£75	£150	225
£150	300	£300	450
£50	£50	£100	£150
£60	60	£120	180
POA	POA	POA	POA

**ADMIN - EXPENDITURE**

NOMINAL	DETAILS	2018/19 Actual	2019/20 Actual	2021/22 Actual	2022/23 Actual	2023/24 Budget	23/24 - 6 months	23/24 Outturn	2024/25 Budget	24/25 Notes
1101	Wages	102,531	70,765	66,096	102,079	121,498	37,792	86,542	124,898	Deputy on lower grade
1102	Employers NI	10,423	6,268	6,099	9,674	11,438	3,283	9,088	10,958	
1103	Employers Pension	19,320	13,534	12,287	18,308	24,300	7,165	16,356	23,606	
1110	Room Fees	4,511	4,341	1,800	1,800	1,800	900	1,800	1,800	keep the same
1121	Telephone/Internet	1,146	1,075	887	1,394	1,489	615	1,260	1,400	keep the same
1122	Postage	208	333	177	194	350	185	350	350	keep the same
1123	Stationery	422	365	316	268	350	276	375	390	keep the same
1125	Insurance	13,626	12,143	12,949	14,283	11,687	14,781	11,086	12,195	renewal due 24/25 increase with inflation 10%
1126	Photocopier	2,097	2,188	1,431	1,118	1,000	616	1,185	1,200	increase based on previous year usage
1137	Plant & Equipment	495	164	0	985	220	0	220	220	keep in
1151	Bank Charges	925	898	710	1,078	1,700	347	1,000	1,072	
1152	IT Fees	0	0	0	0	8,500	1,405	8,500	5,500	Increase to include MFS
1159	Professional Fees	13,075	6,577	6,488	2,638	10,000	0	10,000	5,000	Keep in
	<b>TOTAL</b>	<b>168,779</b>	<b>118,651</b>	<b>109,240</b>	<b>153,819</b>	<b>194,332</b>	<b>67,365</b>	<b>147,762</b>	<b>188,589</b>	

**ADMIN - INCOME**

NOMINAL	DETAILS	2018/19 Actual	2019/20 Actual	2021/22 Actual	2022/23 Actual	2023/24 Budget	23/24 - 6 months	Outturn	2024/25 Budget	
1176	<b>PRECEPT</b>	£485,861	£503,917	£521,148	£523,651	£631,309	£315,655	£631,309	£645,883	
1189	Miscellaneous	£295	£188	£1,629	£907	£780	£436	£810	£780	Keep to previous year
1196	Bank Interest	£0	£0	£39	£7,882	£10,000	£13,822	£25,000	£15,000	Decrease due to lower interest rates
1198	LCTRS Grant	£102,654	£96,143	£92,417	£100,250	£115,982	£57,991	£115,982	£96,381	Reducing to 50% over 3 years
1199	Kickstart Scheme	£0	£0	£0	£6,437	£0	£0	£0	£0	
	<b>TOTAL</b>	<b>£588,810</b>	<b>£600,248</b>	<b>£615,233</b>	<b>£639,127</b>	<b>£758,071</b>	<b>£387,904</b>	<b>£773,101</b>	<b>£758,044</b>	<b>£112,161</b>
	<b>NET EXPENDITURE</b>	<b>£168,484</b>	<b>£118,463</b>	<b>£107,572</b>	<b>£138,593</b>	<b>£67,570</b>	<b>-£4,884</b>	<b>£5,970</b>	<b>£76,428</b>	

**ALLOTMENTS - EXPENDITURE**

NOMINAL	DETAILS	2018/19 Actual	2019/20 Actual	2021/22 Actual	2022/23 Actual	2023/24 Budget	23/24 - 6 months	Outturn	2024/25 Budget	
1213	Rents (Lease of Land)	£1,435	£1,435	£1,435	£1,435	£1,435	£0	£1,435	£1,435	keep in
1220	Miscellaneous	£29	£29	£31	£35	£33	£39	£39	£43	Annual fee with 3.65% inflation increase
1261	Major Schemes		£0	£0	£0	£0	£0	£0	£0	
	<b>TOTAL</b>	<b>£1,464</b>	<b>£1,464</b>	<b>£1,466</b>	<b>£1,470</b>	<b>£1,468</b>	<b>£39</b>	<b>£1,474</b>	<b>£1,478</b>	



**ALLOTMENTS - INCOME**

NOMINAL	DETAILS	2018/19 Actual	2019/20 Actual	2021/22 Actual	2022/23 Actual	2023/24 Budget	23/24 - 6 months	Outturn	2024/25 Budget	
1277	Major Schemes									
1281	Rent	£2,101	£2,100	£2,100	£2,200	£2,300	£0	£2,300	£2,400	minor increase
	<b>TOTAL</b>	<b>£2,101</b>	<b>£2,100</b>	<b>£2,100</b>	<b>£2,200</b>	<b>£2,300</b>	<b>£0</b>	<b>£2,300</b>	<b>£2,400</b>	
	<b>NET EXPENDITURE</b>	<b>-£637</b>	<b>-£636</b>	<b>-£634</b>	<b>-£730</b>	<b>-£832</b>	<b>£39</b>	<b>-£826</b>	<b>-£922</b>	

**CEMETERY - EXPENDITURE**

NOMINAL	DETAILS	2018/19 Actual	2019/20 Actual	2021/22 Actual	2022/23 Actual	2023/24 Budget	23/24 - 6 months	Outturn	2024/25 Budget	
1301	Wages	£55,420	£57,841	£50,402	£73,749	£72,336	£34,066	£74,074	£77,975	
1302	Employers NI	£4,160	£4,408	£4,148	£6,303	£6,778	£2,817	£6,526	£6,953	
1303	Employers Pension	£7,037	£7,355	£4,507	£13,004	£14,467	£6,643	£13,942	£14,679	
1304	Council Tax	£0	£0	£2,589	£2,665	£2,577	£3,094	£5,160	£5,418	5% increase
1307	Clothing	£80	£282	£248	£243	£375	£0	£350	£375	Keep in
1308	Staff Training		£0							
1311	Non-Domestic Rates	£1,392	£1,424	£1,447	£1,447	£1,594	£911	£1,520	£1,596	5% increase
1312	Water	£792	£1,944	£4,122	£2,205	£3,131	£330	£552	£2,000	
1314	Electric	£1,343	£1,068	£1,540	£972	£1,540	£283	£1,000	£1,500	Presume costs will not be as volatile, contracts up for renewal
1315	Heating Fuel		£0							
1316	Cleaning	£80	£79	£11	£93	£100	£35	£100	£100	Keep in
1320	Miscellaneous	£0	£0	£0	£0	£20	£546	£550	£20	Keep same at budget
1321	Telephone	£458	£238	£309	£294	£343	£168	£343	£356	3.65 inflation increase
1322	Postage									
1323	Stationery		£0							
1325	Insurance		£0							
1336	Buildings	£716	£9,049	£428	£279	£850	£0	£850	£850	Keep in
1337	Plant & Equipment	£375	£2,933	£0	£0	£500	£17	£500	£500	Keep in
1338	Tools	£0	£217	£145	£224	£150	£51	£150	£200	marginal increase
1339	Equipment Repairs	£1,765	£1,470	£1,373	£983	£3,500	£774	£3,500	£3,500	Keep in
1340	Grounds Maintenance	£728	£841	£1,554	£3,125	£3,000	£1,412	£3,000	£3,000	Keep in
1342	Equipment Fuel	£1,614	£1,809	£758	£1,856	£3,500	£1,152	£3,000	£3,000	Keep to outturn
1343	Vehicle Maintenance	£1,195	£916	£2,282	£3,661	£3,000	£1,203	£3,000	£3,500	marginal increase
1344	Vehicle Fuel	£1,360	£1,796	£1,094	£1,219	£850	£204	£500	£500	Keep to outturn
1345	Vehicle Tax/Insurance	£865	£785	£585	£303	£650	£200	£650	£680	Presume increase
1346	Horticulture	£825	£1,244	£1,155	£859	£1,320	£200	£1,000	£1,320	Change to Previous year actuals
1347	Health & Safety	£17	£96	£29	£16	£100	£28	£100	£100	Keep in
1349	Plaques	£457	£821	£1,269	£225	£450	£157	£300	£300	Need to balance
1359	Professional Fees	£0	£0	£0	£563	£600	£0	£600	£637	rialtas as per new pricing
1361	Major Schemes	£415,925	£6,423	£10,210	£57,737	£7,000	£20,371	£7,000	£2,500	
1362	Cemetery Trade Waste	£1,649	£1,611	£1,643	£1,693	£1,862	£1,829	£1,829	£1,911	4.5% increase
1363	Cemetery Loan Repayment	£26,072	£26,072	£26,072	£26,072	£26,073	£13,036	£26,073	£26,073	
1364	Memorial Bench		£1,024	£1,586	£1,308	£1,563	£0	£500	£500	Balance with income
	<b>TOTAL</b>	<b>£524,325</b>	<b>£131,746</b>	<b>£119,506</b>	<b>£201,098</b>	<b>£158,229</b>	<b>£89,527</b>	<b>£156,669</b>	<b>£160,044</b>	

**CEMETERY - INCOME**

NOMINAL	DETAILS	2018/19 Actual	2019/20 Actual	2021/22 Actual	2022/23 Actual	2023/24 Budget	23/24 - 6 months	Outturn	2024/25 Budget	
1375	Cem-Asset Sale	£449	0			0	0	0	0	Asset sale?
1383	Plaques	£700	£700	£1,167	£279	£540	£208	£400	£360	keep in
1384	Cemetery Fees	£36,850	£33,133	£48,583	£49,646	£45,000	£33,965	£52,750	£58,000	Increase in fees
1385	Contributions	£10,065	£0	£0	£0	£0	£0	£0	£0	
1386	Cemetery Lodge Rent	£2,125	£3,400	£0	£0	£0	£0	£0	£0	
1387	Insurance Claim	£0	£3,008	£0	£4,923	£0	£0	£0	£0	
1389	Miscellaneous		£154	£140	£0	£0	£0	£0	£0	
1390	Cemetery-Memorial Benches	£0	£1,283	£2,158	£958	£1,500	£0	£500	£500	balance
1391	Cem-Tenant Water Recharge	£0	£59	£0	£0	£0	£0	£0	£0	
	<b>TOTAL</b>	<b>£50,189</b>	<b>£41,737</b>	<b>£52,048</b>	<b>£55,806</b>	<b>£47,040</b>	<b>£34,173</b>	<b>£53,650</b>	<b>£58,860</b>	
	<b>NET EXPENDITURE</b>	<b>£474,136</b>	<b>£90,009</b>	<b>£67,458</b>	<b>£145,292</b>	<b>£111,189</b>	<b>£55,354</b>	<b>£103,019</b>	<b>£101,184</b>	

#### PARKS - EXPENDITURE

NOMINAL	DETAILS	2018/19 Actual	2019/20 Actual	2021/22 Actual	2022/23 Actual	2023/24 Budget	23/24 - 6 months	Outturn	2024/25 Budget	
1401	Wages	£138,352	£133,949	£122,717	£108,510	£112,056	£50,345	£114,825	£130,382	
1402	Employers NI	£8,942	£8,997	£8,914	£8,857	£9,092	£3,445	£8,237	£9,915	
1403	Employers Pension	£19,670	£21,229	£20,320	£19,138	£19,363	£7,828	£18,913	£19,909	
1404	Council Tax	£1,628	£1,713	£1,824	£0	£0	£0	£0	£0	
1407	Clothing	£398	£581	£194	£172	£375	£0	£375	£390	Mariginal increase
1411	Non-Domestic Rates	£545	£614	£686	£686	£757	£432	£720	£753	4.5% increase
1412	PK-Water		£346				£0	£0	£0	
1413	Rents	£343	£343	£361	£410	£410	£410	£410	£410	2027 review required
1414	Electricity	£1,470	£1,124	£1,556	£2,125	£2,000	£880	£2,135	£2,300	15% increase on budget
1415	Heating Fuels		£0							
1416	Cleaning	£80	£50	£22	£48	£100	£0	£100	£100	Keep in
1420	Miscellaneous	£19	£15	£29	£0	£20	£8,929	£8,929	£20	reduce to previous year budget
1421	Telephone	£386	£341	£318	£294	£309	£168	£336	£348	cpi 3.8% increase
1425	Insurance		£0							
1436	Buildings	£2,135	£1,341	£930	£1,199	£2,000	£110	£1,200	£2,000	Keep to previous year budget
1437	Plant & Equipment	£117	£0		£0	£500	£216	£500	£500	Keep in
1438	Tools	£140	£6	£79	£9	£100	£0	£100	£100	Keep in
1439	Equipment Repairs	£823	£154	£506	£0	£1,500	£0	£1,500	£1,500	Keep in
1440	Grounds Maintenance	£1,433	£2,296	£2,506	£1,373	£2,000	£499	£2,000	£2,000	Keep in
1441	Equipment Hire									
1442	Equipment Fuel	£59	£48	£80	£0	£500	£287	£500	£510	20% increase
1446	Horticulture	£1,830	£2,093	£1,256	£1,263	£1,520	£873	£1,520	£1,578	CPI 3.8% increase
1447	Health & Safety	£92	£170	£261	£298	£250	£16	£250	£250	Keep in
1448	Play Equipment	£45	£316	£0	£1,074	£100,000	£0	£100,000	£100,000	
1459	Professional Fees	£325	£630	£746	£436	£3,000	£356	£2,440	£3,000	
1460	PWLB-Loan Repayment					£11,500	£0	£0	£11,500	
1461	Major Schemes	£59,972	£10,375	£19,725	£2,150	£0	£0	£0	£0	
1462	Section 106 Expenditure		£0	£0	£0	£0			£0	
	<b>TOTAL</b>	<b>£238,804</b>	<b>£186,731</b>	<b>£183,030</b>	<b>£148,042</b>	<b>£267,352</b>	<b>£74,794</b>	<b>£264,990</b>	<b>£287,464</b>	

#### PARKS - INCOME

NOMINAL	DETAILS	2018/19 Actual	2019/20 Actual	2021/22 Actual	2022/23 Actual	2023/24 Budget	23/24 - 6 months	Outturn	2024/25 Budget
1477	Major Scheme								
1482	Lettings		0						
1483	Ground Fees (Sland Rd)	£1,467	£1,800	£1,395	£1,731	£1,884	£1,665	£1,665	£1,700
1486	Sland Rd Bungalow Rent	£75	£0	£0	£3,360	£3,528	£1,764	£3,528	£3,528
1487	Insurance Claim	£9	£0	£0	£0	£0	£13,108	£13,108	£0
1489	Miscellaneous								
1490	Loan Income-Play Equip.		£0	£0	£0	£100,000	£0	£100,000	£100,000
	<b>TOTAL</b>	<b>£1,551</b>	<b>£1,800</b>	<b>£1,395</b>	<b>£5,091</b>	<b>£105,412</b>	<b>£16,537</b>	<b>£118,301</b>	<b>£105,228</b>
<b>NET EXPENDITURE</b>		<b>£237,253</b>	<b>£184,931</b>	<b>£181,635</b>	<b>£142,951</b>	<b>£161,940</b>	<b>£58,257</b>	<b>£146,689</b>	<b>£182,236</b>

#### SOCIAL WELFARE CENTRE - EXPENDITURE

NOMINAL	DETAILS	2018/19 Actual	2019/20 Actual	2021/22 Actual	2022/23 Actual	2023/24 Budget	23/24 - 6 months	Outturn	2024/25 Budget	
1601	Wages	£48,870	£32,388	£32,924	£30,457	£32,413	£14,296	£32,663	£34,472	
1602	Employers NI	£2,721	£1,577	£1,894	£1,919	£2,112	£894	£2,074	2,184	
1603	Employers Pension	£6,644	£3,919	£4,742	£4,161	£4,627	£2,148	£4,473	£4,710	
1604	Council Tax	£0	£0	£0	£1,605	£1,766	£1,031	£1,720	£3,595	50% increase
1607	Clothing	£199	£133	£80	£50	£50	£29	£50	£60	20% increase
1608	Staff Training		£0							
1611	Rates	£6,170	£6,943	£7,236	£7,236	£7,967	£4,416	£7,360	£7,692	4.5% increase
1612	Water	£2,260	£2,164	£1,218	£2,555	£2,910	£204	£1,000	£2,000	
1614	Electricity	£5,713	£4,226	£3,385	£6,271	£8,118	£2,537	£6,500	£7,150	10% increase on outturn
1615	Gas	£7,078	£6,949	£5,368	£4,628	£9,042	£1,776	£6,000	£6,600	10% increase on outturn
1616	Cleaning	£991	£875	£774	£1,023	£954	£764	£1,025	£1,050	10% increase
1620	Miscellaneous	£210	£0	£0	£0	£20	£0	£0	£0	
1621	Telephone	£0	£0	£0	£0	£0	£0	£0	£0	
1623	Stationery									
1625	Insurance									
1629	Entertainment	£3,050	£0	£0	£0	£0	£0	£0	£0	
1632	Publicity	£189	£0	£0	£0	£0	£0	£0	£0	
1636	Buildings	£18,051	£3,313	£3,080	£4,613	£5,000	£2,284	£5,000	£11,400	Damp proofing £2200; Repointing £4400
1637	Plant & Equipment	£719	£321	£391	£416	£350	£175	£350	£350	Keep in
1638	Tools	£29	£0	£22	£0	£50	£0	£50	£50	Keep in
1639	Equipment Repairs	£495	£0	£166	£80	£200	£0	£200	£200	Keep in
1640	Grounds Maintenance		£0							
1641	Equipment Hire		£0							
1647	Health & Safety	£410	£294	£338	£451	£550	£56	£550	£500	Keep in
1649	Catering	£407	£421	£19	£27	£50	£59	£75	£75	Keep as outturn
1659	Professional Fees	£1,380	£998	£729	£1,210	£1,000	£0	£1,000	£1,000	Keep in
1661	Major Schemes		£0							
1662	Laundry Tablecloths	£60	£164	£0	£0	£0	£0	£0	£0	
1663	SWC Trade Waste	£1,537	£1,246	£1,243	£1,254	£1,381	£452	£1,355	£1,557	4.5% increase
11037	Bar Equipment	£159	£102	£0	£0	£0	£0	£0	£0	
11045	Bar Licences	£180	£180	£180	£180	£180	£180	£180	£180	Keep in
11050	Bar Supplies	£14,428	£12,764	£962	£0	£0	£0	£0	£0	
11051	Cellar Gases	£228	£20	£0	£0	£0	£0	£0	£0	
11052	Bar Stocktake		£240	£0	£0	£0	£0	£0	£0	

	<b>TOTAL</b>	<b>£122,178</b>	<b>£79,237</b>	<b>£64,751</b>	<b>£68,136</b>	<b>£78,740</b>	<b>£30,893</b>	<b>£71,624</b>	<b>£84,825</b>
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**SOCIAL WELFARE CENTRE - INCOME**

NOMINAL	DETAILS	2018/19 Actual	2019/20 Actual	2021/22 Actual	2022/23 Actual	2023/24 Budget	23/24 - 6 months	Outturn	2024/25 Budget
1677	Grants		0						
1682	Lettings	£41,418	£25,686	£19,825	£28,815	£28,350	£21,216	£28,350	£34,350
1686	Welfare House Rent	£3,640	£3,303	£3,240	£0	£0	£0	£0	£0
1687	Insurance Claims		£0						
1688	Catering	£251	£221	£10	£40	£50	£30	£50	£50
1689	Miscellaneous	£0	£30	£0	£0	£0	£0	£0	£0
1691	Tenant Water Recharge	£0	£42	£168	£0	£0	£0	£0	£0
1694	Tablecloths	£154	£88	£180	£0	£0	£0	£0	£0
11082	Glasshire	£18	£17	£0	£0	£0	£0	£0	£0
11083	Corkage	£128	£120	£0	£0	£0	£0	£0	£0
11084	Bar Takings	£27,889	£23,069	£583	£0	£0	£0	£0	£0
11090	Beer Discount								
1691	Tickets		£0						
1693	SWC Repairs		£0						
	<b>TOTAL</b>	<b>£73,498</b>	<b>£52,576</b>	<b>£24,006</b>	<b>£28,855</b>	<b>£28,400</b>	<b>£21,246</b>	<b>£28,400</b>	<b>£34,400</b>
	<b>NET EXPENDITURE</b>	<b>£48,680</b>	<b>£26,661</b>	<b>£40,745</b>	<b>£39,281</b>	<b>£50,340</b>	<b>£9,647</b>	<b>£43,224</b>	<b>£50,425</b>

DCC increase- consider FCR

**GENERAL PURPOSES - EXPENDITURE**

NOMINAL	DETAILS	2018/19 Actual	2019/20 Actual	2021/22 Actual	2022/23 Actual	2023/24 Budget	23/24 - 6 months	Outturn	2024/25 Budget
1710	Room Fees	£1,450	£934	£557	£841	£850	£206	£450	£450
1719	Chairs Allowance	£970	£1,498	£1,148	£1,108	£1,500	£0	£1,500	£1,500
1720	Miscellaneous	£806	£0	£41	£149	£50	£198	£350	£50
1723	Stationery								
1724	Subscriptions	£1,673	£1,602	£1,628	£2,717	£3,500	£2,405	£3,500	£3,628
1725	Travel & Subsistence (M)	£140	£0	£0	£0	£120	£0	£120	£120
1726	Members Allowance	£8,111	£7,558	£5,719	£6,098	£7,435	£6,291	£6,291	£6,863
1727	Officer Travel/Subsistence	£80	£0	£59	£330	£600	£177	£600	£600
1729	Conference/Training	£959	£862	£1,610	£2,092	£5,000	£679	£5,000	£5,000
1730	Recruitment Advertising								
1731	Other Advertising								
1732	Publicity/Advertisements	£249	£354	£800	£215	£450	£150	£450	£450
1733	Events and Activities	£7,537	£10,850	£10,326	£12,459	£11,500	£5,813	£11,500	£11,500
1734	In Bloom								
11550	Horden in Bloom								
1757	Audit	£6,786	£5,390	£4,500	£7,000	£5,450	£0	£5,450	£5,450
1758	Election	£0	£0	£0	£0	£2,000	£0	£2,000	£2,000
1759	Professional Fees	£1,657	£1,254	£2,067	£4,431	£3,250	£1,105	£3,250	£3,397
1760	Dog Bag Purchases	£1,250	£1,500	£0	£1,500	£1,600	£1,564	£1,600	£1,600
1761	Poppy Wreaths			£265	£359	£184	£0	£369	£185
1762	Funded Projects	£0	£0	£2,351	£12,881	£1,500	£4,481	£4,481	£0
11350	Flower & Veg Show	£0	£0	£0	£0	£500	£0	£0	£500
11351	Flower & Veg Fees	£0	£0	£0	£0	£350	£0	£0	£350
1862	S137	£400	£500	£100	£0	£0	£0	£0	£0

Keep in

Keep to previous year budget

3.65% inflation increase

Keep in

based on 12 elected

Keep in

Keep in

Keep in

Ask Angela

Keep in

Keep in

4.5% Increase

Keep in

Keep in

Keep in

Keep in

1863	Other Grants	£13,559	£5,931	£3,304	£16,729	£22,500	£8,582	£22,500	£22,500	
1864	Welfare Park Grant	£73,813	£12,000	£117,420	£60,855	£136,557	£50,000	£136,557	£86,435	
1761	Oktoberfest		£9,565						£0	
1966	External Grant Projects					£0	£2,249	£2,249	£0	EMR reconciliation
11264	Winter Warm Hub				£11,794	£0	£1,221	£2,000	£1,500	
	<b>TOTAL</b>	<b>£119,440</b>	<b>£59,798</b>	<b>£151,895</b>	<b>£141,558</b>	<b>£204,896</b>	<b>£85,121</b>	<b>£210,217</b>	<b>£154,078</b>	

**GENERAL PURPOSES - INCOME**

NOMINAL	DETAILS	2018/19 Actual	2019/20 Actual	2021/22 Actual	2022/23 Actual	2023/24 Budget	23/24 - 6 months	Outturn	2024/25 Budget
1777	Donations	£6,557	£16,848	£26,539	£36,837	£1,500	£0	£0	£0
1778	Events					£0	£67	£67	£0
1789	Misc	£0	£1,318	£6,805	£0	£0	£0	£0	£0
1790	Dog Bag Sales	£847	£955	£829	£1,290	£1,600	£818	£1,600	£1,600
1799	Poppy Wreaths			£241	£322	£144	£190	£285	£185
11377	Flower & Veg Donations			£0	£0	£50	£0	£0	£850
1799	Oktoberfest		£9,488				£0		£0
11277	Winter Warm Hub				£20,400		£0		£0
	<b>TOTAL</b>	<b>£7,404</b>	<b>£28,609</b>	<b>£34,414</b>	<b>£58,849</b>	<b>£3,294</b>	<b>£1,075</b>	<b>£1,952</b>	<b>£2,635</b>
	<b>NET EXPENDITURE</b>	<b>£112,036</b>	<b>£31,189</b>	<b>£117,481</b>	<b>£82,709</b>	<b>£201,602</b>	<b>£84,046</b>	<b>£208,265</b>	<b>£151,443</b>

**CAPITAL PURCHASES -EXPENDITURE**

NOMINAL	DETAILS	2018/19 Actual	2019/20 Actual	2021/22 Actual	2022/23 Actual	2023/24 Budget	23/24 - 6 months	Outturn	2024/25 Budget	
	Admin Reserve / IT Support									
	Allot Major Schemes									
	Cem Extention Reserve									
	Parks Play Equip Reserve									
	SWC Major Scheme									
	Other Strategic Plan									
1963	Capital Purchases	£8,000	£3,250	£26,516	£50,442	£40,000		£40,000	£55,590	EMR
1964	Major Schemes	£37,883	£0	£6,648	£7,067	£5,000	£7,700	£7,700	£5,000	EMR
	Funded Capital Work					£69,000	£0	£0	£69,000	keep in
	Vehicles							£0	£20,000	Cem Pick Up
1965	Loan Repayment-Capital work					£4,500	£0	£0	£4,500	keep in
	<b>TOTAL</b>	<b>£45,883</b>	<b>£3,250</b>	<b>£33,164</b>	<b>£57,509</b>	<b>£118,500</b>	<b>£7,700</b>	<b>£47,700</b>	<b>£154,090</b>	

**CAPITAL PURCHASES - INCOME**

NOMINAL	DETAILS	2018/19 Actual	2019/20 Actual	2021/22 Actual	2022/23 Actual	2023/24 Budget	23/24 - 6 months	Outturn	2024/25 Budget	
1975	Asset Sale	£309	£0	£258	£3,750	£0	£333	£333	£0	
1865	Floodlight grant income			£48,630						
	PWLB Loan-Capital Work					£69,000		£69,000	£69,000	keep in
	<b>TOTAL</b>	<b>£309</b>	<b>£0</b>	<b>£48,888</b>	<b>£3,750</b>	<b>£69,000</b>	<b>£333</b>	<b>£69,333</b>	<b>£69,000</b>	
	<b>NET EXPENDITURE</b>	<b>£45,574</b>	<b>£3,250</b>	<b>-£15,724</b>	<b>£53,759</b>	<b>£49,500</b>	<b>£7,367</b>	<b>-£21,633</b>	<b>£85,090</b>	
	<b>TOTAL NET EXPENDITURE</b>	<b>£1,085,526</b>	<b>£453,867</b>	<b>£498,533</b>	<b>£601,855</b>	<b>£641,309</b>	<b>£209,826</b>	<b>£484,709</b>	<b>£645,883</b>	

310	TOP-UP General Reserve		65,354					
		<b>£1,085,526</b>	<b>£519,221</b>	<b>£498,533</b>	<b>£601,855</b>	<b>£641,309</b>	<b>£209,826</b>	<b>£484,709</b>
								<b>£645,883</b>

budget      6 months      outturn      24/25 Budget

**156600.19**

In year saving

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**HORDEN PARISH COUNCIL**

**Appointment of Internal Auditor**

**1. Background**

- 1.1 Durham County Council was the Internal Auditor for a number of years until they gave notice at the end of 2022/23.
- 1.2 The Clerk to the Council has contacted a number of potential providers over the past months.
- 1.3 A proposal from Steve Ragg has been received and is 10 days in between February and April 2024. Probably 5 days in Feb and 5 in April.
- 1.4 He would charge £3,500 for this work.
- 1.5 This is achievable within budget.
- 1.6 The proposal is attached.

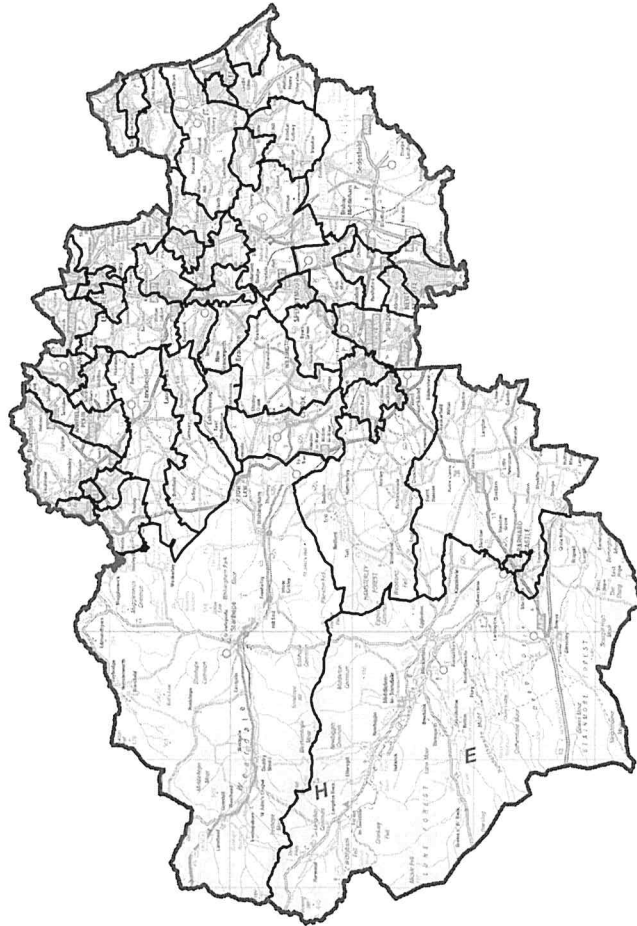
**2. Recommendation**

Council is recommended to appoint Steve Ragg as Internal Auditor for 2023/24.

**Samantha Shippen,  
Clerk to the Council  
December 2023**

# Durham County Council

## Final Recommendations on the new electoral arrangements



### Who we are

- The Local Government Boundary Commission for England is an independent body set up by Parliament.
- We are not part of government or any political party.
- We are accountable to Parliament through a committee of MPs chaired by the Speaker of the House of Commons.
- Our main role is to carry out electoral reviews of local authorities throughout England.

### Electoral review

An electoral review examines and proposes new electoral arrangements for a local authority, including:

- The total number of councillors representing the council's electors ('council size').
- The names, number and boundaries of wards or electoral divisions.
- The number of councillors for each ward or division.

### Why County Durham?

- Durham County Council currently has high levels of electoral inequality: some councillors represent many more - or many fewer - electors than others.
- We are seeking to improve levels of electoral equality for local electors

### Our proposals

- Durham County Council currently has 126 councillors. Based on the evidence we received, we recommend that 98 councillors should serve the council in the future.
- We believe our final recommendations meet our statutory criteria to:
  1. Deliver electoral equality for electors
  2. Reflect community interests and identities
  3. Promote effective and convenient local government



## Summary of our recommendations

We have considered all the submissions we received during our consultation on our draft recommendations.

The final recommendations propose that County Durham should have 98 councillors, a decrease of 28.

County Durham should have 51 divisions, an decrease of 12. The boundaries of most divisions should change.

The 98 councillors should represent nine three-councillor divisions, 29 two-councillor divisions and 13 one-councillor division across the county.

An outline of the proposals is shown in the map to the right.

Find out more at

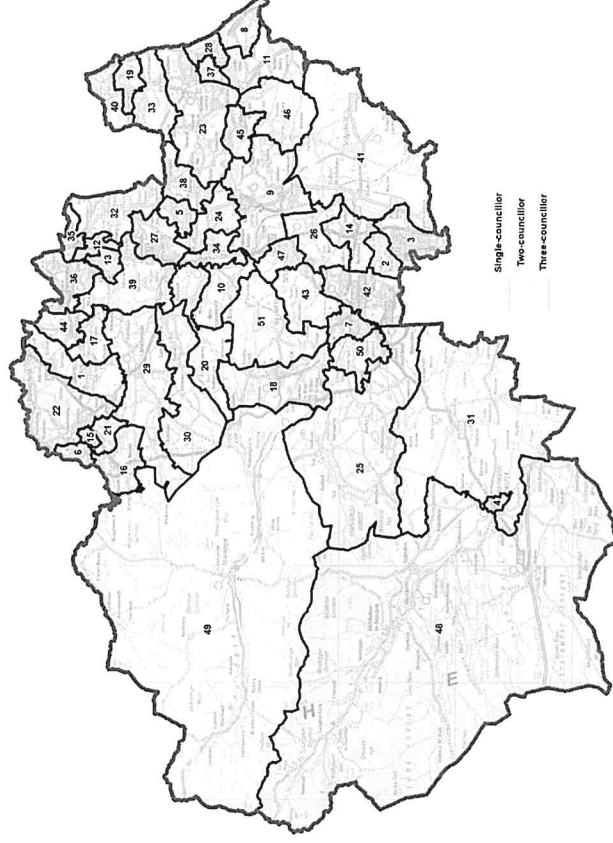
[www.igbce.org.uk/all-reviews/county-durham](http://www.igbce.org.uk/all-reviews/county-durham)

- view the map of our recommendations down to street level.
- zoom into the areas that interest you most.
- read the full report of our recommendations.
- find more guidance on the review process

# Overview of final recommendations for Durham County Council

View this map online and explore it in more detail at: [www.igbce.org.uk/all-reviews/county-durham](http://www.igbce.org.uk/all-reviews/county-durham)

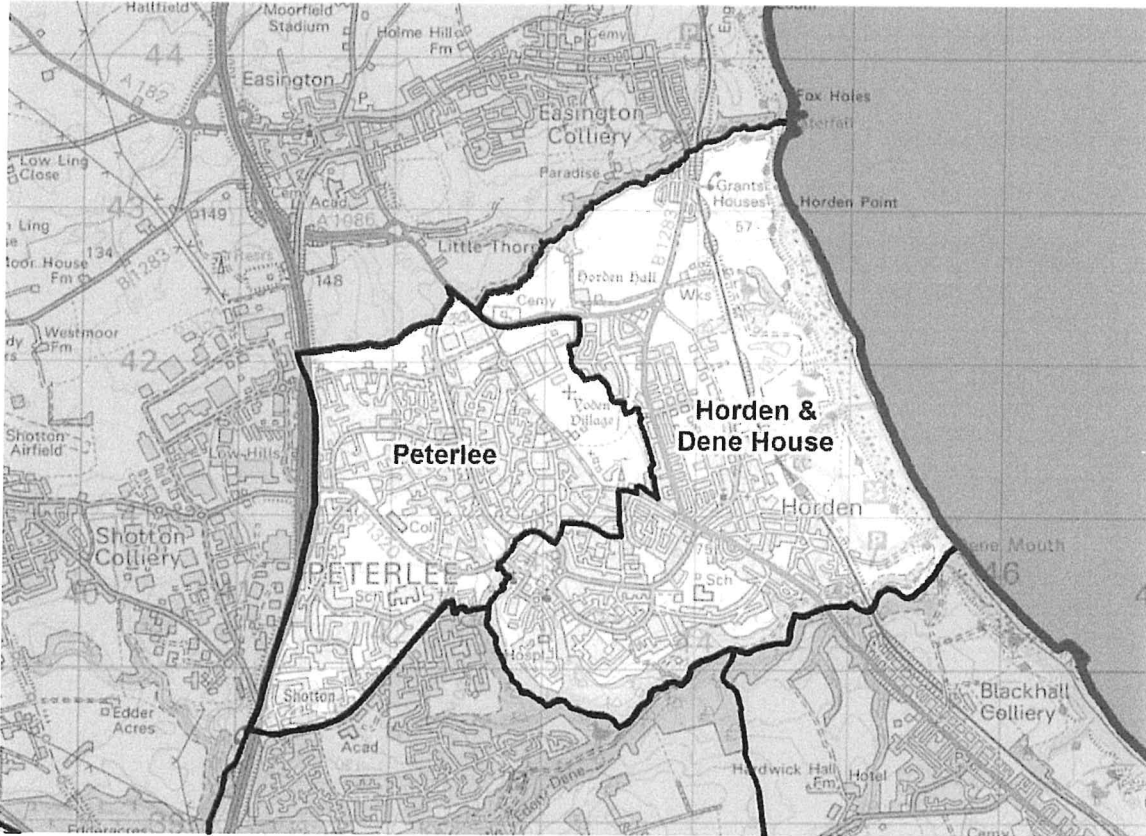
Follow the review on X: [@LGBCE](https://twitter.com/LGBCE)



Stage of Review	Description
22 November 2022 - 30 January 2023	Public consultation on warding arrangements
2 May 2023 - 10 July 2023	Public consultation on draft recommendations
November 2023	Publication of final recommendations
May 2025	Subject to parliamentary approval - implementation of new arrangements at local elections

Number	Division name	Number	Division name
1	Amfield Plain & Tanfield	30	Langley & Esh
2	Aycliffe North & Middridge	31	Lower Teesdale
3	Aycliffe South	32	Lumley & West Rainton
4	Barnard Castle	33	Murton
5	Belmont	34	Neville's Cross
6	Benfieldside	35	North Lodge
7	Bishop Auckland	36	Peaton
8	Blackhalls & Hesledens	37	Peterlee
9	Bowburn & Coxhoe	38	Pittington & Sherburn
10	Brandon	39	Sacriston & Witton Gilbert
11	Castle Eden & Passfield	40	Seaham
12	Chester-le-Street North	41	Sedgfield
13	Chester-le-Street South	42	Shildon & Dene Valley
14	Chilton	43	Spreynmoor
15	Consett North	44	Stanley
16	Consett South	45	Thornley & Wheatley Hill
17	Craghead & South Moor	46	Trimdon & Wingate
18	Crook	47	Tudhoe
19	Dalton & Dawdon	48	Upper Teesdale
20	Deerness	49	Weardale
21	Delves Lane	50	West Auckland
22	Derwent & Port Valley	51	Willington & Hunwick
23	Easington & Shotton		
24	Elvet, Gillesgate & Shincliffe		
25	Evenwood		
26	Ferryhill		
27	Framwellgate & Newton Hall		
28	Horden & Dene House		
29	Lanchester & Burnhope		

## Horden and Peterlee



Division name	Number of councillors	Variance 2028
Horden & Dene House	2	-1%
Peterlee	2	5%

### *Horden & Dene House and Peterlee*

69 A local resident disagreed with our proposals to link part of Peterlee parish with Horden parish. However, no alternative arrangement was suggested by the local resident that better reflected our statutory criteria, so we have decided to recommend no changes to these two divisions as part of our final recommendations.

**From:** Liz Houseman <Liz.Houseman@tilhill.com>  
**Sent:** Tuesday, December 12, 2023 5:25 PM  
**To:** Clerk - Horden Parish Council <clerk@horden-pc.gov.uk>; Admin - Horden Parish Council <admin@horden-pc.gov.uk>  
**Cc:** Jack Morris Wilson <Jack.Wilson@tilhill.com>  
**Subject:** Proposed woodland creation: Warren House, Horden Point, White Lea (Grid ref: NZ442430)

To Whom it May Concern,

I represent Tilhill Forestry, a forest management company which is acting on behalf of a client to prepare a Woodland Creation Planning Grant for the above site.

The attached map shows the approximate boundary for the proposed scheme, but this will be refined during the consultation process. We are currently undertaking all the relevant searches and stakeholder consultation required by the Forestry Commission.

It is the landowner's intention to create an amenity woodland, with varying densities of planting to create a mosaic of wildflowers, wood pasture and planting with open areas/glades within the site. The aim is to provide better habitat connectivity and environmental benefits to those using the site and help towards carbon sequestration.

We would like to provide as much information as possible for local stakeholders. Any feedback or questions should be sent to: Jack Morris Wilson ([jack.wilson@tilhill.com](mailto:jack.wilson@tilhill.com)) and Liz Houseman ([liz.houseman@tilhill.com](mailto:liz.houseman@tilhill.com)), and replies should be sent to us by the 15<sup>th</sup> January 2023. If you need an extension to this date, please let us know.

Many thanks.

**Sent on behalf of Jack Morris Wilson, Forest Manager**



Liz Houseman  
Woodland Creation and  
Management Plan Co-ordinator

t: 015242 72249

w: [tilhill.com](http://tilhill.com)



Tilhill, 1 & 2 Underley Business Centre, Kearsy, Kirkby Lonsdale, LA6 2DY. UK.

<https://www.tilhill.com/resource-hub/events/the-uk-forest-market-report-2023/>

# National Trust: Warren House WCPG

## Legend

 Warren House WCPG Boundary



1:5,000

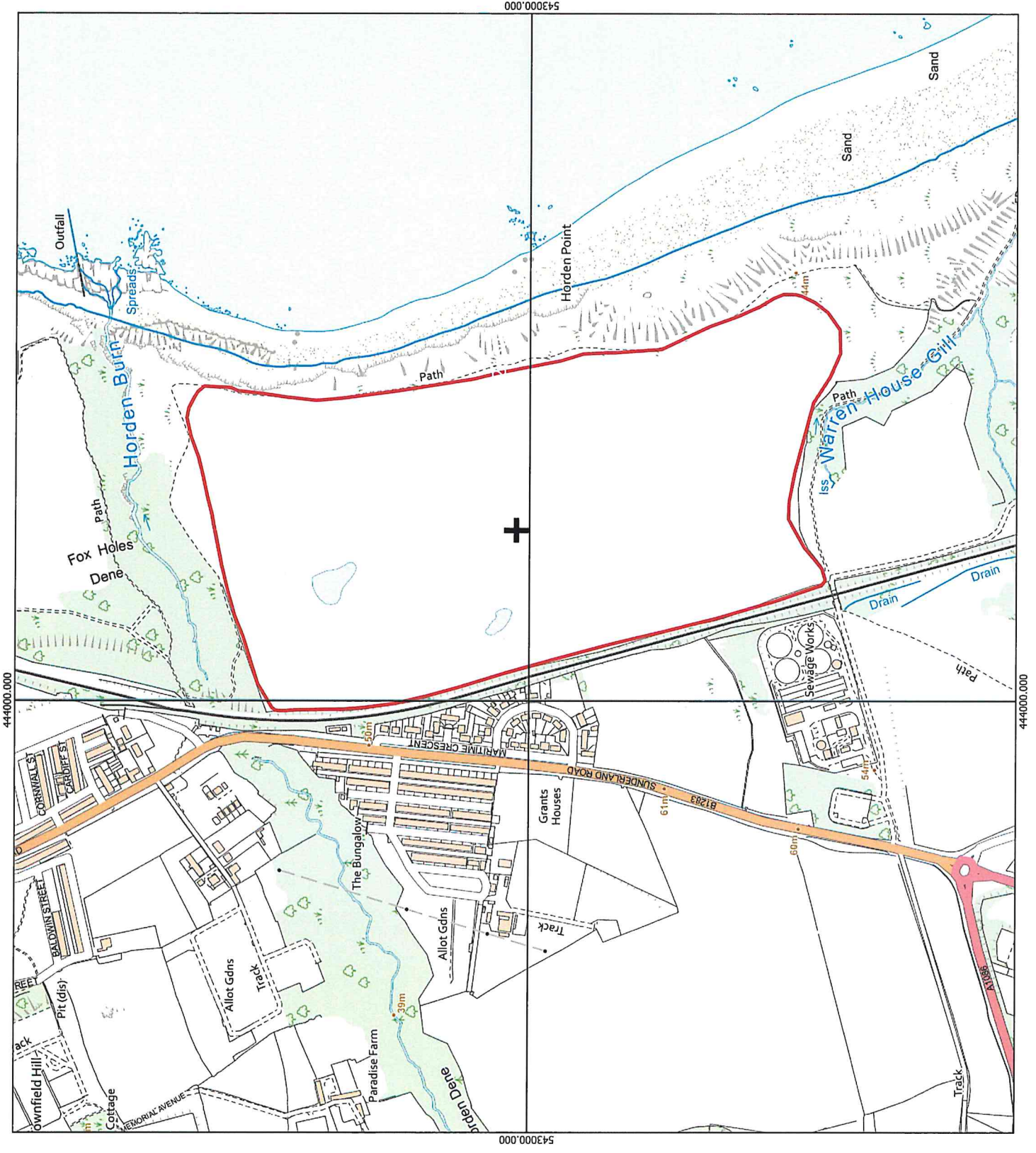
When printed at A3

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Tilhill, Unit 4, Park Farm Courtyard, High Easthorpe, Malton, North Yorkshire, YO17 6QX. UK



**Tilhill**  
BSWGROUP member of binderholz



**From:** CDALC <CDALC@durham.gov.uk>  
**Sent:** Wednesday, December 20, 2023 4:30 PM  
**Subject:** Council voting for CDALC President launched

Dear clerks,

Further to my email of 12<sup>th</sup> Oct attached, I am now writing to request that your Council considers the following nominations for CDALC President, and to vote by 31 Jan 2024 at 23.59.

There are two nominations for CDALC President:

- Foy, Mary Kelly, MP for City of Durham
- Geddis, David, Town Councillor and Mayor, Hetton Town Council

The President role is a figurehead for the Association with the postholder becoming a member of CDALC's Executive (our 'management board') and normally presides over the AGM in Oct each year.

Please use this link for your council to vote for the CDALC President by 31 Jan 2024.

Thank you for presenting this to your council and we will inform you of the outcome in early Feb 2024.

Warm regards

Audrey

Audrey Christie  
Executive Officer (Tues to Fri)  
07708327943

Janet Wainwright  
Finance and Admin Officer (Weds and Thurs)  
07708327285

Web: <https://cdalc.info/>



**From:** CDALC <CDALC@durham.gov.uk>  
**Sent:** Tuesday, December 5, 2023 3:45 PM  
**Subject:** Royal Garden Parties 2024 request for nominations

Dear clerks and council chairs,

Each year, via NALC, CDALC is normally offered two tickets (a councillor plus guest) for a Royal Garden Party (RGP) at Buckingham Palace, which in 2023 took place at the start of May. Although the RGPs for 2024 haven't been confirmed yet we are anticipating the same arrangement as previous years and we know that there is normally a very tight turnaround between the official notification and having to provide details of the guests to NALC.

So, to make sure no one misses the chance to be put into the draw for County Durham, please can I ask that your council considers putting forward their nominations and to inform us using this [form for Royal Garden Party nominations](#) by **31 Jan 2024**. We need the **name and email addresses** of both the councillor and their guest, with further details required should they be successful.

Unsurprisingly this is a popular event and is usually vastly oversubscribed. Previous attendees cannot apply but this does not preclude new nominations from the same councils which previous attendees represented.

All nominees will be entered into a draw from which a random selection will be made and we will notify the lucky winners as soon as possible after the deadline.

Please read the terms and conditions below, provided by the Lord Chamberlain in previous years, which potential nominees should make themselves familiar with.

We look forward to hearing from you with your council's nominations by 31<sup>st</sup> Jan 2024.

Regards

Audrey

*The Lord Chamberlain highlights a number of items therefore please read ensure that you comply with the following notes when applying for the Garden Party Invitation.*

- Invitations are in recognition of PAST service as Chairmen of Parish Council and Town Mayors in England and it is therefore appropriate that outgoing members, rather than those newly elected, should be invited to attend.*
- Guests should NOT have previously attended a Garden Party. This must be emphasised to potential guests.*
- It is essential that all details given to me are correct as inaccuracies have, in the past, caused distress and embarrassment. Please therefore ensure that all names and addresses reflect each guests' form of identification that they will be asked to bring with them e.g. Passport, driving licence to allow them to gain access to the event. If in doubt, please check with the guests. For example, ie if somebody is known as Mike but the name as it appears on their passport is Michael John, please ensure that this is written on the form.*

- *Ensure all nominated guests are accompanied, with each guest ideally being accompanied by one guest only.*
- *All names submitted must number within your overall quota. (Therefore a guest and companion are 2 guests).*
- *Ensure that no one under the age of 18 years is nominated as a guest or to accompany a guest.*
- *Guests who require assistance MUST be accompanied and this must be made clear on the form. The entrance to and the grounds of the palace is accessible by wheelchair and disabled parking is close to the palace entrance. If disabled parking is required, this must be made clear to me.*
- *All nominated guests must be British or European Union citizens, although their guest(s) may be of other nationalities. However all guests, nominated or accompanying, must be resident in the United Kingdom.*
- *Buckingham Palace have specifically stated that late changes to nominations cannot not be entertained by the palace. Therefore once details have been submitted to the Palace by NALC this cannot be changed.*
- *Please remind your guest(s), that in the event they are unable to attend a Garden Party for whatever reason they will not be invited again.*
- *Invitations will be issued approximately 6 weeks prior to the Garden Party and this pack of information is very detailed. Your nominated guests might also find it helpful to follow this link - <https://www.royal.uk/garden-parties>*
- *If a guest has not received their invitation within three weeks of the date of the garden party, please contact me directly.*
- *All communications to Buckingham Palace should carried out via myself rather than directly.*
- *There will be no parking facilities available for guests with the exception of disability badge holders (blue badge holders) which should be noted on the form. The palace will contact that guest requesting details of the disability badge.*
- *To comply with data protection legislation, each individual's consent is required to process their personal data for the purpose of nominating them to attend a Garden Party. Each county association will need to obtain and store this consent, which should be made available to NALC or Buckingham Palace should it be required. Please obtain the following consent from each of your nominees.*
- *"I consent to my personal data being processed for the purpose of issuing invitations to this event and to cater for guests with special needs. I understand that my personal data will be processed by the county association, NALC and The Keeper of the Privy Purse on behalf of the Royal Household.*

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