

Horden Parish Council

Horden Social Welfare Centre
Seventh Street
Horden, County Durham
SR8 4LX
Tel: 0191 518 0823

24 February 2023

Dear Member

You are summonsed to attend the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 2 March 2023 at 6pm.

HORDEN PARISH COUNCIL ORDER OF BUSINESS **Meeting to be held 2 March 2023**

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
3. **Minutes of the Horden Parish Council Meeting held 2 February 2023 (enclosed)** – to consider for approval.
4. **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Parish Council on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
5. **Register of Delegated Decisions (enclosed)** – to approve report.
6. **Damage and Incident Report(s) (enclosed)** – to consider report(s).
7. **Cemetery Burial and Income Report 23.1.23 – 19.2.23 (enclosed)** – to receive the information.
8. **NJC Pay Award 2023 Employers Offer (enclosed)** – to consider the information.
9. **Durham Miners Gala Brochure Advertising (enclosed)** – to consider placing an advert in the 2023 brochure.
10. **DCC Allotments Update (enclosed)** – to consider the report.
11. **Parish Council Financial:**
 - a) **Bank Balances (enclosed)** – to approve report and nominate two Councillors to sign Bank Reconciliation.
 - b) **Finance Report (enclosed)** – to consider Income, Expenditure and Variance Report to 31/01/2023, Month 10.
 - c) **Cash Withdrawals and Debit Card Transactions (enclosed)** – to approve report.
 - d) **Bank Transfer(s)** – to approve transfer(s).
12. **Invoices for endorsement for payment (enclosed)** – to approve for payment.
13. **Members/Officers Allowances** – to consider claims for approval.
14. **Review of the Effectiveness of Internal Control (enclosed)** – to consider for approval.
15. **SWC & Events Committee** – to consider any update from the meeting held Monday 27th February 2023.
16. **Personnel Committee 17th February 2023 (enclosed)** – to consider the minutes and resolutions therein. Confidential items may be subject to an exclusion of press & public.
17. **Appointment of RFO** – to consider the recommendation of the Personnel Committee.

- 18. Exclusion of Press and Public.** In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the personal and confidential nature of the business to be transacted.
- 19. Staffing Matters** – to consider any confidential matters arising from Personnel Committee.



Samantha Shippen
Clerk to the Council
24 February 2023

To: All Members of Horden Parish Council/cc Public Notice