

Horden Parish Council

Horden Social Welfare Centre
Seventh Street
Horden, County Durham
SR8 4LX
Tel: 0191 518 0823

24 November 2022

Dear Member

You are summonsed to attend the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 1 December 2022 following the Meeting of Horden Recreation Ground.

HORDEN PARISH COUNCIL ORDER OF BUSINESS **Meeting to be held 1 December 2022**

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
3. **Minutes of the Horden Parish Council Meeting held 3 November 2022 (enclosed)** – to consider for approval.
4. **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Parish Council on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
5. **Register of Delegated Decisions (enclosed)** – to approve report.
6. **Councillor-Officer Protocol (enclosed)** – to consider for approval.
7. **Durham County Council Boundary Review Consultation (enclosed)** – to consider report and recommendation.
8. **Risk Management Committee Meeting** – to set a meeting date.
9. **Damage and Incident Report(s) (enclosed)** – to consider report(s).
10. **Cemetery Burial and Income Report 24 October to 20 November 2022 (enclosed)** – to receive the information.
11. **Station Road Allotments Balance Sheet (enclosed)** – to receive the information.
12. **Special Motion for Council** - in accordance with Standing Order 7a, Councillors Leadbitter, Laing, Roberts, Ward and Winrow have requested reconsideration of the resolution ref: HPC 22/23/103(iii) of the meeting held on 1st September 2022 “Council revise policy to allow vehicular access gates to remain open overnight on Bank Holidays, plus Christmas Eve and New Years Eve.” In respect of Christmas and New Year.
13. **Parish Council Financial:**
 - a) **Bank Balances (enclosed)** – to approve report and nominate two Councillors to sign Bank Reconciliation.
 - b) **Finance Report (enclosed)** – to consider Income, Expenditure and Variance Report to 31/10/2022, Month 7.
 - c) **Cash Withdrawals and Debit Card Transactions (enclosed)** – to approve report.
 - d) **Bank Transfer(s) November 2022** – no approve transfer(s).
14. **Invoices for endorsement for payment (enclosed)** – to approve for payment.
15. **Members/Officers Allowances** – to consider claims for approval.
16. **Request for Donation Cotsford Fields Park Run (enclosed)** – to consider application.

17. **Replacement Vehicle (enclosed)** – to consider report and recommendation.
18. **Social Welfare Centre Roof (enclosed)** – to consider Operations and Event Manager's Report.
19. **Social Welfare Centre Windows (enclosed)** – to consider Operations and Event Manager's Report.
20. **NJC Pay Scales 2022/23 (enclosed)** – to approve NJC 2022/23 pay increase of £1,925 per full time employee.
21. **2023/24 Budget Setting –**
 - a) **2023/24 Fees (enclosed)** – to consider for approval.
 - b) **Borrowing Options (enclosed)** – to consider report and recommendation.
 - c) **Earmarked Reserves (enclosed)** – to approve balances.
 - d) **Draft Budget (enclosed)** – to consider for approval.
 - e) **Community Consultation** – to consider consultation method.



Samantha Shippen
Clerk to the Council
24 November 2022

To: All Members of Horden Parish Council/cc Public Notice